



Digitized by the Internet Archive
in 2015

<https://archive.org/details/annualreportfort2002duxb>



3 1633 00302 7027

FEB 17 2006

New binding

For Reference

Not to be taken from this room

Duxbury Free Library

Duxbury , Massachusetts

NOTICE:

ANNUAL REPORT DATE FOR 2003 HAS CHANGED TO REFLECT FISCAL YEAR
2003 NOT CALENDAR YEAR.



*Town of Duxbury
Town Report for the Period
Covering July 1, 2002
through June 30, 2003*

Town Hall At-a-Glance

Please refer to the list below for a brief list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!



Direct Number Department

- 934-1108 **Selectmen/Town Manager:** Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications.
- 934-1131 **Town Clerk:** Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, home occupation permits, voter registration and election information.
- 934-1100 **Receptionist:** resident (non-commercial) clamming permits; beach horseback riding permits; conservation maps and general information.
- 934-1104 **Conservation:** questions regarding ecology/conservation, whether or not in conjunction with building construction.
- 934-1114 **Planning Board:** questions regarding development of property.
- 934-1105 **Inspectional Services:** obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement.
- 934-1105 **Board of Health:** Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects.
- 934-1112 **Department of Public Works:** You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department:
- | | |
|-----------------------------|----------|
| Cemetery | 934-5261 |
| Highway | 934-1113 |
| Lands and Natural Resources | 934-1115 |
| Water Department | 934-1103 |
- 934-1109 **Assessing Department:** Obtain records and information pertaining to real property, the motor vehicle excise tax, personal property, the boat excise tax and other matters.
- 934-1107 **Accountant's Office:** Obtain information on the financial health of the town. View Town's website.
- 934-1102 **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.

Town Hall is open 8am to 4pm Monday-Friday. Please note: Town Clerk's Office is closed from noon to 1:00.

About the Cover: Duxbury resident and artist Bettina Lessieur graciously offered the use of her painting "Cove Street Landing" for this year's cover. Her contribution of this beautiful artwork captures the ambience and charm of Duxbury in our Annual Report. Thank you, Bettina!

Special Thanks to DPW Director Tom Daley and to consultants Ryan Rotors and Gary Walinsky for the use of their photographs in this report.

Town of Duxbury,
Massachusetts
For Reference

Not to be taken from this room



Town Report
for the period covering
July 1, 2002 through
June 30, 2003

BOARD OF SELECTMEN	4
TOWN MANAGER	5
REPORTS OF THE TOWN CLERK	7
TOWN OFFICIALS - JULY 1, 2002 TO JUNE 30, 2003	7
ELECTED	7
APPOINTED BY THE MODERATOR	8
APPOINTED BY THE TOWN MANAGER	8
ALL OTHER APPOINTED TOWN OFFICIALS	9
APPOINTED BY THE SELECTMEN	10
ANNUAL TOWN MEETING - MARCH 8, 2003	21
SPECIAL TOWN MEETING - MARCH 8, 2003	42
SPECIAL TOWN MEETING - MONDAY, MAY 5, 2003	46
DEATHS RECORDED IN DUXBURY (FY 03)	49
MARRIAGES RECORDED IN DUXBURY (FY 03)	52
CABLE ADVISORY COMMITTEE	54
COMMUNITY PRESERVATION COMMITTEE	55
CONSERVATION COMMISSION	56
BAY MANAGEMENT STUDY COMMITTEE	58
OPEN SPACE AND RECREATION	59
PLANNING BOARD	60
COMPREHENSIVE PLAN ZONING BYLAW IMPLEMENTATION COMMITTEE (CPZBIC)	61
HISTORICAL COMMISSION	62
TOWN HISTORIAN	63
PIER ACCESS AND SHORELINE STUDY (PASS) COMMITTEE	63
METROPOLITAN AREA PLANNING COUNCIL	64
PERSONNEL BOARD	66
DEPARTMENT OF PUBLIC WORKS	68
DEPARTMENT OF LANDS AND NATURAL RESOURCES	69
HIGHWAY DEPARTMENT	69
CEMETERY DEPARTMENT	70
WATER AND SEWER DEPARTMENT	70
WATER ADVISORY BOARD	71
DUXBURY BEACH COMMITTEE	74
DUXBURY FIRE DEPARTMENT	74
HARBORMASTER	75
SHELLFISH CONSTABLE	76
BEACH MANAGEMENT	77
ENDANGERED SPECIES OFFICER	77
HIGHWAY SAFETY ADVISORY COMMITTEE	78
ZONING BOARD OF APPEALS	78
INSPECTIONAL SERVICES	79
BOARD OF HEALTH	81
POLICE DEPARTMENT	81
ANIMAL CONTROL	82
NUCLEAR ADVISORY COMMITTEE	84
SCHOOL DEPARTMENT	86
DUXBURY FREE LIBRARY	88
RECREATION DEPARTMENT	89
RECREATION	89
PERCY WALKER POOL	89
NORTH HILL	89
SIDEWALK BIKE PATH COMMITTEE	90
COUNCIL ON AGING	92
DUXBURY CULTURAL COUNCIL	93
HOUSING AUTHORITY	94
MUNICIPAL COMMISSION ON DISABILITY	94
OLD COLONY ELDER SERVICES	95
VETERANS' SERVICES	95
ASSESSING DEPARTMENT	98
FINANCE COMMITTEE	99
FISCAL ADVISORY COMMITTEE	99
INFORMATION SERVICES	100
TREASURER COLLECTOR	101
ACCOUNTING DEPARTMENT	104
TRUST FUNDS	145
PLYMOUTH COUNTY MOSQUITO PROJECT	150

General Government



*Board of Selectmen - Town Manager
Town Clerk - Cable Advisory Committee
Community Preservation Committee
Conservation Commission - Bay Management
Study Committee - Open Space and Recreation
Planning Board - Comprehensive Plan Zoning
Bylaw Implementation Committee - Historical
Commission - Town Historian - Pier Access and
Shoreline Study Committee - Metropolitan Area
Planning Council*

Board of Selectmen



Fiscal Year 2003 turned out to be the beginning of difficult economic times. As a community we struggled with many of the same issues that our citizens faced; declining revenues, increasing expenses in health costs and other basic needs and uncertain economic futures. The formidable task of maintaining services and keeping costs in check continues to be an ongoing challenge that your Elected Officials, Town Manager, Department Heads and Committees faced on a daily basis. In spite of or perhaps because of these difficulties, our community rallied to the task and provided our citizens with decisions that honor our tradition of service and conservation. The Selectmen convened a special coordinating committee to help disseminate financial information among the various groups involved in the financial and budgetary process and to help prepare for the difficult times ahead.

This Annual Report is the first complete report in recent years that reflect our Fiscal vs. Calendar Year in review. We believe that this format paints a clearer picture to our residents in relation to the implementation of Budgets and directives from Town Meeting.

During this Fiscal year we have worked to implement the objectives of the Community Preservation Act. Through the availability of these funds we have plans underway for new athletic fields, affordable housing, a possible site for a new well field, and a significant growth in our 'Green Belt'. The newness of the legislation has proven a barrier to swift implementation of

some of these objectives, but we are encouraged to report that each hurdle is being met and progress albeit slow is sure.

January 2003 saw the completion of the first phase our school expansion project. Students and faculty now enjoy the new space at Chandler and Alden Schools. We look forward to the final completion of this project during the upcoming Fiscal year.

The Bay Study Management Committee and the PASS (pier study committee) have continued their study of Duxbury Bay. They have provided the town with a detailed plan of study, enlisted the support of a consultant and provided us with a detailed map of our coastline. Their efforts will provide us with a blueprint for the future in managing our most valuable natural resource.

The long-standing CPZBIC committee brought all encompassing zoning by-law changes to Annual Town Meeting. Through their tireless efforts and the willingness of Town Meeting to tackle the complicated subject matter and sometimes-difficult language, we have a newly revised by-law that reflects the changing needs of our community and our deep desire to preserve our environmental heritage.

Several groups approached Town Meeting with proposals involving new programs for the youth of Duxbury. Articles to appoint a Youth Commission and hire a Youth Director were proposed. Further, the site of a proposed Teen Center was sought at the Wright Building (former library). Although the Youth Commission was appointed, Town Meeting did not support the creation of a new Youth Director position at this time. A Committee was proposed and passed to study the Wright Building as to its future use and historical preservation.

In conjunction with the School Expansion project a program for Full Day Kindergarten was proposed. Although this program was to be funded through tuition based fee plan, Town Meeting declined to support the establishment of the revolving fund necessary to implement this program. As a result, a Special Town Meeting was called in May to revisit this issue. After vigorous debate, the Town Meeting decided by a large margin that uncertain economic times made any new programs with potential cost to the town impossible. Further, at this Special

Town Meeting the Nuclear Advisory Committee revisited an Article that also failed at Annual Town Meeting with differing results. After further discussion on whether the Town should support dry cask storage of spent fuel at Pilgrim Nuclear Power Plant, the Special Town Meeting decided to support this article.

Grant funds secured by our Town Planner precipitated the formation of Community Development Committee (CDC). The CDC, which includes the former Affordable Housing Committee as well as local business interests, has the task of developing an Affordable Housing Plan as well as an Economic Development Plan. We continue to struggle with the issue of affordable housing in relation to balancing increasing need, state mandates and our desire to preserve control of increasing growth. Several large 40B housing proposals are in process and CPA funds were used to secure land for single family Affordable Units. The needs survey and strategic plan efforts of this committee will help us move forward in this important area.

Respectfully submitted,

Elizabeth H. Sullivan, Chair
Andre P. Martecchini, Vice Chair
John J. Tuffy, Clerk

Town Manager



The most notable challenge faced by the Town of Duxbury during the Fiscal Year ending June 30, 2003 was how to cope with the financial effect of a national economic downturn made

worse by the impact of the September 11th tragedy. These events (and others, i.e., "big dig", etc.) led to the declaration of a State "financial emergency" which resulted in a significant reduction of state aid for FY 03 (approximately 3%) and FY 04 (approximately 15%). As a result, state aid represented about 12% of our overall total FY'04 budget, prior to being cut. State aid was 9% of the FY 04 budget after the cuts were finalized. Thus, when compared with the amount allotted for FY 02, the Town will have received nearly one million dollars less in state aid for the period which includes FY 03 and FY 04. As of this writing, the national economy continues to struggle and the State's financial condition has not yet stabilized. Further, we faced a Health Trust deficit of \$1.3 million. The deficit was caused by a combination of negative claim experience, low premium rates and increasing health care costs.

Presentations to address the fiscal situation were made to the Finance Committee, Board of Selectmen and Department Heads. The fiscal challenge was addressed and an action plan has been put into place. Because of reduced revenue expectations and expense increases, all Town departments were asked to reduce budgets. Every department participated in the budget cutting process. All expenditures were scrutinized to the highest degree and all vacant positions were left unfilled. This process resulted in a budget reduction of more than \$500,000. The Town increased Health Insurance rates 53% going into FY 04. Health Insurance rates have been increased by a total of 93% over a 3-year period. A Blue Cross Blue Shield HMO was added in anticipation of reducing health insurance costs for the Town and employees.

Even with the fiscal challenges noted above, there were other noteworthy events occurring during FY 03. The Town's Website was significantly enhanced and improved. Please visit at your convenience our website www.town.duxbury.ma.us. We are placing all meeting notices, minutes and all other Town documents, applications and reports as possible on this sight. The ultimate goal will be to conduct Town business via the Website. The Town received a \$12,000 saving on the Property and Liability Insurance costs as a result of our loss reduction program. The Town also received over \$28,000 reimbursement for the February School vacation snowstorm from Massachusetts

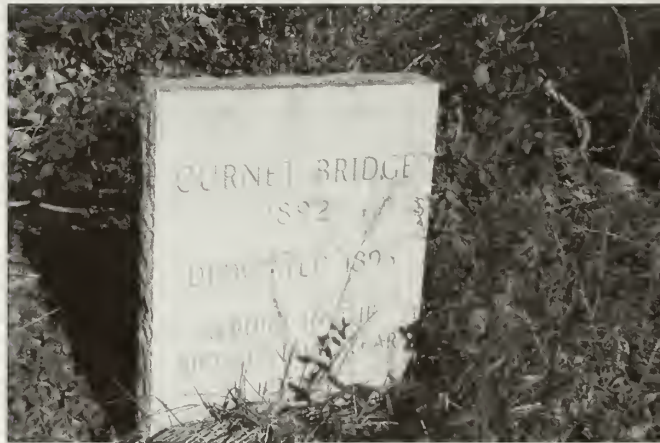
Emergency Management Administration, (MEMA). We continued to take advantage of regional consortiums to make purchases in large volumes for office supplies, and certain public works materials. We are also engaged in regional recycling through the South Shore Regional Consortium.

Other notable events included the following items: The Town's No Place for Hate Program was re-certified, new shared septic system rules and regulations were finalized by the Board of Selectmen acting as Water-Sewer Commissioners, Library negotiations moved towards completion.

As always, I am greatly indebted to the Town's team of Department Heads and employees for their dedication to providing high quality service to the Town. I am fortunate to have an energetic, talented and highly professional support staff to share office responsibilities. Finally, I am grateful for the privilege of working in this great community and for the cooperation and support of the Board of Selectmen.

Respectfully,

Rocco J. Longo



Reports of the Town Clerk

TOWN OFFICIALS - July 1, 2002 to JUNE 30, 2003

ELECTED

SELECTMEN

John J. Tuffy, Vice Chairman	2004
Andre Martecchini, Clerk	2006
Elizabeth Sullivan, Chairman	2005

ASSESSORS

June Albritton, Chairman	2005
W. Neal Merry	2004
J. Thomas Marquis	2006

MODERATOR

Allen M. Bornheimer	2004
---------------------	------

TOWN CLERK

Nancy M. Oates	2004
----------------	------

SCHOOL COMMITTEE

Neil M. Johnson, Chairman	2004
Carol Love	2004
John P. Heinstadt	2006
John J. Magnarelli	2005
Paul Desmond	2005

PLANNING BOARD

Peter F. Donahue, Chairman	2004
David Matthews	2005
Amy MacNab	2007
Robert Wilson	2008
George D. Wadsworth	2004
Aboud J. Al-Zaim	2006
Angela Scieszka	2008

LIBRARY TRUSTEES

Theodore J. Flynn, Chairman	2004
John W. Hill	2006
Lynne C. Walsh	2006
Nancy B. Delano	2004
Margaret Lougee	2005
Carl W. Meier	2005

DUXBURY HOUSING AUTHORITY

Brendan K. Keohan	2008
Linda Garrity	2005
Diane Bartlett	2006
Beverly Walters	2007
Maridel Johnson, State Appointee.(resigned July-03)	

APPOINTED BY THE MODERATOR

CEMETERY TRUSTEES

William K. McCann	2008	Elizabeth B. Stevens	2005
Robert F. Barry	2006	Beverly A. Johnson	2007
James F. Costello	2004		

DUXBURY BEACH COMMITTEE

Daniel W. Baker, (c)	2005	Colleen Carroll	2004
*Joseph Conway	2004	Sarah B. McCormick	2005
*Kay S. Foster	2004	Susanna Sheehan	2004
*Michael P. McLaughlin	2004	Donald Gunster	2004
William D. Benjes,Jr	2006	Mark DeLuca, Ex-Offico	
Donald C. Beers, Ex-Offico		Joseph M. Grady, Ex-Offico	
*Designee of Duxbury Beach Reservation, Inc			

FINANCE COMMITTEE

Joseph G. Lewis, (c)(FY-03)	2003	Gale C. Willauer	2003
Francis C. Mangione, (c) FY-04	2004	Brian Watts	2003
Jackson S. Kent, Jr	2004	Leslie D. Ball	2005
*Patricia A. Dowd replaces	2004	Judi Barrett	2005
(Kenneth G. Mattern who resigned)	2004	Nicholas Bates	2005
Maxene Armour	2006	Kenneth Fortini	2006
Michael D. Rouleau	2006		

FISCAL ADVISORY COMMITTEE

James W. Merlin (c)	2004	William F. O'Toole, Jr	2006
*Paul M. Binsfield replaces	2006	Paul K.Arsenian	2006
(Donald Butler who resigned)	2006	Vincent P. Walsh	2005
Mark J. McDevitt	2005	Harry B. McCormick	2005
*Brian Watts replaces	2004	Paul Brogna	2004
(Allison W. Richwho resigned)	2004		

PERSONNEL BOARD

Paul J. McDonough (c)	2006	Joanne P. Duffy	2006
Martin Campbell	2004	Wayne C. Heward	2005
Ann M. O'Neill	2005		

WATER ADVISORY BOARD

George D. Wadsworth (c)	2004	Robert K. Keagy	2006
Freeman Boynton, Jr.	2005		

APPOINTED BY THE TOWN MANAGER

Administrative Secretary to the Board of Selectmen/Town Manager-Karen McCann

Alewife Warden-Donald C. Beers

Animal Control Officer/Inspector-of Animals-Matthew J. Riggins appointed August 19,2002

Building Inspector/Zoning Enforcement Officer-Richard R. MacDonald
Conservation Administrator-Joseph Grady

Council On Aging Director-Kristin Andrews

County Cooperative Exten. Serv. Town Director-Lindsay Blake

Custodian of the Clock-Anthony Nightingale

Custodian of the Flags-Donald C. Beers

Director of Public Works-Tom Daley

Emergency Management Director-William Harriman

Fire Chief-William Harriman

Harbormaster/Shellfish Constable-Donald C. Beers

Health Agent-Jennifer Dalrymple

Parking Clerk(Acting)-Nancy Moody

Police Chief-Mark DeLuca

Recreation Director-Gordon H. Cushing

Sealer of Weights and Measures-Joseph Shea

Superintendent of Lands and Natural Resources-Peter Buttkus

Town Account-Sheryl Strother

Treasurer/Collector-Gloria Williams

Veterans' Ser. Director/Burial Agent-Robert Lyons

Weigher of Coke, Coal and Hay-Joseph Shea

Wharfinger-Donald C. Beers

ALL OTHER APPOINTED TOWN OFFICIALS

Assistant Town Clerk-Barbara J. Cook

Deputy Assessor-Richard Finnegan

Library Director-Elaine Winquist

Assistant Library Director-David Murphy

Planning Director-Christine Stickney- appointed August 12,2002

Superintendent of Schools-Dr. Eileen C. Williams

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING COMMITTEE

Carrie Meier	Mary McCain	Anita Preston
Charles Rourke	Jane McNiff	Linda Garrity
Laura Schaefer	Mary Lou McCrillis	(Housing Authority Liaison)
Richard Buccheri	Bill Houghton	Committee dissolved May, 2003

A new Housing Committee will be appointed to complete the work of the Affordable Housing Committee.*

BOARD OF APPEALS

James Lampert (c)	2004	Elizabeth Lewis	2005
Sally Wilson	2007	Thomas McClure	2003
Paul Kalous	2006		

BOARD OF APPEALS (ALTERNATES)

Wendy Keleher	2003	Thomas Tucker	2003
Mark Moriarty	2003	Mary Jo Pierce	2003
Martin P. Desmery	2003	Gabriel Crocker	2003
Stephen Jones	2003	Y. Oktay	2003
Paul Keohan	2003		

BOARD OF HEALTH

Thomas O'Regan (c)	2003	William Billingham	2004
Rebecca Chin	2003	Jerry Janousek	2005
John Day	2005		

BURIAL AGENT TO THE BOARD OF HEALTH

Nancy M. Oates	2004
----------------	------

CABLE TV COMMITTEE

Lynn Smith (c)	2003	Nancy Shine	2005
John Sweeney	2003	Robert Knapp	2004
William Holmes	2004	Richard Miller	2005
Jean Kennett	2004	Mary E. MacQuarrie (Ex-Officio)	2003
Charles Vautrain (Ex-Officio)	2005	Robert Fitzpatrick	2005

COMMUNITY DEVELOPMENT COMMITTEE

Jane McNiff	Mary McLean	Charlie Rourke	Lorrie Hall
John Stanton	Linda Garrity	Maxene Armour	Diane Bartlett
Andre Martecchini	Mark Moriarty	Christine Stickney	Richard MacDonald

*Voted by the Selectmen on May 12, 2003 for a term to expire June 30, 2004

COMPREHENSIVE PLAN/ BYLAW IMPLEMENTATION COMMITTEE

Bridget O'Keefe (c)	Ruth Rowley
Michael Shane	Beverly Walters
Amy MacNab(Plan Bd)	Mark Mahoney (Con. Com.)
Andre Martecchini (Bd. Selectmen)	James Lampert (ZBA)
George Wadsworth (vc) (Plan Bd)	Dennis Nolan (Design Rev. Bd)
Patricia Loring (Mem. At Large)	

COMMUNITY PRESERVATION COMMITTEE

Liaisons(3year terms):

Art Vautrain (Conservation)	Holly Morris (Open Space & Recreation)
Diane Bartlett (Housing Authority)	Jody Hall (Historical Commission)
George Wadsworth (Planning B'd)	Two Year Term-Jon Witten
James Kelso-One Year	

CONSERVATION COMMITTEE

Friend Weiler (c)	2004	Mark Mahoney	2003
Molly Bartlett	2003	Anne Hill	2004
Brendan Halligan	2004	Arthur Vautrain	2004
Sam Butcher	2005	Thomas J. Gill III	2005

CONSTABLE

Richard A. DeLisle	2003	Alden Rinquist	2005
--------------------	------	----------------	------

COUNCIL ON AGING

Henry Milliken (c)	2005	Alexander Clement	2004
Michael Vidette, Jr	2005	Shirley Oktay	2004
Anita Haffey	2003	James Taylor	2003
Oliver Woodruff	2003	Patricia Ryan	2003
The Rev Elizabeth B. Stevens	2005	William Tenhoor	2005
Richard M. Whitney	2005		

DESIGN REVIEW BOARD

Y. Oktay	2005	Peter Stames	2004
Julia Chuslo	2003	Sarah B. McCormick	2005

DESIGN REVIEW ALTERNATES

Dennis Nolan	2003	Keith Pratt	2003
--------------	------	-------------	------

DESIGNER SELECTION COMMITTEE

Abdul Al_Zaim	2003	Andre Martecchini	2003
Jeff Lewis	2003		

DUXBURY BAY MANAGEMENT COMMITTEE (est. 5-30-02 ATM. Article)

William (Skip) Bennet	Shawn Dahlen	Ned Lawson
Jackson S. Kent,III	Colleen Carroll	Julie Waltz
John Carnuccio	Daniel Baker	Richard Whitney
Margaret Kearney	Joseph Conway	Stephen Gilbert
John Kolstad	Donald Gunster	Dennis Pierce,Ex-Offico
Elizabeth Sullivan, BOS representative		

DUXBURY CULTURAL COUNCIL

Janet Ritch	2003	Julia Kispert	2003
Lynn Smith	2005	Lyell Franke	2005
Katherine Sturgis	2005	William Holmes	2004
Allison Cowen	2003	Nancy Melia	2005
Beth McCloud	2005		

FOURTH OF JULY FY-03 COMMITTEE

Joan Edgar , (cc)	Nancy Reed	Connie Dennis
James MacNab, (cc)	William Dunmore	Virginia Dunmore
Donald Reed	Linda Robinson	David Robinson

HIGHWAY SAFETY COMMITTEE

Joseph Shea (c)	2005	William Harriman (Ex-Officio)	2003
Diane Bartlett	2003	Friend Weiler, Jr (Safety Officer)	2004
Linda Garrity	2003	Jeff Lewis	2005
Paul Brogna	2005		

HISTORICAL COMMISSION

Martha Himes (c)	2004	Susanna Sheehan	2003
Julia Kispert (c)	2004	Jody Hall	2004
Wayne Dennison	2005	Norman Tucker	2005
Nancy Bennett	2005		

INVESTMENT ADVISORY COMMITTEE John J. Tuffy (liason)KING CAESAR COMMITTEE ADVISORY

Betty Spence (c)	2004	Rev. Michael J. Marrone	2005
Dr. James Peters,Jr	2004		

LAND ACQUISITION TASK FORCE

William Boyd	Charles Kane	Edward McGlinchey
Art Vautrain (Con. Com.)	David Hines (Open Space)	George Wadsworth (Plan. B'D)
Frank Mangione (Fin. Com.)	James Merlin (Fiscal Adv.)	Sarah Madigan (School Com.)

MBTA ADVISORY BOARD

David Matthews

METROPOLITAN AREA PLANNING COUNCIL REP

Jeff Lewis

MUNICIPAL COMMISSION ON DISABILITY

Nancy J. Shine (c)	2004	Lynn Smith	2005
Patty Cristoforo	2004	Rocco Longo	2003
Patricia E. Randall	2004	Joseph Shea	2005
Albertina Bruce	2005	Bridget O'Keefe	2005

NORTH HILL ADVISORY COMMITTEE

Bill Dixon (c)	2003	Gordon Cushing (Ex-Officio)	2004
Scott Whitcomb	2003	Jean Coleman Jackson	2003
Robert McGill	2004	Martin Desmery	2004
Keith Pratt	2005	Philip Tororella	2005
Emmett Sheehan	2005	Michael Malbrough	2005

NUCLEAR ADVISORY COMMITTEE

Mary Elizabeth Lampert (c)	2005	Rebecca McInnis	2005
Susan Littlefield	2004	Barbara Pye	2005
Rebecca Chin	2005	Kevin W. Craig	2005
George Lewis	2005		

OLD COLONY ELDERLY SERVICES

Anne Hill 2002

OLD COLONY PLANNING COUNCIL

Marjorie McLean

OPEN SPACE AND RECREATION COMMITTEE

		Steve Berall	2004
Holly Morris (c)	2003	Patricia Loring	2004
Douglas E. Hart	2004	Stephen Donovan	2004
Dick Rothschild	2004	David Hines	2003

PIER, ACCESS & SHORELINE STUDY (PASS) COMMITTEE (est. 6-4-02-ATM- 02)

William Tenhoor	John Hagerty	Shawn Dahlen
Paul Brogna	Peter Reveto	Heidi Pape Laird
Elizabeth Sullivan ,Ex-Offico		
Planning Board member, unnamed to be added to the committee, Ex-Offico		

PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy

RECREATION ACTIVITIES COMMITTEE

Susan Littlefield (c)	2003	Gregory Chandler	2004
Charles Foster	2004	Brooks Holmes	2004
Joseph Marrocco	2004	Thomas Rich	2004
Gordon Cushing (Ex-Offico)	2003	Colleen Madigan	2005

REGISTRARS OF VOTERS

Paul Christo (c)	2004	Miriam McCaig	2003
Nancy Oates	2004	Mary Ellen See	2003

SHELLFISH ADVISORY COMMITTEE

Donald Beers (Ex-Offico)	2004	Paul Binsfield	2005
Charles E. Clapp,II	2004	Clinton Watson	2005
James T. Pye (c)	2004	Dan Baker	2003
Robert Loring	2003	Alan Hoban	2004
Marc Riley	2003		

SOUTH SHORE COALITION

Anrde Martecchini-Board of Selectmen Representative

SOUTH SHORE REFUSE PLANNING BOARD

Mike Pakstis

TARKLIN COMMUNITY CENTER TRUSTEES

John Williams

TOWN COUNSEL

Robert Sweeney Troy

TOWN HISTORIAN

Katherine Pillsbury	2005
---------------------	------

TOWN MANAGER

Rocco J. Longo

WATERFRONT ADVISORY COMMITTEE

Pater J. Lawrence	2004	Suzanne Stout	2004
Donald C. Beers, (Ex-officio)	2004	A. William Bennett	2004
Bruce Bygate	2004	Jack Kent, Jr.	2004
Malcolm MacNaught	2004	Dan Baker	2004

State Primary Election - September 17, 2002

6AM-8PM Duxbury Middle School St. George St., Duxbury, MA

Office	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Total
Democrats							
Senator in Congress							
John F. Kerry	229	244	221	195	217	168	1274
Write-ins	3	2	3	2	1	3	14
Blanks	41	41	33	39	42	49	246
Governor							
Thomas Birmingham	47	46	46	46	65	49	299
Steven Grossman	0	3	1	1	0	0	5
Shannon P. O'Brien	111	108	111	91	87	81	589
Robert B. Reich	78	86	59	52	59	46	380
Warren E. Tolman	38	40	39	44	49	43	253
Write-ins	0	0	0	1	0	0	1
Blanks	0	4	1	1	0	1	7
Lt. Governor							
Christopher F. Gabrieli	111	109	102	100	116	82	620
Lois G.Pines	78	95	85	71	71	76	476
John P.Slattery	46	42	50	44	50	45	277
Write-ins	0	0	1	2	1	0	4
Blanks	39	41	19	19	22	17	157
Attorney General							
Thomas F. Reilly	206	199	208	183	203	145	1144
Write-ins	3	2	2	2	0	0	9
Blanks	65	86	47	51	57	75	381
Secretary of State							
Michael Francis Galvin	197	197	197	184	199	146	1120
Write-ins	2	1	2	1	0	0	6
Blanks	75	89	58	51	61	74	408
Treasurer							
Michael P. Cahill	22	28	38	26	15	19	148
Timothy P. Cahill	116	102	124	113	143	91	689
Stephen J. Murphy	23	20	26	25	29	19	140
James W. Segel	70	82	44	44	42	60	442
Write-ins	0	1	1	1	0	0	3
Blanks	43	54	26	27	31	31	212

Auditor							
A. Joseph DeNucci	184	177	187	181	188	135	1052
Write-ins	2	2	1	0	0	0	5
Blanks	88	108	69	55	72	85	477
Rep. In Congress							
William D. Delahunt	211	219	209	189	204	160	1192
Write-ins	0	2	2	1	0	0	5
Blanks	63	66	46	46	56	60	337
Councillor							
Christopher A. Iannella, Jr	113	118	124	109	110	77	651
Stephen F. Flynn	87	77	85	83	100	86	518
Write-ins	1	1	1	0	0	0	3
Blanks	73	91	47	44	50	57	362
Senator In General Court							
Ted LeClair	194	189	195	170	183	138	1069
Write-ins	0	2	1	0	0	0	3
Blanks	80	96	61	66	77	82	462
Rep in Gen. Court-6th Plymouth							
William Cullity, Jr		63	82	72	88		305
Bridget A. Simmons		181	152	142	151		626
Write-ins							
Blanks							
Rep in Gen. Court-12th Plymouth							
Thomas J. O'Brien	194					147	341
Write- ins	0					1	1
Blanks	80					72	152
District Attorney-Plymouth							
Timothy H. White	182	194	187	171	175	133	1042
Write-ins	1	1	2	0	0	0	4
Blanks	91	92	68	65	85	87	484
Registrar of Probate-Plymouth							
Robert E. McCarthy	181	185	185	170	173	126	1020
Write-ins	0	2	1	0	0	0	3
Blanks	93	100	71	66	87	94	511
County Treasurer-Plymouth							
John F. McLellan	124	129	140	126	129	100	748
James E. Harrington	75	72	69	63	71	51	401
Write-ins	0	0	1	0	0	0	1
Blanks	75	86	47	47	60	69	384
County Commissioner-Ply.							
Timothy J. McMullen	181	178	182	167	170	127	1005
Write-ins	0	2	1	1	0	0	4

Blanks	93	107	74	68	90	93	525
Total Democratic Vote	274	287	257	236	260	220	1534
Office	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Total
Republicans							
Senator in Congress							
Jack E. Robinson(Write-in)	5	4	6	2	5	4	26
Write-ins	14	28	16	14	14	13	99
Blanks	242	370	226	183	183	163	1367
Governor							
Mitt Romney	247	376	233	186	181	166	1389
Write-ins	3	3	2	0	0	3	11
Blanks	11	23	13	13	21	11	92
Lt. Governor							
Kerry Murphy Healey	179	302	176	125	127	112	1021
Jim Rappaport	77	94	70	73	74	63	451
Write-ins	0	1	0	0	0	1	2
Blanks	5	6	1	1	1	2	16
Attorney General							
Write-ins	16	23	12	7	18	15	91
Blanks	245	379	236	192	184	165	1401
Secretary of State							
Jack E. Robinson III	135	217	119	99	104	102	776
Write-ins	3	3	0	1	2	0	9
Blanks	123	182	129	99	96	78	707
Treasurer							
Daniel A. Grabauskas	87	114	77	66	53	50	447
Bruce A. Herzfelder	147	233	141	109	125	104	859
Write-ins	1	0	0	0		0	1
Blanks	26	55	30	24	24	26	185
Auditor							
Write-ins	8	11	11	4	9	6	49
Blanks	253	391	237	195	193	174	1443
Rep. In Congress							
Luiz Gonzaga	161	251	150	115	135	110	922
Write-ins	1	0	0	0	0	0	1
Blanks	99	151	98	84	67	70	569
Councillor							
Write-ins	14	17	12	3	14	12	72
Blanks	247	385	236	196	188	168	1420

Sen. In Gen Court-Ply/Norfolk							
Robert L. Hedlund	213	325	189	148	168	141	1184
Write-ins	0	1	0	0	0	0	1
Blanks	48	76	59	51	34	39	307
Rep in Gen. Court-6th Plymouth							
Thomas J. Barry		285	172	158	156		771
Daniel K. Webster		101	65	36	37		239
Write-ins		0	0	0	0		0
Blanks		16	11	5	9		41
District Attorney-Plymouth							
Timothy Cruz	193	293	177	143	155	125	1086
Write-ins	2	0	1	0	0	0	3
Blanks	66	109	70	56	47	55	403
Reg. Of Probate-Plymouth							
Write-ins	11	19	11	3	11	13	68
Blanks	250	383	237	196	191	167	1424
County Treasurer-Plymouth							
Write-ins	12	17	10	3	8	13	63
Blanks	249	385	238	196	194	167	1429
County Commissioner							
Olavo B. DeMacedo	198	278	163	136	147	120	1042
Write-ins	1	1	0	0	0	1	3
Blanks	62	123	85	63	55	59	447
Total Republican vote	261	402	248	199	202	180	1492
Total Absentee Vote-D & R	23	21	13	10	9	28	104
Total Vote-D & R	535	689	505	435	462	400	3026
The count was completed at 8:45PM							
Respectfully submitted,							

Nancy M. Oates
Duxbury Town Clerk

State Elections - November 5, 2002

Duxbury Middle School St George St, Duxbury, MA

OFFICE	Pr. 1.	PR. 2.	PR. 3.	Pr. 4.	Pr. 5.	Pr. 6.	Total
Senator in Congress							
John F. Kerry	809	889	780	698	745	689	4610
Michael E. Cloud	262	369	256	261	255	229	1632
Randall Forsberg	9	7	1	2	3	3	25
Write-ins	5	7	4	6	3	3	28
Blanks	164	227	119	108	87	149	854
Gov. and Lt. Governor							
Howell and Aucoin	6	7	4	6	13	10	46
O'Brien and Gabrielli	367	345	298	306	357	338	2011
Romney and Healey	841	1094	832	730	687	687	4872
Johnson and Schebel	2	5	1	4	3	5	20
Stein and Lorenzen	28	41	19	24	26	29	167
Write-ins	1	1	0	1	0	0	3
Blanks	4	5	6	4	7	4	30
Attorney General							
Thomas Reilly	822	882	821	721	770	736	4752
Write-ins	17	17	11	19	11	11	86
Blanks	410	600	328	335	312	326	2311
Sec. of State							
William F. Galvin	708	760	697	622	712	652	4151
Jack E. Robinson,III	439	584	369	351	3041	343	2390
Write-ins	1	3	2	2	2	1	11
Blanks	101	152	92	100	75	77	597
Treasurer							
Timothy P. Cahill	444	442	436	427	491	425	2665
Daniel Grabauskas	704	944	621	568	521	558	3916
James O'Keefe	43	46	35	33	35	39	231
Write-ins	2	0	1	2	1	0	6
Blanks	56	67	67	45	45	51	331
Auditor							
A. Joseph DeNucci	736	780	731	658	734	651	4290
Kamal Jain	107	128	74	91	68	66	534
John J. Xenakis	157	228	149	148	144	170	996
Write-ins	2	3	2	2	2	1	12
Blanks	247	360	204	176	145	185	1317
Rep. In Congress-10th Con. Dist.							
William D. Delahunt	687	734	661	608	679	613	3982
Luiz Gonzaga	499	686	439	413	363	404	2804
Write-ins	2	2	1	0	2	0	7
Blanks	61	77	59	54	49	56	356

Councillor-4th Gov. Council							
C.A.Iannella	707	784	709	626	708	645	4179
Write-ins	15	8	8	12	9	7	59
Blanks	527	707	443	437	376	421	2911
Senator in Gen. Court- Ply/Norfolk							
Robert I. Hedlund	820	1053	723	652	670	677	4595
Ted LeClair	369	382	382	367	388	340	2228
Write-ins	0	0	1	1	1	0	3
Blanks	60	63	54	55	34	56	323
Rep. In General Court- 6th Ply							
Bridget Simmons		480	464	437	497		1878
Daniel K. Webster		950	643	584	555		2732
Write-ins		0	1	0	1		2
Blanks		69	52	54	40		215
Rep. In General Court-12th Ply.							
Thomas J. O'Brien	751					680	1431
Write-ins	13					10	23
Blanks	485					383	868
District Attorney-Ply County							
Timothy J. Cruz	800	1047	781	702	694	685	4709
Timothy H. White	367	341	311	303	340	320	1982
Write-ins	1	0	1	0	1	1	4
Blanks	81	111	67	70	58	67	454
Registrar of Probate-Ply Cty							
Robert E. McCarthy	728	783	717	626	700	645	4199
Write-ins	11	7	9	8	9	8	52
Blanks	510	709	434	441	384	420	2898
County Treasurer-Plymouth							
John F. McLellan	710	758	703	615	695	620	4101
Write-ins	10	6	8	8	11	8	51
Blanks	529	734	449	452	387	445	2997
County Com. Plymouth							
Olavo DeMacedo	747	937	666	597	589	589	4125
Timothy McMellan	284	390	366	344	403	370	2257
Write-ins	1	0	1	1	1	0	4
Blanks	217	172	127	133	100	114	763
Question #1-State Income Tax							
Yes	557	700	529	527	502	460	3275
No	558	652	515	468	510	511	3234
Blanks	134	147	116	80	81	102	640
Question #2-Bilingual Education							
Yes	875	1091	826	735	798	732	5057
No	287	305	262	269	243	248	1611
Blanks	87	103	72	74	52	93	481

**Question #3-Tax/Political
Camp**

Yes	352	444	301	292	258	269	1916
No	797	948	782	701	784	690	4702
Blanks	100	107	77	82	51	114	531

Question #4-Com Pres Act

Yes	727	907	678	617	638	595	4162
No	340	394	326	311	321	283	1975
Blanks	182	197	156	147	134	195	1012

**Ques#5-Non-Binding-CI EI
Laws**

Yes		889	687	604	619		2793
No		429	327	341	379		1476
Blanks		181	146	130	101		558

Abs Ballots Cast-inc above	70	102	70	47	29	72	390
Total voters	1249	1499	1160	1075	1093	1073	7149
Count completed at 9pm							

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

ANNUAL TOWN MEETING - March 8, 2003

T. Waldo Herrick Memorial Gymnasium, Duxbury Middle School,
St. George Street, Duxbury, MA

Sessions held March 10, 11, and 12, 2003 and the final
session was held on March 17, 2002 at the Duxbury High School Auditorium

Article 1-Moved and seconded that the Town vote the Town Moderator and the Board of Selectmen be authorized to appoint the Officers not chosen by ballot.

Article 2-Moved and seconded that the Town vote to receive the Reports of its Town Officials, Boards, Committees and Commissions as printed in the Annual Report for 2002. A report was given by the Pier Access Shoreline Study (P.A.S.S.) Committee at the meeting. Motion carried.

Article-3-Moved and seconded that the Town vote to vote to fix the compensation of the elected officials for the twelve month period beginning July 1, 2003 :

Moderator		\$40	
Selectmen:	Chair	\$2000	
	Member	\$1500	
	Member	\$1500	
Assessors:	Chair	\$2000	
	Member	\$1500	
	Member	\$1500	
Town Clerk	\$57,050 to	\$58,000	
Total		\$68,040	Motion carried

Article 5-Operating Budget

Motion 1-Moved and seconded that the Town vote to appropriate the sum of \$1,582,490 for General Government and to meet this appropriation to raise and appropriate the sum of \$1,542,655 and transfer from the Community Preservation Fund \$39,835 for the following purposes:

Selectman/Town Manager	Accounting	Computer Dept
Salaries \$203,179	Salaries 181,821	Salaries 49,851
Expenses 42,000	Expenses 38,737	Expenses 43,232
Total \$245,179	Total 220,558	Total 93,083

Assessors	Treasurer/Collector	Personnel Board
Salaries \$168,147	Salaries \$237,732	Salaries \$5,740
Expenses 32,300	Expenses 61,000	Expenses 3,500
Total \$200,447	Total \$298,732	Total \$9,240

Planning Board	Conservation Com	Com. Pres. Com.
Salaries \$78,516	Salaries \$78,490	Salaries \$6,835
Expenses 16,000	Expenses 7,150	Expenses 33,000
Total \$94,516	Total \$85,640	Total \$39,835

Town Clerk	Elections	Expense only:
Salaries \$31,541	Salaries \$10,744	Histl Com=Total \$1,000
Expenses 3,500	Expenses 11,450	
Total \$35,041	Total \$22,194	

Expense only accounts:

Finance Com Total \$170	Town Meeting Total \$8,500	Audit Total \$37,000
Legal Services Total \$165,000	Tax Title Total \$25,355	Cable Advisory Total \$1,000

Total General Government

Salaries \$1,052,596
Expenses 529,894
Total \$1,582,490

Motion carried

Motion 2- Moved and seconded that the Town vote to appropriate the sum of \$4,758,788 for Public Safety and to meet this appropriation transfer the sum of \$57,645 from a Grant from Entergy, Inc. and transfer the amount the sum of \$5,000 from the Freeman Ambulance Fund and raise and appropriate the sum of \$4,696,143 for the following purposes:

Police		Animal Control		Fire	
Salaries	\$2,237,043	Salaries	\$40,208	Salaries	\$1,474,470
Expenses	223,000	Expenses	10,000	Expenses	152,404
Total	\$2,460,042	Total	\$50,208	Total	\$1,626,874

Civil Defense/Emerg. Mgt		Inspectional Services		Harbor/Coastal Mgt	
Salaries	\$36,185	Salaries	\$342,545	Salaries	\$160,474
Expenses	21,460	Expenses	42,000	Expenses	19,000
Total	\$57,645	Total	\$384,545	Total	\$179,474

Total Public Safety

Salaries	\$4,290,924
Expenses	467,864
Total	\$4,758,788

Motion carried

Motion 3-Moved and seconded that the Town vote to appropriate the sum of \$5,066,037 for Public Works and to meet said appropriation to transfer the sum of \$1,812,042 from Water Enterprise Fund and transfer \$40,000 from the Perpetual Care and other Cemetery Trust Funds and raise and appropriate the sum of \$3,213,995 for the following purposes:

Admin/Engineering		Road Maintenance		Snow and Ice	
Salaries	\$204,463	Salaries	\$335,630	Salaries	\$55,000
Expenses	25,250	Expenses	116,915	Expenses	94,200
Total	\$229,713	Total	\$452,545	Total	\$149,200

Vehicle Maintenance		Lands & Nat. Res.		Cemetery	
Salaries	\$71,722	Salaries	\$300,817	Salaries	\$282,920
Expenses	60,845	Expense	24,865	Expenses	83,830
Total	\$132,567	Total	\$325,682	Total	\$366,750

Central Bldg. Services		Transfer Station		Sewer	
Salaries	\$69,783	Salaries	\$137,599	Salaries	\$4,945
Expenses	153,250	Expenses	830,297	Expenses	194,014
Total	\$223,033	Total	\$967,896	Total	\$198,959

Expense only accounts:

Street Lights	\$35,000	Town Budg. Maint.	\$46,500
Central Fuel Depot	\$119,500	Tarklin Com. Ctr	\$6,200
DPW (less Water)		Water	
Salaries	\$1,462,879	Salaries	\$424,346
Expenses	1,791,116	Expenses	1,387,696
Total	\$3,253,995	Total	\$1,812,042
		DPW-All operations	
		Salaries	\$1,887,225
		Expenses	3,178,812
		Total	\$5,066,037

Motion carried

Motion 4-Library and Recreation-Moved and seconded that the Town vote to appropriate the sum of \$1,338,237 for the Library and Recreation Budget and to meet this appropriation transfer \$15,000 from the Recreation revolving Fund and raise and appropriate the sum of \$1,323,237 for the following:

Library		Recreation		Percy Walker Pool	
Salaries	\$680,312	Salaries	\$118,373	Salaries	\$173,200
Expenses	242,417	Expenses	16,385	Expenses	82,225
Total	\$922,729	Total	\$134,758	Total	\$255,425

Beach Life Guards		Expense only accounts:		Public Celebrations	
Salaries	\$16,245	North Hill Golf Course		Total	\$3,000
Expenses	<u>1,080</u>	Total	\$5,000		
Total	\$17,325				

Library and Recreation

Salaries	\$988,130
Expenses	<u>350,107</u>
Total	\$1,338,237

Motion carried

Motion 5-Health and Human Services-Moved and seconded that the Town vote to raise and appropriate the sum of \$366,430 for Health and Human Services for the Following:

Council on Aging		Veterans Services		Plymouth Cty. Coop. Ext.	
Salaries	\$237,000	Salaries	\$18,370	Expenses	\$200
Expenses	<u>75,000</u>	Expenses	<u>\$35,860</u>	Total	\$200
Total	\$312,000	Total	\$54,230		

Health and Human Services

Salaries	\$255,370
Expenses	<u>111,060</u>
Total	\$366,430

Motion carried

Motion 6-Schools-Moved and seconded that the Town vote to appropriate the sum of \$23,161,919 for Duxbury Schools and to meet said appropriation transfer the sum of \$194,370.49 from the following articles approved at previous Town Meetings as follows:

Article 6:ATM 1998 Technology	\$	4,092.46
Article 6:ATM 1999 DHS Flooring Mats	\$	1,800.62
Article 6:ATM 2000 Lockers	\$	1,801.20
Article 6:ATM 2000 Carpet/Tile	\$	38.92
Article 6:ATM 2000 Musical Instruments	\$	126.00
Article 6:ATM 2000 PA System	\$	916.67
Article 6:ATM 2001 Technology	\$	100,000.00
Article 6:ATM 2001 Painting	\$	5,182.84
Article 6:ATM 2001 Carpet/Tile	\$	7,000.00
Article 6:ATM 2001 Blinds	\$	2,823.22
Article 6:ATM 2001 White Marker Boards	\$	674.96
Article 6:ATM 2001 Science Tables	\$	108.60
Article 6:ATM 2001 Renovate Science Labs	\$	3,285.00
Article 31:ATM 2001 Medicaid	\$	1,520.00
Article 6:ATM 2002 Asbestos	\$	25,000.00
Article 32:ATM 2002 Medicaid	\$	<u>40,000.00</u>
Total	\$	194,370.49

And transfer \$7,065.65 from the Lucy Hathaway Fund (Reserve in the General Fund) and raise and appropriate the sum of \$22,960,482.86.

Schools

Salaries	\$17,834,677
Expenses	<u>5,327,242</u>
Total	\$23,161,919

Motion carried

Motion 7-Town and School Shared Costs-Moved and seconded that the Town vote to appropriate the sum of \$9,636,881 for Town and School Shared Costs and to meet this appropriation transfer the sum of \$221,776 from the Pension Reserve Fund and raise and appropriate the sum of \$9,415,105 for the following:

Employee Benefits		Other Shared Costs	
Medicare	\$ 268,000	Fire, Liability, Ins.	\$303,000
Emp. Health Insurance	\$ 4,400,000	<u>Reserve Fund</u>	<u>\$150,000</u>
Contributory Pensions	\$ 1,172,510	Sub-total Lib. Ins/Res. Fund	\$453,000.
Non-cont Pensions	\$ 29,500		
Unemployment Comp.	\$ 75,000		
Workers Comp.	\$ 200,000		
Sub-total-Benefits	\$ 6,145,000		

Debt Ser. Town & School	
Principal Payments	\$ 1,312,719
Int. on Bonded debt,	\$ 426,156
<u>Int. on Temp. Notes</u>	<u>\$ 1,299,996</u>
Sub-total Debt	\$ 3,038,871

Total Town/School Shared Costs \$9,636,881

Motion carried

Motion 8-Total Operating Budget Summary-Moved and seconded that the Town vote to Motion appropriate the sum of \$45,910,782 as the Operating Budget of the Town for the Fiscal Year beginning July 1, 2003 for the purposes and in the amounts specified in the Motions previously voted under Article 5 of the Warrant and to meet this appropriation raise appropriate the sum of \$43,518,047.86 and transfer the sum of \$2,392,734.14 in accordance with the Transfers voted in Motions previously voted as follows:

Budgets	Appropriation	Transfer	Raise
1. General Government	\$1,582,490.00	\$39,835.00	\$1,542,655.00
2. Public Safety	\$4,758,788.00	\$62,645.00	\$4,696,143.00
3. Public Works(DPW)	\$5,066,037.00	\$1,862,042.00	\$3,213,995.00
4. Library & recreation	\$1,338,237.00	\$ 15,000.00	\$1,323,237.00
5. Human resources	\$ 366,430.00		\$ 366,430.00.
6 .Education	\$23,161,919.00	\$201,436.14	\$22,960,482.86
7. Emp. Ben Ins. Shared Costs	\$9,636,881.00	\$221,776.00	\$9,415,105.00
Total	\$45,910,782.00	\$2,392,734.14	\$43,518,047.86

Motion carried

Article 6-Capital Budgets

Motion -1-Public Safety-Moved and seconded that the sum of \$75,000 for the purpose of building an Animal Control Shelter for Duxbury Police Department and to meet this appropriation authorize the Treasurer with approval of the Board of Selectmen to borrow \$75,000 in accordance with M.G. L. chapter 44 said appropriation to be expended under the direction of the Town Manager. 2/3 vote required
Motion carried Yes -242 and No-48

Motion-2-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$9,975 for Public Safety for the Harbormaster for a New Marine Engine (Gear and Labor) and to meet this appropriation to transfer \$9,000 from an article previously voted under Article 6 ATM (Fire Water Tanks) March 2000 and to transfer from Stabilization Fund the sum of \$975 to be expended under the direction of the Town Manager. An amendment to decrease the original motion by \$26,400 Carried.

2/3 vote required Motion carried unanimously

Motion 3-Department of Public Works-Moved and seconded that the Town vote to appropriate the sum of \$422,868.00 for the DPW to be spent under the direction of the Town Manager for the following items:

Highway and Transfer Station		Lands and Natural Resources	
1) Total Survey Station	\$5,500	1) Fields Restoration	\$15,000
2) Town Hall Septic System	\$55,000	<u>2) Irrigate Wadsworth Field</u>	<u>\$25,000</u>
3) Road Rehabilitation (Ch90)	\$269,368	Total	\$40,000
Total	\$324,868		

Crematory

1) <u>Rebuild Crematory Tort Units</u>	<u>\$58,000</u>
Total	\$58,000

And to meet said appropriation transfer the sum of \$269,368.00 from Chapter 90 Highway Funds and transfer \$74,997.25 from articles approved at previous Town Meetings as follows:

Article 6-ATM 2001 Backhoe	\$27,522.25
Article 6-Atm2001 Catch Basin Cleaner	\$23,945.00
Article 6-ATM 2001 Plow Blade	\$ 300.00
Article 6-ATM 2001 Transfer Trailer	\$ 3,200.00
<u>Article 6-ATM 2001-North Hill Marsh Dam</u>	<u>\$20,000.00</u>
Total	\$74,997.25

And transfer from Stabilization Fund the sum of \$78,502.75

An amendment to reduce the Town Hall Septic System by \$25,000 to use our own work force.
Amendment failed. 2/3 vote required Main motion carried unanimously

Motion -4-DPW-Water-Moved and seconded that the Town vote to appropriate the sum of \$400,000 for the DPW-Water Department for the purpose of replacing Water Lines containing PCE in the Town and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$400,000 in accordance with MGL Chapter 44 Section 8 subsection 5 to be expended under the direction of the Town Manager. 2/3 vote required. Moderator declared that a 2/3 voice vote in favor.

Motion carried by 2/3 vote requirement

Motion-6-Moved and seconded that the Town vote to appropriate the sum of \$800,00 for the DPW -Water Department for the purpose of installing the Damon Well and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$800,000 in accordance with MGL Chapter 44 to be expended under the direction of Town Manager. 2/3 vote required. Motion carried unanimously

Article 7-Personnel Plan-Moved and seconded that the Town vote to amend the Town By-law known as the Duxbury Personnel Plan, originally accepted march 12,1955 and last amended March 9,2002 by replacing it with the revised By-law which is on file at the Town Clerk's office and as set forth in the handout entitled "Article 7 Duxbury Personnel By-law Changes" to become effective July 1, 2003 and to appropriate the sum of \$74,000 for for the purposes of this Article and to meet this appropriation the sum of \$54,504.39 and transfer from Water Revenue the sum of \$1,493.00 and transfer the sum of \$18,002.61 from previously approved Article 7 ATM of March 9,2002. Motion carried

Article 9-Duxbury Beach Lease-Moved and seconded that the Town vote to raise and appropriate the sum of \$175,000 be expended under the direction of the Town manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. South of a line running approximately East to West along the edge Northerly Parking Area, at the East end of the Powder point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to third party) and to authorize the Board of Selectmen to execute a lease in the name and on behalf of the Town for a period beginning July 1, 2003 and ending June 30,2004 on such terms as may be approved by the Selectmen.

2/3 vote required

Motion carried unanimously

Article 11-Conservation Land-Moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$25,000 to be added to the Conservation Fund for the acquisition of interests in land, said sum to be expended under the direction of the Conservation Commission, in accordance with MGL Chapter 40, Section 8C. 2/3 vote required. Motion carried unanimously

Article 12-Moved and seconded that the vote to transfer the sum of \$100,000 from the Community Preservation Fund Open Space Reserve to be added to the Conservation Fund for the acquisition of interests in lands, said sum to be expended under the direction of the Conservation Commission and the Community Preservation Committee in accordance with MGL Chapter 40, Section 8C and Chapter 44B.

Motion carried

Article 13-Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire, on terms and conditions deemed to be in the best interest of the Town, a parcel of land consisting of approximately 11.52 Acres, known as the Swanson Property and as further described in the Dark Green Town Meeting Handout entitled "Article 13 Swanson Property" and as shown as lot number 020-033-000 on the Assessor's Maps, and further to appropriate the sum of \$76,000 for the purposes of this article and to meet this appropriation to transfer the sum of \$76,000 from the Community Preservation Fund-Open Space Reserve, as recommended by the Community Preservation Committee. 2/3 vote required Moderator declared a voice vote to be 2/3 in favor. Motion carried

Article 14-Community Preservation-Moved and seconded that the Town vote to transfer the following amounts from the Community Preservation Act funds into separate funds as specified and as recommended by the Community Preservation Committee -Massachusetts General Laws

Chapter 44B, Section 6 as follows:

\$177,000 for Community (Affordable Housing)

\$177,000 for Open Space

\$177,000 for Historic (Preservation) Resources

and to apply the Open Space reserve (\$177,000)

and the Community Housing reserve (\$177,000) to the Delano purchase previously authorized under Article 1 of the June 17,2002 Special Town Meeting. Motion carried

Article 15-Moved and seconded that the Town vote to amend Chapter 9 of the General By -Laws-Wetland Protection section as follows:

CHAPTER 9 WETLANDS PROTECTION

9.1 WETLANDS PROTECTION

9.1.1. Purpose and Scope

9.1.2. Jurisdiction

9.1.3. Exceptions

9.1.4. Promulgation of Regulations

9.1.5. Definitions

9.1.6. Permit Applications, Notice and Hearings

9.1.7. Approval, Conditions and Denials

9.1.8. Emergency Certification

9.1.9. Right of Entry

9.1.10. Enforcement

9.1.11. Security

9.1.12. Burden of Proof

9.1.13. Consultant Fee

9.1.14. Fee Waiver

9.1.15. Appeals

9.1.16. Severability

9.1.17. Relation to the Wetlands Protection Act and Other Federal, State and Local Statutes

9.1.18. Coordination of Permitting

9.1.1. Purpose and Scope. The purpose of this Bylaw is to protect the wetlands, related water resources and adjoining land areas of the Town of Duxbury by controlling activities deemed by the Duxbury Conservation Commission ("Conservation Commission") likely to have a significant or cumulative adverse effect upon protection of the following resource area values, including but not limited to the following: protection of public or private water supply; groundwater; flood

control, erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, including rare plant and animal species; recreation, agriculture, aquaculture and aesthetics (collectively, "the wetland values (interests) protected by this Chapter"). This Chapter is intended to utilize the Home Rule authority of this municipality to protect additional resource areas, for additional values, with additional standards and procedures stricter than those of the Wetlands Protection Act, M.G.L. Ch. 131, § 40 and Regulations thereunder, 310 CMR 10.00. Activities for the normal maintenance or improvement of land in agricultural or aquacultural use, as defined in the Wetland Protection Act and its implementing regulations at 310 CMR 10.04, shall not be subject to this Bylaw.

9.1.2. Jurisdiction. Except as permitted by the Conservation Commission or as provided in this Bylaw, no person shall remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas: any bank, fresh water or coastal wetland, isolated wetland, beach, dune, flat, marsh, wetmeadow, bog, swamp, vernal pool, the ocean, estuary, creek, river, stream, pond or lake, land under water body, land subject to tidal action, coastal storm flowage, or flooding, land subject to flooding or inundation by ground water or surface water, land within a minimum distance of 100 feet from any of the aforesaid resource areas (buffer zone), and land within 200 feet of a river (collectively the "resource areas protected by this bylaw"). Said resource areas shall be protected whether or not they border surface waters.

9.1.3. Exceptions. Exceptions may be made for maintaining, repairing or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph and other telecommunication services.

9.1.4. Promulgation of Regulations. The Conservation Commission may adopt such additional definitions, regulations, fees, and performance standards as they may deem necessary to protect the interests of this Bylaw. Said definitions, regulations, fees and performance standards shall become effective upon publication following a public hearing for which public notice has been provided.

9.1.5. Definitions.

Adverse effect: A greater than negligible change in the resource area or one of its characteristics or factors that diminishes the value of the resource area to one or more of the specific interests of this Bylaw, as determined by the issuing authority. "Negligible" means small enough to be disregarded as determined by the Conservation Commission.

Aesthetics: The natural scenery and appearance of any resource area.

Alter: Includes, without limitation, the following activities when undertaken to, upon, within or affecting resource areas or interests protected by this Bylaw:

- a) Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind;
- b) Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- c) Drainage, or other disturbance of water level or water table;
- d) Dumping, discharging, or filling with any material which may degrade water quality;
- e) Placing of fill, or removal of material;
- f) Driving of piles, construction or expansion or repair of buildings or structures or construction of any kind whether it be for commercial, residential, recreational or other purposes, regardless of its size;
- g) Placing of obstructions or objects in water or the surface water or groundwater hydrology of any resource area;

- h) Destruction or removal of plant life, including, but not limited to, cutting or trimming of trees and shrubs;
- i) Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters;
- j) Any activities, changes, or work which may cause or tend to contribute to pollution of any body of water or groundwater; and
- k) Incremental activities which cause, or may cause, a cumulative adverse effect on the resource areas and interests protected by this bylaw.

Cumulative adverse effect: **The adverse effects of activities regulated under this Bylaw which may be individually insignificant to the interests and values under this Bylaw, but when considered in relation to other past or present activities in a given area may be significant to said interests and values in the aggregate.**

Person: The term "person," as used in this Bylaw, shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof, administrative agency, public or quasi-public corporation or body, or any other legal entity or its legal representative, agents or assigns.

Except as otherwise provided in this Bylaw or in regulations of the Conservation Commission, the definitions of terms and procedures in this Bylaw shall be as set forth in the Wetlands Protection Act (M.G.L. Ch. 131 §40) and Regulations (310 CMR 10.00).

9.1.6 Permit Applications, Notice and Hearings. No one intending to conduct any of the above named activities may commence such activity within the jurisdiction of this Bylaw without filing written notice of their intention so to remove, fill, dredge or alter and without receiving and complying with an order of conditions and provided all appeal periods have elapsed. Such notice shall be sent by certified mail or hand delivered to the Conservation Commission, including such plans as may be necessary to describe such proposed activity and its effect on the environment. The Conservation Commission may require additional materials or information in addition to the plans and specifications required to be filed by an applicant under MGL c. 131, § 40, in order to fulfill the requirements of this Bylaw. The said Conservation Commission, in its discretion, may hear any oral presentation under this Bylaw at the same public hearing required to be held under the provisions of said c.131, § 40. The Conservation Commission shall make a determination as to whether or not this Bylaw applies to a specific situation prior to the filing of a written notice of intent under the provisions hereof, within twenty-one (21) days of the receipt of a written request sent by certified mail or hand delivered from any person desiring such determination.

9.1.7. Approval, Conditions and Denials. The Conservation Commission is authorized to approve a permit when it determines that the proposed work meets all applicable performance standards and procedures under this Bylaw or when work can be conditioned to meet all such performance standards, and where it determines that the work will not result in significant or cumulative adverse effects upon wetland interests protected by this Bylaw. The Conservation Commission is empowered to deny a permit for failure to meet the requirements of this Bylaw; for failure to submit necessary information and plans requested by the Conservation Commission; for failure to meet the design specifications, performance standards and other requirements in regulations of the Conservation Commission; for failure to avoid or prevent significant or cumulative effects upon the wetland interests protected by this Chapter; or where no conditions are adequate to protect those values, in its sole discretion as the issuing authority. Notwithstanding anything to the contrary herein, each permit, application, notice and hearing will be considered on its own merits. The Conservation Commission is empowered to deny permission for any removal, dredging, filling, or altering of subject lands within the town if, in its judgment, such denial is necessary to preserve environmental quality of either or both the subject lands and contiguous lands. Due consideration shall be given to possible effects of the proposal on all values to be protected under this Bylaw and to any demonstrated hardship on the petitioner by reason of a denial, as brought forth at the public hearing. Any order of conditions issued under this Bylaw

may differ from any such order issued by the Conservation Commission under the provisions of MGL, c. 131, § 40.

9.1.8. Emergency Certification. The notice required by this Bylaw shall not apply to emergency projects necessary for the protection of the health or safety of the citizens of Duxbury and to be performed or ordered to be performed by an administrative agency of the Commonwealth or by the Town. Emergency projects shall mean any projects certified to be an emergency by the Conservation Commission or its agent. In no case shall any removal, filling, dredging or alteration authorized by such certification extend beyond the minimum amount of work and time necessary to abate the emergency. The Conservation Commission or its agent may impose conditions to protect wetland interests and values of this Bylaw. Failure to agree to or follow these conditions shall be due cause for stopping all work. Upon failure to meet these requirements, the Conservation Commission may order all such work stopped and require the filing of a Notice of Intent or other application, as described under Permitting.

9.1.9. Right of Entry. The Conservation Commission, its agent, and officers, may enter upon the land which the proposed work is to be done in response to a request for a prior determination or for the purpose of carrying out its duties under this Bylaw and may make or cause to be made such examination or survey as deemed necessary.

9.1.10. Enforcement. The Conservation Commission shall have the authority to enforce this Bylaw, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions. Upon request of the Conservation Commission to the Board of Selectmen, the Town Counsel may take legal action for enforcement under civil law. Upon request of the Conservation Commission, the Chief of Police may take legal action for enforcement under criminal law.

Any person who violates any provision of this Bylaw, regulations thereunder, or permits issued thereunder, shall be punished by a fine set by the Conservation Commission in a manner consistent with Section 7.8. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the Bylaw, regulations or permit violated shall constitute a separate offense.

Non-criminal Disposition – In addition to the procedure of enforcement as described above, the provision of this Bylaw may also be enforced by the Conservation Commission or its agent, by non-criminal complaint pursuant to the provisions of MGL, c. 40, § 21D. The penalty for violation of any provision of this Bylaw shall be \$100.00 for the first offense; \$200.00 for the second offense; \$300.00 for the third offense and each subsequent offense. Each provision of the chapter, regulations or permit violation that is violated shall constitute a separate offense.

9.1.11. Security. As part of a permit issued under this Bylaw, in addition to any security required by any other municipal or state board, agency or official, the Conservation Commission may require that the performance and observance of the conditions imposed thereunder (including requiring mitigation work) be secured wholly or in part by one or more of the methods described below.

- A. By a proper bond or deposit of money or negotiable securities or other undertaking of financial responsibility sufficient in the opinion of the Conservation Commission, to be released in whole or in part upon issuance of a Certificate of Compliance for work performed pursuant to the permit. Such bond or deposit shall be released only upon issuance of a Certificate of Compliance.
- B. By accepting a conservation restriction, easement, or other covenant enforceable in a court of law, executed and duly recorded by the owner or record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed. This method shall be used only with the consent of the applicant.

- 9.1.12. **Burden of Proof.** The applicant for a permit shall have the burden of proving by a preponderance of credible evidence that the work proposed in the application will not have significant or cumulative adverse effects upon the wetland values protected by this Chapter, as determined by the Conservation Commission. Failure to provide evidence to the Conservation Commission to support this burden shall be sufficient cause for the Conservation Commission to deny a permit or grant a permit with conditions.
- 9.1.13. **Consultant Fee.** Upon receipt of a permit application or request for determination of applicability or other filing, the Conservation Commission is authorized to require an applicant to pay a fee for the reasonable costs and expenses borne by the Conservation Commission for specific expert engineering and other consultant services deemed necessary by the Conservation Commission to make a final decision on the application and for enforcement services. This fee is called the consultant fee. The specific consultant services may include, but are not limited to, resource area survey and delineation, analysis of resource area values, such as wildlife habitat evaluations, hydrological and drainage analysis, hydric soil analysis, and other analyses; and review of applicable environmental or land use law. Fees are to be established by the Conservation Commission.
- 9.1.14. **Fee Waiver.** The Conservation Commission may waive fees when an application fee for a permit filing or request for determination of applicability or other application is made by a government agency or not-for-profit organization.
- 9.1.15. **Appeals.** Any applicant, owner or abutter, any person aggrieved or any ten (10) residents of Duxbury may appeal an order of the Conservation Commission under this Bylaw to the Superior Court of Plymouth County within sixty (60) days following the date of issuance of the order, in accordance with M.G.L. Ch. 249 § 4.
- 9.1.16. **Severability.** Should any section or provision of this Chapter be found invalid, the validity of any other section or provision thereof shall not be affected, nor shall it invalidate any permit, approval or determination which previously has been issued.
- 9.1.17. **Relation to the Wetlands Protection Act and Other Federal, State and Local Statutes.** This Bylaw is adopted under the Home Rule Amendments of the Massachusetts Constitution and the Home Rule statutes, independent of the Wetlands Protection Act M.G.L. Ch. 131 § 40 and implementing regulations, and other federal, state and local environmental statutes. Activities that may not require review or permitting under the Wetlands Protection Act, the Rivers Protection Act, or other federal, state or local statutes are not assumed to be exempt from this Bylaw.
- 9.1.18. **Coordination of Permitting.** In order to ensure that various permit granting authorities review the impacts upon resources protected by this Bylaw in a coordinated manner, and where the provisions of this Bylaw are applicable, applicants for permits under federal, state or local statute or regulation shall comply with the requirements for filing under this Bylaw within forty-five (45) days of said application made under federal, state or local statute or regulation.

Motion carried -Accepted by the Attorney General and posted in all precincts on May 1, 2003 . A section of Section 9.1.15 was deleted by the Attorney General and appears as corrected in the above article.

Article 16-Moved and seconded that the Town vote to amend the vote taken on Article 10 of the Annual Town Meeting of 2001 on march 12,2001 by deleting the words "and water supply purposes" from the vote. 2/3 vote required.(Request to eliminate these words was made by the Department of Revenue.

Motion carried unanimously

Article 17-Moved and seconded and carried to indefinitely postpone.

Article 18-Moved and seconded to vote to authorize the board of Selectmen to negotiate and execute leases, on terms deemed to be in the best interest of the Town, leasing portions of property acquired by the Town, (referred to as the Delano and Merlet acquisitions) pursuant to the Community Preservation Act for the purpose of providing affordable housing. 2/3 vote required-Motion carried unanimously
The meeting was recessed at 5:00pm by a vote of Yes-169 and No-109 to this place Monday, March 10, 2003 at 7:30pm. The meeting reconvened at 7:40pm

Article 19-Moved and seconded that the town vote to accept the provisions of the M. G. laws, Chapter 40: Section 8 E, to establish a Youth Commission, consisting of seven members to be appointed by the Selectmen for three-year staggered terms, for the purpose of carrying out programs which may be designed or established to meet opportunities, challenges and problems of the youth of Duxbury; and to authorize a revolving fund under MG laws Chapter 44, Section 53E 1/2 to authorize the Youth Commission to be credited with all fees and charges received from Youth Commission programs in the amount not to exceed \$10,000 and to be expended under the direction of the Youth Commission Chairman for Youth Commission program function, supplies, equipment and/or instructor fees. Motion carried

Article 20-Operating Budget for the Youth Commission-It was moved and seconded to refer this matter to a committee composed of three of the newly appointed members of the Youth Commission, one Selectman, one Town Manager appointment from the Recreation Committee, one Fiscal Advisory Member, one appointment from the School ,(one school student) and one ex-officio member from the Finance Com. to study and complete a proposed article for the Annual Town meeting and report to the ATM 2004. Motion carried to refer to committee

Article 21-Youth Commission-Wright Building ADA Compliance-Referred to the above committee. Motion carried

Article 22-Lease of Wright Building-Moved and seconded to indefinitely postpone

Article 23-Moved and seconded that the town vote to transfer \$50,000 from the Community Preservation Act Fund Historical (Preservation) Resource Reserve to perform a professional Historical Survey, including Americans with Disabilities Act compliance for the Historical Preservation of the Wright Building, said sum to be expended under the direction of the Town Manager. Motion carried

Article 24-Moved and seconded that the Town vote to adopt the statement of position relative to Dry Cask Storage of Unloaded Spent Nuclear Fuel as printed in Article 24 of the Warrant. This is a non-binding resolution. The article was amended to see if the Town would adopt the following statement to send the Spent Nuclear Fuel immediately to Yucca Mountain -Main motion as amended carried.Yes-82 and No-79

The meeting was recessed at 11:10pm until Tuesday, March 11, 2003 at 7:30pm
The meeting reconvened at 7:37pm

Article 25-PROTECTIVE BYLAW REVISION

Article 25-Moved and seconded that the Town vote to amend the Protective By-Law by striking the provisions of the current version of the Protective By-Law and substituting in its place a comprehensive Re-codification and Revision, a copy of which is on file at the office of the Town Clerk, as modified by the recommendations of the Planning Board, which are noted by bold italicized language in the handout entitled "Protective By-Law of the Town of Duxbury, 2002".

A report was given by the Planning Board endorsing the article described in the handout.

Hearings were held on Jan. 27, 2003, Feb. 10, 2003, Feb. 24, 2003 and March 3, 2003.

Amendments in order:

#1.-Moved and seconded that the Town vote to add to Section 302-Accessory Structure the following words at the end of the sentence after the word lot: "except a pier may be located on a lot adjacent to the principal structure." Motion carried to amend. (page 5)

#2.- Moved and seconded that the Town vote to substitute "40'+ 40'<150' -striking the word "not"-so that the diagram reads " 40'+40'<150' shaded area is used in area calculation". Motion carried to amend (page 6)

#3.-Moved and seconded that the Town vote to amend Section 302 "Lot Area" by adding on line seven (7) the words "high Voltage" so that the line reads "for which the transmission of high voltage electricity, shall not be included." Motion carried to amend. (page 9)

#4.-Moved and seconded that the Town vote to amend two sentences in Section 302:

1. Accessory Structure at the end of the sentence after 'lot' add "or a pier located on an adjacent lot to the principal structure." (page 10)
2. Principal Structure on line two (2) delete the word "patios " after the word "porches". Motion carried to amend in two places. (page 10)

#5.-Moved and seconded that the Town vote to amend Section 401.7 by adding to the first sentence after 'In a Residential Compatibility District "and Planned Development" Motion carried to amend (page 17)

#6.- Moved and seconded that the Town vote to amend Section 402-'Flood Hazards Areas Overlay District' 3. Flood Elevations in Flood Areas: by deleting the first line after the words "or immediately adjacent to" (page 17). Add on page 18 after the word elevation in the top paragraph "except as allowed in the state building code." And delete all of the next paragraph substituting in its place the following: "All new construction and substantial improvements to existing structures in flood hazard areas shall be located land ward of boundary line of the Wetlands Protection Overlay District except those structures allowed by Section 404.11 or 404.9 and shall be elevated on adequately anchored piles and columns to the one hundred-year flood elevation and shall be securely anchored to such piles or columns except as allowed in the state building code. The space below the lowest floor shall remain open and free from obstruction." (basically the paragraph had deletions where new underlined material is now.)(page 18) Motion carried to amend

#7- Moved and seconded that the Town vote to amend Section 403.4 section 1. Deleting in the section after the word 'material' "other than conservation and restoration of dunes and beaches as provided in 403.3.1" (2nd and 3rd lines) and adding in line seven (7) "and those activities allowed as a Permitted Uses in Section 403.3". (page 19) Motion carried to amend

#8.-Moved and seconded that the Town vote to amend Section 404.4 by adding a number "10". To read "10. Nature study, boating, fishing, including shell fishing." (page 22) Motion carried to amend

#9.-Moved and seconded that the Town vote to amend the Section 404.6 section 1. After the word lot add "or on an adjoining lot." (page 23) Motion carried to amend

#10. Moved and seconded that the town vote to amend Section 406.4 by adding to section '2.' by adding in line three (3) after 'in which the' the phrase "activity, structure or sewerage disposal is located." Delete "greater part of the property is located" and in "3." Delete "Where facility, building or accessory structure thereto including but not limited to sewerage disposal systems is overlapped by different zones, the stricter zone shall apply." (page 27) Motion carried to amend

#11. Moved and seconded that the town vote to amend Section 406.7 Density Regulations-An amendment to change the 60,000 sq. ft. of upland to 40,00 sq. ft. Failed Yes -68 and No-102 (p. 31)

#12.-Moved and seconded that the Town vote to amend Section 406.7 "2." Amend the section by deleting in the fourth sentence the words "which is satisfactory to the Board of Health and the Conservation Commission, and will not result in degradation of groundwater quality" and adding "in accordance with Best Management practices." (page 31) Motion carried to amend

#13.-Moved and seconded that the Town vote to amend Section 410.4 by adding to "Lot Area" line six (6) after the words 'transmission of ' add the words "high Voltage" before the word 'electricity ' (page 38) Motion carried to amend

#14. Moved and seconded that the Town vote to amend Section 410.4 in the section "Side and Rear Setbacks" by adding after the words 'no dwelling' the words "or accessory structure, other than a swimming pool or tennis court", then add in the fourth line in the sentence "No swimming pool" add the word "or" before the words "tennis court", then delete the words "or other accessory structure" and further delete the words "or closer than a distance equal to one-half the height of such accessory structure. For example, a twenty-four foot (24') tall garage may not be constructed closer to a side or rear lot line than twelve feet (12')". (page 39) Motion carried to amend

#15.-Moved and seconded that the Town vote to amend Section 410.4 Coverage: Delete proposed "Coverage" and replace with the following: Coverage- In a Residential Compatibility District, building coverage as defined in Section 302 shall be no more than 15% of the total area of the lot (as defined in Section 302 and not "Lot Area"), except that in a case of a lot having a total area less than 20,000 sq. ft. the Board of Appeals by Special Permit may permit additional building coverage in an amount not greater than three (3%) of the difference between the total area of the lot and 20,000 square feet. (page 39). Motion carried to amend

#16.-Moved and seconded that the Town vote to amend Section 421.1 Permitted Uses and Structures-In sub-section '1'. Add to the existing Section "410.1 add "and 401.3" and the after sub-sections 1 and 2 add a new sub-section '3.' "The keeping of any registered commercial motor vehicle" (page 42) Motion carried to amend

#17.-Moved and seconded that the Town vote to amend Section 422-Neighborhood Business District 2- Use and Regulations insert before 422.1 Permitted uses the following "General: In a Neighborhood Business District 2, no structure shall be erected or altered and no building, structure, premises or land shall be used for any purpose or in any manner other than as permitted as follows." (page 43) Motion carried to amend

#18.-Moved and seconded that the Town vote to amend Section 425.1 Subsection "5-e"- delete "Maximum site coverage shall be 50% in NB 1 and NB2"the replace with "In NB1 and NB2 districts the maximum site coverage shall be no more than 50%of the total area of the lot as defined in Section 302 and Not "Lot Area".(page 48) Motion carried to amend

#19.-Moved and seconded that the Town vote to amend Section 430.1 to add to the second sentence after the words "by right" the phrase "and by Special Permit". (page 48) Motion carried to amend

#20.-Moved and seconded that the Town vote to amend Section 560.2-Definitions- by deleting the words that follow #1. Affordable Housing Unit, and replace them with the following words "A dwelling unit that qualifies as a local initiative unit under the Commonwealth's Local Initiative Program and meets the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory under MGL C 40B sec. 20-23." (page 59) Motion carried to amend

#21.-An amendment to change Section 560.1.4. Failed

#22.-Moved and seconded that the Town vote to amend Section 560.5-1 (d) to completely delete this section. (page 60) Motion carried to amend

#23.-Moved and seconded that the town vote to amend Section 560 by deleting Section 560.7 completely and changing the proposed Section 560.8 Marketing Plan for Affordable Units
-Add the following after the last sentence: "The Marketing Plan must describe how the applicant will accommodate local preference requirements, if any, established by the Board of Selectmen, in a manner that complies with non-discrimination in tenant or buyer selection guidelines of the Local Initiative Program." In addition the sections must be re-numbered to accommodate the deletion of Section 560.7.(page 61) Motion carried to amend and re-number

#24.-Moved and seconded to vote to amend Section 560.12 by completely deleting the Section .
Motion carried to amend (Pages 62 & 63)

#25. Moved and seconded that the Town vote to change Section 611.5 #1. (page 90) Failed

#26-Moved and seconded that the Town vote to amend Section 611.6 #3 by adding at the end of the sentence after the word 'surveyor' the words "or a professional engineer." (page 91) Motion carried to amend.

#27.-Moved and seconded that the Town vote to amend the chart on page 110 by keeping the column as it appears for the Aquifer Protection Overlay District and adding a new column "Dwelling Units per 40,000 sq. ft and 60,000 sq. ft. Outside the Aquifer Protection Overlay District":
Cluster Dev. Stays the same as column #1 with the number "1"
Planned Dev. 1 is 1 to 2.5
Planned Dev. 2 is 1 to 4
Planned Dev. 3 stays the same as column #1 with the number "1".
The above was decided after a vote to keep column #1 as presented and add column #2.
Motion carried to amend Yes-115 and No-56 (page 110)

#28.-Moved and seconded that the Town vote to amend Section 713.3 by deleting Section 713.3 and by adding the following new section: "Fire hydrants shall be installed within five hundred feet (500') of all proposed buildings at locations determined by the Fire Department and installed in a manner approved by the Duxbury Water Department. Locations shall be specified in the utilities map as described in Section 807.3.6. In areas where no municipal water supply is available, a municipal water supply shall be provided by the developer or an approved residential sprinkler system shall be installed in all dwellings." (page 116) Motion carried to amend

#29.-Moved and seconded that the Town vote to amend Section 806.2-Storm Water Drainage capacity by adding language to the 3rd paragraph (page 129) "4-a" add to "Water supply and capacity" the words "including available and acquired fire code requirements."(page 129) Motion carried to amend

#30.-Moved and seconded that the Town vote to amend Section 807.3, item number "10" Dwelling and other Buildings and Structures, insert the following "a)" for the existing paragraph and add a sub-section "b)" Building elevations and/or renderings to graphically illustrate the architectural design and character of the proposed dwelling or non-residential building or structure. The elevations shall be drawn to an appropriate architectural scale and include information describing use of materials, color, and all accessory items such as awnings or signage of the proposed dwelling or non-residential building or structure." (page 132) Motion carried to amend
Page references refer to the original document which was voted at the meeting.

Tuesday, March 11, 2003-Article 25 discussed and amended during the evening meeting
Wednesday, March 12, 2003 more discussion, amendments and final vote taken at 9:35 PM
2/3 vote required Main motion, as amended, was carried unanimously
A motion for Reconsideration -Failed

On June 30, 2003 the Attorney General approved the New Zoning Bylaw with the amendments made from the Town Meeting floor with the following three disapproved items:

D. Section 601 Sign Regulations-Subsection 601.6 pertains to the dimensional requirements for signs. Subsection 601.6 (8) (a) pertains to temporary political signs and provides as follows: Political signs: May be erected and must be removed within 24 hours after voting day.

The Attorney General has disapproved and deleted the following part of the sentence "and must be removed within 24 hours after voting day." 601.6 (8) (a) will now read. "Political signs: May be erected."

G. Section 611 "Land Clearing and Grading Regulations" Subsection 611.5 (6) exempts agricultural activities and provides as follows: "Agricultural activities in existence at the time Bylaw [sic] is adopted or work conducted in accordance with an approved Natural Resource Conservation Service Agricultural Plan;" the sentence will be changed by deleting the phrase "in existence at the time Bylaw is adopted" which has been disapproved by the Attorney General.

The sentence will now read "Agricultural activities or work conducted in accordance with an approved Natural Resource Conservation Service Agricultural Plan;"

I. Section 713- Section 713.3 pertains to fire hydrants and as amended on the floor reads: "In areas where no municipal water supply is available, a municipal water supply shall be provided by the developer" an amendment added the following which has been deleted and disapproved by the Attorney General "or an approved residential sprinkler system shall be installed in all dwellings." So that Section I. 713.3 now reads: "In areas where no municipal water supply is available, a municipal water supply shall be provided by the developer."

Corrected copies of the Bylaw with the Attorney General's approval were posted in all six precincts by the Constable on July 2, 2003

A copy of the new Bylaw is available at the Town Clerk's Office

Article 26-Moved and seconded that the town will vote to amend the Duxbury Zoning By-Laws part of the Protective Zoning By-Laws of the Town of Duxbury to rezone a parcel of land identified as Assessors parcel (110-723-003) located on Kingstown Way, from Neighborhood Business District 1 and Neighborhood District 3 to Residential Compatibility as shown on a plan entitled, "Plan: Amendment to the Duxbury Zoning Map, March 8, 2003 Annual Town Meeting" on file at the town Clerk's office. A report was given by the Planning Board. A public hearing was held on Feb. 10, 2003.

Voted at the March 12, 2003 session - 2/3 vote required -Motion carried unanimously

Article 27-Moved and seconded that the town vote to amend the Duxbury Zoning Map to rezone parcels identified as Assessors parcels (110-751-010), (110-751-011), (110-752-005A), (110-752-005B), (110-752-005C), (110-752-005D), (110-572-005E), (110-752-005F), (110-752-005G), (110-752-005H), (110-752-005I), (110-752-005J), (110-752-005K) and (110-752-005L), located on Tremont Street, from Neighborhood Business District 4 to Neighborhood District I, as shown on the Plan entitled, Plan: Amendment to the Duxbury Zoning Map, March 8, 2003 on file at the Town Clerk's Office. A report was given by the Planning Board. A Public Hearing was held on Feb. 10, 2003. A 2/3 vote was required.

Motion carried unanimously

Article 28-Moved and seconded that the Town will vote to amend the Duxbury Zoning Map to rezone parcels of land identified as Assessors parcels (110-452-000), (110-452-001), (110-452-002), (110-452-003), (110-542-004), (11-452-005), (110-452-006) and (110-452-007) located on Tremont Street from Neighborhood Business 4 to Residential Compatibility, as shown on a plan entitled, "Plan: Amendment to the Duxbury Zoning Map, March 8, 2003 Annual Town meeting," on file at the Town Clerk's Office. Voted March 12, 2003. A report was given by the Planning Board. A Public Hearing was held on Feb. 10, 2003. A 2/3 vote required.

Motion carried unanimously

Article 29-Moved and seconded that the Town vote to amend the Duxbury Zoning Map to rezone a parcel of land identified as Assessors parcel (110-741-122) located at the westerly corner of Alden Street and Railroad Avenue from Neighborhood Business District 5 to Neighborhood District 2 as shown on a plan

entitled, "Plan: Amendment to the Zoning Map March 8, 2003 Annual Town Meeting on file at the Town Clerk's office. Voted March 12, 2003. An amendment to change to Neighborhood Business District I-- Failed Yes-36 and No-94. A report was given by the Planning Board. A Public Hearing was held on Feb. 10, 2003. A 2/3 vote required. Motion carried unanimously

Article 30-Moved and seconded that the Town vote to amend the Duxbury Zoning Map by including all Town owned lands as part of the "Publicly Owned Land Overlay District" as shown on a map entitled "parcels zoned POL-Publicly Owned Land Overlay District" dated January 2003 on file at the Office of Town Clerk, and as listed in the Assessor's records as of January 21, 2003. An amendment to add the word Overlay to the map. Carried. A 2/3 vote required -Main motion, as amended , carried unanimously

Article 31-Moved and seconded that the Town vote to amend the Duxbury Zoning Map by including the explanatory statements as notes to be printed on the Duxbury Zoning Map which adds all the Overlay Districts:

Incorporates by reference the Aquifer Protection Overlay District Map dated January 15,1986, amended March 24,1993 and most recently amended December 4, 2002 on file at the office of the Duxbury Town Clerk as a separate document and part of the Duxbury Zoning Map.

Incorporates by reference the boundaries of the Flood Hazard Areas Overlay District, as shown on the Duxbury Flood Insurance Rate Map (DFIRM), dated July 2,1992 on file in the office of the Town Clerk as a separate document and part of the Duxbury Zoning Map.

2/3 vote required.

Motion carried unanimously

Article 32-Moved and seconded that the Town Vote to raise and appropriate the sum of \$10,000 for the Planning Board to secure professional Engineering Services to revise the town of Duxbury Zoning Map.

Motion carried

Article 33-Moved and seconded that the Town vote to raise and appropriate the sum of \$25,000 For the purpose of initiating a comprehensive Baywide Plan.

Motion carried

Article 34-Moved and seconded that the Town vote to authorize the Board of Selectmen, acting as Sewer Commissioners of the Town, to reapportion, abate and assess the costs of the "Snug Harbor Wastewater Collection and Disposal System" as authorized by vote of the Town under Article 4 of the Town of Duxbury March 11,1995 Special Town Meeting as provided by covenants between the Town of Duxbury and the owners of properties listed on plans entitled "Snug Harbor Wastewater Collection and Disposal System, Duxbury, Weston & Sampson, Inc.Engineers, November 1995", in accordance with rules and regulations adopted and from time to time amended by the Duxbury Board of Sewer Commissioners, and to further authorize the Board of Selectmen, acting as the Commissioners of the Town, to apportion the unallocated capacity of said system, as provided by said sewerage rules and regulations, and further to authorize the Town to acquire easements from the owners of any properties added to the system by vote of the Sewer Commissioners, and further to recover all of the total sewer project costs through betterments and/or assessments to any properties added to the system pursuant to applicable provisions of MGL Chapter 80 and 83, and any other applicable laws and regulations.

Motion failed , but it was voted to reconsider (vote to reconsider Yes-54 and No-51). Amended to remove the words "or part". Motion then carried

Moved and seconded to recess at 10:55pm until March 17, 2003 at the Duxbury High School
At 7:30pm-the meeting reconvened at 7:33pm

Article 35-G.I.S. -Richard Finnegan spoke for the Assessors. Motion carried to indefinitely postpone

Article 36- Moved and seconded that the town vote to amend the new By-Law, Section 406 by adding a new Section 406.2. Aquifer Protection Overlay District:

1. There are hereby established within the Town of Duxbury certain groundwater protection areas, consisting of aquifers or recharge areas and approved Zone II areas which are shown on a map entitled

"Aquifer Protection Districts, Town of Duxbury, dated Dec. 4,2002" being a revision of the Aquifer Protection District Map dated March 24, 1993, being an amendment of the Aquifer Protection District Map dated January 15, 1986. This map is hereby made a part of the Duxbury Zoning By-Law and is on file in the office of the Town Clerk. A report was given by the Planning Board and a hearing was held.

NB-In addition to accepting the new Aquifer Protection District this article corrects the language in the new section 406.2 (page 26) of the proposed By-Law which neglected to mention the new date of the new Aquifer Protection District-"December 4, 2002". 2/3 vote required. Motion carried unanimously

Article 37-Moved and seconded that the town vote to vote to accept the layout of Herring Weir Road as a Public Way, in accordance with the descriptions and plans now on file in the town Clerk's office, which are incorporated herein by reference and to authorize the acquisition by Eminent domain of the property within said way. 2/3 vote required. Motion carried unanimously

Article 38-Moved and seconded that the Town vote to authorize the Board of Selectmen, on terms deemed to be in the best interest of the Town, to negotiate and execute a permanent utility easement to NSTAR for electrical services, including a pole mount transformer and underground primary wires, to service the facilities of the Alden Elementary School, as shown on a plan at the office of the Town Clerk. 2/3 vote required Motion carried unanimously

Article 39-Moved and seconded that the Town vote to authorize the Board of Selectmen to enter into an agreement of an existing inter-municipal agreement for regional services, a copy of which is on file in the office of the Town Clerk, for the purpose of providing solid waste and recycling services and further to see if the Town will vote to extend the term of the amended agreement for an additional five year term. Motion carried unanimously

Article 40-Motion carried to indefinitely postpone.

Article 41-Motion carried to indefinitely postpone.

Article 42-Citizen's Petition-Affordable housing-2/3 required Yes-77 and No-64 Motion failed to receive the required 2/3 vote.

Article 43-Move and seconded to indefinitely postpone.

Article 44-Moved and seconded that the Town vote to authorize a revolving fund under MGL Chapter 44, Section 53-1/2 to authorize the Schools to be credited with all fees and charges received from the Duxbury Kindergarten School Program not to exceed \$380,000 and to be expended under the direction of the School Committee for School Program functions and/or instructor fees. Yes-45 and No-69 Motion failed

Article 45-Moved and seconded that the Town vote to rescind the balance of authorized and un-issued debt as follows:

	<u>Rescind</u>	
From Article 6 ATM 3/10/01 Herring Weir Water Extension	\$40,000	
From Article 10 ATM 3/10/01 Merry Conservation Land Acquisition	\$244,000	
	<u>Total to rescind \$288,000</u>	Motion carried

Article46-Moved and seconded that the Town vote to raise and appropriate the sum of \$2,500 in order to fund the Senior Tax Relief Program to provide Senior Citizens Real Estate Vouchers for services rendered pursuant to an agreement between the Council on Aging and the Board of Selectmen. Motion carried

Article 47- Moved and seconded that the Town vote to authorize a revolving fund under MGL Chapter 44, Section 53-1/2 to authorize the Council on Aging to be credited with all fees and charges received from the Senior Center programs in an amount not to exceed \$10,000 and to be expended under the direction of the Council on Aging Director, for Senior Center programs, functions supplies and/or instructor fees.

Motion carried

Article 48-Alden Cellar site. Motion carried to indefinitely postpone

Article 49-Moved and seconded that the town vote to raise and appropriate the sum of \$10,000 to fund the Town of Duxbury Fourth of July Parade and Ceremony.

Motion carried

Article 50-Moved and seconded that the Town raise and appropriate \$15,000 for the Town of Duxbury Cable Advisory Committee under the direction of the Board of Selectmen to pay for Professional Services to negotiate Cable Service Contracts.

Motion carried

Article 51-Moved and seconded that the Town vote to indefinitely postpone. Motion carried to postpone

Article 52-Moved and seconded that the Town vote to indefinitely postpone. Motion carried to postpone

Article 53-Moved and seconded that the Town vote to authorize the Board of Assessors to use \$1,165,507 from FREE CASH and \$273,472.25 from the Stabilization Fund to reduce the Tax Rate 2/3 vote required-

Motion carried unanimously

I hereby certify that the appropriations and provisions for meeting them, herein described, were voted at the Annual Town Meeting held on Saturday, March 8, 2003, March 10, 11, 12 and adjourned sine die on Monday March 17, 2003

Respectfully submitted:

Nancy M. Oates
Duxbury Town Clerk

Article 7 Personnel By-law Changes

MANAGEMENT SCHEDULE

	July 1, 2003		
	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>GRADE L</u>			
Director of Public Works/ Town Engineer Police Chief	\$64,898	\$81,123	\$97,348
<u>GRADE K</u>			
Fire Chief	\$58,468	\$73,085	\$87,702
<u>GRADE J</u>			
Town Accountant	\$52,673	\$65,842	\$79,010
<u>GRADE I</u>			
Police Lieutenant-Administration Police Lieutenant-Operations Treasurer/Tax Collector Director of Inspections/ Zoning Enforcement Officer Deputy Assessor Deputy Fire Chief Operations Manager/Public Works Library Director Manager of Buildings and Grounds	\$47,752	\$59,304	\$71,165
<u>GRADE H</u>			
Harbormaster/Shellfish Constable/ Beach Manager Planning Director Water and Sewer Superintendent	\$42,752	\$53,439	\$64,127
<u>GRADE G</u>			
Assistant Library Director Reference Services Children's Services Technical Services & Technology Cemetery & Crematory Conservation Administrator Director Council on Aging Health Agent Information Systems Adm. Recreation Director	\$38,514	\$48,142	\$57,770

REGULAR EMPLOYEE PROVISION

July 1, 2003

SALARY SCHEDULE - EXEPMT - PROFESSIONAL

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>GRADE E</u>			
Animal Control Officer			
Assistant Director Council on Aging			
Assistant Recreation Director			
Harbormaster/Executive Officer	\$29,981	\$37,477	\$44,972
Property Lister/Appraiser			
Water/Sewer Office Manager			
Veteran's Agent			
(annualized at 20 hours)			

SALARY SCHEDULE - NON EXEMPT

<u>GRADE D</u>			
Secretary to Board of			
Selectmen/Town Manager	\$14.73	\$18.42	\$22.10
Aquatic Supervisors			
Food Service Manager			

<u>GRADE C</u>						
Department Secretary	\$ 14.64	\$15.35	\$16.10	\$16.93	\$17.83	\$18.67
Intermittent Police Officer						
Student Police Officer						

<u>GRADE B</u>			
Activities Coordinator	\$11.45	\$14.31	\$17.17
Kitchen Supervisor			

<u>GRADE B1</u>						
Department Assistant II	\$12.85	\$13.49	\$14.15	\$14.87	\$15.63	\$16.39

<u>GRADE A</u>						
Department Assistant I	\$11.62	\$12.23	\$12.85	\$13.49	\$14.15	\$14.86

Positions in Grades B, D, and progression to the maximum shall be based on performance review.

<u>SCHEDULE P.S.</u>						
Local Building Inspector	\$20,749	\$21,776	\$22,852	\$23,998	\$25,193	\$26,471
Plumbing and Gas Inspector						
(annualized at 20 hours)						
Wiring Inspector	\$18,643	\$19,600	\$20,555	\$21,598	\$22,674	\$23,822
(annualized at 18 hours)						

COMPENSATION SCHEDULE Q

Effective July 1, 2003

<u>Classification</u>	<u>Wage Rate</u>
Alternate Inspector of Buildings	\$15.00 per hour
Alternate Plumbing Inspector	\$10.00 per hour
Alternate Wiring Inspector	\$10.00 per hour
Call Firefighter- 2-hr. minimum per call	\$7.00 per hour
Traffic Supervisor	Appropriate Detail Rate

The classification listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back or termination pay. No service credit for time spent in these positions may be used under the appropriate section of the Plan. All positions require the use of advertising to solicit new employees. All positions may require physical examination.

COMPENSATION SCHEDULE T

<u>Classification</u>	<u>Wage Rate</u>
Clerical Assistance (Town Committees & Boards Non-union positions only)	Appropriate Rate as Determined by Town Manager
Clerk, Registrar of Voters	Compensation based upon G.L. Chapter 41, Section 19G
Election Warden	\$6.75 per hour
Election Worker	\$6.00 per hour
Inspector of Animals	\$900.00 per year
Juvenile Officer	\$150.00 per year
Lockup Keeper	none
Police Matron	\$9.50 per hour
Rabies Inspector	\$2700.00 per year
Registrar of Voters	\$100.00 per year
Sealer of Weights & Measures	\$3000.00 per year
Town Clock Custodian	\$200.00 per year

The classification listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

COMPENSATION SCHEDULE R

<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
Assistant Dog Officer		
Assistant Harbormaster		
Librarian Intermittent		
Library Page		
Lifeguard		
Program Coordinator		
Recreation Specialist	\$6.00	\$18.00
Recreation Supervisor		
Reserve Dispatcher		
Seasonal (Laborer) Helper		
Seasonal Intern		
Special Police Officer		
Van Dispatcher		
Van Driver		
Water Safety Instructor		
Seasonal Leadman Premium \$0.50		

The classification listed in Schedule R are positions which receive no overtime premium, vacation and holiday pay, sick leave, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. Once a rate of pay is established for an employee, such rate may not change for a period of at least six months. Positions may require the use of advertising.

SPECIAL TOWN MEETING - March 8, 2003

Special Town Meeting held within the Annual Town Meeting on March 8, 2003 at 9:28 am until the adjournment of the meeting sine die at 10:15 am held at the T. Waldo Herrick Memorial Gymnasium, St. George St., Duxbury, MA.

Article 1-Moved and seconded that the Town vote to transfer the sum of \$600 from Department 145, Collector-Treasurer Salary schedule 5100 to Department 145 Collector-Treasurer Expense Account 5700 appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Article 2-Indefinitely postponed. (No contracts settled).

Article 3-Moved and seconded that the Town vote to appropriate the sum of \$1,353.38 to pay the following unpaid bills from previous years:

1. Jordan Hospital (for the Police Department)	\$104.19
2. Kingston Block (for the Harbormaster)	\$198.00
3. Bayside Marine (for the Harbormaster)	\$648.05
4. Brooks Drugs (Veteran's Agent)	\$147.14
5. So. Shore Medical Center (Schools)	<u>\$256.00</u>
TOTAL	\$1,353.38

And to meet said appropriation transfer the sum of \$1,353.38 from FREE CASH.

Motion Carried

Article 4- Moved and seconded to amend the General By-laws of Duxbury, Chapter 3.1 Selectmen, to increase the Board of Selectmen from three (3) Selectmen to five (5) Selectmen elected at large for three (3) year staggered terms at the next Annual Election in the year 2004.

Chapter 3.1-Selectmen

(To amend General By-laws, Chapter 3.1-Selectmen)

The Board of Selectmen shall consist of five (5) members with each elected at large at Annual Town Elections for terms of three (3) years. The election of Selectmen shall be done on a cyclical schedule with two (2) Selectmen elected in one year, two Selectmen elected in the next year, and one (1) Selectman elected every third year. The election ballot for each year in which more than one Selectman is to be elected shall consist of a single race with the two highest vote recipients elected. In years when only a single Selectman is to be elected, the single highest vote recipient shall be elected.

The Annual Town Election in the year 2004 shall provide for a single race to elect three (3) Selectmen positions, one (1) for a three (3) year term to expire at the 2007 Annual Town Election; one (1) for a two (2) year term to expire at the 2006 Annual Town Election; and one (1) for a one (1) year term to expire at the 2005 Annual Town Election. In the 2004 election, the highest vote recipient will be elected to the three (3) year term, the second highest vote recipient will be elected to the two (2) year term, and the third highest will be elected to the one (1) year term. Thereafter each annual town election shall consist of a single race to elect either one (1) or two (2) selectmen for three (3) year terms so as to maintain a five (5) member board.

A vote to move the previous question. 2/3 vote -received the Moderator's declaration that a 2/3 vote was received

Motion Carried- Yes-138 No-133

The Attorney General disapproved this article on April 17, 2003.

Certifications for Special Town Meeting March 8, 2003

Appropriation	Free Cash
Art. 1 Transfers	
Art. 2-Indef. Postponed	
Art. 3-\$1,353.38	\$1,353.38
<u>Art. 4-No appropriation</u>	
Total \$1,353.38	\$1,353.38

Respectfully submitted,

Nancy M. Oates, Duxbury Town Clerk

Annual Town Elections – March 22, 2003

T. Waldo Herrick Memorial Gymnasium, Duxbury Middle School, St. George St., Duxbury, MA

Offices	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Total
Selectman-One for 3 Years							
Andre Martecchini	261	362	321	227	176	152	1499
Nicholas Pagiarulo	58	103	85	43	48	41	378
Write-ins	0	0	0	0	0	0	0
Blanks	18	24	15	14	13	14	98
Assessor-One for 3 Years							
J. Thomas Marquis	248	349	323	207	176	146	1449
Write-ins	4	3	3	0	1	1	12
Blanks	85	137	95	77	60	60	514
Moderator -One for 1 Year							
Allen M. Bornheimer	281	398	338	229	194	157	1597
Write-ins	0	2	1	0	1	0	4
Blanks	56	89	75	62	42	50	374
School Com.-One for 2 Years							
P. Bourne-Van Alstyne	49	76	39	31	36	32	263
Kenneth Fortini	37	46	53	19	13	26	194
John J. Magnarelli	134	236	167	110	110	77	834
Anne R. Ward	93	103	146	108	68	66	584
Write-ins	1	1	0	0	1	0	3
Blanks	23	27	16	16	9	6	97
School Com.- One for 3 Years							
Sarah C. Madigan	117	111	155	114	91	77	665
John Heinstadt	212	363	258	160	144	121	1258
Write-ins	0	0	0	0	0	0	0
Blanks	8	15	8	10	2	9	52
Planning B'd.-Two for 5 Years							
Angela Scieszka	182	248	235	154	156	118	1093
Robert Wilson	197	306	251	178	122	126	1180
James Kimball, Jr.	133	225	181	130	99	80	848
Write-ins	3	2	0	0	0	0	5
Blanks	159	197	175	106	97	90	824
Library Trustees-Two for 3 Years							
John W. Hill	271	387	306	214	191	152	1528
Lynne C. Walsh	251	353	338	215	185	145	1487
Write-ins	2	2	1	1	2	1	9
Blanks	150	236	190	138	96	116	926

Housing Auth.-One for 5

Years

Brendan Keohan	66	58	68	45	51	22	310
Maxime Armour	6	9	3	8	18	13	57
Write-ins	30	44	44	9	0	17	144
Blanks	235	378	306	222	168	155	1464
Total vote	337	489	421	284	237	207	1975
Absentee	12	29	37	8	12	11	109

Count completed at 8:30PM

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

SPECIAL TOWN MEETING - MONDAY, MAY 5, 2003

AT 7:30PM

Duxbury Middle School

T. Waldo Herrick Memorial Gymnasium

St. George St, Duxbury, MA.

Article 1.-Full Day Kindergarten-

Motion for a "secret ballot" Failed

Motion to move the previous question - 2/3 vote required-Carried unanimously.

Main motion for fee based full day kindergarten failed.

Yes-244 and No-656

The meeting was recessed at 11:00pm until 7:30pm at the Duxbury High School Auditorium.

The meeting was reconvened at 7:35pm.

Article 2-Motion 1-Moved and seconded that the Town vote to transfer the sums of:

- \$44,000 from the Department 752 Interest on Temporary Notes Expense Account Schedule 5900;
 - \$4,637 from Department 294 Lands and Natural Resources Salary Account Schedule 5100;
 - \$35,047 from Department 422 Road Maintenance Salary Account Schedule 5100;
 - \$7,896 from Department 421 Vehicle Maintenance Salary Account Schedule 5100;
 - \$634 from the Department 431 Transfer Station Salary Account Schedule 5100;
 - \$9,000 from the Department 431 Transfer Station Expense Account Schedule 5700 and
 - \$786 from the Department 491 Cemetery Salary Account Schedule 5100
- as follows:
- \$49,000 to Department 423 Snow and Ice Salary Account Schedule 5100
 - \$53,000 to Department 423 Snow and Ice Expense Account Schedule 5700

Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Motion carried

Article 2-Motion 2-Moved and seconded that the Town vote to transfer the sum of \$7,000 from Department 752 Interest on Temporary Notes Expense Account Schedule 5900 to Department 295 Harbormaster Expense Account 5700. Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Motion carried

Article 2-Motion 3-Moved and seconded that the Town vote to transfer the sum of \$6,000 from Department 752 Interest on Temporary Notes Expense Account Schedule 5900 to Department 113 Town Meeting Expense Account 5700. Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Motion carried

Article 2-Motion 4-Moved and seconded that the Town vote to transfer the sum of \$20,000 from Department 572 Interest on Temporary Notes Expense Account Schedule 5900 to Department 122 Selectmen/Town Manager Expense Account 5700. Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Motion carried

Article 2-Motion 5-Moved and seconded that the Town vote to transfer the sum of \$11,000 from Department 631 Pool Salaries Account Schedule 5100 to Department 631 Pool Expense Account Schedule 5700. Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002.

Motion carried

Article 2-Motion 6-Moved and seconded that the Town vote to transfer the sum of \$5,000 from Department 610 Library Salaries Account Schedule 5100 to Department 610 Library Expense Account

Schedule 5700. Appropriations previously voted under Article 5 of the Annual Town Meeting of March 2002. Motion carried

Article 3-Motion 1- Moved and seconded that the Town vote to appropriate the sum of \$344,003 for the purpose of funding a collective bargaining agreement with the Duxbury Teacher's Association (M.T.A.) for the Fiscal Year beginning July 1,2003 and ending June 30,2004 and to meet this appropriation transfer the sum of \$344,003 from Free Cash. Motion carried

Article 3-Motion 2-Moved and seconded that the Town vote to appropriate the sum of \$9,561 for the purpose of funding a collective bargaining agreement with the Duxbury Secretaries/Clerks Association for the Fiscal Year beginning July 1,2003 and ending June 30, 2004 and to meet this appropriation transfer the sum of \$9,561 from Free Cash. Motion carried

Article 3-Motion 3-Moved and seconded that the Town vote to appropriate the sum of \$33,755 for the purpose of funding a collective bargaining agreement with Local 2167 International Association of Firefighters for the Fiscal Year beginning July 1,2003 and ending June 30, 2004 and to meet said appropriation transfer the sum of \$33,755 from Free Cash. Motion carried

Article 3-Motion 4-Moved and seconded that the Town vote to appropriate the sum of \$39,257 for the purpose of funding a collective bargaining agreement with the Duxbury Police Association for the Fiscal Year beginning July 1,2003 and ending June 30,2004 and to meet said appropriation transfer the sum of \$39,257 from Free Cash. Motion carried

Article 4-(Unpaid bills)-Moved, seconded and carried to indefinitely postpone.

Article 5-Assessment of New Construction-Moved and seconded that the Town vote accept the "third sentence" of Chapter 59, Section 2A(a) of Massachusetts General Laws to provide that buildings and other things erected on or affixed to land during the period beginning on January second and ending on June thirtieth of the Fiscal Year preceding that to which the Tax relates shall be deemed part of such real property as of January first for assessment purposes in the Town, commencing with Fiscal Year 2005. Motion carried

Article 6-Interim Measure Response to Secured Dry Cask Storage (Non-Binding Resolution)-Moved and seconded that the Town vote to accept the following Resolution:

Resolution to Decrease Terrorism at Pilgrim Nuclear Power Station-Secured Dry Cask Storage of Radioactive Fuel-an interim measure to increase Duxbury's safety until Yucca Mountain opens in 2015 or beyond.

Whereas: the citizens of Duxbury recognize that Yucca Mountain, the proposed federal Repository for radioactive fuel rods, will not solve the waste problem for many years;

Whereas: the Government Accounting Office has stated that Yucca will not open before 2015, and that it will take 30-40 years to ship the nation's current waste;

Whereas: litigation to prevent Yucca from ever opening is pending;

Whereas: the Pilgrim Station may decide to delay the shipment of all or some of its rods, exercising its right to sell or trade its spot on the national shipping schedule;

Whereas: the Pilgrim Station is applying to extend its license for another 20 years, allowing it to produce more radioactive fuel rods;

Whereas: the Pilgrim Station must put the radioactive fuel rods in dry casks for eventual shipment to Yucca and therefore can do so now;

Whereas: dry cask storage technology is available---dry casks are now used at 20 sites in the United States;

Whereas: the safety of Duxbury requires a safer storage solution over the next decades than that currently existing.

Therefore: The Town of Duxbury resolves to request the U.S. Nuclear Regulatory Commission to require, and resolves to request, our local, state and federal officials to support, as an interim measure to better protect the health and well being of the citizens of the Town of Duxbury, the placement of all but recently unloaded spent nuclear fuel at the Pilgrim Nuclear Power Station in secured dry cask storage, which is passively safe, hardened, and dispersed and therefore better able to reduce the risk of radioactive release due to attack or accident, and further to require that recently unloaded fuel be placed in a low-density storage pool.

(Citizen's Petition) (Nuclear Advisory Committee)

Motion to move the previous question a 2/3 vote required. Motion declared obtaining the requisite 2/3 vote by moderator. Motion carried

It was moved, seconded and carried to adjourn sine die at 9:10pm.

Attendance May 5, 2003 session: 1,021

May 6, 2003 session: 200

Appropriations: \$426,576

From Free Cash: \$426,576

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

DEATHS RECORDED IN DUXBURY (FY 03)

June 2002 (FY-2002 death too late to be recorded in FY -02 Town Report)

29	James O. Gray Jr.	56	James O. and Anna (Woitke) Gray Sr.
----	-------------------	----	-------------------------------------

July 2002

5	Arvids - Berzins	94	Simans and Minna (Stilva) Berzins
7	David Walker Priestly	81	David and Elizabeth (Walker) Priestly
8	Sarah M. Powers	91	John T. and Anastatia (Walshe) Powers
9	Ronald J. Wenger	59	Donald and Geraldine (Reiter) Wenger
10	John J. Mulligan	86	Aloysius A. and Catherine C. (McArdle) Mulligan
14	Marilyn J. Eaton	74	Edwin and Janice (unknown) Boylan
15	Robert - Goode	52	Hugh and Beatrice (Lydon) Goode
15	Emilienne M. McHugh	90	Hiroshi and Emilienne (Franchet) Sakurai
18	Billie - Kasper	89	Abraham and Mary (unknown) Linden
20	Thelma E. Snyder	81	Samuel and Rose (Rabinowitz) Goldstein

August

1	Louisa S. Briggs	84	John L. and Louisa (Beale) Shepardson
7	Edward L. O'Dette	78	Harry A. and Ella B. (Casey) O'Dette
12	Agnes J. Oricchio	73	Frederick L. and Agnes (Ferrick) Clark
15	Violet C. Eacobacci	94	Herbert and Rosanna (Ellis) Cotell
16	Eleanor P. Phillips	79	James and Ella (Malcolm) Nolan
17	Rose Yvonne Park	91	Arthur and L. Dianna (Beauchemin) Lemieux
22	Irene E. O'Sullivan	94	Gaspard and Emma (Houle) Michaud
24	George M. Littlejohn, Sr	93	Andrew and Fredia (Workie) Littlejohn

September

4	June G. Wyman	76	John and Mene (Irwin) Gutteridge
7	Irvin A. Orcutt	82	Daniel and Blanche (Herrick) Orcutt
9	Marjorie - Wright	97	Daley and Anna (Williams) Williams
17	Diantha W. Rogers	67	Harry and Lorraine (Peck) Gould
19	Hannah - Padian	93	Peter and Mariah (Carroll) Harris
21	Anne E. McCourt	83	Harold L. and Alice G. (Dwyer) Brigham
21	Joan D. Ormsby	66	George and Elizabeth (Bowles) Descheneaux
22	Isabell I. Dunn	85	Robert and Lucille (Goodwin) Richardson
23	Virginia G. Craig	91	Benjamin and Iza (Moore) Goodrich

October

2	Alice E. Dunn	91	William and Bessie (Brown) Blaisdell
3	Louise M. Tribuna	73	John B. and Margaret E. (Watson) Curtis
15	John H. Riley, Jr.	88	John and Sarah (Wise) Riley
15	Florence A. Bennett	100	John and Mary E. (Moran) Ainsworth
16	Elizabeth - Grieves	84	Warren T. and Lottie D. (Harvey) Hathaway
18	John Lincoln Allen	69	Winslow and Marjorie (Coleman) Allen
21	Marjorie E. Brickley	93	Henry and Sarah (Burnham) Church
23	John J. Costello, Jr	87	John A. and Mary (Grace) Costello
25	Alfred A. Johnson	93	August and Christina (Schon) Johnson
25	George T. Canavan	66	John J. and Doris (Alexander) Canavan, Sr
25	Antoinette E. Dowd	91	Philip and Maria A. (Waldeier) Groenewold
28	Marion - Whittum	91	Frederick and Nellie (Maynard) Purchase

November

2	Robert S. Rogers	78	Robert S. and Helen (Crampton) Rogers
5	Richard E. Hugh, Sr	75	Harold and Mildred (Vunk) Hughes
6	Mary C. Trafton	88	John and Ellen (Hanlon) Barry
6	Mary E. McDonough	83	John and Mary (Foley) McDonough
7	Clementine - Ross	88	Charles and Christine (Pandalek) Pitsinos
7	Fred - Beaty	79	Charles J. and Elnora Mae (Gray) Beaty
7	Julia M. Hager	82	Michael J. and Margaret (Burke) Casey
9	Florance A. Works	95	A. Woodbury and Anna E. (Rhynd) Staples
10	Nathalie P. Peterson	87	Joseph and Leontine (Hebert) Foote
10	Thomas Albert Thurston	75	Harold J. and Anna E. (O'Toole) Thurston
14	Norma B. Handloff	89	Israel and Sadie J. (Weisgold) Bram
14	Lula - MacKenzie	92	Gifford and Maude (Bowman) Gamage
15	Jane Margaret Allen	90	Norman and Clara (Smith) Lawler
16	Robert G. Vuilleumier	72	Henri and Harriett R. (Edmunds) Vuilleumier
18	Patricia Lois McCarty	45	Donald D. and Lois E. (Simpson) Hill
20	Ruth A. Beauregard	94	Samuel and Martha (Alphonse) Blossom
23	Mary Elizabeth Eddy	60	Roger and Ethel (Hill) Howland
27	Margaret L. Marr	95	James H. and Henrietta (Esson) Marr

December

5	Walter F. Kopke	84	Walter and Ann (Repenski) Kopke
8	Ann - Gardner	78	John and Katherine (Ellis) Booth
8	John William Driscoll	80	Andrew M. and Mary L. (Duffy) Driscoll
9	Florence Ella Lincoln	82	Ephraim and Bernice (Nelson) Pitman
12	Cornelius S. Coakley	73	Cornelius S. and Eileen (McCarthy) Coakley
12	Malcolm - Mosher	78	William S. and Elizabeth (Redmond) Mosher
13	Alice Eldridge Norris	92	Richard and Ethel (Miller) Eldridge
15	Marion L. Whitman	87	George and Annie (Alden) Thasher
19	Eleanor H. Johnston	89	Frederick and Hannah (Wetherell) Twigg
24	Stephen M. Newman	52	Charles and Catherine (MacLean) Newman
27	Barbara - Peard	70	Herbert and Ann (Strong) Reifschneider
28	Marjorie F. Otis	89	August and Katherine (Wood) Oberacker
30	Mary Elizabeth Shepard	81	Roy Lee and Mary S. (Hahn) Roundtree
31	Jon Mark Lawrence	60	Don and Louise (Flanagan) Lawrence
31	Evelyn M. Orcutt	75	George and Lucy (MacPhee) Morris

January 2003

6	John T. McNamara	81	John and Evelyn (McVey) McNamara
8	Wilma E DiNunno	82	Burton and Elizabeth (Poitras) Ackerman
10	Joseph P. Nash	85	Patrick and Joanna (Hynes) Nash
13	Dorothea Margaret Wender	68	Werner B. and Margaret E. (Chase) Schmidt
14	Dorothy Margaret Sinclair	87	Ernest A. and Annie E. (Sweetlove) Spenceley
14	Blanche R. Reed	84	William J. and Winifred (Butler) Hallahan
15	Margaret W. Dickow	80	Charles and Margaret (Wright) Falvey, Sr
15	Roger C. Cushing, Sr	84	Claude C. and Clara (Freeman) Cushing
15	Gerald R. Peters, Jr	47	Gerald R. and Margaret (Pickard) Peters
16	William T. Cloney, Jr	91	William T. and Elizabeth (McLaughlin) Cloney, Sr
16	Goldie - Sidman	88	Morris and Rebecca (Ginsburg) Gold
19	Alfred - Holmes	95	William and Addie May (unknown) Holmes
20	John P. Golemme	82	Joseph and Antoinette (Lanzillotta) Golemme
20	Julia E. Fellows	92	Lyle and Julia E. (Chapman) Holmes

26	Margaret - Sullivan	94	Wilfred and Matilda (unknown) Zinck
31	Mary- Walsh	85	Dominico and Mary (Cappola) Giuggio

February

1	Joseph H. Walsh	87	George and Julia (Lynch) Walsh
3	Josephine Toms Wycall	92	Claude E. and Annie (Grossnickle) Toms
5	Eleanor M. MacDonald	92	Peter and Nellie (Healy) Murphy
5	Wilbur C. Trafton	92	Mark and Alma (Cobb) Trafton
8	Marguerite V. Whelan	97	Thomas J. and Delia G. (Kinnealy) O'Brien
9	Michael R. McLean	47	Robert A. and Mary (Manning) McLean
13	Blanche G. Farquhar	90	George W. and Mary E. (Hooper) Merlin
20	Joseph - Mercurio	80	Joseph and Delia (unknown) Mercurio
20	Nancy L. Glass	98	James and Almira L. (Bere) MacFarlane
22	Louise Gertrude Dunn	86	Richard F. and Gertrude L. (McCarthy) Roycroft
24	Georgia R. Redfield	87	Frederick and Kristiane (Orbeck) Richards

March

2	Frederick Christie Scheele	86	Frederick W. and Gertrude (Adams) Scheele
2	Gerald F. Higgins	58	Roger F. and Anna (Ekiert) Higgins
2	Ralph Gorman	81	Albert and Florence (Turner) Gorham
7	Rita M. Beilfuss	76	Joseph and Agnes (Dudkowski) Poetz
7	Beverly Jean Tilden	73	Wilfred L. and Marion (Popp) Stidstone
9	Ruth I. Whitmarsh	91	Fred I. and Lizzie M. (Hughes) Guimond
12	Verna M. Reed	86	William J. and Edith (Clemens) Peterson
14	Barbara A. Cook	73	Harold and Elizabeth (Walker) Cook
15	Emily P. Loring	96	James H. and Catherine (McCabe) Peterson
19	Doris M. McCue	86	Albert C. and Helena I (O'Connor) Dege
20	Mary T. McHale	86	George and Mary (Horan) Agers
21	Mary T. Conway	67	Michael and Florence (unknown) Conway
22	Robert B. Bourque	82	Bliss and Mary Joan (unknown) Bourque
23	Leo John McCormack	74	Frederick and Lillian (Cameron) McCormack
26	Irene M. Kelley	79	George and Helen (O'Toole) Carpenter
26	Mary T. Corbett	92	Thomas and Elizabeth (Torrance) Johnston
29	Marie A. McCarthy	82	John F. and Mary (Gunn) Toomey
31	John Louis Clinton	53	Francis and Cathleen (Brown) Clinton

April

2	Allen G. Clow	68	George and Lillian (Fitzgerald) Griffin
2	Joseph R. Henderson, Sr	83	Henry and Mary (McGourty) Henderson
3	Mary Rita McDevitt	89	Michael and Bridget N. (Connor) Sarsfield
14	Bruce E. Hallowell	69	George and Carolyn (Ware) Hallowell
17	Edith P. Hanks	78	James B. and Ella (Morrison) Pinkham
17	Helen G. Frizzell	82	James and Mary C. (Nestor) Gilmartin
17	Christopher- Merriam	46	DeWolf and Barbara (Daggett) Merriam
21	Robert D. Hunter, Sr	76	Thomas and Mary (Kadlec) Hunter
22	Howard J. McDowell	78	Fay W. and Muriel (Walton) McDowell
30	Elizabeth K. Ashley	90	Nicholas and Emma (Schreiber) Hayes

May

2	Dorothy L. Marr	94	Everett C. and Eva (Yeaton) Lewis
3	Ellen - Keaney	95	James and Ellen (Lawlor) Coleman
3	Alice F. Flanagan	91	Stephen and Margaret M. (Boyle) Burke
12	Russell B. Cobb	88	Roy C. and Elizabeth (King) Cobb
17	Albert J. Marchionne	77	Joseph and Annie (Richie) Marchionne

27	Elaine Devnew	77	Harry C. and Ida (Bristol) Starr
29	Dorothea Barker	80	James A. and Mary E. (O'Leary) Hickey
30	Phyllis C. Robertie	97	Luigi and Caroline (Embro) Bianco

June

5	Barbara H. Whitcomb	83	Clarence N. and Isabelle W. (Ray) Holman
7	Mary M. Murphy	94	James and Catherine (Feeley) O'Halloran
12	Irene F. Roveto	75	Albert and Lilly (Mersman) Felddegen
14	Lucille M. Gibbons	89	William and Catherine (Kelley) Kerrigan
15	Alfred C. DeWar	88	George E. and Anna (Wickham) DeWar
16	Catherine A. Dyer	92	John and Grace (Dausch) Ryan
19	Charles V. Ladd	87	William H. and Josephine (Patterson) Ladd
20	Beatrice B. Williams	92	Albert M. and Mary (Eaton) Beckwith
22	Kenneth S. Safe Jr	73	Kenneth S. and Louise (King) Safe
22	Barbara J. Joyce	66	Bradford W. and Helen (Pearson)Thompson Sr
23	Doris Denovan	89	Joseph H. and Sarah E. (Swainson) Mester
25	Louise Holmes	90	John and Mary (McIntosh) Rogan
25	Phyllis M. Pearl	70	John and Mary (Kurgan) Pavidis

MARRIAGES RECORDED IN DUXBURY (FY 03)

July 2002

6	Brad Michael Hoeder and Patricia Kathleen Hyland both of Phoenix, AZ
6	Eugene Joseph DuPuis of Plymouth and Julie Ann Woloski of Duxbury
13	Richard Edward Claydon and Amelia Elizabeth Poole both of Plympton
27	Patrick John Downey of Duxbury and Noreen Marie Morris of Weymouth

August

10	Robert Charles Young and Marie Elizabeth Fox both of Petaluma, CA
10	Matthew Aaron Brackett and Karley Jude Ausiello both of Somerville
10	Jeremiah Bradford Hubeny of Cranston, RI and Kathryn Clark Hinkley of Duxbury
11	Matthew Stephen Phippard of Taunton, MA and Rebecca Jane Gray of Duxbury
17	Richard Francis Messier and Nancy Jean Brokmeier both of Duxbury
23	Thomas Robert Symington and Kerri Lynne Colwell both of Duxbury
23	James Gerard Audy and Kathleen Marie Smith both of Duxbury
24	Thaddeus Robert Wieseahn and Erin Cathleen Dempsey both of Scituate
31	Todd Michael Crawford and Karen Florence Kiley both of Hudson, NH

September

7	Stephen Xavier Romano of Duxbury and Diana Lee Conditto of Hingham
8	Colin Dermott Sheehan and Katherine Flynn McCarthy both of Duxbury
13	Kevin Michael Williams and Elizabeth - Shea both of Quincy
14	Gerald Robert Leto and Regina Irmgard Holmes both of Duxbury
14	Jonathan French Denham of Chicopee and Elisabeth Williamson Pote of Plymouth
14	Scott Vivan Doyle and Blake Paget Munro both of Duxbury
15	Ian Frederick Smith and Jillian Frances O'Shea both of Reston, VA
20	Kevin Peter Foley and Sarah Anne Samuelson both of Duxbury
21	Thomas Doane Perry IV and Kathryn Lucy Oates both of Somerville
21	Daniel Scott Calista of Kingston and Bridget Colleen Moore of NY, NY
21	Peter Richard Ward of San Marino, CA and Anna Ayres Thompson of Duxbury
21	Alain Arnaud Pierre Groene and Jennifer Ransome Pieters both of Boston
28	Shawn Joseph Sheehan and Andrea Maria Andrews both of Plymouth
28	Kurt Andrew Johnson of Atlanta, GA and Anne Holland Leitzes of Duxbury

October

- 4 James Michael Dennehy of Kingston and Jennifer Marie Grady of Duxbury
- 5 Matthew David Lanza and Jeannette Stella Bilikas both of Kingston
- 11 Gregory Alex Piaseckyj and Christina Marie Lyons both of Weymouth
- 13 Joseph Francis Deady and Mary Ellen Long both of Duxbury
- 27 Eric Widdop of Pembroke and Jill Cathleen Williamson of Duxbury

November

- 23 Francis Patrick Condon and Alison Lee Fitzmaurice both of Duxbury
- 23 Vivian Andrew Rees and Melissa Elaine Zorn both of Duxbury
- 29 Matthew Wallace Fisher and Casey Frances Guy of Gunnison, CO

December

- 12 Harold Richard Raymond Jr of Wareham and Tracy Lynne Bygate of Duxbury
- 27 Brett James Picton-Quinn of Weymouth and Jessica Bille Pierce of Duxbury
- 28 Paul James Vail and Anne Marie Pezzoli both of Duxbury
- 28 Linus Philip Jr of Plymouth and Jaime Lynne Rindone of Duxbury
- 31 Michael George Fantom and Elizabeth Ross both of Duxbury

January, 2003

- 9 Francis Anthony McNulty and Brigitte McNulty both of Duxbury

February

- 3 Michael David Martin and Donna Marie Reddy both of Duxbury

April

- 12 Richard Claude Hogan Jr and Maura Ann Slattery both of Brea, CA
- 27 Kevin Michael Renz of Revere and Suzie Ann Costanzo of Duxbury

May

- 4 Richard Allen Andrews and Erika Lyn Dagle both of Duxbury
- 10 Christopher Michael Steele and Jessica Marie Harlin of Newark, DE
- 24 John Allen Lesieur and Carolyn Marie Masiello both of Marshfield
- 24 Robert Shayne Kukulowicz and Elizabeth Ruth Gill both of Toronto, Canada
- 25 Gregory John Kirkner of Milton and Mary Louise Greaney of Duxbury
- 31 Abraham Nai Ceesay and Alison Jane Roche both of Chicago, IL

June

- 1 Paul Joseph Kimble and Leah Gervaise Strum both of Marshfield
- 2 Lance Matthew Hamm and Jamie Lynn Lieble both of Ballston, NY
- 14 Joseph George Ghali and Keryn Marie Aucoin both of Menomonee Falls, WI
- 21 Kevin Arthur Faccini and Alexandra Soreboth both of Duxbury
- 21 Brian David Caswell Jr. and Corey Leslie Wisneesi both of Plymouth
- 21 Joel Cummings Pike Jr. of Plymouth and Cindy Alyson Cleary of Duxbury
- 28 David Loren Fonkalsrud and Sarah Pierce Mansur both of San Francisco, CA
- 28 Joseph Edward Howard and Carol Louise Tribuna both of Kingston

Cable Advisory Committee

The Cable Advisory Committee assists the Board of Selectmen and the Town Manager in administration of licenses between the Town of Duxbury and cable communication providers. The committee supports and advises the Town in the negotiations of these contracts, and works as a liaison between the Town and the cable supplier in day-to-day operations. The advisory committee is the subscribers' ombudsman in dealings with the suppliers. The cable committee oversees the operation of the Town's Public Access Channel and advocates for the Town's Government Channel. At present, Adelphia Communications, Inc. ("Adelphia") is the sole supplier of cable television services in Duxbury.

Franchise Renewal Process Status

Duxbury's ten-year contract with Adelphia for cable services became effective in November 1994. Options for licensors are changing as rapidly as other facets of the telecommunication industry. Further complicating the upcoming franchise renewal process are Adelphia's well-publicized and extensive legal and financial problems. The committee is indebted to the representatives of Cable Television Division of the Massachusetts Department of Telecommunication and Energy, who work with the committee in the exploration of options available to the Town in this unusual environment.

In May 2002, Duxbury entered into the thirty-month, formal process to consider renewal of its cable franchise agreement with Adelphia Communications, Inc. With the assistance of counsel, the Town is reviewing the performance of Adelphia under the present contract and is attempting to determine the capability of the licensee to satisfy the future needs of the Town. As required by the renewal process, the committee has set public ascertainment hearings with Adelphia in which the public, town department representatives and the committee met in formal, open and recorded sessions. In the first of the three-hour hearings, on September 26, 2002, the assembly reviewed performance of the licensee. In the second, on October 23, 2002, the assembly explored the cable corporation's ability to serve the community's future needs. The committee

invited and continues to invite written evidence and comments from all interested parties.

The committee, working with counsel, has continued the ascertainment process while preparing the town's Request for Proposal ("RFP") based on that ascertainment. The committee expects to complete the RFP in the fall of 2003. The committee will recommend that the Board of Selectmen invite responses to the RFP from Adelphia and from all other cable suppliers determined by the Department of Telecommunications and Energy to be eligible to operate in the Commonwealth.

Public Advocacy

In FY 2003, the committee conducted two ascertainment hearings in lieu of its regular Open Forum. The committee is planning to conduct a Fall Open Forum in FY 2004. At the forum, the committee provides an opportunity for the public to meet directly with Adelphia management for the purposes of addressing concerns, resolving issues and making suggestions.

The present license requires Adelphia to provide a Public Access Channel (13), studio and staff. The committee monitors studio-user satisfaction, and advises on purchase and upgrade of equipment. The Channel 13 viewers are familiar with the popular Young Adults Group filmmakers' programs, Senior Center's specials and the *Oscar Night*. The committee continues its supervision of the Town Government Channel (15), which covers the weekly Selectmen's Meetings and special meetings of the Conservation Commission, the Planning Board and the Zoning Board of Appeals. Under the direction of the committee, Channel 15 also provides such services as the Town Bulletin Board and Reading for the Blind and Visually Impaired.

The committee continues to attend, in the role of a convener, all Massachusetts Cable Television Division cable-rate hearings related to Adelphia.

Chief William Harriman and the committee continue to work together in directing Adelphia to establish a satisfactory the emergency notification and alter system, which the licensee is required to provide.

The committee monitors Duxbury cable customers' satisfaction in areas such as programming, broadcast quality and service. In FY 2003, many subscribers' complaints have focused on disappointment with programming, the unsatisfactory cost-value trade-off, service interruptions and frustration with Internet service quality. The committee continues to advocate for the subscribers with the cable supplier on these issues.

The committee regularly reviews the existing contract. It informs town departments, non-profit organizations and individuals of materials and services to which they are entitled.

Duxbury's cable committee participates in regional meetings with other cable committees on the South Shore to foster exchange of ideas and information.

Recognition and thanks:

- The committee recognizes the enthusiastic support and encouragement of youth, senior and the general community interest programming of Nancy O'Connell, Channel 13 Station Manager, and her staff. The Advisory Committee commends Adelphia's staff for supporting the production of the Town Government Channel.
- The Cable Advisory Committee thanks Jon Sweeney for his service to the committee and the town, especially for his technical guidance in the establishment of the Mural Room Studio for Channel 15.
- The committee welcomes Robert Fitzpatrick as a new member of the committee.
- The committee thanks *The Duxbury Clipper* for carrying the committee's columns and notices, and commends the newspaper for its continued interest in the improving of all cable services to the Town.
- The public is encouraged to contact the committee with suggestions, comments and questions. Call or write the committee at the Office of the Board of Selectmen or email the committee directly at Cable@Town.Duxbury.MA.US.

Respectfully submitted,

Lynn Smith, Chairman
Jon Sweeney, Vice Chairman
William Holmes, Clerk

Robert Fitzpatrick
Jean Kennett
Richard Miller
Nancy Shine
Mary Beth MacQuarrie, Ad Hoc
Charles Vautrain, Ad Hoc

Community Preservation Committee



During FY 2003 the Community Preservation Committee met in open session at least every two weeks in Town Hall for a total of 24 meetings. A public forum was held on February 5th to discuss articles to be presented at the March 2003 Annual Town Meeting. Additional meetings were held with the Board of Selectmen, Finance Committee, and the Fiscal Advisory Committee.

The Committee welcomed two new members, Pat Loring and Tony Kelso. Ms Loring was appointed shortly after Mr. McGlinchey's term expired in June 2002. Mr. Kelso was appointed in February 2003 to replace Jon Witten, who resigned in the fall of 2002. The Committee is grateful to Jon for his invaluable service to the CPC and our community as a whole.

In FY 2003 the town reported the total surcharge committed to the Collector as \$922,705. In October 2002 the Massachusetts Department of Revenue distributed a 100% state match, or \$845,000, to Duxbury based on the 3% surcharge rate adopted in 2001. In sum, the town collected \$1,767,705 in FY 2003.

At the March 2003 Town Meeting the voters approved a FY 2004 administrative budget of

\$39,835 to be funded by CPA funds. The voters also approved the following articles:

- Article 12 – Transfer of sum from the Community Preservation Fund to the Conservation Fund for the acquisition of interests in land. **\$100,000**
- Article 13 – Swanson Property- transfer of sum from the Community Preservation Fund for the purchase of approximately 11.52 acres of land for open space. **\$76,000**
- Article 14 - Allocation of 10% of the funds received from the surcharge and the state match for each of the three purposes; open space, community (affordable) housing, and historic preservation and to apply the open space reserve and the community housing reserve to the Delano Purchase previously authorized under Article 1 of the June 17, 2002 Special Town Meeting. **\$531,000**
- Article 23 – Transfer of sum from the Community Preservation Fund to perform a professional historical survey, including ADA compliance, for the historical preservation of the Wright Building. **\$50,000**

In FY 2003 the town acquired the Delano property for open space, water supply and wellhead protection, and community housing; the Merlet property for open space and community housing; and the Hamadeh land for open space protection. Restoration of the King Caesar House and wharf commenced and the development of the Keene Street playing field is well underway.

The Community Preservation Act allows communities to have more control and flexibility in the expenditure of funds for open space protection, affordable housing, historic preservation, and recreation. Pursuant to the Act, deed restrictions must be drafted before any improvements or development takes place on acquired land and structures. Pat Loring has been working steadily with Robert Troy, Town Counsel; Betsy Sullivan, Selectman; Rocco Longo, Town Manager; and Joe Grady, Conservation Administrator on these matters.

Members of the Committee attended conferences in Bedford and Marshfield to share experiences with other communities that adopted the CPA. Diane Bartlett and George

Wadsworth attended the Community Preservation Institute sponsored by the Executive Office of Environmental Affairs at UMass, Boston.

The Committee would like to thank Nancy Moody and Pam Johnson who served as Administrative Assistants throughout the year. Special thanks to Joe Grady, Conservation Administrator, for his technical expertise and assistance in moving forward with projects.

Respectfully submitted,

Holly Morris, Chair
George Wadsworth, Vice-Chair
Tony Kelso
Jody Hall
Diane Bartlett
Art Vautrain
Pat Loring

Conservation Commission



For the fiscal year ending 6/30/03, the Conservation Commission completed several projects that were in process for some time. At the March 2003 Annual Town Meeting, the revised Town By-law was approved as presented. It successfully passed the appeal period, and only one minor adjustment was made by the Attorney General's Office. It is the Commission's intent to now focus on a review of the Rules & Regulations. At that same Town meeting, the Commission received funding in the amount of \$25,000 for the Conservation Fund. The Commissioners are aware of the difficult financial times that the Town is in and are grateful for the continued support of the

Community for our efforts in the ongoing management of over 2,500 acres of Conservation Land under our jurisdiction.

During the year, three more parcels of land have been acquired: the Delano parcel consisting of 33 acres in September 2002, the Merlet parcel of 10 acres in July 2002, and the Hamedah parcel of 32 acres in December 2002.

The combination of the adoption of the Community Preservation Act and tight fiscal constraints, have restricted our ability to acquire small parcels as in the past, we continue to work cooperatively with the Community Preservation Committee, which has allocated \$100,000 to assist the Commission in acquiring these types of small parcels. We are thankful for their support.

We continue to be grateful for the assistance of our interns, John Varanelli and Jenna Moody. Of the many duties and projects that they worked on, two major ones included boardwalks in the North Hill Marsh.

During the year, Joe Grady, Conservation Administrator was successful in receiving another grant for \$25,000 from Coastal Zone Management. This grant is for design work for a Snug Harbor Storm Water Drainage project. This project will continue the effort to cleanup unwanted discharge into Duxbury Bay.

With the expiration of Mark Mahoney's third term on the Commission, we lost a hard worker and dedicated Commissioner. Mark brought a tremendous amount of knowledge and energy to the task, and we will miss him. Luckily as is the custom in Duxbury, we have gained the services of Joseph Messina who has "hit the ground running".

Much of our time for the later part of this year and continuing into the next has been spent on writing new Orders of Conditions for the Duxbury Beach Reservation. The old Orders expired after five years and a lot of cooperative work between the Reservation, the Commission, and interested parties should result in new Orders shortly.

The following table summarizes the wetland permitting for the last two fiscal years. Each activity requires a minimum of one public hearing and some require two or three to conclude our business.

Respectfully submitted,

Friend Weiler, Chairman
Samuel Butcher, Vice-Chairman
Thomas Gill III
Brendan Halligan
Anne Hill
Joseph Messina
Arthur Vautrain

Conservation Commission Applications by Fiscal Year

	2002	2003	Comments
Notices of Intent	65	64	These are formal permits to control activities within 100 feet of Duxbury's protected wetland resource areas or within 200 feet of a river
Determinations of Applicability	47	36	This is a less formal process, to determine whether the proposed activity will require a full permit.
Certificates of Compliances	27	27	This is the process which closes a permit upon successful completion of all required activities, within 3 years after the permit is issued.
Abbreviated Notice of Resource Delineation	1	3	This is the formal process to have the Conservation Commission review and accept a wetland delineation.
Wetland Delineations	21	20	These are field inspections by the Conservation Administrator to determine the location of the wetland boundary by those seeking permits.
Permit Extensions	5	4	
Amended Permits	5	4	
Enforcement Orders	2	1	These are field formal citations by the Conservation Commission & Administrator, usually for disrupting wetlands.

Bay Management Study Committee



The Duxbury Bay Management Study Committee (DBMSC) was appointed by the Board of Selectmen in 2002 as the result of increasing concerns about the future of the bay. Although the bay and its resources are generally believed to be in good condition, they are subject to increasing uses. The 15-member committee, originally chaired by Margaret Kearney, former Selectman, is charged with developing a draft management plan for the bay just as a management plan has been developed for Duxbury's open spaces.

DBMSC has met every two weeks since June 2002. The committee has developed lists of current uses and issues, met with individuals who have developed management plans elsewhere, reviewed existing plans for areas such as Pleasant Bay, generated a time line for the committee's work, and developed an overall strategy for plan development. DBMSC has coordinated its activities with the Pier Access and Shoreline Study Committee. On December 10, 2002, the two committees held an open forum at which the public was invited to identify potential topics for consideration regarding the bay plan. During the forum, 42 topics were identified including, for example, public access, regulatory complexity, water quality, and mooring congestion.

The committee has developed the following draft mission statement and strategic priorities

that it plans to finalize during a series of public workshops to be held in the fall of 2003.

I. Mission Statement (draft)

To develop a management plan that will maintain and preserve the pristine waters and natural beauty of Duxbury Bay for future generations while sustaining harmony between all its uses.

II. Strategic Priorities (draft)

- Welcome and encourage community input
- Enlist, support and coordinate existing town regulatory structure
- Develop and maintain a baseline of uses
- Create and maintain a central source of available scientific data
- Create a mechanism to review and act on scientific and environmental data
- Establish a consensus for guidelines and parameters on bay carrying capacity based on science
- Create a conflict mediation process
- Recommend and support restoration and conservation projects
- Provide and support education and training on the bay
- Provide a structure for successful implementation of plans
- Establish a funding program to sustain and manage plan

Based upon its work to date, the committee has concluded that development of a management plan should proceed as follows:

Phase 1

- Inventory existing information on the resources and uses of the bay.
- Characterize existing conditions.
- Develop base maps based upon existing digital information.

Phase 2

Public participation process to identify issues and solicit input in possible management actions.

Phase 3

Develop goals and objectives for the use and protection of Duxbury Bay.

Phase 4

Prepare a draft management plan that includes specific recommendations for achieving the goals for resource protection and management of human uses. Possible steps include regulatory changes, capital improvements, public education, and improved inter-governmental coordination.

In 2003 the Board of Selectman approved \$25,000 to fund the use of outside services to compliment local volunteer efforts to complete a draft management plan. Robert L. Fultz Associates of Marshfield, Mass was retained as consultant to DBMSC for collecting and organizing data, assembling maps, facilitating public input and support, leading funding efforts where needed, and preparing the management plan draft.

The Committee has also initiated a "demonstration project" involving the restoration of the Island Creek herring run. Through the guidance of our consultant, we have already received grants of over \$20,000 through Battelle, the Corporate Wetlands Restoration Partnership, and the Duxbury Conservation Commission to fund the first steps of the restoration. Additional funding and approvals are currently being sought.

All members of the public are invited to participate in the development of the plan. Meetings are open to the public and are usually held every other Thursday at the Senior Center from 7 pm to 8:30 pm. Meeting dates are posted at Town Hall and on the town web site.

Respectfully submitted,

John Carnuccio
Chair, Duxbury Bay Management Study
Committee
October 10, 2003

Open Space and Recreation

Duxbury's Open Space & Recreation Committee was highly productive in 2003. These worthwhile projects were completed (c) or in progress (ip)
The Committee:

1. Digitized, printed and distributed the Duxbury 2002 Open Space & Recreation Plan (c)
2. Developed a uniform, color-coded blazing system for all Duxbury trails (c)
3. Mapped walking/jogging trails east to west between Tremont Street and Lincoln Street and north to south between West Street and Mayflower Street. (ip)
4. Blazed selected trails in above described area (c)
5. Blazed additional trails in above described area (ip)
 - (a) notified heads of departments, boards, committees, councils, etc. (c)
 - (b) interviewed these individuals to assess implementation to date (ip)
 - (c) followed-up with Selectmen to secure appointment of Sidewalk-Bike Path Committee (c)
7. Recruited and recommended to Selectmen candidates to fill Open Space Committee vacancies (c)
8. Planned, publicized and conducted an innovative Fall Foliage Fiesta (c)

9. Developed and held first Spring open space family event, a Nature Scavenger Hunt (c)
10. Organized and accomplished field day cleanups of Swanson property (ip)

Respectfully Submitted,

Doug Hart, Co-Chair
 Dick Rothschild, Co-Chair
 Steve Berall
 Paul Costello
 Steve Donovan
 Lorrie Hall
 Paula Harris
 David Hines
 Pat Loring
 Holly Morris

Planning Board

The past year has once again been a busy one for the Planning Board. In FY 2003, the Planning Board continued its efforts to bring changes to the MGL Chapter 40B statute that allows developers to by-pass local protective Bylaws when a percentage of affordable units are included in the mix. The board voted unanimously to circulate a petition asking other planning boards statewide to support Duxbury's proposal to require more involvement of local boards in the process in an effort to maintain community atmosphere and protect sensitive land. By the spring 2003, seventy-five boards had responded to the petition. The effort gained notice and won the support of some of our local legislative representatives, and went on to become the Hines-O'Brien Bill. This bill, along with others related to MGL Chapter 40B, remain in the legislative process. In April, Duxbury was invited to Boston to offer testimony before the 40B Task Force, the committee appointed by Gov. Mitt Romney to study the issues surrounding 40B. Amy MacNab, on behalf of the Duxbury Planning Board, presented a compelling, broad scope argument for major changes to the statute.

The months leading up to the March Town Meeting were also a busy time. Working sessions with the Comprehensive Plan/Zoning Bylaw Implementation Committee (CPZBIC) and

Public Hearings for warrant articles kept the Board's schedule full.

Most notably, Duxbury's 2003 Annual Town Meeting voted to adopt CPZBIC's Article 25, the revision and recodification of the Zoning Bylaw. The proposed Bylaw, with the amendments made on floor Town Meeting, now constitute the Protective Bylaw of the Town of Duxbury. Reorganized for clarity and ease-of-use, the overhauled document sports some new sections that directly impact the Planning Board:

- Section 530--Division of Land and Development of Multiple Dwellings
- Section 540--Residential Conservation Clustering (RCC)
- Section 560--Inclusionary Zoning
- Section 615--Administrative Site Plan Review
- Section 611--Land Clearing and Grading Regulations

Other Planning Board articles approved by town meeting were:

- Articles 26-29: Re-zoning of Certain Parcels
- Article 30: Creation of the Publicly-Owned Land District
- Article 31: Explanatory Notes Added to the Zoning Map
- Article 36: Revision of the Aquifer Protection Overlay District Map

There were a number of issues that came out of the three years of work that could not be resolved under the duration of CPZBIC. Two items of particular note were mansionization and site coverage issues. These continue to be worked on by the Planning Board. Also in March, Rob Wilson (a Board member since 1998) and Angela Scieszka (a Board member since 2001) were each re-elected for 5-year terms. The Board then voted to keep Peter Donahue as Chairman, voted David Matthews as Vice-Chairman, and Amy MacNab as Clerk.

In August, the board welcomed Christine Stickney as the new Planning Director. Many thanks to Joe Grady, who, as Acting Planning Director, filled the 5-month vacancy that followed Tom Broadrick's departure in March. During that period, the extra efforts of Administrative Assistant Barbara Ripley were also very much appreciated.

In other Planning Board FY 2003 activity, two Definitive Subdivisions, six ANR's, and one Definitive Subdivision Modification were approved, and four Chapter 40B applications were reviewed. Planning Board members served on CPZBIC, the Duxbury Land-Use Group, the Community Development Committee, the MBTA Advisory Board, the South Shore Coalition, and the Community Preservation Committee.

We look forward to a productive and successful FY 2004.

Respectfully submitted,

Peter F. Donahue, Chairman
David J. Matthews, Vice Chairman
Amy M. MacNab, Clerk
Aboud Al-Zaim
Angela Scieszka
George D. Wadsworth
Robert G. Wilson

Comprehensive Plan Zoning Bylaw Implementation Committee (CPZBIC)

The Committee operated under the auspices of the Planning Board and has included representatives from the Planning Board, Zoning Board of Appeals, Board of Selectmen, Conservation Commission, Board of Health, Design Review Board, and citizenry at large. The Committee was charged with the following objectives:

1. To develop modifications to the Zoning Bylaw which will substantially reduce the final build-out density "built in" to the Zoning Bylaw.
3. To add controls for both neighborhood business district development and residential development that will make the Zoning Bylaw more consistent with the desires of the overwhelming majority of the Citizens of Duxbury as reflected in the 1999 Duxbury Comprehensive Plan.

3. To use this opportunity to do a broad revision of the Zoning Bylaw as a whole, making it more internally consistent and more up-to-date.

The Committee began meeting in June 2000 and continued to meet on a weekly basis to complete the tasks enumerated above. In January 2001 we began working with Jon Witten, J. D., AICP, a citizen of Duxbury and nationally known planning consultant, to develop proposals for changes to the Zoning Bylaw to be presented at Town Meeting.

The Committee's work culminated in seven articles (Articles 25 through 31) which were amended and approved by unanimous vote at the 2003 Annual Town Meeting, and subsequently approved with minor alteration by the State Attorney General's Office.

As a result of the passage of these articles, the Zoning Bylaw for the Town of Duxbury was thoroughly revised to improve the readability and internal consistency of the document. Additionally, adoption of the articles resulted in the following changes:

- Neighborhood Districts 3, 4, & 5 were eliminated and affected parcels were rezoned to reflect their as-built use.
- All town owned property will now be identified in a Publicly Owned Land Overlay District.
- The minimum lot size was increased from 40,000 to 60,000 square feet for new development within the town's aquifer protection district.
- The Residential Conservation Cluster was accepted as the generally preferred form of residential development for new developments of 5 or more acres or 6 or more lots.
- Ten percent of the dwellings in new developments of 5 or more acres or 6 or more lots will now be required to be affordably priced to qualified moderate income buyers, and their ongoing affordability will be preserved by

limitations governing their resale.

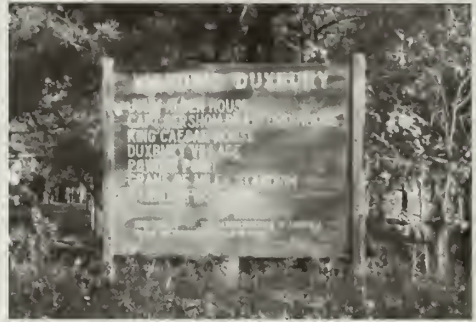
- Guidelines were created for the Board of Appeals to use in its review of petitions to change a pre-existing non-conforming structure or use .
- New regulations governing the clearing and regrading of 30,000 square feet or more of land were adopted.
- An Administrative Site Plan Review process was established for any non-single family development activity that adds 1000 sq. ft. of floor space or 10 or more parking spaces.

At the time of this report, a sub-committee was finalizing CPZBIC's Exit Report and anticipated presenting that report to the Planning Board in October 2003. Upon submission of the report, CPZBIC will have completed its work.

Duxbury long ago had the vision to prepare and adhere to a plan for growth. It is with great pride to report that the Committee's hard work culminated in a revised Zoning Bylaw that represents the fulfillment of the vision spelled out in the 1999 Duxbury Comprehensive Plan. Respectfully submitted:

Bridget O'Keefe, Chair
George Wadsworth, Vice Chair
Christine Stickney, Ex-Officio
James Lampert
Patricia Loring
Amy MacNab
Mark Mahoney
Andre Martecchini
Dennis Nolan
Ruth Rowley
Michael Shane
Beverly Walters
Jon Witten, Consultant

Historical Commission



The Historical Commission filled out its membership to complete a board of seven in 2003 with the appointment of Wayne Dennison.

In August, 2002, the six-month demolition delay on the home at 30 Ocean Avenue expired. The owners were unable to find a buyer to move the structure off the lot and demolished the home.

We met with a series of town board members in July, August and September to help determine the paths and procedures the Commission should follow. Selectman Betsy Sullivan, Zoning Board member Sally Wilson and former selectman Ruth Rowley were all very helpful. Based on these meetings and additional research, we began drafting policies and began research into local historic district creation.

Phase II of the inventory was completed in late summer 2002. Photocopies of the forms were delivered to the library, Town Hall and the Duxbury Rural and Historical Society. Funding for Phase II was provided by the Town of Duxbury and the Massachusetts Historical Commission. In April 2003 the Town contracted with preservation consultant Karen Davis to work on the third phase, inventorying Powder Point. Funding for this phase was provided by the town.

We began work updating the inventory form for the Wright Library. Additionally, we met throughout the fall and winter with the two groups interested in adapting the library in preparation for Town Meeting. Ultimately, the Commission voted not to endorse a use for the library but to endorse its preservation through the creation of a historic structures report for the

building. The Community Preservation Commission and the Historical Commission successfully passed an article at Town Meeting in March authorizing the use of Community Preservation Act funds to create such a report.

In FY 2003, the Historical Commission voted on 10 applications for demolition of all or substantial portions of the following structures: 52 Powder Point Avenue (partial), 122 Powder Point Avenue (partial), 82 Gurnet Road (entire structure), 104 Tremont Street (entire), 9 Surfside West (entire), 22 Prentice Street (entire), 37 Beechwood Lane (entire), 48 Cove Street (partial), 290 Enterprise Street (entire). No hearings were held; no delays were issued.

Respectfully submitted,

Martha Himes, Co-Chair
Julia Kispert, Co-Chair
Nancy Bennett
Wayne Dennison
Josephine Hall
Susanna Sheehan
Norman Tucker

Town Historian

The two main focuses this year of the Town Historian's Department have come with preparations for a book and a lecture. The book, *Duxbury, an Album*, by Norman Firgit will be published in November by the Duxbury Rural and Historical Society. It is a book of photographs, most unpublished until now, which have come from many Duxbury families. It is sure to interest Duxbury residents who enjoy seeing what the town once looked like, and how people lived. Two maps from the 1879 Atlas of Plymouth County are also included. As a member of the Publications Committee of the society, I helped with identifying photos and placing them in context, and with preparing this book for publication.

The second focus of attention came with the preparation and delivery in October of the lecture titled, "Duxbury in the War of 1812, from antagonism to alarm along the Massachusetts sea coast as British forces made their presence felt," which I gave at the Duxbury Senior Center

in mid-October. The lecture, sponsored by the Duxbury Rural and Historical Society, dealt with how the Town managed, in spite of threats to her residents and her shipping, during the two and a half years of the war.

Respectfully submitted,

Katherine H. Pillsbury
Town Historian

Pier Access and Shoreline Study (PASS) Committee



Established at the 2002 Annual Town Meeting, the PASS committee has conducted a study of piers for the past year and one half. We have prepared a series of recommendations for the 2004 Town Meeting for provisions in regulations and bylaws by which piers are permitted and constructed.

The Selectmen appointed 7 members to PASS, and they have met every other week since July of 2002. Selectman Betsy Sullivan is an ExOfficio member of the committee.

The four key objectives of the PASS Committee are to:

- Define the current state of piers in Duxbury and its shoreline from Back River to Bay Farm
- Survey pier policies in 27 similar South Shore, Cape Cod and Buzzards Bay towns
- Understand public opinion about piers
- Define issues, options and recommendations

Specific PASS accomplishments include:

- Worked with the Urban Harbor Institute to produce a digital map of our shore to display and manage data. Data was collected by PASS through surveys from land and water, and aerial photography and includes pier GIS coordinates, assessor's data, and detailed observations of relevant information. The resulting map is the first of its kind for Duxbury and has already been useful to other Town committees.
- Conducted public information sessions and invited the Bay Management Committee to participate and gain an understanding of public opinion relative to piers and Bay-related issues.
- Surveyed 27 similar towns and considered other regulations and waterfront environments in light of Duxbury's unique conditions.
- Met with Selectmen, Harbor Master, ZBA and Conservation Commission to provide update on PASS progress and learn opinions of our activities.

Our surveys and maps will provide a compendium of useful information and will provide the basis for our recommendations. In addition, the Committee will continue to work with the Bay Management Committee in hopes our maps, aerial photographs, and conclusions can assist them in their work.

In making recommendations, PASS is considering many issues and many constituencies. Key among these issues will be access, public safety, active and passive recreation, aesthetics and neighborhood character. PASS is committed to finding ways to preserve the Bay for the present and future generations, as the Bay is a prime resource, shared and valued by all.

Respectfully submitted,

Bill Tenhoor, Chairman
Paul Brogna
Shawn Dahlen
Ted Devnew
John Hagerty
Heidi Pape-Laird
Peter Roveto

Metropolitan Area Planning Council

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- **Municipal planning:** working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to \$30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- **Bringing advanced technology to cities and towns in the region:** a contract with Pictometry International

will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.

- **Adoption of smart growth principles:** MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.
- **Metro Data Center:** The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.
- **Transportation planning:** as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.
- **Metropolitan Highway System Advisory Board:** MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- **Regional Services Consortia:** The four regional consortia established by MAPC collectively purchased \$18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- **Metro Mayors Coalition:** Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.

- **Homeland security:** addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- **Hazard mitigation:** initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, www.mapc.org, for more details about these and other activities.

Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

South Shore Coalition (Cohasset, Duxbury, Hanover, Hingham, Hull, Marshfield, Norwell, Pembroke, Rockland, Scituate, Weymouth)

This year, the representatives of the 11 communities in the South Shore Coalition (SSC)

Sub Region met monthly to discuss issues of mutual interest and interlocal significance. The SSC set transportation priorities and ranked projects based upon sub regional goals for input to the State funding organization; provided sub regional input to the Regional Transportation Plan and ongoing proposals for transportation studies for the region; heard presentations relating to Zoning Reform legislation, demographic/employment projections and analyses for the region and Chapter 40B Affordable Housing Planned Production Guidelines; participated in the on going efforts of Vision 2020 a partnership for Southeastern Massachusetts; were provided with information relating to, Pictometry, a new aerial photography available to communities through a Massachusetts Highway Department program; and planned a sub regional Visioning event in conjunction with the MAPC Regional Vision and Growth Strategy. The communities also benefited and learned lessons from each other through monthly discussions pertaining to ongoing activities in communities, such as the redevelopment efforts taking place at the former South Weymouth Naval Air Station.

Respectfully submitted,

Thomas E. Hauenstein
Manager of Human Resources
Metropolitan Area Planning Council

Personnel Board

The past year saw a continuation of the Personnel Board's traditional role of responding to the Town Manager's request for assistance in various Human Resources issues. These included the interpretation, update and implementation of personnel policies, the maintenance of non-unionized pay grades, the evaluation of managerial jobs and the selection of key personnel. The Board employed an outside consulting firm to assist in determining overall salary increases and range adjustments.

The Board also evaluated appeals from individual managers regarding their own pay levels and salary equity. In considering these requests, the Board used job evaluation

methods and surveys of pay practices in peer communities.

Finally, the Board continued to work on an Employee Handbook.

Respectfully submitted,

Nan O'Neil
Martin Campbell
Joanne Duffy
Wayne Heward
Paul McDonough, Chair

Department of Public Works



DPW Director's Report
Department of Lands and Natural Resources
Highway Department - Cemetery Department
Water and Sewer Department - Water Advisory
Board

Department of Public Works



I have completed my first year, in Duxbury as the new Director of Public Works and I would like to say that I am very impressed with the Town and the townspeople as a whole. Other Department heads, town staff, board members, and in particular my staff have been extremely welcoming and extremely helpful. I thank you all.

My first year brought record breaking snowfalls, tight budget constraints, and heavy rains. I hope these are not a sign of things to come. I commend the DPW crews for their efforts keeping our streets clear during this past winter with very little plow damage, minimal complaints and low comparable expenditures. I have heard many commendations for their efforts.

The DPW completed and took on many new projects. The Department finalized the renovation's within Town Hall. Many emergency projects were completed and without requesting reserve fund transfers, such as a new electrical service for the Wright Building, retort repairs along with fire prevention prompted renovations at the Crematory. The Dept. of Lands and Natural Resources and the Highway Dept. worked closely with citizens and the Recreation Dept. to complete the new Ellison Playground.

We are working closer with other Departments on the review of private development projects, the future implementation of a Geographic Information System, a future drainage project in Snug Harbor, etc.

We are updating our construction specifications in order to be more consistent, efficient and up

to date with industry standards. The Department issued 27 street opening permits this past year. With an aging fleet, The Vehicle Maintenance Division of the D.P.W. has had to deal with increased and more complex repairs to our vehicles. They are focussing on better tracking of costs and better specifications for our future vehicles.

The Department is working closely with the newly created Transfer Station Advisory Committee. The Committee is taking on the challenges of reviewing the solid waste rate structure, the applicability of the current rules & regulations, looking at new site layouts to improve traffic flow and efficiency, alternate recycling options, staffing levels, sticker fraud, increased site monitoring, etc. We estimate this past year that the Highway Dept. saved the Transfer Station budget over \$100,000 with their tub grinding efforts. The composting efforts of the Department continue to be a big hit as noticed by the number of and comments by residents that take our free compost. The Highway Dept. has also stopped out-sourcing our catchbasin cleaning program and have successfully committed to operate a better program for less cost in-house.

The Water & Sewer Division has taken over supervising operations at the new wastewater treatment plant at the High School. The Department saved significant dollars by bidding and hiring Weston & Sampson Services as the new contract operators for the new plant. The Water & Sewer Division should be commended for their efforts of running the new plant with in-house staff while we were in between contracted operators. We are currently in design to update all of the pump stations at the Saint George Street school complex with new pumps, alarms and telemetry equipment.

There have been many new faces this year within the Department. We are very pleased with their attitudes, job performance and welcome them aboard.

Respectfully submitted,
Thomas E. Daley, P.E.
Director of Public Works

Department Of Lands And Natural Resources



The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the United States Department of Agriculture Forest Service for the twelfth consecutive year.

The Department of Lands and Natural Resources is currently building a new multi-purpose athletic field on Keene Street next to the existing field and playground. This project was made possible with the use of Community Preservation Act funding. The complex is roughly 50% complete. Excellent progress has been made in the first year of the two-year time frame for completion. The field will be operational by the Fall of 2004.

After the Bay Road shared septic system was brought on line, Wadsworth Field was renovated and an irrigation system was installed. This entire project is one we can all be proud of.

The department continues its efforts to serve the people of Duxbury by working with the Conservation Commission, Coastal Resources Department and Garden Club to ensure that our public lands, open spaces, facilities and ways remain beautiful and are a source of pride for the entire community.

Respectfully submitted,

Peter Buttkus
Manager of Buildings and Grounds
Tree Warden

Highway Department



As the old saying goes, if you don't like the weather just wait a minute and it will change. Last winter proved this to be true. Winter operations started on November 26th with 1 1/2' of snow and ended on March 13th with the year's last operation. We received 65" of snow doubling the average snowfall we normally receive. In Duxbury, this winter also produced the most snowfall in a 24 hour period. I commend the DPW crew for a job well done.

When the winter finally ended, crews started sweeping roads, correcting drainage problems, constructing and repairing catch basins, repairing and replacing street signs and painting traffic lines. Along with our day to day work we also completed the sidewalk on Chestnut Street, constructed and paved the parking lot at the Senior Housing on Chestnut Street, completed site work and preparation of the new playground located beside the library. We are continuing with the road maintenance program with the paving Powder Point Avenue, Wadsworth Road, Herring Weir Road, Old Colony Road and the parking lot at the North Hill Country Club.

As always, I would like to thank all the people of Duxbury for their cooperation and support and the crew of the Highway Department for their dedicated work.

Respectfully submitted,

Paul Balboni
Operations Manager DPW

Cemetery Department



In my position as Cemetery Superintendent I suppose that it is only natural that I would pay particular attention to the condition of other cemeteries as I travel about the region. I am often disheartened at the deteriorating conditions that I see in many of these facilities, both municipal and private. Leaning stones, unkempt grounds, overgrown shrubbery and neglected "old sections" are common in the cemeteries of our neighboring communities. I suppose that this is inevitable in this age of "fiscal responsibility" and shrinking budgets. This is not the case in Duxbury. Our cemeteries continue to be an appealing and ever improving testament to civic pride. I would attribute much of this to a small, yet knowledgeable and industrious crew, a caring Board of Trustees and a conscientious management structure that understands the importance of a cemetery to the community.

I would like to take this opportunity to acknowledge certain groups that, all too often, do not get enough credit for the contributions that they make to the cemeteries. The Duxbury American Legion, aided by the Town's Scouting groups puts a tremendous amount of time and effort into honoring our veterans with their Memorial Day Program and the placement of geraniums and flags at each veteran's grave. Groups such as the D.A.R., the Alden Society and Duxbury Rural and Historical Society sponsor tours and lectures that educate and cultivate an interest in the rich historical background of our cemeteries. There is one group that gets little recognition, yet play an intricate role in making our cemeteries among the best in the area. This would be the

individual lot owners. As I walk about the cemetery, I am often overwhelmed by the work, devotion and pride that are taken in the upkeep of these lots in honoring the memory of departed loved-ones.

In more business related matters, we have seen an 11% increase in the number of cremations and anticipate that this figure will continue to increase. A preliminary study was conducted in regard to renovating and expanding the current facility as opposed to building a new crematory. Although no decisions have been made, initial indications are that the footprint of the current building would not support the kind of improvements that we feel are necessary for our current and future needs. A number of improvements were made to the building during the past year to bring it up to current fire and safety codes, buying time until new directions for the future of our crematorium are finalized.

Respectfully submitted,

Joseph Ziobro, Cemetery Superintendent

Water and Sewer Department



WATER PUMPED
JULY 2002-JUNE 2003

Jul. 82,387,945	Jan. 33,501,502
Aug. 81,063,942	Feb. 27,332,341
Sep. 44,427,504	Mar. 32,634,960
Oct. 37,633,161	Apr. 32,845,696
Nov. 31,163,431	May 41,091,410
Dec. 33,096,387	June 46,434,479

TOTAL: 523,612,758

NEW SERVICES ADDED TO THE WATER SYSTEM: 18

TOTAL SERVICES: 5,426

NEW MAINS ADDED TO THE WATER SYSTEM:

- Valley St.
- Pratt Circle
- Amado Way
- Freeman Farms

IMPROVEMENTS TO THE WATER SYSTEM INCLUDE:

Installation of new water mains to replace existing vinly-lined asbestos cement water mains in the following streets:

- Bravender Rd.
- Off Parks St. (191)
- Brick Hill Ln.
- Settlers Path
- Conservation Ln.
- Trout Farm Ln.
- Pettibush Ln.

Installation of a new water main in Harden Hill Rd replaced the existing undersized main.

MAINTENANCE OF THE WATER SYSTEM INCLUDED:

- Replacement of 3 damaged, broken or aged hydrants
- Repair of 2 leaking hydrants
- Repair of 3 broken water mains
- Renewal of 39 service connections
- Repair of 7 leaking service connections

IMPROVEMENTS TO DUXBURY'S SEWER SYSTEM INCLUDE:

- Completion of the new wastewater treatment facility at the High School Complex
- Installation of a new lift station at the Elementary School.

Respectfully submitted,

Carl Hillstrom
Water/Sewer Superintendent

Water Advisory Board

Although we have continued to monitor the levels of MTBE at the Mill Brook Well, we are now concerned that low levels of this product is being found at the Lakeshore Well as well. Levels at both wells are in the single numbers with the Lakeshore Well demonstrating slightly higher levels than the Mill Brook Well. Levels at both wells are significantly below regulatory limits, levels at which taste and odor would be noticed, and levels at which a health effect would be of concern. This product is inserted into gasoline sold during the summer months in order to improve the burning efficiency, and reduce the pollution created during the heat of the summer in response to EPA requirements. It would be found wherever gasoline is found including the small motors in lawn mowers, chain saws, boat motors using gasoline, etc. When deposited into the aquifer, it attaches to the water molecule in such a way that causes the natural breakdown process to halt. The other components of gasoline seem to break down over time thereby not appearing on the testing reports. In sum, MTBE is all that may remain of the original gasoline spill given travel time and distance.

The filter media at the Evergreen Treatment Plant was replaced this year in order to restore its capability. This is the first replacement since its construction in 1998, and it was successful.

The Delano property has been purchased during the summer of 2002, and surveys completed to allow for the transfer of a portion of this property to the Water Department. As noted last year, this site is a future well site for good quality water during peaking periods.

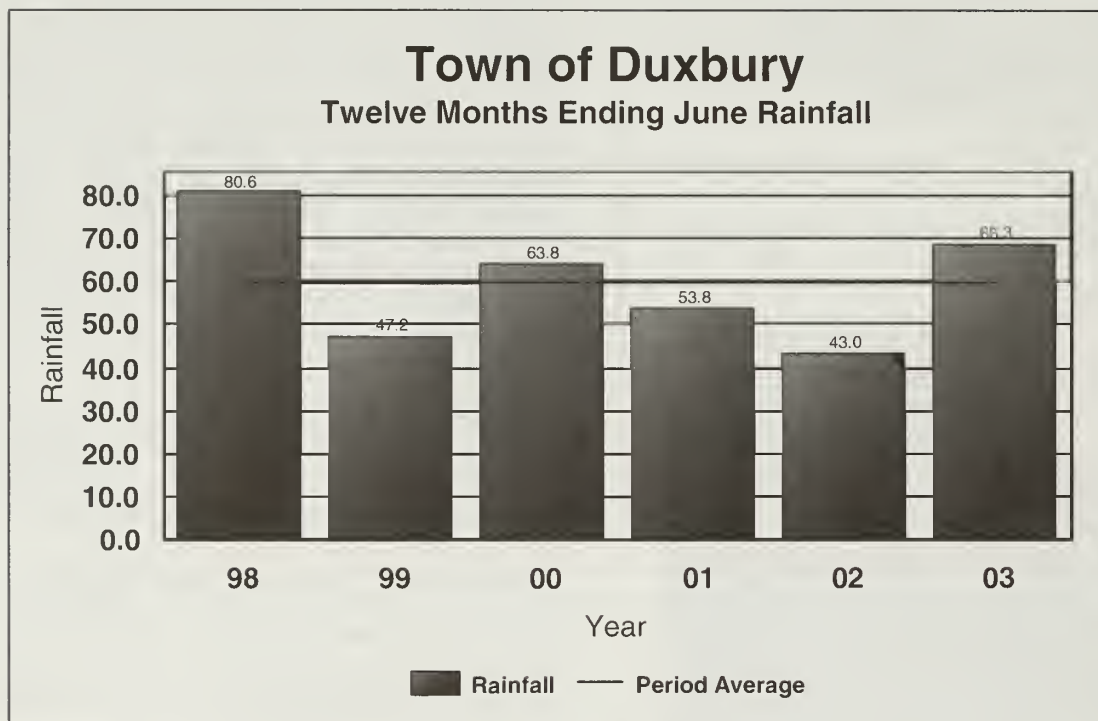
Unlike last year, temperatures were cooler and rainfall significantly more. For the twelve months ending June, this fiscal year has rainfall significantly higher than the average over the last six years, and higher than the last four years reversing a recent downward trend. The chart below demonstrates the average and total rainfall for six twelve month periods.

We also must note that vinyl lined AC water mains on 7 streets representing 3,805 feet were replaced in the spring of 2003 for a total to date of 54 streets representing 59,013 feet. Levels of PCE are now below detection levels in the

majority of the remaining areas, and all streets with bleeders have had their mains replaced and bleeders shut down. As of this date, the program to replace all vinyl lined AC water mains which show reportable levels of PCE is very close to being completed.

Respectively Submitted

George D. Wadsworth, Chairman
Freeman Boynton, Jr., Clerk
Robert K. Keagy



Public Safety



*Duxbury Beach Committee - Fire Department
Harbormaster - Shellfish Constable - Beach
Management - Endangered Species Officer
Highway Safety Advisory Committee - Zoning
Board of Appeals - Inspectional Services - Board
of Health - Police Department - Animal Control
Officer - Nuclear Advisory Committee*

Duxbury Beach Committee



The Duxbury Beach Committee was created by Town Meeting in 1986 (see Duxbury General by-laws, 6.6.1 and 6.6.2). Its principal charge is to advise the Selectmen, Town Manager, Finance Committee and other relevant agencies on matters pertaining to the leased portion of the Beach.

Duxbury Beach received special recognition from Boston Magazine's 'Best of Boston' as the best beach.

The beach committee solicited public input and feedback regarding use of the beach. A small number of Duxbury Residents attended a meeting at the Library where access, maintenance, and parking issues were discussed. The committee worked with the Harbormaster's office to address the resident's concerns. Non resident access, crowded parking lots, trash removal, and inconveniences due to endangered species restrictions were discussed.

The Duxbury Beach Reservation, Inc, owners of the beach and lessors to the Town were required to obtain new orders of conditions by the conservation commission. The Beach Committee followed the proceedings closely and provided input to the commission on behalf of the beachgoing public.

Hearings carried over into FY 04.

The committee heard presentations by Team Saquish Cornish Gig Rowing Club, a potential hot dog vendor, and the Fourth of July Committee.

Respectfully submitted,

The Duxbury Beach Committee:

Ex officio:

Don Beers, Harbormaster
Tom Gill, Conservation
Mark DeLuca, Police Chief

Reservation Designees:

Joe Conway, Chairman
Kay Foster, Secretary
Michael McLaughlin

Town Appointees:

Daniel Baker, Chairman
Bill Benjes, Gurnet Road
Susanna Sheehan
Colleen Carroll, Co-Secretary
Sarah McCormick
Don Gunster

Contributors:

Dave Cole, Mass Beach Buggy Assn.
Bill Hartigan, Gurnet Saquish Assn.

Duxbury Fire Department



Our fire department had another very busy year with both emergency and non-emergency events. FY 03 was the first year that our total responses to emergency calls exceeded 2,000, finally topping out at 2013. This might reflect some growth in our senior population, but probably reflects more of a dependence on our emergency services system than ever before. Although this was our busiest year on record, there were no serious fire related injuries or

deaths to any of our citizens or firefighters during this period, and there have been no large loss fires in Duxbury during this period.

We are very hopeful that with impending budget cuts in our future that we will be able to continue to serve you in the same timely and professional manner that we have for so many years. Although September 11, 2001 is now 2 years in our past, we continue to be ever vigilant towards the potential of terrorist activities, and we remain hopeful that funds for equipment and training for these subversive activities will at some point start to flow from our State and Federal government. This funding might relieve local communities of the fiscal responsibility.

The new Ladder truck that was approved at the 2002 Annual Town Meeting went out to bid in August, and the sealed bids were opened in October. The bid was awarded to a very reputable fire apparatus manufacturer from Wisconsin, and as this report is being written, that ladder truck is in service serving our community.

In January, long time Department Secretary Kathie McLaughlin retired. Kathie served Duxbury in many endeavors during her 25 years of employment. She worked for the School Department, Accounting Department, Inspectional Services Department, Emergency Management, and, for her last 10 years of service, the Fire Department. She was a dedicated Town employee and a great lady. She will be missed by everyone, but she earned her much deserved retirement.

In February, Firefighter/EMT Francis Turner retired after 30 years of full time service to Duxbury. Fran served our fire department and our community well, and was always there when called upon. He was always a very faithful servant to our Town, a good firefighter and EMT, and a true friend to many of us. We all enjoyed working with him through the years. We all wish him and his family a long and healthy retirement, and we thank him for his commitment to our department and our community.

This will be my final Annual Report to the Town of Duxbury. In August 2004, I will be retiring after 33 years with the Fire Department to spend more time with my family. I would like to take this opportunity to say Thank You to all of our residents who have been so supportive to me

personally, and to the Duxbury Fire Department through the years. Words cannot adequately express my feelings about how much I have enjoyed my time in Duxbury, and how much I have appreciated your friendship and support. I will never forget the rewarding experiences that I had while living and working in Duxbury.

I would like to thank all of the managers and employees of all Town departments that we work so closely with throughout the year. I feel fortunate to be a part of such an outstanding Team of professionals, and our residents are the true beneficiaries of their Teamwork.

As always, my sincere thanks go out to the men and women of the Duxbury Fire Department who do such an outstanding job for our residents each and every day. The difficult work that you do, and the challenges that you face every day post September 11 is never taken for granted.

Respectfully submitted,

William J. Harriman
Chief of Department

Harbormaster



The Harbormaster Department is pleased to announce that despite the extremely cold winter and rainy spring, we had a very productive off-season. A very cold winter came early this year and did not warm up until late in the spring. The bay was frozen completely, almost to Bug Light. The spring brought no relief with its cold, windy, rainy days. This weather kept many boat owners from putting their boats in until late June and delayed the Harbormaster Department from

preparing and launching the town patrol boats and town floats.

The Department was busy updating mooring lists from late 2002 into early 2003. We were able to put Basin Flats mooring permits and tender permits on sale February 15, 2003. Unfortunately, due to problems with the computer system in the office, Basin Deepwater and Howland's Landing mooring bills were mailed out later in the spring. The problems were rectified and we do not foresee any more issues.

Marine Unit I was not put into service until June due to several mechanical problems. Marine Unit II was put into the water in April. This year, the department had a 90 horsepower Yamaha four stroke outboard installed on Marine Unit III. This outboard replaced a 115 horsepower Johnson that proved to be unreliable in emergency situations. May and June were busy for the Harbormaster Department. The local Aids to the Navigation for the Beach Channel were put on location in May. In late May, we assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay". The swim buoys for the front beach were placed on location in early June. Due to the poor weather the department was able to cut back on patrol shifts when necessary.

In the spring, we performed general maintenance on all Town Pier floats and on the marine units. Float maintenance consists of washing, painting, replacing boards and checking all the cleats and hardware. Maintenance on the marine units includes washing, waxing, painting, tune-ups, and various other tasks.

Respectfully submitted,
Donald C. Beers, Harbormaster

Shellfish Constable

The harsh winter weather and serious bay icing interrupted access along our shores to both commercial and recreational shell fishermen, though we suspect little natural resources damage occurred. As expected, the sale of shellfish permits were high this year. Shellfish

harvesting in Duxbury is a regionally popular and important activity.

Shellfish resources were abundant enough to enable the Selectmen to declare and extend bonus shellfish seasons to the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of quahog (hard shelled clams).

Continued improvements in bay water quality allowed the Commonwealth to continue the conditional opening and management of large tracts of tidal flats once considered lost to coastal pollution. The opening of 418 acres of Kingston Bay, 260 acres within the jurisdiction of Duxbury is an example. The town's efforts, or should I say the three towns' efforts to solve our common coastal pollution issues has had an impressive and positive impact on our coastal natural resources and the ability to enjoy them.

The department's daily high-visibility shore patrols encountered few violations. Shellfish violations were minimal. They included: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvesters are well informed and concerned individuals. Duxbury sold or issued approximately 938 non-resident recreational shellfish permits, 523 resident recreational shellfish permits, and 31 commercial shellfish licenses (available only to Duxbury residents).

Shellfish aquaculture activities have increased steadily. These leases for shellfish farming are throughout the bay system and appear to be successful. The department works closely with this industry to assist wherever possible and practical. It has been exciting to watch this program evolve. To date, Duxbury has approximately 41 acres under lease.

With the provisions of our Shellfish Management Plan and the efforts of all involved, this wonderful natural resource will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,

Donald C. Beers
Shellfish Constable

Beach Management



The season from July 1, 2002 through June 30, 2003 ended yet another successful year on Duxbury Beach. Permit sales for the summer of 2002 were as follows: Parking lot permits: 2,546; Resident ORV: 2,478; Non-resident ORV: 2,742.

There were times when access to the beach was necessarily limited to 4-wheel drive access, either due to endangered species protection or to excessive demand. During the summer of 2002, one of the sunniest and driest on record, the beach had tremendous guest activity. Throughout the summer residents were restricted only 3 times for a total of 6 hours, while nonresidents were restricted 8 times, totaling 28 hours.

For several weeks in June of 2003, certain areas of the off-road beach were closed due to the presence of endangered species on the beach. During this time, limits on off-road vehicles were restricted to 300 vehicles - 150 residents and 150 non-residents. Also in June of 2003, a Northeast gale distributed an abundance of seaweed on Duxbury Beach, most notably on the resident front beach. The entire South Shore experienced this problem, and we were able to remove it from certain areas after obtaining permission from the US Fish and Wildlife Department, whose concern was the removal of a food source for the endangered species in the area.

Trash barrels were removed from the East and West ends of the Powder Point Bridge in May of 2003. Several factors contributed to this, including household trash from Gurnet/Saquish residents, and the large amount of trash generated by all-day beachgoers with elaborate

picnics. The amount of trash became too much to handle so a "carry in, carry out" policy was established at Duxbury Beach. It became the beachgoers' responsibility to take whatever trash generated with them when they left the beach. This is common procedure for most state and federally run parks and beaches.

The Conservation Commission and the Duxbury Beach Reservation, Inc. work together in forming a revised management plan. Other than that, the dog walking permits and rules were still in effect, and everyone enjoyed another safe and fun summer.

Respectfully submitted,

Dennis Pearce
Executive Officer

Endangered Species Officer

This was the first year a full-time Endangered Species Officer was employed. The fledgling rate of the endangered piping plovers was one of the highest in the state – 36 chicks were fledged on Duxbury Beach. This could be attributed to a few things, such as the large amount of seaweed that accumulated on the front beach, creating a thick rack line that served as an abundant food source for the plover chicks. As always, appropriate signage and symbolic fencing was constructed around the nesting areas. More of the beach was shut down this year due to the larger number of plover nests on the beach; at the peak of the season, approximately 65% of the off-road vehicle area was closed.

At the beginning of the summer, the vehicle restrictions were limited to a total of 300 vehicles on the front beach, 150 residents and 150 non-residents. Massachusetts Audubon Society and the Harbormaster Department worked hard to ensure the protection of the species while allowing reasonable access. Thirteen enclosures were erected and maintained to protect the endangered species. The higher amount of nests also called for more monitors. These monitors were required to provide scientific data sheets that were compiled during their shifts. No plover deaths were attributed to the recreational use of Duxbury Beach;

however, coyotes, crows and hawks were believed to cause some of the mortality of the plover chicks.

Respectfully submitted,

Jake Emerson, Endangered Species Officer

Highway Safety Advisory Committee

The Highway Safety and Advisory Committee (HSAC) completed another successful year serving the safety needs and requirements of the citizens of Duxbury. This report period includes the July 1, 2002 through June 30, 2003 timeframe.

Our committee continued to monitor the major construction work at both the Chandler and Alden Schools. Assistance was provided as needed to ensure compliance with roadway safety and accessibility standards. Technical oversight will continue until completion of the new Performing Arts Center.

The HSAC also provided reviews and recommendations to improve parking and roadway safety at the Keene Street ball fields, for affordable housing projects at Franklin Street/High Street and Enterprise Street (Route 3A)/Careswell Street, for the Duxbury Free Library/Alden School area, for the Transfer Street. In addition, the committee completed reviews of parking issues in and around the High School/Onion Hill Road/Pine Hill Road area with beneficial input from the residents of the area and school officials.

This year marked the completion of the new Chestnut Street sidewalk with connection to Tremont Street and the Holy Family Church entrance. This new walkway should serve the safety needs of the residents and the Town for many years to come.

Looking to the future, the HSAC will continue to interface with the Massachusetts Highway Department as engineering plans continue to develop on roadway resurfacing and improvements to Route 3A. This construction project is still a couple years away.

The HSAC wishes to thank the Board of Selectman, Rocco Longo, Town Manager, and the Police, Fire, and Public Works Departments for their continued cooperation and assistance. We welcome the professional assistance and guidance from Tom Daly, our new Public Works Director. Tom brings to Duxbury many years of successful, municipal engineering experience and has already made a positive impact to the town and our committee. A special thank you goes out to former member and HSAC clerk, Linda Garrity for her assistance, expertise, and many years of dedication to the town's safety needs.

The committee looks forward again to another progressive and successful year serving and protecting the needs of Duxbury.

Respectfully submitted,

Joe Shea, Chairman
Linda Garrity, Clerk
Friend Weiler, Police Safety Officer
Jeff Lewis
William Harriman, Fire Chief
Tom Daley
Paul Brogna

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members: James B. Lampert, Chair; Elizabeth Lewis, Vice Chair; Thomas McClure, Clerk; Paul Kalous and Sara E. Wilson and includes six Associate Members consisting of Gabriel Crocker, Martin P. Desmery, Paul W. Keohan, Mark Moriarty, Y. Oktay and Mary Jo Pierce.

The Zoning Board of Appeals accepted 25 applications consisting of twenty-three (23) Special Permits and two (2) Comprehensive Permits. During the period from July 1, 2002 through June 30, 2003, twenty-three (23) applications were Granted, three (3) were Denied, one (1) was Withdrawn and seven (7) are Open.

Respectfully submitted,

James B. Lampert, Chair

Inspectional Services

The Inspectional Services Department offers this report for inclusion into the FY03 Town Report. The past year realized unprecedented activity culminating in the issuance of 2,622 permits.

This high permit volume results in busy administrative and inspection activity. The Department handles this heavy volume with a dedicated, capable staff.

As we look forward, we will continue to see heavy activity due to the approved subdivisions, affordable housing projects and the many alterations/additions that are requested on a regular basis.

I would like to commend the Inspectional Services staff for outstanding work this year given the workload and demands during this economic boom and the support they give me, the Zoning Board of Appeals and the Board of Health.

Finally, to the Board of Selectmen and the Town Manager for the support given to the Inspectional Services Department which allows us to remain progressive and to continue to offer quality service to the public.

Respectfully submitted,

Richard R. MacDonald
Director of Inspectional Services

FEES COLLECTED	
Building	\$232,830
Plumbing/Gas	\$ 31,446
Wiring	\$ 25,815
Board of Health	\$ 94,022
Weights and Measures	\$ 787
TOTAL	\$276,775

INSPECTIONAL SERVICES DEPARTMENT FY03

BUILDING

Permits Issued	Total No.	Estimate
Single Family Houses (Includes house & garage combination)	34	\$8,792,500
Multi-Family Dwelling Units	12	\$1,912,200
Mixed Use Building	2	\$930,000
Mixed Use Bldg. Addition/Alteration	3	\$60,000
Multi-Family Additions/Alterations	60	\$204,100
Residential Garages*	14	\$597,000
Residential Accessory Buildings.	18	\$241,850
Non-Residential Buildings New/Adds/Alterations	24	\$2,156,160
Residential Additions/Alterations*	306	\$8,047,401
Foundations	24	\$232,000
Municipal New & Additions/Alterations	2	\$15,000
Swimming Pools	17	\$340,200
Tennis Courts	1	\$2,500
Piers, Platforms, etc.	4	\$66,200
Fences	7	\$32,300
Retaining Wall	1	\$10,000
Miscellaneous (Includes tent permits, signs, trailers, etc.)	41	\$54,215
Demolition Permits	36	\$159,400
Zoning Permits	24	
State Inspection Permits	52	
Occupancy Permits	77	
Wood and/or Coal Stove Permits	10	
Home Occupation Permits	4	
Electrical Permits	558	
Plumbing/Gas Permits	623	
TOTAL	1955	\$23,853,026

*Some combination permits for garages and additions have been "split" to show as two permits for this report.

BOARD OF HEALTH

Disposal Works Construction Permits	
New Systems and Repairs of Existing Systems	202
Percolation Tests	174
Installers' Permits	45
Septage Haulers' Permits	23
SECTION TOTAL	444

Food Establishment Permits	52
Miscellaneous Food Permits: milk & cream, catering, bakery, etc.	15
Miscellaneous Health Permit (Includes camps, swimming pools, barns, dumpsters, massage therapists, massage establishments, solid waste and wells)	156
SECTION TOTAL	223

TOTAL ALL HEALTH PERMITS **667**

TOTAL ALL INSPECTIONAL SERVICES PERMITS **2,622**

Board Of Health

The Mission of the Duxbury Board of Health is to preserve and promote the physical, mental and environmental health of the community. This will be achieved through community education and policy development supported by enforceable regulations and collaboration with other people and organizations. The Board will work on goals for the upcoming year. Animal Control Regulations and a New Member Orientation Package will be a top priority.

The Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health oversees the licensing, approval and inspection of septic systems, restaurants, semi-public and public swimming pools, and recreational camps for children.

Thomas O'Regan was re-appointed and David W. Brumley, M.D., was appointed by the Selectmen at their meeting of 07/22/2003, as members of the Duxbury Board of Health to three year terms to expire on 06/30/2006.

The Board would like to express their sincerest gratitude and thanks to Rebecca Chin for her many contributions as a member of the Board of Health and liaison to the Nuclear Advisory Committee over the past several years. She played a significant role in the successful implementation of many of the important projects that have greatly benefited the Town, i.e., Bay Road Shared Septic System, PCE Pipe Replacement Project, Community Septic Loan Program, Tobacco Regulations to make Duxbury a "smoke free" Town; and, Massage Therapy Regulations.

Two Public "Flu Clinics" will be held in October and November at the Duxbury Senior Center.

The Board of Health adopted and approved rules and regulations governing the licensing and practice of massage therapy, massage therapy establishments and the operation of vapors, showers, and other baths.

The Board of Health re-examined the fluoridation of Duxbury's Drinking Water and concluded that there is no credible evidence of an association between fluoridated drinking water and an increase in the risk of cancer or

other serious health effects. They determined that fluoridation should continue in support of Duxbury's overall oral health and the practice of water fluoridation by the Duxbury Water Department is being administered safely and effectively in accordance with Department of Environmental Protection guidelines.

The Board of Health finished the National Public Health Performance Standards Assessment Instrument Survey initiated by Chairman, Thomas O'Regan. The Board will use the information obtained from this instrument to improve public health in the Town of Duxbury.

The Board appreciates the support and assistance of the Board of Selectmen, Conservation Commission, all Town offices and agencies.

Respectfully submitted,

Thomas O'Regan, Chair
William Billingham
Jerry Janousek
John Day
Dr. David Brumley

Police Department



I am hoping that this annual report reflects to the Board that the men and women of the Duxbury Police department continue to stress their goals and objectives which are maintaining the safety and integrity of this wonderful and unique community.

We are fortunate to have a second speed enforcement radar trailer on board. This has proven to be invaluable in reducing speed and

citing awareness in preventing motor vehicle accidents. We have received positive feedback from many residents.

We had a very successful civilian police academy taught by Detective Coppage. This encompassed ten weeks of evening sessions. We were thrilled at the attendance. All the participants took this very seriously. We do propose to make this an annual event. Already many inroads have been made into presenting a senior police academy. One hundred and fifty seniors attended our annual luncheon seminar on crimes against the elderly. This was our fourth and it was held at the Senior Center. The crowd was overwhelmingly responsive and many stated that they looked forward to this for months in advance.

As you are aware, we are now integrated into the elite Metropolitan Law Enforcement Council. This year we have added three more officers in specialized training. It is most assuring to know that at a moment's notice our community will be infiltrated with the best trained, best equipped and most qualified elite police forces in the state. Many communities have not opted for this security.

In the area of crime, the department still has a very high clearance rate for burglaries, larcenies and assaults. Our Criminal Investigative Bureau works tirelessly to maintain these facts. Their vigilance with other police agencies is an asset when time sensitive material must be absorbed. The CIB has conducted stings to try and combat underage drinking.

The DARE Program has expanded to implement new programs within. Eighth grade students are updated on the dangers of teen violence in dating, and domestic abuse. The DARE officer has had a hand in some aspects of driver's education this past year. The Junior Police Academy was held to capacity again and also the two week Dare Camp.

A new Memorandum of Understanding has been signed. This formalizes the sharing of information between the police and the school. The School Resource Officer has a permanent office in the school. This is a valuable tool in the quest for clear communication between students, teachers and police.

We worked hard to finally receive a grant to be able to purchase Mobile Data Terminals for all our line cruisers. This will enable officers to maintain their sectors and be more visible to the public. All reports will be generated from the cruisers.

On a final note, we feel this past year has been very productive. Certainly credit must go to the professional men and women of the Duxbury Police Department but even more important, our Town Fathers and of course the town's supportive residents.

Respectfully submitted,

Mark M. DeLuca
Chief of Police

Animal Control

During the first six months of the year, the Department of Animal Control has been very productive. We have purchased new office supplies and equipment which has enabled us to have a very user-friendly environment.

Throughout the summer we have had two birds that required testing for West Nile Virus. Tests for both birds came back negative. The town of Duxbury has a large wildlife population, and had three cases of rabid animals having contact with domestic animals this year. However, there were no reports of humans handling or coming in contact with any animal carrying the rabies virus.

We have had great success in adopting out our cats and dogs to citizens of Duxbury as well as to citizens of surrounding towns. Each time we have adopted out an animal, we have received telephone calls from the new pet owner stating they are very happy with their new pet.

This year we saw a 50% reduction in the number of deer reported hit by motor vehicles in town.

I was happy to see that the citizens of Duxbury have continued to follow the dogs-on-the-beach law that was instituted last year so well. I have had help from the Duxbury Harbormaster with patrolling the beach, and had only one complaint of a loose dog on the beach this year.

Despite the slow start we had with raising money for the new animal shelter, we finally were able to raise the proper amount needed for the project. By the end of next summer we should be moving into a new facility.

Respectfully submitted,

Matthew Riggins
Animal Control Officer

ANIMAL CONTROL CALLS:

Missing Dogs	50
Missing Cats	43
Dogs picked up	61
Cats picked up	13
Aggressive dogs	15
Dead raccoons	25
Sick raccoons	11
Injured birds	17
Sick Fox	3
Sick Skunks	16
Dead Fox	4
Dead Possum	14
Injured Coyote	4
Injured seals	7
Neighborhood arguments	5

Rabbits	3
Barking dogs	34
Loose dogs	67
Hit dogs	10
Dog bites	18
Cat bites	5
Hit cats	14
Hit deer	3
Loose horses	6
Animals removed from homes	36
Snakes in homes	4
Turtles in road	9
Called for at police calls	5
Coyote sightings	32
TOTAL CALLS	534

Nuclear Advisory Committee

The Duxbury Nuclear Advisory Committee was formed by vote of Annual Town Meeting, 1987, to review emergency plans in the event of a radiological disaster at Pilgrim Nuclear Power Station and to advise the town on pertinent nuclear matters. The committee consists of seven members appointed by the Board of Selectmen.

Recommended, and Selectmen approved, requiring that the Annual Certification of Duxbury's Emergency Plan in the Event of a Nuclear Disaster be a public process and occur at a Board of Selectmen's meeting.

Reviewed the Police Implementing Procedure and are tracking whether town- approved recommendations have been implemented in the Harbor/Beach, School and Shelter Procedures.

Reviewed status of "key" planning items, under consideration for over decade: (1) Providing, annually, the Town of Duxbury with Letters of Agreement and Transportation Work Sheets between MEMA and Duxbury's Transportation Providers that provides necessary factual information so that we have "reasonable assurance" there are sufficient carriers for our school children and other transportation dependent. (2) Monitoring Duxbury school children, automatically, at the Reception Center if they are evacuated due to a radiological emergency. Neither has been implemented by the state.

Dr. George Lewis (MIT), a committee member, is working on evaluating interior spaces in the schools to determine which rooms are most effective for reducing radiation exposure if the emergency call is to shelter.

Identified for Selectmen other "key" issues to address with the state such as equipping the Reception Center for more than 20% of our population; assuring that school busses now housed in Duxbury, and Duxbury emergency personnel, remain exclusively in Duxbury when an emergency is declared at Pilgrim – not, as plans now call, provide support in other towns.

Our primary focus has been on achieving a safer interim method of radioactive spent fuel storage until all fuel at Pilgrim NPS is moved to a federal repository. The committee put forward, and Special Town Meeting 2003 passed, an article asking federal and state officials to support the placement of all but recently unloaded spent nuclear fuel at the Pilgrim Nuclear Power Station in secured dry cask storage, which is passively safe, hardened, and dispersed and therefore better able to reduce the risk of radioactive release due to attack or accident, and further to require that recently unloaded fuel be placed in a low-density storage pool.

Since 9-11, we have continued to analyze areas at Pilgrim Station that are vulnerable to terrorist attack and practical measures to decrease risk; and monitored Entergy's plan to seek a re-license to continue operations until 2032.

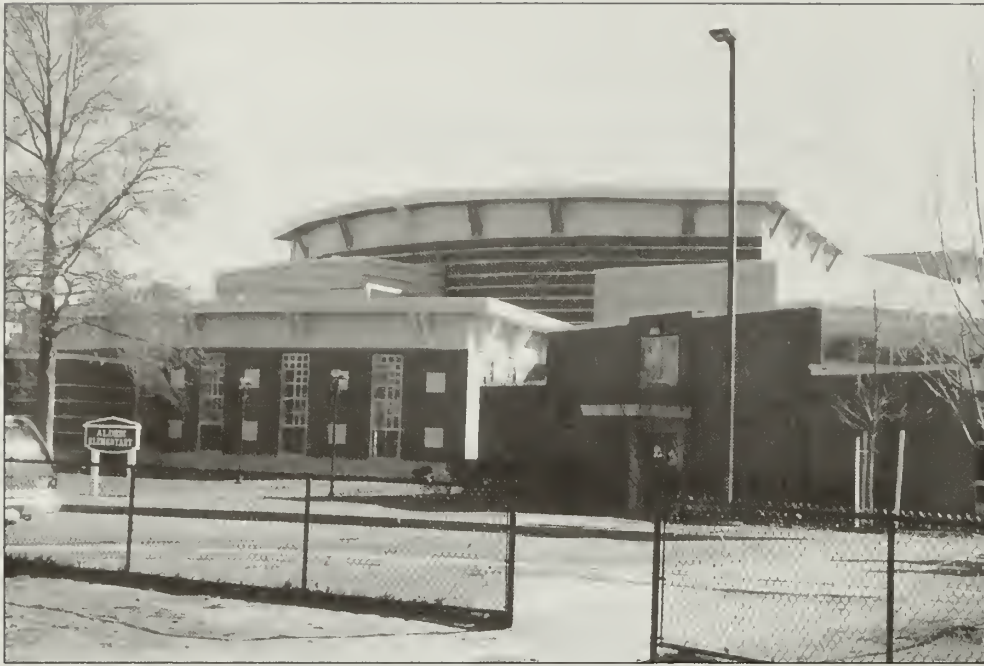
Submitted by,

Mary Lampert, Chair
Rebecca Chin, Vice Chair
Kevin Craig
George Lewis
Barbara Pye
Mary Leach
Millie Morrison

Schools, Library and Recreation



*Report of the Superintendent of Schools
Duxbury Free Library - Recreation Department*



Alden School and Performing Arts Center

School Department

To the Honorable Board of Selectmen:

The mission of the Duxbury Public Schools is to provide an educational program of the highest quality to enable all students to develop to their full potential. Our dedicated and professional faculty and support staff work daily to fulfill that mission. Implementation of the Education Reform Act, the No Child Left Behind legislation and the achievement of the objectives of our annual Action Plan continue to provide us with challenges in continuously improving our programs and services. It is my pleasure to submit to the community the annual report on our progress.

A major focus continues to be the fulfillment of the Master Facility Plan for the Duxbury Public Schools. The Wastewater Treatment Plant was completed in October 2002, and it now serves all town buildings at the St. George Street campus. The construction of the additional classroom sections at Chandler and Alden Schools was completed and opened for student occupation in January 2003. Renovation of the older sections of the buildings was then begun. The cafeteria, kitchen and gymnasium areas of

Chandler were reopened in April and the remaining renovations at both schools were completed for the opening of schools in September 2003. The final portion of the project, the Performing Arts Center, is scheduled to be completed by January 2004. Through the efforts of the Building Committee, Business Manager Mickey McGonagle, and project management staff, David Lewek and Mary Mahoney, the project continues to be accomplished within the approved budget, in a safe and healthy manner, and with as little disruption as possible to the educational process. These expanded facilities have come at the perfect time as 2002-2003 saw the largest kindergarten class (245) ever enrolled in the Duxbury Public Schools.

I would be remiss if I did not praise the patience and cooperation of the administration, faculty and staff during this construction period. I have never experienced a more positive attitude during what was at times almost constant change. Parents and community members were also very supportive and flexible and devoted much time to making smooth transitions for our students. This project has been a true community effort and I hope that everyone will share in our pride of the new facilities.

The Annual Report of the Duxbury Public Schools, sent to all community members each February, contains a great deal of information about our ongoing challenges and progress. However, I would like to highlight some of that in this report. Duxbury High School accreditation has been continued, after the New England Association of Schools and Colleges (NEASC) visited Duxbury High School in November to assess our programs and services against a newly promulgated set of standards. This site visit occurred after several years of required self-study and the development of new mission, goals and expectations for student learning for our students. We received both commendations and recommendations and are required to respond to those recommendations in several reports scheduled over the next two years. We were given a warning to address some items in the areas of curriculum, instruction and leadership and organization. Plans to respond to these areas are well underway.

We were also visited by the National Association for Education of Young Children (NAEYC) to review our application for accreditation of our preschool program. The result was that we were accredited, recognizing our program as being of exceptional quality. Congratulations to the faculty and staff who work so diligently with our young students.

A major focus for the year was the issue of drug and alcohol use by our students. A Substance Abuse Advisory Committee was formed, including school personnel, parents, community members and health care workers, to examine successful practices in other communities. The committee focused on areas of prevention, intervention and disciplinary consequences. The research was utilized by the school system to revise practices and programs, in an effort to better reflect the current tenor of the community and best meet the needs of our students.

The dedication of our faculty, support staff and administrators remains our greatest asset. All those within the school system, are committed to meeting the diverse needs of our student body. We continue to depend on the extensive support provided by families and the community. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, the Duxbury Education Foundation, local

businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours writing the yearly School Improvement Plan and overseeing its accomplishment. The cooperation of other town departments is essential to us and we appreciate their assistance.

We wish a healthy and happy retirement to some dedicated members of our school community, Marcia Connor (28 years), Dianne Hearn (38 years), Robin Lualdi (27 years), Linda Mulrenin (30 years), Joseph O'Neil (19 years), Alice Ohannessian (39 years), Marti Roderick (15 years), Jack Rudolph (16 years), Peter Saggesse (35 years), Lisa Smith (26 years), Donna Spear (35 years), Susan Thanas (29 years) and Bill Thomas (31 years), representing 338 total years of service to Duxbury students. These committed educators have touched the lives of many children in a positive manner and have earned our gratitude and admiration.

Finally, I would like to express appreciation to the School Committee members for the time which they volunteer on behalf of our students. Their role is of great importance to the school system.

Respectfully submitted,

Dr. Eileen C. Williams
Superintendent of Schools

Duxbury Free Library



This year marks our fifth year in our new building. The facility is in excellent shape but we are experiencing the aging of building system components. The roof, elevator, and HVAC system have undergone extensive repairs this year. The Library created a three year technology plan to guide us in keeping the library hardware and online system up to par. We have also completed a five year post occupancy survey of the physical plant to enable us to re-configure certain areas of the building.

Library staff, as part of SEIU Local 888, participated in the collective bargaining process to arrive at a first labor contract with the Town.

The library was an active participant of the town's Critical Incident Team and presented *Workplace Violence, Prevention and Strategies* to town department heads. Library staff worked on a collaborative project to develop the town's web site.

The library began a partnership with the *Bibliothèque Anglphone d'Angers*, France to develop a sister library project. This pilot project will go forward with communications and exchanges of materials between the two libraries to develop a cultural understanding of each other's community.

The library has been the proud recipient of various grants and gifts this year. We were awarded \$7,500 in federal funds for a project titled *Customer Service on Campus*. This provided a year-long series of professional development workshops for all library staff, focusing on the community of Duxbury and our student population.

We are grateful to the Duxbury Community Garden Club for its ongoing contributions to our grounds upkeep, including a wonderful raised flowerbed tended by the Junior Garden Club. The DRP Investment Club donated an expensive resource to the business collection; many residents donate funds for book purchases to honor loved ones. A grateful patron donated a wireless router for our Internet connection.

On a grand scale, the Friends of the Library purchased additional paperback and compact disc shelves, funded a large portion of the summer reading program and has pledged to fund a percentage of the FY04 book budget. Duxbury Free Library, Incorporated was able to once again supplement the materials and programs budget. These contributions make up approximately 2% of our operating budget.

We have a strong in-house volunteer program to support the professional staff. and we could not offer great service without them. They provide the equivalent of a full-time support position.

Although we face a tougher time next year with more budget cuts, the support from our community and our users is well appreciated and helps maintain our building and our collections. In spite of cutbacks, a visitor to the library will find familiar, friendly faces providing top-notch library services.

Respectfully submitted,

Elaine Winqvist, Library Director
Board of Library Trustees:
Theodore J. Flynn, Chair
Nancy Delano
John Hill
Margaret Lougee
Carl Meier
Lynne Walsh

Recreation Department



Despite the challenges that FY03 presented the Duxbury Recreation Department enjoyed another successful year providing leisure services to the citizens of Duxbury.

Recreation

The Recreation Department offered forty year round recreation programs to Duxbury residents in fiscal year 2003. The Recreation Revolving Fund generated revenues of \$211,611 and expenses of \$176,185. The Recreation revolving funds returned \$27,000 to the general fund of the Town. In 2003 the Recreation Revolving Fund employed 90 part-time employees, and programs saw an increase in attendance of 7%. Participation in recreation programs reached an all time high with over 3,000 residents registering for our forty programs.

Another major accomplishment that concluded at the very beginning of fiscal year 03 was the opening of the new Ellison playground, located between the Library and the Alden School. This tremendous new playground was the accumulation of 3 years hard work for Recreation Department staff as well as volunteers from the Duxbury Playground Committee. Certainly this shining example of public and private partnerships is one which will be repeated in years to come.

Percy Walker Pool

The spring of 2003 brought to conclusion for the Percy Walker Pool much needed Capital projects. As regularly scheduled the pool was closed for five weeks at the end of March and into April. The water in the pool was dumped and the pool was acid washed and re-grouted.

Water to fill the pool was trucked in and chemicals were added to balance the water so that we could re-open. In addition, locker rooms and shower areas and much of the pool area was completely re-grouted. A new diving board and handicap swim lift were installed. Old filter sand was removed from our filtration system and new sand was installed. Old light fixtures inside and outside the building were removed and new light fixtures were installed. The men's locker room received a new carpet. The patrons of the pool as well as the staff were glad to see the pool reopen after \$50,000 of work was completed by late April.

Revenues at the pool for FY 2003 were down due to the closure of nearly five weeks. Operating Expenses were also down in FY 2003 due to the closure. We expect revenues to increase in 2004 due to the fact that we will not be closed as we were in 2003.

North Hill

Due to budget restraints very few capital projects were completed in 2003 at North Hill Country Club. The Golf course enjoyed approximately 30,000 rounds of play last year. The property continues to be a popular facility for golf, cross country skiing, running, walking, sledding and an overall a simple enjoyment of a tremendous Town asset.

The Recreation Department continues to work with many other Town departments on field issues and scheduling. In addition, the Recreation Department works closely with many in-Town playing field user groups. In FY 2003 over 6,000 people utilized our playing fields.

In conclusion, I would like to thank the Assistant Recreation Director Steve Studley for his excellent work with Recreation department programs. Tim, Alicia and Rachel, Aquatic Supervisors at the Percy Walker Pool for their continued support and hard work, and Loretta Doyle for all her hard work in the office. I would also like to extend my thanks to Rocco Longo, Town Manager, Peter Buttkus, Manager of Building and Grounds, Tom Daley, DPW Director, and Mickey McGonagle, Business Administrator, for all their assistance throughout the year. Finally I would be remiss if I didn't extend a special thank you to members of the Duxbury Playground Committee who worked so hard to ensure the realization of their dream; a

new playground. Specifically I would like to thank Nancy Krahmer, Meghan Quigley and Elizabeth Lewis for all their assistance.

Respectfully submitted,

Gordon H. Cushing
Recreation Director



Sidewalk Bike Path Committee

The Sidewalk Bike Path Committee was appointed by the Selectmen in July of 2003. The purpose of the committee is to develop and implement a long range plan for a walk/bike path network in conjunction with the Open Space & Recreation Committee's Five Year Action Plan and the Town's Comprehensive Plan.

The committee started meetings in September and is scheduled to meet on a monthly basis.

Respectfully submitted,

Paula Valencia, Co-Chair
Jeff Lewis, Co-Chair
Dick Rothschild
John Taft
Robert Hughes



Human Services



*Council on Aging - Duxbury Cultural Council
Housing Authority - Municipal Commission on
Disability - Old Colony Elder Services - Veterans
Services*

Council on Aging



An annual report for the Council On Aging must start out with an expression of gratitude and appreciation to the entire community for your outpouring of support for and participation in our Senior Center programs and services. A reflection of that support may be seen in what has become one of our unexpected major problems...not enough space in our parking lot!

One of the high points in the year for your Council On Aging Board was the return of our COA Director, Kristin Andrews, following an extended sick leave. I know that all who have worked with Kristin join me in welcoming her back. And we must add a special note of appreciation to our Assistant Director, Donna Pizura, who carried the responsibilities of managing the Senior Center so effectively during Kristin's absence.

A major event in the growth of the COA was an all day retreat which brought together members of the Friends of the Council On Aging, the Duxbury Senior Citizen's Club and the COA Board. Out of that event came a vision statement which has served to focus the cooperative efforts of these three senior oriented organizations: *"To create and maintain an environment which will enhance and enrich the lives of seniors and their families and to provide the resources to achieve this environment"*.

Frank Davis, Custodian, is our third full time staff member. All other staff cover their areas of responsibility on a part time basis. Each deserves a vote of appreciation for their continued commitment to our senior population. They are Julie Cordeiro, Administrative

Assistant; Peggy Murphy, Receptionist; Joan Doscher, Recreation Specialist; Peter Dewey, Food Service Manager; Clemencia Webster, Food Service Assistant; Bonnie Haley, Outreach Coordinator; Karen Grisdale, Home Delivered Meals; Joanne Moore, Activities Coordinator; Philip Barnes, Senior Bus driver and Gordon Cushing, Facilities Assistant.

As has been the case throughout the history of the COA in Duxbury our ability to provide programs and service has been dependent on our volunteers. This past year we held an appreciation luncheon for 175 volunteers who provided over 4500 hours with a monetary value to our community of \$138,510.00 We again extend thanks to the Friends of the Council On Aging who continue to provide financial support to our programs at the center. In particular they have provided the postage for the increasing number of newsletters mailed to Duxbury seniors each month. Latest census figures indicate that we now have over 2300 residents aged 60 and over, or approximately 16% of our population. This steadily increasing proportion of our senior population continues to reinforce the value of your senior center.

We look forward to working with the entire community in attaining the goals of our vision statement.

Respectfully submitted,

Oliver Woodruff, Chairman
Dr. Shirley McMahon Oktay
Richard Whitney, Chairman-elect
Henry Milliken, Chairman-emeritus
Patricia Ryan
Rev. Elizabeth Stevens
Alec Clement
Michael Vidette
Beverly Walters
Anita Haffey
William TenHoor
James Taylor

Duxbury Cultural Council

The Duxbury Cultural Council (DCC) awards funds from the Massachusetts Cultural Council (MCC) to support cultural endeavors in the community. Duxbury Cultural Council received 26 applications with requests totaling \$6950 by its Mid-October deadline. At its public granting meetings, the council awarded the 13 applicants shown below a total of \$2375. The total reflects the MCC FY 2003 allotment of \$2000 plus \$375 from expired grants of previous year. Costs of supplies, mailing and other administrative costs of the committee totaled \$100.

DCC receives funds from the Massachusetts Cultural Council (MCC). The state legislature determines the formula used in calculating the amount of the funding to each local council. In FY 2003-state budget, legislators voted to cut Massachusetts Cultural Council's funding by over 60% of the FY 2002-level. As a result, MCC decreased Duxbury's allocation from \$4520 to \$2000. The council responded to the funding cut by redefining its granting criteria. Throughout the year, DCC processes reimbursements to successful applicants. In September, the DCC conducted Community Input and Grant-Writing Meeting. Following the community input session, members of the council met individually with potential grant applicants to review council guidelines and expectations. Mid-October marked the deadline for applications for the current granting cycle. The DCC met on November 26, to review of applications. By the December 15 deadline, DCC submitted to the MCC all successful applications and supporting material.

The council was pleased to welcome Catherine Sturgis, Nancy Melia and Beth MacLeod as members of the council for the FY 2003 Granting Cycle. The committee is pleased to announce that Allison Cowen and Janet Ritch have agreed to serve a second three-year term.

For the council's efforts in FY 2003, State Senator Robert Hedlund, State Representative Daniel Webster and State Representative Tom O'Brien commended the Duxbury Cultural Council both for its work for the arts and for its stewardship of resources to the benefit of the people of Duxbury. Duxbury Cultural Council is indebted to the Massachusetts Cultural Council's representatives for their continued guidance and support as the local council performs its functions, especially in the challenging budgetary circumstances presented to the council recently. Massachusetts Cultural Council continues to designate the Duxbury Cultural Council as a "streamlined council," a classification given to cultural councils who have demonstrated a history of sound judgment in granting practices, and whose members have completed all required training courses.

The members of the Duxbury Cultural Council are pleased to support such an important part of community life and encourage inquiries and applications from organizations and private citizens. Citizens wishing to support the arts, humanities and the interpretive sciences in Duxbury are encouraged to contact the Duxbury Cultural Council through the Office of the Board of Selectmen or by email at cultural-council@town.duxbury.ma.us.

Respectfully submitted,
Lynn Smith, Chairman
Allison Cowen, Treasurer
Lyell Franke, Recording Secretary
Robert Burgess
William Holmes
Beth MacLeod
Nancy Melia
Catherine Sturgis
Janet Ritch

<u>Applicant</u>	<u>Project</u>	<u>Approved</u>
Snug Harbor Community Chorus	Holiday Concert	\$175.00
The Art Complex Museum	Public Art Collaboration/Retroformation	\$200.00
Duxbury Public School Performing Arts Center Trust	World Rhythm Day	\$200.00
Bay Players Inc.	Fall Musical Theatre Production	\$100.00
Plymouth Philharmonic Orchestra, Inc.	Holiday Pops Concert	\$200.00
North River Arts Society	NRAS Festival of Arts-2003	\$100.00
The Art Complex Museum	Japanese Cultural Exposure/Tea Ceremony	\$250.00
Fine Arts Chorale, Inc.	Spring Concert in Duxbury	\$200.00
Duxbury Art Association	Winter Juried Show	\$100.00
South Shore Conservatory	Hansel & Gretel	\$200.00
Duxbury Bay Maritime School	Big Fish, Little Fish Ecology	\$250.00
Duxbury Art Association	Rotating Art Exhibit	\$100.00
Duxbury Art Association	2003 Midsummer Art& Craft Show	\$300.00
Total Funds Granted		\$2,375.00

Housing Authority

The Housing Authority continues to manage and operate fifty-two elderly and handicap units at Duxborough Village located on Chestnut Street, and six scattered site family units which consists of three two-bedroom and three three-bedroom units. We manage in conjunction with the Department of Mental Health, 8 units on Merry Ave for special need clients. In addition, we administer 13 Federal Section 8 Housing Choice Vouchers and 3 Massachusetts Rental Vouchers.

The Housing Authority has just completed painting the exterior of our Elderly Development on Chestnut Street. This was completed with funding from the Department of Housing and Community Development. We are now in the process of renovating our handicap units to bring them in compliance with the American with Disability Act (ADA). The funds to do this work are being provided by the Department of Housing and Community.

Last year the town received two properties through the Community Preservation Committee to provide affordable housing in Duxbury. The Duxbury Housing Authority contacted the Department of Housing and Community Development and they have agreed to provide the funding to renovate the house on the Delano property and place it under our scattered site program.

The Department of Mental Retardation has contacted our office informing us of a need in our community to provide affordable housing for their clients living in Duxbury. The Housing Authority is working with the Town to try and meet the needs of these residents. Finally, we would like to thank our Fire and Police Departments for their dedication and service they provide us and also to all the Town Boards and Committees for their continued support in helping us to reach our goal to provide affordable housing to all who may need it.

Thank you.

Respectfully submitted,

Linda M. Bacci, Executive Director

Linda Garrity, Chairman
Beverly Walters, Vice Chairman
Brendan Keohan, Member
Diane Bartlett, Member

Municipal Commission on Disability

The Municipal Commission on Disability for the Town of Duxbury continues to work towards its goals to achieve total access to all activities for people in the community. During the last fiscal year, July 1, 2002 through June 30, 2003, a number of challenges have been presented to our committee.

The major project for this committee continues to be the School Building Project involving the Chandler and Alden Schools, as well as the Performing Arts Center. Our volunteer committee has spent much time in reviewing progress and working with Inspectional Services, the school personnel and the Town Manager, as well as special consultants involved with evaluating compliance with state and federal laws as well as specific concerns of the committee regarding access for school children and members of the community.

The committee has also started to concentrate its efforts on multiple housing issues, as the frequency of housing proposals has grown. In addition. We continue to help the town provide assistive listening devices for town meetings. Also, the committee continues to become involved in architectural issues as they arise for new buildings or additions planned by members in the community. As time allows, we also plan to concentrate on communication and education issues.

Respectfully submitted,

Nancy Shine, Chairperson
Tina Bruce
Patty Cristoforo
Rocco Longo
Bridget O'Keefe
Pat Randall
Joe Shea
Lynn Smith

Old Colony Elder Services

The Old Colony Elder Services offices are located in Brockton. They provide services to the elderly citizens of 23 south shore communities. Their services include home care, respite care, and home delivered meals to shut-in seniors. Edward T. Donovan is the Executive Director of OCES. During the past year, a Family Caregiver Support Group has been established and has had a good success mission. The OCES can be accessed by telephone at 800-242-0246.

As the Duxbury delegate to OCES for 2002-03, I have attended the monthly Board of Directors meeting in Brockton. The Board meets the last Tuesday of each month except of r July and August. All south shore towns are represented. Each member is assigned to a committee to report to board members. The Executive Director gives his report, followed by the Treasurer's report, Finance Committee report, the Grants and Contracts report, and the Programs and Planning reports. This year I served on the nominating committee.

Many of the south shore delegates have had the opportunity to visit the Duxbury Senior Center and are impressed by how active and lovely the center is.

The OCES holds its annual meeting in October of each year at the Halifax Country Club. There I have had the opportunity to meet the other delegates, plus the many House of Representative and Senate members who are invited to the luncheon. An alternate delegate has been appointed from Duxbury in accordance with the Council on Aging bylaws. Her name is Ann Quinlan.

Respectfully submitted,

Anne W. Hill, Delegate, OCES

Veterans' Services

"The willingness with which our young people are likely to serve in any war, no matter how justified, shall be directly proportional to how they perceive the Veterans of earlier wars were treated and appreciated by their nation"

George Washington

As the one-stop center for Veterans in the town, this office continues to provide services for veterans, their spouses and dependents. The estimated veteran and dependent population in Duxbury is 3,562 people.

On the Federal level, we seek benefits in such areas as medical/hospital treatment, Veterans Administration compensation and pensions, education, on-the-job training, home loans, substance abuse treatment and vocational rehabilitation. The total dollars received by the veterans and dependents in Duxbury was \$1,708,626.

On the state and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment and counseling. The state program remains at 75% reimbursable to the town. I continue to urge all veterans to register with VA immediately, if you have not already done so.

Those who are called to active duty, other than for training, under Title 32 of the U.S. Code, who meet the following requisites: 1) Ninety days of service, at least one of which was during war time; 2) character of service, Honorable; 3) are Massachusetts Veterans under c.4, s.7, clause 43. This means that any National Guardsperson called to active duty for post-September 11 duty who stays on active duty for more than 90 days and receives a discharge under honorable conditions will be a veteran under Massachusetts law.

I continue to attend Department of Veterans' Services training sessions and conferences for up-to-date knowledge of available benefits, and Town and City meetings whenever veterans' matters are on the agenda. Through the efforts of this office attending these conferences over the past two years, VA, it seems, is registering more veterans than in the past.

As always, I wish to thank the members of the American Legion Post #223 and their auxiliary for their continued support, and also for the help provided to this office by the personnel of the town.
Respectfully submitted,

Robert Lyons
Director/Veterans' Service Officer

Let us continue to support our troops and pray for their safe return home.

Finance



Assessors - Finance Committee
Fiscal Advisory Committee
Information Services - Treasurer/Collector
Accounting - Trust Funds

Assessing Department

Fiscal Year 2003 was another busy and groundbreaking year for the Assessing Department. Included among its significant activities and events, the Assessing Department:

- Successfully completed a State Department of Revenue certified revaluation of all real and personal property within the Town.
- Installed a substantially upgraded computerized mass appraisal system
- Commenced implementation of an "image maintenance" program whereby digitized color photographs are added to the Town's real property database
- Certified the receipt of \$922,706 in State matching Community Preservation Act funds
- Made preparations to exempt eligible low income property owners from the 3% Community Preservation Act surcharge
- Continued to work toward the establishment of a geographic information system (GIS) serving virtually all Town departments.
- Contracted with an outside consultant to appraise the Town's cable TV system
- Successfully defended thirty-seven assessment appeals at the State Appellate Tax Board
- Worked with the Town Manager, the Harbor Master, the Treasurer Collector and the Town Accountant to improve the administration of the boat excise tax program and to resolve a large amount of unpaid boat excise tax bills
- Transformed the small storage closet next to the Assessing Department office into a research room for the public to review assessing documents etc.
- Documented the addition of \$36,359,178 in "New Growth" new construction. This raised the FY 2003 levy ceiling by \$451,580.

In addition to the above, during FY 2003 the Town's Deputy Assessor, Dick Finnegan became President of the Plymouth County Assessors Association; and the Department's Administrative Assistant, Susann Libby received "The Clerk of the Year" award from the Massachusetts Association of Assessing Officers.

Notable Assessment Statistics

Assessment Data

FY 2003

FY 2002

Taxable Real Estate

\$2,556,800,600

\$2,272,505,900

Personal Property

\$18,557,010

\$19,451,200

Total Taxable Assessments

\$2,575,357,610

\$2,291,957,100

Average Single Family Assessment

\$458,800

\$409,700

Budget and Tax Data

FY 2003

FY 2002

Total Amount Raised

\$48,164,784.67

\$44,273,494.94

Non Tax Levy Sources

\$17,105,971.89

\$15,807,387.77

Total Tax Levy

\$31,058,812.78

\$28,466,107.17

Average Single Family Tax Bill

\$5,553

\$5,088

Respectfully submitted,
Board of Assessors

June E. Albritton, MAA, Chair
J. Thomas Marquis, V. Chair
W. Neal Merry, MAA, Clerk

Finance Committee

Your Finance Committee is made up of nine citizen volunteers appointed by the Town Moderator to a three year term. The Committee meets throughout the year with the Selectmen, Town Manager, School Committee and other elected and appointed boards to review the financial needs of the Town. In order to best understand the needs of the next fiscal year, the Committee closely monitors the progress of the current Fiscal Year.

Due to current financial conditions, in addition to monitoring local revenue projections, it is necessary to also monitor state revenues. Lasts fiscal year saw a significant cut in state aid to cities and towns, including Duxbury. Continued economic weakness may lead to cuts in the next fiscal year. Since our Town Meeting occurs several months before final State budget numbers are available, any negative variation between the revenue projections used to build the budget passed at the Annual Town Meeting and the actual State aid has a fiscal impact that would need to be addressed.

With this in mind, the budget adopted at the March, 2003 Town Meeting assumed a reduction in state aid from Fiscal 2002. In fact, the assumptions were made very close to the amount of state aid actually received. This reduction was absorbed in the Fiscal Year 04 Budget by a combination of leaving positions unfilled, reducing expenses, and eliminating capital expenditures. The budget to be presented to the March 2004 Town Meeting for Fiscal Year 2005 may continue to reflect these same reductions. Our budget is adopted some fifteen months in advance of the Fiscal Year end, therefore the Finance committee maintains a small Reserve Fund from which it may make, on request, transfers for unforeseen expenses that arise during the Fiscal Year.

In addition to the budget, the Finance Committee reviews and makes recommendations to the Town Meeting on all warrant articles. The Finance Committee holds public meetings on major warrant articles to hear the opinions of proponents and opponents before making recommendations. Several such hearings were held last year.

Fiscal 2005 will continue the challenge of balancing the needs of the citizens of Duxbury with the revenues available to support all the services we now enjoy. This next fiscal year will require input from everybody involved in Town Government and the Citizens of Duxbury to ensure that we continue to provide a quality educational program to our children while maintaining our excellent town services within the current fiscal constraints.

Listed below are the members of this year's Finance Committee who will be working hard to present a balanced and fair budget to the March 04 Town Meeting.

Francis C. Mangione, Chairman
Maxene Armour
Leslie Ball
Judi Barrett
Nicholas Bates
Patricia A. Dowd
Kenneth G. Fortini
Jackson S. Kent, Jr.
Michael D. Rouleau

Fiscal Advisory Committee

The Fiscal Advisory Committee is responsible for reviewing the Town's capital budget items, land acquisitions, fee structures, and monitoring long-term revenue and expense trends.

The upcoming year will present a number of significant budget challenges. The economic slowdown and shortfalls in state revenue have put a significant strain on the Town's budget. Balancing the FY2005 budget will be a difficult task.

The Committee will continue working on a vehicle and large equipment inventory in order to provide a consolidated long-range capital replacement program.

On a more positive note, the Town maintains a strong credit rating and reasonable debt levels.

The challenge over the next several years will be to determine how best to continue providing excellent programs and services in these economically uncertain times.

Respectfully submitted,

William F. O'Toole, Jr.
Chairman

Information Services

Duxbury's Mission Statement mandates that we "deliver excellent services to the community in the most fiscally responsible manner." For the period, July 1, 2002 to June 30, 2003, my goal has been to see to it that Information Services respond to the mission's challenge. To that end, we have seen some exciting changes.

First and foremost, I am pleased to state that The Town of Duxbury has developed a very strong presence on the Internet at <http://www.town.duxbury.ma.us>. The Website is just one more method for the many dedicated Boards, Committees and Town employees to share their vision, purpose and achievements with the many interested citizens of the Duxbury.

Many people within the Town of Duxbury have enthusiastically devoted their time and efforts to make the Website a very informative and useful tool for our citizens. It is the feelings of these dedicated employees that the creation of the Website provides an excellent and convenient service. Through our Website, we have been able to bring you immediate and 24x7 access to important town related information, forms, committee meeting minutes, etc. We are extremely pleased with the positive feedback we have received about our site. If you have not visited the site, please do and let us know how we can make it better for you.

In addition to the implementation of Website technologies that the citizen's can utilize, there have been changes and modifications to current systems that allow for a more pleasant and efficient delivery of services. Although most of the citizen's will not "use" these technologies when they interact with the Town of Duxbury, those who service our citizens will use these technologies. Among these technologies, the Town of Duxbury and the School Department have effectively merged Internet delivery services. Working together, the School Department and the Town of Duxbury are managing resources in a productive and cost effective way.

As informational needs grow, the equipment to deliver these needs grow. To address these needs, equipment continues to be investigated, and where improvements are deemed necessary, equipment is installed in a conservative, but timely process. As a result, several key new pieces of equipment and software were installed during the past year. The equipment and software, which was installed, was installed with the purpose of improving the performance of the overall infrastructure of the Town of Duxbury's computer systems. By placing priority of its infrastructure, the Town of Duxbury continues to strategically manage its systems in a fiscally responsible method.

It has been my great pleasure to have the privilege of assisting all the departments within the Town of Duxbury in the enhancement of their technological capabilities. It is with anticipation that I look forward to the opportunities to provide technical support to the Town of Duxbury in establishing a technological direction that will enable the "delivery of excellent services to the community in the most fiscally responsible and innovative manner." I look forward, with anticipation, to the future opportunities.

Respectfully submitted,

Mary E. MacQuarrie
IS Administrator

Treasurer Collector

Following are highlights of accomplishments executed during the fiscal year:

- Enforced collection of long-standing delinquent taxes generating \$419,661 of tax and interest revenue
- Realigned debt management practices to consolidate bidding on temporary debt for capital projects resulting in achieving (1) greater level of bid activity from the top 100 underwriters for short-term issues and (2) favorable net interest cost of 1.26% for authorized school and sewer construction projects of \$42,536,000
- Identified unissued stock certificates which resulted in \$400,165 of incremental market value of equity securities over prior year reports for Mary E. Carr Nepton and Lucy Hathaway Trusts
- Restructured short-term cash fund investment practices by negotiating special rates for money market and CD's with financial institution capital markets desks with realized and projected incremental investment income of \$80,000 for a one year duration
- Restructured trust fund investment practices resulting in incremental yields of 4.5% and corollary realized and projected incremental

investment income of \$285,000 for a one year duration

- Realigned investment portfolios of various trust funds resulting in a one time gain of \$131,340
- During the second half of fiscal 2003 implemented postage automation practices, realigned vendor bill processing services for technology and outsourcing resulting in \$2,542 expense reduction for a 6 month duration
- Made recommendations for beach and transfer station sticker policies which were adopted to streamline processing and enhance customer service
- Identified areas for enhanced financial control measures in cash disbursement and reconciliation practices which were mitigated or reported to Management

Due to loss of staff during fiscal 2003, I will strive to maintain the levels of functionality enabling the accomplishments enumerated and will continue to look for means of adding value through automation and enhancing departmental processes that can accommodate existing systems technology.

Respectfully submitted,

Gloria Williams
Treasurer/Collector

Treasurer's Receipts and Disbursements
Fiscal Year July 1, 2002 through June 30, 2003

Balance July 1, 2002	\$34,216,848
Receipts for the year	\$65,513,467
Bond Anticipation Notes - Net	\$43,413,207
Disbursements for the year	(\$117,366,971)
Balance June 30, 2003	<u><u>\$25,776,551</u></u>

Treasurer's Bank Balances
As of June 30, 2003

Cash on Hand	\$285
MMDT	\$991,280
Receipts and Disbursement Accounts	\$1,444,538
Certificate of Deposits	\$10,636,000
Money Market Certificates	\$6,291,715
Trust Funds	\$6,412,733
Balance June 30, 2003	<u><u>\$25,776,551</u></u>

Tax Collector

RECEIVABLE COLLECTION	YEAR	COMMITTED	BETTER- MENTS	TAX TITLES	PAYMENTS RECEIVED	ABATEMENTS REFUNDS	UNCOLLECTED BALANCE
Real Estate	2003	\$31,760,069	\$52,626	\$476	(\$31,411,374)	(\$37,093)	\$364,704
	2002	\$28,914,388	\$46,972	\$817	(\$28,933,704)	(\$24,042)	\$4,431
	Prior Years						<u>\$12,060</u>
							<u><u>\$381,195</u></u>
Personal Property	2003	\$223,798			(\$223,350)	\$460	\$908
	2002	\$241,584			(\$237,921)	(\$1,880)	\$1,783
	Prior Years						<u>\$49,452</u>
							<u><u>\$52,143</u></u>
Motor Vehicle Excise	2003	\$1,777,929			(\$1,636,883)	(\$21,418)	\$119,628
	2002	\$2,190,092			(\$2,127,561)	(\$30,923)	\$31,608
	Prior Years						<u>\$154,902</u>
							<u><u>\$306,138</u></u>
Boat Excise	2003	\$46,904			(\$35,328)	(\$7,310)	\$4,266
	2002	\$41,417			(\$34,110)	(\$5,532)	\$1,775
	Prior Years						<u>\$37,322</u>
							<u><u>\$43,363</u></u>
Utility - Water	2003	\$1,996,300			(\$1,949,184)	\$1,570	\$48,686
	2002	\$2,048,859			(\$2,047,764)	(\$1,134)	(\$39)
	Prior Years						<u>(\$238)</u>
							<u><u>\$48,409</u></u>

Debt Summary

	Outstanding 07/01/03	Authorized Unissued Bonds 07/01/03	
Long-Term Indebtedness (1)(2)(3)			
Within the General Debt Limit:			
Sewers & Drains	\$1,566,909	\$3,100,000	(4)
Land Acquisition	1,240,000	400,000	(5)
Schools	19,390	39,436,000	(6)
Other Building	4,730,610	75,000	
Streets Sidewalks & Parking	95,000	0	
Departmental Equipment	700,000	1,125,000	(7)
Athletic & Recreational Facilities	65,000	153,000	(8)
Other Inside General			
Total Within the General Debt Limit	<u>\$8,416,909</u>	<u>\$44,289,000</u>	
Outside the General Debt Limit:			
Schools	\$1,165,000	\$0	
Other Outside General	183,932	0	
Water	3,493,000	1,600,000	(9)
Total Outside the General Debt Limit	<u>\$4,841,932</u>	<u>\$1,600,000</u>	
Total Long-Term Indebtedness	<u><u>\$13,258,841</u></u>	<u><u>\$45,889,000</u></u>	

	Outstanding 07/01/03	Maturity
Short-Term Indebtedness		
Revenue Anticipation Notes	\$0	
Grant Anticipation Notes	0	
Bond Anticipation Notes	43,413,207	01/15/04
Total Short-Term Indebtedness	<u><u>\$43,413,207</u></u>	

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

(2) At the present time the normal General Debt Limit is \$128,224,360 and the Double General Debt Limit is \$256,448,720.

(3) \$1,103,932 has been exempted from the provisions of Proposition 2 1/2.

(4) Represents \$3,100,000 from article 28 voted on March 12, 2001. This is expected to be issued at a later date.

(5) Represents \$40,000 authorized unissued balance from article 1 voted June 16, 2002 for conservation purposes. It is expected that this will be paid off.

(6) Represents article 1 voted March 10, 2001 and Question 1 voted March 24, 2001. This is expected to be issued at a later date.

(7) Represents \$500,000 from article 22 voted March 16, 1999; and \$625,000 from article 6 voted March 9, 2002. All these amounts are expected to be issued at a later date.

(8) Represents article 6-4 voted on March 10, 2001.

(9) Represents the following: \$400,000 from article 6 voted on March 9, 2002; \$400,000 and \$800,000 from article 6 voted on March 8, 2003. All amounts are expected to be issued at a later date.

Accounting Department

Although the State and National economies were in a period of recession; fueled by terrorism concerns and later, the War in Iraq; the demand for services in the Town of Duxbury continued to increase into fiscal 2003. Real estate prices continued to skyrocket, as buyers were attracted to the excellent schools, open space, and pristine bay. New construction, particularly additions, continued at record levels. Sales of new vehicles continued, resulting in significant excise revenue. Residents took advantage of favorable interest rates to refinance debt. As recently as late spring, various citizen groups were requesting expanded town services such as full day kindergarten and a teen center.

Upon taking office in January 2003, Governor Mitt Romney estimated the Commonwealth's revenue shortfall to be even greater than anticipated, and close to \$2 billion. In addition to the 2003 cherry sheet decrease of \$253,639, distributions were cut mid-year (\$56,000) and cities and towns were told to expect significant reductions in 2004. Duxbury reduced its 2004 projection by almost \$800,000 in response. The State legislature also slowed funding of School Building Assistance (SBAB) reimbursements just as the Town neared completion of a \$43 million school expansion project.

Health Insurance costs continued their double-digit climb and although contributions were increased 10% into 2002, 30% into 2003, and another 53% into 2004, the Health Claims Trust fund deficit was \$1,325,425 by the end of fiscal 2003. The Town offered an HMO in anticipation of future cost savings and continued to evaluate

further rate increases. Additionally, the Town Manager asked Department Heads for voluntary 2003 budget reductions to create free cash needed to resolve this deficit.

Free cash had not been certified as of this report because Town Management is currently working with the Department of Revenue to ensure the health deficit can be resolved and monies made available to help with the anticipated difficult task of balancing the fiscal 2005 budget. A November Special Town Meeting is anticipated to resolve the health deficit in time for 2004 recap approval.

Once certified (for 2003), the Town expects to have a healthy free cash balance; created by the strong local receipts and the voluntary budget cuts. The stabilization fund has \$1,085,000 and the pension reserve \$1,463,000 after deducting 2004 appropriations. Excess levy capacity is limited inasmuch as more than \$1,000,000 was used to balance the 2003 budget. The 2005 budget process will be the most difficult in years and these balances will play a key role.

GASB 34 has been fully implemented effective with the audited financial statements for 2003.

Respectfully submitted,

Sheryl Strother
Town Accountant

Town of Duxbury

General Fund

Fund 1

BALANCE SHEET

June 30, 2003

Assets

Cash	\$	8,497,420	\$	8,497,420
Petty Cash	\$	860	\$	860
Receivables:				
Real Estate Tax	\$	347,942		
Personal Property Tax	\$	50,689		
Allowance for Abatements	\$	(583,569)		
Tax Liens	\$	112,979		
Tax Foreclosures	\$	637,804		
Chapter 41 A Real Estate Deferral	\$	160,808		
Sewer Receivables	\$	4,891		
Motor Vehicle Excise	\$	305,202		
Boat and Other Excise	\$	43,339		
Departmental Receivables	\$	163,660		
	\$	<u>1,243,744</u>	\$	1,243,744
Due from Commonwealth			\$	210,097
Total Assets			\$	<u><u>9,952,121</u></u>

Liabilities and Fund Equity

Liabilities:				
Due to Capital Projects			\$	7,861
Warrants Payable			\$	1,004,651
Withholdings			\$	14,977
Prepaid 2004 real estate			\$	66,461
Other Liabilities			\$	20,832
Deferred Revenues			\$	1,243,744
Fund Equity:				
Fund Balances:				
Reserved for Encumbrances	\$	230,283		
Reserved Accrued Teacher's Payroll	\$	983,231		
Reserved for Continued Appropriations	\$	989,720		
Reserved for Subsequent Year Expenditures	\$	1,592,083		
Reserved prepaid items	\$	492,640		
Unreserved Fund Equity	\$	<u>3,305,637</u>		
	\$	<u>7,593,594</u>	\$	7,593,594
Total Liabilities and Fund Equity			\$	<u><u>9,952,122</u></u>

Town of Duxbury

General Fund

Fund 1

REVENUES

Fiscal 2003 Summary

1/15/04 12:10

	<u>Budget thru RECAP</u>	<u>June YTD</u>
Property Taxes:		
Real Estate	\$ 30,765,616.00	\$ 30,747,396.94
Tax Title	\$ -	\$ 304,438.75
	<u>\$ 30,765,616.00</u>	<u>\$ 31,051,835.69</u>
State Aid:		
Chapter 70	\$ 3,319,143.00	\$ 3,319,143.00
School Transportation	\$ 174,690.00	\$ 210,097.00
School Construction	\$ 135,071.00	\$ 135,071.00
Class Size	\$ -	\$ -
Tuition for State Wards	\$ -	\$ -
Charter School	\$ -	\$ -
	<u>\$ 3,628,904.00</u>	<u>\$ 3,664,311.00</u>
General Government:		
Lottery, Beano, etc.	\$ 968,315.00	\$ 877,778.00
Highway Fund	\$ -	\$ -
Police Career Incentive	\$ 33,624.00	\$ 35,034.00
Veteran's Benefits, Ch 59 Exemptions	\$ 14,911.00	\$ 18,120.12
Abatements Blind	\$ 14,107.00	\$ 14,722.00
Elderly Abatements	\$ 8,370.00	\$ 16,946.00
State Owned Land	\$ 13,233.00	\$ 13,233.00
	<u>\$ 1,052,560.00</u>	<u>\$ 975,833.12</u>
Local Aid:		
Motor Vehicle Excise	\$ 1,900,000.00	\$ 2,133,464.75
Other Excise	\$ 29,000.00	\$ 37,600.91
Pen & Int on Taxes	\$ 140,000.00	\$ 190,305.72
Payment in Lieu of Taxes	\$ 3,000.00	\$ 1,500.00
Chgs for Service : Sewer	\$ 120,000.00	\$ 377,257.79 *
Trash Disposal	\$ 370,000.00	\$ 488,487.25 **
Ambulance	\$ 200,000.00	\$ 235,167.45
Other	\$ 10,000.00	\$ 15,978.82
Fees	\$ 205,000.00	\$ 242,985.97
Rentals	\$ 143,972.00	\$ 122,552.68
Departmental Revenue: Library fines& Mtg Room Fees	\$ 25,000.00	\$ 32,742.68
Cemetery	\$ 400,000.00	\$ 443,299.20
Recreation	\$ 260,000.00	\$ 221,908.25
Council on Aging	\$ -	\$ 45,446.86
Other	\$ 10,000.00	\$ 37,564.72
One time prior year refund	\$ -	\$ 74,128.83 ***
Licenses & Permits	\$ 1,300,000.00	\$ 1,421,189.20
Fines & Forfeits	\$ 50,000.00	\$ 35,151.38
Investment Income and Premium on borrowing	\$ 380,000.00	\$ 288,603.58
Premium on borrowing	\$ -	\$ 350,350.29 ****
Medicare	\$ 78,000.00	\$ 16,011.75
School Lunch & Adult Education	\$ 115,000.00	\$ 115,000.00
Water: Indirect Cost	\$ 170,000.00	\$ 170,000.00
Total Local Receipts	<u>\$ 5,908,972.00</u>	<u>\$ 7,096,698.08</u>
Other Financial Sources	\$ 140,000.00	\$ 194,985.45
TOTAL:	<u>\$ 41,496,052.00</u>	<u>\$ 42,983,663.34</u>

* prepaid 2004 revenue sewer betterments (reserved from free cash)

** Increased transfer station fees

*** One time refund

**** includes one time "premium" on borrowing of \$350,350

Town of Duxbury
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/09/02 Raise & App	Borrowing ATM/STMI	Voluntary		STM2 Transfers	2003 Budget	2003 Transfer	2003 Revised budget	2003 Actual	2003 Encumbered	Return to General Fund
			Budget	Reduction							
Town Meeting											
Expenses	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 13,822.33	\$ -	\$ 177.67
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 13,822.33	\$ -	\$ 177.67
Moderator											
Articles 2003	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Total	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Selectmen											
Salaries	\$ 200,415.00	\$ -	\$ -	\$ -	\$ -	\$ 200,415.00	\$ 5,285.00	\$ 205,700.00	\$ 194,270.90	\$ -	\$ 11,429.10
Articles 03-sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,999.80	\$ -	\$ 0.20
Expenses	\$ 43,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 63,000.00	\$ 19,644.81	\$ 82,644.81	\$ 82,507.41	\$ 88.50	\$ 48.90
Articles 2003	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -	\$ 170,000.00	\$ (170,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,618.58	\$ 5,618.58	\$ 1,356.58	\$ -	\$ 4,262.00
Total	\$ 418,415.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 438,415.00	\$ (139,451.61)	\$ 298,963.39	\$ 283,134.69	\$ 88.50	\$ 15,740.20
Finance Com											
Expenses	\$ 160.00	\$ -	\$ -	\$ -	\$ -	\$ 160.00	\$ -	\$ 160.00	\$ 160.00	\$ -	\$ -
Total	\$ 160.00	\$ -	\$ -	\$ -	\$ -	\$ 160.00	\$ -	\$ 160.00	\$ 160.00	\$ -	\$ -
Computer											
Salaries	\$ 47,934.00	\$ -	\$ -	\$ -	\$ -	\$ 47,934.00	\$ 1,918.00	\$ 49,852.00	\$ 49,851.00	\$ -	\$ 1.00
Expense	\$ 44,787.00	\$ -	\$ -	\$ -	\$ -	\$ 44,787.00	\$ -	\$ 44,787.00	\$ 38,393.26	\$ 3.98	\$ 6,389.76
Articles 2003	\$ 25,725.00	\$ -	\$ -	\$ -	\$ -	\$ 25,725.00	\$ (25,725.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ (12,000.00)	\$ -	\$ -	\$ (12,000.00)	\$ 15,178.38	\$ 3,178.38	\$ -	\$ -	\$ 3,178.38
Total	\$ 118,446.00	\$ -	\$ (12,000.00)	\$ -	\$ -	\$ 106,446.00	\$ (8,628.62)	\$ 97,817.38	\$ 88,244.26	\$ 3.98	\$ 9,569.14
Accounting											
Salaries	\$ 170,180.00	\$ 6,550.00	\$ (750.00)	\$ -	\$ -	\$ 175,980.00	\$ 2,806.00	\$ 178,786.00	\$ 177,610.42	\$ -	\$ 1,175.58
Expenses	\$ 36,700.00	\$ -	\$ (500.00)	\$ -	\$ -	\$ 36,200.00	\$ -	\$ 36,200.00	\$ 36,056.06	\$ -	\$ 143.94
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53.10	\$ 53.10	\$ 53.10	\$ -	\$ -
Total	\$ 206,880.00	\$ 6,550.00	\$ (1,250.00)	\$ -	\$ -	\$ 212,180.00	\$ 2,859.10	\$ 215,039.10	\$ 213,719.58	\$ -	\$ 1,319.52
Audit											
Expenses	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
Assessor											
Salaries	\$ 159,171.00	\$ 4,223.89	\$ -	\$ -	\$ -	\$ 163,394.89	\$ 2,500.00	\$ 165,894.89	\$ 165,894.89	\$ -	\$ -
Articles 03 - Sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
Expenses	\$ 41,000.00	\$ -	\$ (1,500.00)	\$ -	\$ -	\$ 39,500.00	\$ -	\$ 39,500.00	\$ 32,174.78	\$ 1,000.00	\$ 6,325.22
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 471.20	\$ 471.20	\$ 466.70	\$ -	\$ 4.50
Total	\$ 205,171.00	\$ 4,223.89	\$ (1,500.00)	\$ -	\$ -	\$ 207,894.89	\$ 2,971.20	\$ 210,866.09	\$ 203,536.37	\$ 1,000.00	\$ 6,329.72
Subtotal	\$ 987,112.00	\$ 10,773.89	\$ (14,750.00)	\$ 26,000.00	\$ -	\$ 1,009,135.89	\$ (112,249.93)	\$ 866,885.96	\$ 832,657.23	\$ 1,092.48	\$ 33,136.25

Town of Duxbury
APPROPRIATION ACCOUNTS

	ATM 3/09/02 Raise & App	Borrowing ATM/STMI	Voluntary Budget Reduction	STMI Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
FUND 1										
Treasurer/Collector										
Salaries	\$ 246,000.00	\$ 12,850.00	\$ (15,000.00)	\$ -	\$ 243,850.00	\$ -	\$ 243,850.00	\$ 243,595.53	\$ -	\$ 254.47
Expenses	\$ 55,000.00	\$ 600.00	\$ -	\$ -	\$ 55,600.00	\$ -	\$ 55,600.00	\$ 52,307.30	\$ 2,280.07	\$ 1,012.63
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,299.71	\$ 2,299.71	\$ 1,645.88	\$ -	\$ 653.83
Total	\$ 301,000.00	\$ 13,450.00	\$ (15,000.00)	\$ -	\$ 299,450.00	\$ 2,299.71	\$ 301,749.71	\$ 297,548.71	\$ 2,280.07	\$ 1,920.93
Legal										
Expenses	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ 24,193.08	\$ 199,193.08	\$ 199,193.08	\$ -	\$ 0.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ 24,193.08	\$ 199,193.08	\$ 199,193.08	\$ -	\$ 0.00
Personnel Board										
Salaries	\$ 5,821.00	\$ -	\$ -	\$ -	\$ 5,821.00	\$ -	\$ 5,821.00	\$ 2,860.25	\$ -	\$ 2,960.75
Expenses	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 2,600.48	\$ 198.50	\$ 3,701.02
Articles 2003	\$ 88,481.00	\$ -	\$ -	\$ -	\$ 88,481.00	\$ (60,302.46)	\$ 28,178.54	\$ -	\$ 28,178.54	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 100,802.00	\$ -	\$ -	\$ -	\$ 100,802.00	\$ (60,302.46)	\$ 40,499.54	\$ 5,460.73	\$ 28,377.04	\$ 6,661.77
Community Pres										
Salaries	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 6,500.00	\$ (6,500.00)	\$ -	\$ -	\$ -	\$ -
Expenses	\$ 33,000.00	\$ -	\$ -	\$ -	\$ 33,000.00	\$ (33,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 39,500.00	\$ -	\$ -	\$ -	\$ 39,500.00	\$ (39,500.00)	\$ -	\$ -	\$ -	\$ -
Town Clerk										
Salaries	\$ 29,954.00	\$ 693.04	\$ -	\$ -	\$ 30,647.04	\$ -	\$ 30,647.04	\$ 30,647.04	\$ -	\$ -
Salary Articles 03	\$ 57,050.00	\$ -	\$ -	\$ -	\$ 57,050.00	\$ -	\$ 57,050.00	\$ 57,050.00	\$ -	\$ -
Expenses	\$ 3,900.00	\$ -	\$ (1,149.00)	\$ -	\$ 2,751.00	\$ -	\$ 2,751.00	\$ 2,011.09	\$ -	\$ 739.91
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 90,904.00	\$ 693.04	\$ (1,149.00)	\$ -	\$ 90,448.04	\$ -	\$ 90,448.04	\$ 89,708.13	\$ -	\$ 739.91
Election & Regist										
Salaries	\$ 20,962.00	\$ -	\$ -	\$ -	\$ 20,962.00	\$ -	\$ 20,962.00	\$ 19,661.29	\$ -	\$ 1,300.71
Expenses	\$ 15,300.00	\$ -	\$ -	\$ -	\$ 15,300.00	\$ -	\$ 15,300.00	\$ 8,570.04	\$ 1,855.00	\$ 4,874.96
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ -	\$ -
Total	\$ 36,262.00	\$ -	\$ -	\$ -	\$ 36,262.00	\$ 4,550.00	\$ 40,812.00	\$ 32,781.33	\$ 1,855.00	\$ 6,175.67
Conservation										
Salaries	\$ 75,678.00	\$ 1,950.00	\$ (1,000.00)	\$ -	\$ 76,628.00	\$ 1,982.00	\$ 78,610.00	\$ 77,396.18	\$ -	\$ 1,213.82
Expenses	\$ 7,250.00	\$ -	\$ -	\$ -	\$ 7,250.00	\$ -	\$ 7,250.00	\$ 6,823.45	\$ -	\$ 426.55
Articles 2003	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ (55,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 137,928.00	\$ 1,950.00	\$ (1,000.00)	\$ -	\$ 138,878.00	\$ (53,018.00)	\$ 85,860.00	\$ 84,219.63	\$ -	\$ 1,640.37
Subtotal	\$ 881,396.00	\$ 16,093.04	\$ (17,149.00)	\$ -	\$ 880,340.04	\$ (121,777.67)	\$ 758,562.37	\$ 708,911.61	\$ 32,512.11	\$ 17,138.65

Town of Duxbury
APPROPRIATION ACCOUNTS

	ATM 3/09/02 Raise & App	Borrowing ATM/STMI	Voluntary		STM2 Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
			Budget	Reductions							
FUND 1											
Planning Board											
Salaries	\$ 79,114.00	\$ 1,370.00	\$ -	\$ (5,000.00)	\$ -	\$ 75,484.00	\$ -	\$ 75,484.00	\$ 69,349.78	\$ -	\$ 6,134.22
Expenses	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 11,130.61	\$ 5,015.55	\$ 853.84
Article 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.09	\$ 50.09	\$ -	\$ -	\$ -
Total	\$ 96,114.00	\$ 1,370.00	\$ -	\$ (5,000.00)	\$ -	\$ 92,484.00	\$ 50.09	\$ 92,534.09	\$ 80,530.48	\$ 5,015.55	\$ 6,988.06
Cable Advisory											
Expenses	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 648.25	\$ 1,350.00	\$ 1.75
Article 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 648.25	\$ 1,350.00	\$ 1.75
Historical Com											
Expenses	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
TOTAL GEN GOVT	\$ 1,968,622.00	\$ 28,236.93	\$ -	\$ (36,899.00)	\$ 26,000.00	\$ 1,985,959.93	\$ (263,977.51)	\$ 1,721,982.42	\$ 1,624,747.57	\$ 39,970.14	\$ 57,264.71
Police											
Salaries	\$ 2,235,149.00	\$ 14,060.00	\$ -	\$ (35,425.00)	\$ -	\$ 2,213,784.00	\$ 9,651.00	\$ 2,223,435.00	\$ 2,223,292.60	\$ -	\$ 142.40
Expense	\$ 220,000.00	\$ 2,250.00	\$ -	\$ (4,000.00)	\$ -	\$ 218,250.00	\$ -	\$ 218,250.00	\$ 204,971.92	\$ 3,137.04	\$ 10,141.04
unpaid bills	\$ -	\$ 104.19	\$ -	\$ -	\$ -	\$ 104.19	\$ -	\$ 104.19	\$ 104.19	\$ -	\$ -
Articles 2003	\$ 38,769.00	\$ -	\$ -	\$ -	\$ -	\$ 38,769.00	\$ (38,769.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,618.94	\$ 2,618.94	\$ 2,011.63	\$ -	\$ 607.31
Total	\$ 2,493,918.00	\$ 16,414.19	\$ -	\$ (39,425.00)	\$ -	\$ 2,470,907.19	\$ (26,499.06)	\$ 2,444,408.13	\$ 2,430,380.34	\$ 3,137.04	\$ 10,890.75
Fire											
Salaries	\$ 1,547,255.00	\$ -	\$ -	\$ -	\$ -	\$ 1,547,255.00	\$ 31,450.00	\$ 1,578,705.00	\$ 1,574,550.54	\$ -	\$ 4,154.46
Expenses	\$ 152,275.00	\$ -	\$ -	\$ -	\$ -	\$ 152,275.00	\$ 15,259.88	\$ 167,534.88	\$ 165,478.48	\$ 1,971.17	\$ 85.23
Articles 2003	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -
Unpaid bills	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,719,530.00	\$ -	\$ -	\$ -	\$ -	\$ 1,719,530.00	\$ 26,709.88	\$ 1,746,239.88	\$ 1,740,029.02	\$ 1,971.17	\$ 4,239.69
Inspectional Svcs											
Salaries	\$ 338,079.00	\$ 9,700.00	\$ -	\$ (12,000.00)	\$ -	\$ 335,779.00	\$ 4,146.00	\$ 339,925.00	\$ 332,494.34	\$ -	\$ 7,430.66
Expenses	\$ 44,000.00	\$ -	\$ -	\$ (3,000.00)	\$ -	\$ 41,000.00	\$ -	\$ 41,000.00	\$ 36,588.32	\$ 225.00	\$ 4,186.68
Articles 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 382,079.00	\$ 9,700.00	\$ -	\$ (15,000.00)	\$ -	\$ 376,779.00	\$ 4,146.00	\$ 380,925.00	\$ 369,082.66	\$ 225.00	\$ 11,617.34
Animal Control											
Salaries	\$ 49,427.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 39,427.00	\$ -	\$ 39,427.00	\$ 34,956.84	\$ -	\$ 4,470.16
Expense	\$ 12,000.00	\$ -	\$ -	\$ (5,000.00)	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 4,427.58	\$ 591.06	\$ 1,981.36
Total	\$ 61,427.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 46,427.00	\$ -	\$ 46,427.00	\$ 39,384.42	\$ 591.06	\$ 6,451.52
Subtotal	\$ 4,656,954.00	\$ 26,114.19	\$ -	\$ (69,425.00)	\$ -	\$ 4,613,643.19	\$ 4,356.82	\$ 4,618,000.01	\$ 4,578,876.44	\$ 5,924.27	\$ 33,199.30

Town of Duxbury
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/09/02 Raise & App	Borrowing ATM/STM1	Voluntary Budget Reduction	STM2 Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
Harbormaster										
Salaries	\$ 157,433.00	\$ -	\$ -	\$ -	\$ 157,433.00	\$ 2,261.00	\$ 159,694.00	\$ 159,694.00	\$ -	\$ -
Expense	\$ 18,500.00	\$ -	\$ -	\$ 7,000.00	\$ 25,500.00	\$ 3,223.41	\$ 28,723.41	\$ 27,254.15	\$ 1,385.00	\$ 84.26
Articles 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
unpaid bills	\$ -	\$ 846.05	\$ -	\$ -	\$ 846.05	\$ -	\$ 846.05	\$ 846.05	\$ -	\$ -
Total	\$ 175,933.00	\$ 846.05	\$ -	\$ 7,000.00	\$ 183,779.05	\$ 5,484.41	\$ 189,263.46	\$ 187,794.20	\$ 1,385.00	\$ 84.26
TOTAL PUB SAFETY	\$ 4,832,887.00	\$ 26,960.24	\$ (69,425.00)	\$ 7,000.00	\$ 4,797,422.24	\$ 9,841.23	\$ 4,807,263.47	\$ 4,766,670.64	\$ 7,309.27	\$ 33,283.56
Education										
Salaries	\$ 17,872,303.00	\$ -	\$ -	\$ -	\$ 17,872,303.00	\$ -	\$ 17,872,303.00	\$ 16,640,318.12	\$ 983,231.16	\$ 248,753.72
Expense	\$ 5,035,764.00	\$ 256.00	\$ (150,000.00)	\$ -	\$ 4,886,020.00	\$ -	\$ 4,886,020.00	\$ 4,988,273.33	\$ 147,579.73	\$ (249,833.06)
Articles 2003	\$ 65,000.00	\$ -	\$ -	\$ -	\$ 65,000.00	\$ (65,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,062,967.86	\$ 1,062,967.86	\$ 1,055,896.43	\$ -	\$ 7,071.43
Total	\$ 22,973,067.00	\$ 256.00	\$ (150,000.00)	\$ -	\$ 22,823,323.00	\$ 997,967.86	\$ 23,821,290.86	\$ 22,684,487.88	\$ 1,130,810.89	\$ 5,992.09
TOTAL EDUCATION	\$ 22,973,067.00	\$ 256.00	\$ (150,000.00)	\$ -	\$ 22,823,323.00	\$ 997,967.86	\$ 23,821,290.86	\$ 22,684,487.88	\$ 1,130,810.89	\$ 5,992.09
DPW Management										
Salaries	\$ 191,107.00	\$ 4,250.00	\$ -	\$ -	\$ 195,357.00	\$ 7,489.00	\$ 202,846.00	\$ 200,245.17	\$ -	\$ 2,600.83
Expenses	\$ 26,355.00	\$ -	\$ -	\$ -	\$ 26,355.00	\$ -	\$ 26,355.00	\$ 26,193.84	\$ -	\$ 161.16
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110.00	\$ 110.00	\$ 72.36	\$ -	\$ 37.64
Articles 2003	\$ 139,000.00	\$ -	\$ -	\$ -	\$ 139,000.00	\$ (139,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 356,462.00	\$ 4,250.00	\$ -	\$ -	\$ 360,712.00	\$ (131,401.00)	\$ 229,311.00	\$ 226,511.37	\$ -	\$ 2,799.63
Vehicle Maintenance										
Salaries	\$ 66,746.00	\$ 4,175.00	\$ -	\$ (7,896.00)	\$ 63,025.00	\$ -	\$ 63,025.00	\$ 61,012.98	\$ -	\$ 2,012.02
Expense	\$ 60,155.00	\$ 500.00	\$ -	\$ -	\$ 60,655.00	\$ -	\$ 60,655.00	\$ 60,604.62	\$ -	\$ 50.38
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,835.98	\$ 3,835.98	\$ 681.50	\$ -	\$ 3,154.48
Articles 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 126,901.00	\$ 4,675.00	\$ -	\$ (7,896.00)	\$ 123,680.00	\$ 3,835.98	\$ 127,515.98	\$ 122,299.10	\$ -	\$ 5,216.88
Subtotal	\$ 483,363.00	\$ 8,925.00	\$ -	\$ (7,896.00)	\$ 484,392.00	\$ (127,565.02)	\$ 356,826.98	\$ 348,810.47	\$ -	\$ 8,016.51

Town of Duxbury

APPROPRIATION ACCOUNTS

	ATM 3/09/02 Raise & App	Borrowing ATM/STM1	Voluntary Budget Reduction	STM2 Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
FUND 1										
Highway Department										
Salaries	\$ 305,013.00	\$ 19,150.00	\$ (5,303.00)	\$ (35,047.00)	\$ 283,813.00	\$ -	\$ 283,813.00	\$ 275,203.19	\$ -	\$ 8,609.81
Expense	\$ 118,300.00	\$ 2,250.00	\$ -	\$ -	\$ 120,550.00	\$ -	\$ 120,550.00	\$ 119,678.47	\$ 855.45	\$ 16.08
Articles 2003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,296.40	\$ 6,296.40	\$ 6,296.40	\$ -	\$ -
Total	\$ 423,313.00	\$ 21,400.00	\$ (5,303.00)	\$ (35,047.00)	\$ 404,363.00	\$ 6,296.40	\$ 410,659.40	\$ 401,178.06	\$ 855.45	\$ 8,625.89
Snow & Ice										
Salaries	\$ 51,000.00	\$ 3,915.00	\$ -	\$ 49,000.00	\$ 103,915.00	\$ -	\$ 103,915.00	\$ 103,915.00	\$ -	\$ -
Expense	\$ 92,700.00	\$ 1,500.00	\$ -	\$ 53,000.00	\$ 147,200.00	\$ 783.29	\$ 147,983.29	\$ 147,983.29	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 143,700.00	\$ 5,415.00	\$ -	\$ 102,000.00	\$ 251,115.00	\$ 783.29	\$ 251,898.29	\$ 251,898.29	\$ -	\$ -
Fuel Depot										
Expense	\$ 113,950.00	\$ -	\$ -	\$ -	\$ 113,950.00	\$ -	\$ 113,950.00	\$ 113,437.79	\$ -	\$ 512.21
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,930.00	\$ 3,930.00	\$ -	\$ -	\$ 3,930.00
Total	\$ 113,950.00	\$ -	\$ -	\$ -	\$ 113,950.00	\$ 3,930.00	\$ 117,880.00	\$ 113,437.79	\$ -	\$ 4,442.21
Lands & Nat Res										
Salaries	\$ 273,589.00	\$ 12,750.00	\$ -	\$ (4,637.00)	\$ 281,702.00	\$ 2,330.00	\$ 284,032.00	\$ 275,838.29	\$ -	\$ 8,173.71
Expenses	\$ 21,000.00	\$ 1,500.00	\$ -	\$ -	\$ 22,500.00	\$ -	\$ 22,500.00	\$ 19,988.14	\$ 869.98	\$ 1,641.88
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,820.99	\$ 2,820.99	\$ 886.41	\$ -	\$ 1,934.58
Total	\$ 294,589.00	\$ 14,250.00	\$ -	\$ (4,637.00)	\$ 304,202.00	\$ 5,150.99	\$ 309,352.99	\$ 296,732.84	\$ 869.98	\$ 11,750.17
Street Lights										
Expenses	\$ 36,000.00	\$ -	\$ (3,000.00)	\$ -	\$ 33,000.00	\$ -	\$ 33,000.00	\$ 31,331.97	\$ 375.00	\$ 1,293.03
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800.00	\$ 800.00	\$ 800.00	\$ -	\$ -
Total	\$ 36,000.00	\$ -	\$ (3,000.00)	\$ -	\$ 33,000.00	\$ 800.00	\$ 33,800.00	\$ 32,131.97	\$ 375.00	\$ 1,293.03
Transfer Station										
Salaries	\$ 126,327.00	\$ 8,900.00	\$ -	\$ (634.00)	\$ 134,593.00	\$ -	\$ 134,593.00	\$ 133,767.54	\$ -	\$ 825.46
Expenses	\$ 759,194.00	\$ 750.00	\$ (5,000.00)	\$ (9,000.00)	\$ 745,944.00	\$ -	\$ 745,944.00	\$ 717,087.49	\$ 28,234.66	\$ 621.85
Articles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,906.69	\$ 18,906.69	\$ 18,599.19	\$ -	\$ 307.50
Total	\$ 885,521.00	\$ 9,650.00	\$ (5,000.00)	\$ (9,634.00)	\$ 880,537.00	\$ 18,906.69	\$ 899,443.69	\$ 869,454.22	\$ 28,234.66	\$ 1,754.81
Sewer Department										
Salaries	\$ 6,826.00	\$ -	\$ -	\$ -	\$ 6,826.00	\$ -	\$ 6,826.00	\$ 6,826.00	\$ -	\$ -
Expense	\$ 207,400.00	\$ -	\$ (35,000.00)	\$ -	\$ 172,400.00	\$ -	\$ 172,400.00	\$ 169,160.25	\$ 3,055.00	\$ 184.75
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.33	\$ 20.33	\$ 20.33	\$ -	\$ -
Total	\$ 214,226.00	\$ -	\$ (35,000.00)	\$ -	\$ 179,226.00	\$ 20.33	\$ 179,246.33	\$ 176,006.58	\$ 3,055.00	\$ 184.75
Subtotal	\$ 2,111,299.00	\$ 50,715.00	\$ (48,303.00)	\$ 52,682.00	\$ 2,166,393.00	\$ 35,887.70	\$ 2,202,280.70	\$ 2,140,839.75	\$ 33,390.09	\$ 28,050.86

Town of Duxbury
APPROPRIATION ACCOUNTS

	ATM 3/09/02 Raise & App	Borrowing ATM/STMI	Voluntary		STM2 Transfers	2003		2003 Transfer	2003		2003 Actual	2003 Encumbered	Return to General Fund
			Budget	Reduction		Budget			Revised Budget				
FUND 1													
Cemetery													
Salaries	\$ 267,551.00	\$ 2,268.00	\$ (786.00)		\$	\$ 269,033.00	\$	1,359.00	\$	\$ 270,392.00	\$ 268,624.89	\$ -	\$ 1,767.11
Expenses	\$ 80,715.00	\$ 1,250.00	\$ -		\$	\$ 81,965.00	\$	-	\$	\$ 81,965.00	\$ 80,930.03	\$ 1,034.97	\$ -
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	4,615.00	\$	\$ 4,615.00	\$ 3,340.78	\$ -	\$ 1,274.22
Total	\$ 348,266.00	\$ 3,518.00	\$ (786.00)		\$	\$ 350,998.00	\$	5,974.00	\$	\$ 356,972.00	\$ 352,895.70	\$ 1,034.97	\$ 3,041.33
Central Building													
Salaries	\$ 62,140.00	\$ 4,250.00	\$ -		\$	\$ 66,390.00	\$	-	\$	\$ 66,390.00	\$ 63,807.72	\$ -	\$ 2,582.28
Expenses	\$ 149,700.00	\$ 250.00	\$ -		\$	\$ 149,950.00	\$	-	\$	\$ 149,950.00	\$ 149,570.28	\$ 379.72	\$ -
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	4,556.17	\$	\$ 4,556.17	\$ 3,000.31	\$ -	\$ 1,555.86
Total	\$ 211,840.00	\$ 4,500.00	\$ -		\$	\$ 216,340.00	\$	4,556.17	\$	\$ 220,896.17	\$ 216,378.31	\$ -	\$ 4,517.86
Building Maint													
Expense	\$ 57,500.00	\$ -	\$ -		\$	\$ 57,500.00	\$	-	\$	\$ 57,500.00	\$ 50,751.53	\$ 4,375.49	\$ 2,372.98
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	861.65	\$	\$ 861.65	\$ 861.65	\$ -	\$ -
Total	\$ 57,500.00	\$ -	\$ -		\$	\$ 57,500.00	\$	861.65	\$	\$ 58,361.65	\$ 51,613.18	\$ 4,375.49	\$ 2,372.98
Tarklin													
Expenses	\$ 6,250.00	\$ -	\$ -		\$	\$ 6,250.00	\$	-	\$	\$ 6,250.00	\$ 5,856.29	\$ 120.00	\$ 273.71
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	130.00	\$	\$ 130.00	\$ 91.00	\$ -	\$ 39.00
Total	\$ 6,250.00	\$ -	\$ -		\$	\$ 6,250.00	\$	130.00	\$	\$ 6,380.00	\$ 5,947.29	\$ 120.00	\$ 312.71
Subtotal	\$ 623,856.00	\$ 8,018.00	\$ (786.00)		\$	\$ 631,088.00	\$	11,521.82	\$	\$ 642,609.82	\$ 626,834.48	\$ 5,530.46	\$ 10,244.88
TOTAL PUBLIC WORKS	\$ 3,218,518.00	\$ 67,658.00	\$ (48,303.00)		\$	\$ 3,281,873.00	\$	(80,155.50)	\$	\$ 3,201,717.50	\$ 3,116,484.70	\$ 38,920.55	\$ 46,312.25
Council on Aging													
Salaries	\$ 226,979.00	\$ 2,836.44	\$ (10,000.00)		\$	\$ 219,815.44	\$	2,000.00	\$	\$ 221,815.44	\$ 221,785.58	\$ -	\$ 29.86
Expenses	\$ 74,000.00	\$ -	\$ -		\$	\$ 74,000.00	\$	7,000.00	\$	\$ 81,000.00	\$ 76,483.11	\$ 77.47	\$ 4,439.42
Articles 2003	\$ 5,000.00	\$ -	\$ -		\$	\$ 5,000.00	\$	(5,000.00)	\$	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	2,932.78	\$	\$ 2,932.78	\$ 2,788.78	\$ -	\$ 144.00
Total	\$ 305,979.00	\$ 2,836.44	\$ (10,000.00)		\$	\$ 298,815.44	\$	6,932.78	\$	\$ 305,748.22	\$ 301,057.47	\$ 77.47	\$ 4,613.28
Veteran's													
Salaries	\$ 18,010.00	\$ -	\$ -		\$	\$ 18,010.00	\$	360.00	\$	\$ 18,370.00	\$ 18,370.00	\$ -	\$ -
Expenses	\$ 40,560.00	\$ -	\$ -		\$	\$ 40,560.00	\$	-	\$	\$ 40,560.00	\$ 37,582.47	\$ 468.53	\$ 2,509.00
unpaid bills	\$ -	\$ 147.14	\$ -		\$	\$ 147.14	\$	0.91	\$	\$ 147.14	\$ 147.16	\$ -	\$ (0.02)
Encumber PY	\$ -	\$ -	\$ -		\$	\$ -	\$	0.91	\$	\$ 0.91	\$ 0.91	\$ -	\$ -
Total	\$ 58,570.00	\$ 147.14	\$ -		\$	\$ 58,717.14	\$	360.91	\$	\$ 59,078.05	\$ 56,100.54	\$ 468.53	\$ 2,508.98
Subtotal	\$ 364,549.00	\$ 2,983.58	\$ (10,000.00)		\$	\$ 357,532.58	\$	7,293.69	\$	\$ 364,826.27	\$ 357,158.01	\$ 546.00	\$ 7,122.26

Town of Duxbury

APPROPRIATION ACCOUNTS

FUND I	ATM 3/09/02 Raise & App	Borrowing ATM/STMI	Budget Reductions	STM2 Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
Library										
Salaries	\$ 696,737.00	\$ 3,700.00	\$ (2,500.00)	\$ (5,000.00)	\$ 692,937.00	\$ 7,851.46	\$ 700,788.46	\$ 700,788.46	\$ -	\$ -
Expense	\$ 251,819.00	\$ 500.00	\$ -	\$ 5,000.00	\$ 257,319.00	\$ -	\$ 257,319.00	\$ 249,192.07	\$ 5,248.28	\$ 2,878.65
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,941.12	\$ 7,941.12	\$ 3,256.23	\$ -	\$ 4,684.89
Unpaid bills	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 948,556.00	\$ 4,200.00	\$ (2,500.00)	\$ -	\$ 950,256.00	\$ 15,792.58	\$ 966,048.58	\$ 953,237.76	\$ 5,248.28	\$ 7,563.54
Recreation										
Salaries	\$ 113,269.00	\$ 2,025.00	\$ -	\$ -	\$ 115,294.00	\$ 2,914.00	\$ 118,208.00	\$ 118,037.45	\$ -	\$ 170.55
Expenses	\$ 18,550.00	\$ -	\$ -	\$ -	\$ 18,550.00	\$ -	\$ 18,550.00	\$ 15,652.54	\$ 1,138.81	\$ 1,758.65
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Articles 2003	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 947.85	\$ 947.85	\$ 847.85	\$ -	\$ 100.00
Total	\$ 141,819.00	\$ 2,025.00	\$ -	\$ -	\$ 143,844.00	\$ (6,138.15)	\$ 137,705.85	\$ 134,537.84	\$ 1,138.81	\$ 2,029.20
Pool										
Salaries	\$ 165,739.00	\$ -	\$ (5,000.00)	\$ (11,000.00)	\$ 149,739.00	\$ -	\$ 149,739.00	\$ 145,681.75	\$ -	\$ 4,057.25
Expenses	\$ 90,525.00	\$ -	\$ -	\$ 11,000.00	\$ 101,525.00	\$ -	\$ 101,525.00	\$ 89,957.28	\$ 3,387.05	\$ 8,180.67
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,645.26	\$ 4,645.26	\$ 3,969.70	\$ -	\$ 675.56
Articles 2003	\$ 13,500.00	\$ -	\$ -	\$ -	\$ 13,500.00	\$ (13,500.00)	\$ -	\$ -	\$ -	\$ -
Unpaid bills	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 269,764.00	\$ -	\$ (5,000.00)	\$ -	\$ 264,764.00	\$ (8,854.74)	\$ 255,909.26	\$ 239,608.73	\$ 3,387.05	\$ 12,913.48
North Hill expenses	\$ 8,500.00	\$ -	\$ -	\$ -	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	\$ -
Articles 2003	\$ 29,000.00	\$ -	\$ -	\$ -	\$ 29,000.00	\$ (29,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 37,500.00	\$ -	\$ -	\$ -	\$ 37,500.00	\$ (29,000.00)	\$ 8,500.00	\$ 8,500.00	\$ -	\$ -
Lifeguards										
Salaries	\$ 17,100.00	\$ -	\$ -	\$ -	\$ 17,100.00	\$ -	\$ 17,100.00	\$ 12,428.25	\$ -	\$ 4,671.75
Expenses	\$ 1,580.00	\$ -	\$ -	\$ -	\$ 1,580.00	\$ -	\$ 1,580.00	\$ 1,422.65	\$ -	\$ 157.35
Total	\$ 18,680.00	\$ -	\$ -	\$ -	\$ 18,680.00	\$ -	\$ 18,680.00	\$ 13,850.90	\$ -	\$ 4,829.10
Public Celebrations	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,270.80	\$ -	\$ 229.20
Total	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,270.80	\$ -	\$ 229.20
Ply Cty Coop										
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Total	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Subtotal	\$ 1,420,019.00	\$ 6,225.00	\$ (7,500.00)	\$ -	\$ 1,418,744.00	\$ (28,200.31)	\$ 1,390,543.69	\$ 1,353,203.03	\$ 9,774.14	\$ 27,564.52
TOTAL OTHER	\$ 1,784,568.00	\$ 9,208.58	\$ (17,500.00)	\$ -	\$ 1,776,276.58	\$ (20,906.62)	\$ 1,755,369.96	\$ 1,710,363.04	\$ 10,320.14	\$ 34,686.78

TOWN OF DUXBURY

APPROPRIATION ACCOUNTS

FUND 1	ATM 3/09/02 Raise & App	STM 1&2 ATM Borrow	Free Cash & STM 1&2	STM Transfers	2003 Budget	2003 Transfer	2003 Revised Budget	2003 Actual	2003 Encumbered	Return to General Fund
Medicare	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 427.48	\$ 250,427.48	\$ 250,427.48	\$ -	\$ -
Health Insurance	\$ 3,125,000.00	\$ -	\$ -	\$ -	\$ 3,125,000.00	\$ 392,212.00	\$ 3,517,212.00	\$ 3,517,212.00	\$ -	\$ -
Pensions- noncont	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 34,026.66	\$ 3,500.00	\$ 2,473.34
Pensions- cont	\$ 1,045,000.00	\$ -	\$ -	\$ -	\$ 1,045,000.00	\$ -	\$ 1,045,000.00	\$ 1,035,462.00	\$ -	\$ 9,538.00
Insurance	\$ 495,000.00	\$ -	\$ (10,000.00)	\$ -	\$ 485,000.00	\$ -	\$ 485,000.00	\$ 434,130.25	\$ 10,861.77	\$ 40,007.98
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,246.37	\$ 13,246.37	\$ 223.39	\$ -	\$ 13,022.98
Reserve Fund	\$ 150,000.00	\$ -	\$ (50,000.00)	\$ -	\$ 100,000.00	\$ (96,531.95)	\$ 3,468.05	\$ -	\$ -	\$ 3,468.05
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Coll Bargain	\$ -	\$ 4,100.00	\$ -	\$ -	\$ 4,100.00	\$ -	\$ 4,100.00	\$ -	\$ -	\$ 4,100.00
Coll Barg-NAGE	\$ -	\$ 4,088.07	\$ -	\$ -	\$ 4,088.07	\$ -	\$ 4,088.07	\$ -	\$ -	\$ 4,088.07
Coll Barg-Laborers	\$ -	\$ 6,295.56	\$ -	\$ -	\$ 6,295.56	\$ -	\$ 6,295.56	\$ -	\$ -	\$ 6,295.56
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	\$ 1,133,085.00	\$ -	\$ -	\$ -	\$ 1,133,085.00	\$ -	\$ 1,133,085.00	\$ 1,127,292.06	\$ -	\$ 5,792.94
Interest on bonded	\$ 390,680.00	\$ -	\$ -	\$ -	\$ 390,680.00	\$ -	\$ 390,680.00	\$ 390,679.75	\$ -	\$ 0.25
Bonding Fees & Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Temp interest	\$ 794,994.00	\$ -	\$ (90,000.00)	\$ (77,000.00)	\$ 627,994.00	\$ -	\$ 627,994.00	\$ 617,683.37	\$ -	\$ 10,310.63
TOTAL ADMIN	\$ 7,423,759.00	\$ 14,483.63	\$ (150,000.00)	\$ (77,000.00)	\$ 7,211,242.63	\$ 309,353.90	\$ 7,520,596.53	\$ 7,407,136.96	\$ 14,361.77	\$ 99,097.80
Cherry Sheet Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 349,265.00	\$ 349,265.00	\$ 364,458.24	\$ -	\$ (15,193.24)
GRAND TOTAL	\$ 42,201,421.00	\$ 146,803.38	\$ (472,127.00)	\$ -	\$ 41,876,097.38	\$ 1,301,388.56	\$ 43,177,485.74	\$ 41,674,349.03	\$ 1,241,692.76	\$ 261,443.95

*

* This amount represents voluntary midyear budget cuts made by management to avoid a free cash deficit at year end attributable to health claims trust (fund 83) deficit

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 Balance	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	FY 2004 Appropriation	Continued Appropriation	Return to General Fund
General Government:								
Board of Selectmen:								
Article 4, STM FY96/2 Fire Alarm	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -
Article 10, ATM FY97 ADA	\$ 47,005.77	\$ -	\$ -	\$ 2,518.55	\$ -	\$ -	\$ 44,487.22	\$ -
Article 5, STM 1 FY98 Underground Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Article 6:1, Workstations	\$ 723.97	\$ -	\$ -	\$ -	\$ 723.97	\$ -	\$ -	\$ -
Article 47, ATM FY00 Survey Historical properties	\$ 255.00	\$ -	\$ -	\$ 255.00	\$ -	\$ -	\$ -	\$ -
Article 9, ATM FY02 Beach lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Article 26, ATM FY02 Fourth of July	\$ 800.00	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -
Article 6:1, Town Hall Space needs	\$ 1,516.12	\$ -	\$ -	\$ 1,516.12	\$ -	\$ -	\$ -	\$ -
Article 6:1, Town wide bldg maintenance	\$ 53,094.99	\$ -	\$ -	\$ 28,940.86	\$ -	\$ -	\$ 24,154.13	\$ -
Article 27, Cable negotiations	\$ 13,789.19	\$ -	\$ -	\$ 11,068.60	\$ -	\$ -	\$ 2,720.59	\$ -
Article 9, ATM FY03 Beach lease	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Article 29, ATM FY03 Pier Study	\$ -	\$ 10,000.00	\$ -	\$ 8,208.00	\$ -	\$ -	\$ 1,792.00	\$ -
Article 42, ATM FY03 July 4th	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Accounting								
Article 6:1, Value fixed assets	\$ 22,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 14,000.00	\$ -
Assessors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Board:								
Article 7, FY01	\$ 14,751.66	\$ -	\$ -	\$ -	\$ 14,751.66	\$ -	\$ -	\$ -
Article 7, FY02	\$ 18,022.00	\$ -	\$ -	\$ -	\$ -	\$ 18,002.61	\$ 18,022.00	\$ -
Conservation:								
Article 6:1, ATM FY98 Bogs	\$ 8,748.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,748.00	\$ -
Article 6:1, ATM FY00 Pond Maintenance	\$ 4,992.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,992.39	\$ -
Article 6:1, ATM FY01 Pond Maintenance	\$ 3,201.72	\$ -	\$ -	\$ 1,908.01	\$ -	\$ -	\$ 1,293.71	\$ -
Article 6:1, ATM FY02 Harvester training	\$ 3,260.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,260.42	\$ -
Article 6:1, ATM FY03 Pond Maintenance	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
Article 10, ATM FY03 Conservation fund	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
Information Systems								
Article 6, 00 Technology	\$ 17,919.90	\$ -	\$ -	\$ 10,059.00	\$ 5,000.00	\$ -	\$ 2,860.90	\$ -
Article 6, 01 Technology	\$ 42,235.87	\$ -	\$ -	\$ 14,302.21	\$ 5,000.00	\$ -	\$ 22,933.66	\$ -
Article 6, 02 Technology	\$ 37,905.45	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 35,405.45	\$ -
Article 6, 03 Technology	\$ -	\$ 25,725.00	\$ -	\$ 8,209.90	\$ -	\$ -	\$ 17,515.10	\$ -
General Government Subtotal:	\$ 305,222.45	\$ 250,725.00	\$ -	\$ 258,286.25	\$ 75,475.63	\$ 18,002.61	\$ 222,185.57	\$ -

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 Balance	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	FY 2004 Appropriation	Continued Appropriation	Return to General Fund
Public Safety:								
Police:								
Article 11, ATM FY95 Hepatitis B	\$ 240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ -
Article 6:2, ATM FY00 4WD Vehicle	\$ 86.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86.00
Article 6:2, ATM FY03 laptops	\$ -	\$ 24,769.00	\$ -	\$ -	\$ -	\$ -	\$ 24,769.00	\$ -
Article 27, ATM FY03 Police detail	\$ -	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00	\$ -	\$ -	\$ -
Fire:								
Article 59, ATM 88 Hepatitis Vaccine	\$ 577.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 577.47	\$ -
Article 6, ATM FY01 SCBA clothing	\$ 44.30	\$ -	\$ -	\$ 44.30	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY01 Water tanks 47&48	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -
Article 6, ATM FY03 Radios	\$ -	\$ 8,000.00	\$ -	\$ 1,313.00	\$ -	\$ -	\$ 6,687.00	\$ -
Article 6, ATM FY03 Dive Gear	\$ -	\$ 12,000.00	\$ -	\$ 1,482.50	\$ -	\$ -	\$ 10,517.50	\$ -
Harbormaster:								
Article 37, ATM FY98 Shellfish Propagation	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 23, ATM FY99 Shellfish Prop	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Article 6:2, ATM FY00 Shellfish Prop	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
Article 6:2, ATM FY00 Tender Floats	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
Article 6, ATM FY01 truck	\$ 331.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331.69
Article 6, ATM FY02 truck	\$ 2.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.00
Inspectional Services								
Article 19, ATM FY98 BOH Bay Road	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -

Public Safety Subtotal:

\$ 18,581.46	\$ 58,769.00	\$ -	\$ 2,839.80	\$ 14,000.00	\$ 9,000.00	\$ 59,890.97	\$ 619.69
--------------	--------------	------	-------------	--------------	-------------	--------------	-----------

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 <u>Balance</u>	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	ATM 2004 Appropriation	Continued Appropriation	Return to General Fund
Article 6.9, ATM FY99 Technology	\$ 4,092.46	-	\$ -	-	\$ -	4,092.46	\$ 4,092.46	\$ -
Article 6.8, ATM FY00 DHS flooring mats	\$ 1,800.62	-	\$ -	-	\$ -	1,800.62	\$ 1,800.62	\$ -
Article 6.8, ATM FY01 lockers	\$ 1,801.20	-	\$ -	-	\$ -	1,801.20	\$ 1,801.20	\$ -
Article 6.8, ATM FY01 carpet/tile	\$ 38.92	-	\$ -	-	\$ -	38.92	\$ 38.92	\$ -
Article 6.8, ATM FY01 musical instruments	\$ 126.00	-	\$ -	-	\$ -	126.00	\$ 126.00	\$ -
Article 6.8, ATM FY01 pA system	\$ 916.67	-	\$ -	-	\$ -	916.67	\$ 916.67	\$ -
Article 6, ATM FY02 Technology	\$ 100,000.00	-	\$ -	-	\$ -	100,000.00	\$ 100,000.00	\$ -
Article 6, ATM FY02 Painting	\$ 5,182.84	-	\$ -	-	\$ -	5,182.84	\$ 5,182.84	\$ -
Article 6, ATM FY02 Carpet/tile	\$ 7,000.00	-	\$ -	-	\$ -	7,000.00	\$ 7,000.00	\$ -
Article 6, ATM FY02 blinds	\$ 2,823.22	-	\$ -	-	\$ -	2,823.22	\$ 2,823.22	\$ -
Article 6, ATM FY02 white marker boards	\$ 1,269.43	-	\$ -	594.47	\$ -	674.96	\$ 674.96	\$ -
Article 6, ATM FY02 science tables	\$ 108.60	-	\$ -	-	\$ -	108.60	\$ 108.60	\$ -
Article 6, ATM FY02 Renov Sc labs	\$ 3,285.00	-	\$ -	-	\$ -	3,285.00	\$ 3,285.00	\$ -
Article 31, ATM FY 02 Medicaid	\$ 1,520.00	-	\$ -	-	\$ -	1,520.00	\$ 1,520.00	\$ -
Article 6, ATM FY03 Asbestos	\$ -	25,000.00	\$ -	-	\$ -	25,000.00	\$ 25,000.00	\$ -
Article 32, ATM FY03 Medicaid	\$ -	40,000.00	\$ -	-	\$ -	40,000.00	\$ 40,000.00	\$ -

Education Subtotal:

\$ 129,964.96	\$ 65,000.00	\$ -	\$ 594.47	\$ -	\$ 194,370.49	\$ 194,370.49	\$ -
---------------	--------------	------	-----------	------	---------------	---------------	------

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 Balance	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	ATM 2004 Appropriation	Continued Appropriation	Return to General Fund
Public Works:								
DPW Management:								
Article 6:6, ATM FY'98 Seawall	\$ 3,270.98	\$ -	\$ -	\$ 197.50	\$ -	\$ -	\$ 3,073.48	\$ -
Article 40, ATM FY'99 Land Taking Roundabout	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -
Article 6:1, ATM FY'99 Old Town Hall	\$ 15,469.38	\$ -	\$ -	\$ -	\$ 15,469.38	\$ -	\$ -	\$ -
Article 6:5, ATM FY'99 Safety Training	\$ 638.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 638.43	\$ -
Article 6:7, ATM FY'00 Tractor	\$ 3,603.68	\$ -	\$ -	\$ -	\$ 3,603.68	\$ -	\$ -	\$ -
Article 6:7, ATM FY'00 Drainage	\$ 5,302.98	\$ -	\$ -	\$ 3,450.05	\$ -	\$ -	\$ 1,852.93	\$ -
Article 6:7, ATM FY'00 Old Library ADA	\$ 93,599.48	\$ -	\$ -	\$ -	\$ 93,599.48	\$ -	\$ -	\$ -
Article 6, ATM FY'01 Town Landings	\$ 14,230.38	\$ -	\$ -	\$ 2,487.55	\$ -	\$ -	\$ 11,742.83	\$ -
Article 6, ATM FY'01 retaining walls	\$ 16,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,600.00	\$ -
Article 6, ATM FY'01 Retort Repairs	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 6, ATM FY'01 Retort Repairs	\$ 2,930.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,930.89	\$ -
Article 6, ATM FY'01 Sewer (eng/permit)	\$ 281.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281.28	\$ -
Article 6, ATM FY'01 Integrated GIS	\$ 4,681.03	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 1,681.03	\$ -
Article 6, ATM FY'01 Townwide Bldgs	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -
Article 6, ATM FY'01 TownHall diffusers	\$ 29,494.63	\$ -	\$ -	\$ 1,942.38	\$ -	\$ 27,552.25	\$ 27,552.25	\$ -
Article 6, ATM FY'02 Backhoe	\$ 23,945.00	\$ -	\$ -	\$ -	\$ -	\$ 23,945.00	\$ 23,945.00	\$ -
Article 6, ATM FY'02 catch basin cleaner	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	\$ -
Article 6, ATM FY'02 truck wash bay	\$ 9,000.00	\$ -	\$ -	\$ 8,700.00	\$ -	\$ 300.00	\$ 300.00	\$ -
Article 6, ATM FY'02 plow blade	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	\$ 3,200.00	\$ -
Article 6, ATM FY'02 trf trailer	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY'02 rebuild retort	\$ 25,000.00	\$ -	\$ -	\$ 7,395.00	\$ -	\$ -	\$ 17,605.00	\$ -
Article 6, ATM FY'02 crematory expansion	\$ 4,542.46	\$ -	\$ -	\$ 579.30	\$ -	\$ -	\$ 3,963.16	\$ -
Article 6, ATM FY'02 truck	\$ 1,995.24	\$ -	\$ -	\$ 1,534.79	\$ -	\$ -	\$ 460.45	\$ -
Article 6, ATM FY'02 fields restoration	\$ 2,765.78	\$ -	\$ -	\$ 2,765.78	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY'02 Keene St field	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
Article 6, ATM FY'02 Landings	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
Article 6, ATM FY'02 NH Marsh Dam	\$ -	\$ 25,000.00	\$ -	\$ 24,999.00	\$ -	\$ -	\$ -	\$ 1.00
Article 6, ATM FY'03 Pickup (lands)	\$ -	\$ 15,000.00	\$ -	\$ 11,713.34	\$ -	\$ -	\$ 3,286.66	\$ -
Article 6, ATM FY'03 Fields Restore	\$ -	\$ 11,000.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ 9,200.00	\$ -
Article 6, ATM FY'03 Rebuild crematory	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY'03 Dump with Plow	\$ -	\$ 6,500.00	\$ -	\$ 6,081.50	\$ -	\$ -	\$ 418.50	\$ -
Article 6, ATM FY'03 Floats (Shipyard)	\$ -	\$ 26,500.00	\$ -	\$ 18,293.62	\$ -	\$ -	\$ 8,206.38	\$ -
Article 6, ATM FY'03 Replace backhoe	\$ -	\$ 139,000.00	\$ -	\$ 169,939.81	\$ 112,672.54	\$ 74,997.25	\$ 349,638.27	\$ 1.00
Subtotal:	\$ 493,251.62	\$ 139,000.00	\$ -	\$ 169,939.81	\$ 112,672.54	\$ 74,997.25	\$ 349,638.27	\$ 1.00

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 Balance	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	ATM 2004 Appropriation	Continued Appropriation	Return to General Fund
Public Works (continued):								
Highway								
Article 5, STM 8/86 Powder Pt Bridge Repair	\$ 3,060.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Station:								
Article 6, ATM FY01 Construction Containers	\$ 6,827.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,827.00	\$ -
Lands & Natural Resources								
Article 6:5, ATM FY99 Chandler Baseball	\$ 1,107.89	\$ -	\$ -	\$ -	\$ 1,107.89	\$ -	\$ -	\$ -
Article 6:5, ATM FY99 Lower Alden baseball	\$ 3,180.66	\$ -	\$ -	\$ -	\$ 3,180.66	\$ -	\$ -	\$ -
Article 6:5, ATM FY99 Annual Field Restoration	\$ 25.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.96
Subtotal Public Works	\$ 14,202.29	\$ -	\$ -	\$ -	\$ 4,288.55	\$ -	\$ 9,887.78	\$ 25.96
Council on Aging								
Article 3, STM1 FY98 Feasibility Senior Ctr	\$ 321.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 321.70
Article 11, ATM FY99 Senior tax Relief	\$ 1,152.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,152.50	\$ -
Article 20, ATM FY00 Senior tax relief	\$ 1,807.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,807.50	\$ -
Article 14, ATM FY01 Senior tax relief	\$ 985.00	\$ -	\$ -	\$ 832.50	\$ -	\$ -	\$ 152.50	\$ -
Article 24, ATM FY02 Senior tax relief	\$ 1,020.00	\$ -	\$ -	\$ 1,020.00	\$ -	\$ -	\$ -	\$ -
Article 40, ATM FY03 Senior tax relief	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Library								
Article 6, ATM FY01 technology	\$ 48,097.23	\$ -	\$ -	\$ 9,300.46	\$ -	\$ -	\$ 38,796.77	\$ -
Article 6, ATM FY01 groundskeeping	\$ 425.75	\$ -	\$ -	\$ 264.45	\$ -	\$ -	\$ 161.30	\$ -
Recreation								
Article 6, ATM FY01 reseal tennis courts	\$ 3,472.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,472.00	\$ -
Article 6, ATM FY02 Playground	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY03 loweralden played	\$ -	\$ 10,000.00	\$ -	\$ 9,770.00	\$ -	\$ -	\$ 230.00	\$ -
Pool								
Article 6, ATM FY01 Dehumid system	\$ 8,555.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,555.59	\$ -
Article 6, ATM FY01 light fixtures	\$ 5,695.37	\$ -	\$ -	\$ 5,283.50	\$ -	\$ -	\$ 411.87	\$ -
Article 6, ATM FY02 Dump water, regrount walls	\$ 25,000.00	\$ -	\$ -	\$ 24,200.00	\$ -	\$ -	\$ 800.00	\$ -
Article 6, ATM FY02 replace lights	\$ 5,550.00	\$ -	\$ -	\$ 1,655.81	\$ -	\$ -	\$ 3,894.19	\$ -
Article 6, ATM FY03 Dive Blocks	\$ -	\$ 7,500.00	\$ -	\$ 5,255.81	\$ -	\$ -	\$ 2,244.19	\$ -
Article 6, ATM FY03 Hoyer lift	\$ -	\$ 6,000.00	\$ -	\$ 4,574.00	\$ -	\$ -	\$ 1,426.00	\$ -
Subtotal:	\$ 122,082.64	\$ 28,500.00	\$ -	\$ 87,156.53	\$ -	\$ -	\$ 63,104.41	\$ 321.70

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2003

	6/30/02 Balance	Town Meeting	Other Sources	Expended 2003	Transfer Other Uses	ATM 2004 Appropriation	Continued Appropriation	Return to General Fund
North Hill								
Article 6, ATM FY02 cart paths	\$ 848.20	-	\$ -	-	\$ -	-	\$ 848.20	\$ -
Article 6, ATM FY02 Golf House	\$ 550.00	-	\$ -	-	\$ -	-	\$ 550.00	\$ -
Article 6, ATM FY02 Ladies tees	\$ 300.00	-	\$ -	-	\$ -	-	\$ 300.00	\$ -
Article 6, ATM FY03 Pave parking	\$ -	15,000.00	\$ -	15,000.00	\$ -	-	\$ -	\$ -
Article 6, ATM FY03 repair sand traps	\$ -	5,000.00	\$ -	-	\$ -	-	\$ 5,000.00	\$ -
Article 6, ATM FY03 Install cart paths	\$ -	4,000.00	\$ -	-	\$ -	-	\$ 4,000.00	\$ -
Article 6, ATM FY03 Build ladies tees	\$ -	5,000.00	\$ -	-	\$ -	-	\$ 5,000.00	\$ -
Stabilization Fund								
Lucy Hathaway: School	\$ 7,065.65	-	\$ -	-	\$ -	7,065.65	\$ 7,065.65	\$ -
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Lucy Hathaway: Public Works								
Public Landings	\$ 3,481.97	-	\$ -	-	\$ -	-	\$ 3,481.97	\$ -
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Shade Trees	\$ 2,586.90	-	\$ -	2,586.00	\$ -	-	\$ -	\$ 0.90
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Public Bridge	\$ 5,370.48	-	\$ -	-	\$ -	-	\$ 5,370.48	\$ -
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Cemetery	\$ 3,102.10	-	\$ -	3,000.00	\$ -	-	\$ -	\$ 102.10
Lucy Hathaway: Library	\$ 170.61	-	\$ -	146.05	\$ -	-	\$ -	\$ 24.56
Transfer income to general fund	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
Tax Title	\$ 23,146.14	-	\$ 32,817.00	25,115.87	\$ -	-	\$ 30,847.27	\$ -
Subtotal:	\$ 46,622.05	\$ 29,000.00	\$ 32,817.00	\$ 45,847.92	\$ -	\$ 7,065.65	\$ 62,463.57	\$ 127.56
Total:	\$ 1,129,927.47	\$ 570,994.00	\$ 32,817.00	\$ 561,664.78	\$ 206,436.72	\$ 303,436.00	\$ 961,541.06	\$ 1,095.91

Town of Duxbury
School Cafeteria
Fund 22

BALANCE SHEET
June 30, 2003

Assets

Cash \$ 24,469

Total \$ 24,469

Liabilities and Fund Equity

Warrants Payable \$ 188

School Cafeteria Fund \$ 9,147

School Breadboard Fund \$ 15,134

Total \$ 24,469

REVENUES and EXPENDITURES
Fiscal Year 2003

Cafeteria Breadboard Total

Revenues

<i>Lunchroom</i>	\$ 561,785	\$ 37,245	\$ 599,030
<i>Section 4: reduced</i>	\$ 40,309	\$ -	\$ 40,309
<i>Section 11: free</i>	\$ 11,691	\$ -	\$ 11,691
<i>State Aid: full paid</i>	\$ 11,677	\$ -	\$ 11,677
	<u>\$ 625,462</u>	<u>\$ 37,245</u>	<u>\$ 662,707</u>

Expenditures

<i>Personal Services</i>	\$ 261,804	\$ -	\$ 261,804
<i>Food & Supplies</i>	\$ 327,936	\$ 34,653	\$ 362,589
<i>Group Health Ins</i>	\$ 36,000	\$ -	\$ 36,000
	<u>\$ 625,740</u>	<u>\$ 34,653</u>	<u>\$ 660,393</u>

Subtotal \$ (278) \$ 2,592 \$ 2,314

Balance forward \$ 9,425 \$ 12,542 \$ 21,967
 \$ 9,147 \$ 15,134 \$ 24,281

Warrants Payable \$ - \$ - \$ 188

Balance @ 6/30/03 \$ 9,147 \$ 15,134 \$ 24,469

Town of Duxbury
Highway Improvement Program
Fund 23

BALANCE SHEET
June 30, 2003

Assets

Cash \$ (75,681)

Accounts Receivable:

State Aid (DPW) Ch. 90 - #37625/37980 \$ 58,970

State Aid (DPW) Ch. 90 - #38381 \$ 14,307

State Aid (DPW) Ch. 90 - #235078 \$ 11,132

State Aid (DPW) Ch. 90 - #353C0082 \$ 134,684

State Aid (DPW) Ch. 90 - #55013246082 \$ 269,368

Total Receivables \$ 488,461

Total Assets \$ 412,780

Liabilities and Fund Equity

Warrants Payable \$ -

Deferred Revenues

State Aid (Highway) \$ 488,461

Fund Balance: \$ (75,681)

Total Liabilities and Fund Equity \$ 412,780

(a - Deficit in Anticipation of State Aid (DPW)
reimbursement

REVENUES and EXPENDITURES
Fiscal Year 2003

Revenues

State Aid - Chapter 90 \$ 138,066

Expenditures

Bituminous Concrete \$ 126,786

Brackets, parts \$ 3,494

Police details \$ 2,161

Inspection \$ 1,783

\$ 134,224

Net \$ 3,842

Streets:

Chestnut, Franklin, Herring Weir, Powder Point Ave, Valley, West

Town of Duxbury

Fund 24

School Grants, Revolving Accounts, and Organizations

BALANCE SHEET

June 30, 2003

Assets

Cash:

Unrestricted Checking	\$ 802,229
-----------------------	------------

Liabilities and Fund Equity

Warrants Payable	\$ 12,561
------------------	-----------

PrePaid Programs	\$ 64,540
------------------	-----------

Grants:

Federal Grants	\$ 120,760	
State Grants	\$ 31,906	
	<u>\$ 152,666</u>	\$ 152,666

Revolving Accounts

Adult & Community Ed.	\$ 330,031	
Athletic Association	\$ (2,199)	
Tuition-Not Home Town	\$ 91,146	
Co-Curricular	\$ 15,221	
Miscellaneous	<u>\$ (342)</u>	
	\$ 433,858	\$ 433,858

Organizations & Donations	<u>\$ (10,940)</u>
---------------------------	--------------------

Student Activities	\$ 23,526
--------------------	-----------

Duxbury Performing Arts Center	\$ 126,018
	<u>\$ 802,229</u>

Fund 24

Analysis of Revenues and Expenditures
June 30,2003

	BALANCE FORWARD July 1, 2002	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2003
FEDERAL GRANTS:				
FY99 Pre-School Program	\$ 6	\$ -	\$ -	\$ 6
FY00 Title VI	\$ 1,593	\$ -	\$ -	\$ 1,593
FY00 Class Size Reduction	\$ 248	\$ -	\$ -	\$ 248
FY01 PL94-142	\$ 159	\$ -	\$ -	\$ 159
FY01 Class Size Reduction	\$ 375	\$ -	\$ -	\$ 375
FY01 Title I	\$ 284	\$ -	\$ -	\$ 284
FY02 PL94-142	\$ 92,508	\$ -	\$ 88,301	\$ 4,207
FY02 Inter Pre School	\$ 650	\$ -	\$ 650	\$ -
FY02 Sped Prof Development	\$ 8,087	\$ -	\$ 5,135	\$ 2,952
FY02 Title VI	\$ (269)	\$ 3,980	\$ 3,711	\$ -
FY02 Teach/Train/Math	\$ 4,445	\$ -	\$ 4,360	\$ 85
FY02 Drug Free School	\$ 734	\$ -	\$ 734	\$ -
FY02 Class Size Reduction	\$ 7,475	\$ -	\$ 7,475	\$ -
FY02 Title I	\$ 52,699	\$ 259	\$ 52,240	\$ 718
FY03 CHAPTER 44 S72	\$ -	\$ 16,012	\$ 16,012	\$ -
FY03 Sped Prof Development	\$ -	\$ 34,085	\$ 15,597	\$ 18,488
Fy03 Inter Pre School	\$ -	\$ 17,167	\$ 13,622	\$ 3,545
FY03 Drug Free School	\$ -	\$ 11,257	\$ 10,900	\$ 357
FY03 Title I	\$ -	\$ 80,001	\$ 55,139	\$ 24,862
FY03 Sped 94-142	\$ -	\$ 452,263	\$ 425,580	\$ 26,683
FY03 Title V	\$ -	\$ 8,221	\$ 8,221	\$ -
FY03 Service Regional Network	\$ -	\$ 665	\$ 415	\$ 250
FY03 50/50 SPEC ED	\$ -	\$ 35,948	\$ -	\$ 35,948
Sub-Total:	\$ 168,993	\$ 659,858	\$ 708,092	\$ 120,760
STATE GRANTS:				
FY01 Health Protection	\$ (124)	\$ -	\$ -	\$ (124)
FY01 Community Partner	\$ (14)	\$ -	\$ -	\$ (14)
FY01 Academic Support Sc.	\$ 1,874	\$ -	\$ 1,874	\$ -
FY02 Health Protection	\$ 8,287	\$ -	\$ 8,844	\$ (557)
FY02 Community Partnership	\$ (13,999)	\$ 19,693	\$ 4,539	\$ 1,155
FY02 Teach; Literature;Challenge	\$ 8,475	\$ -	\$ 6,311	\$ 2,164
FY02 Teach; Literature;Chal;Mentor	\$ 8,359	\$ -	\$ 8,362	\$ (3)
FY03 Community Partnership	\$ -	\$ 77,606	\$ 73,080	\$ 4,526
FY03 Academic Support Sc.	\$ -	\$ 26,900	\$ 14,100	\$ 12,800
FY03 Title II- A Education	\$ -	\$ 34,248	\$ 31,084	\$ 3,164
FY03 Title II- D Tech	\$ -	\$ 4,439	\$ -	\$ 4,439
FY03 Early Childhood Training	\$ -	\$ 3,500	\$ 3,500	\$ -
FY03 Early Childhood Mental Health	\$ -	\$ 4,000	\$ 2,299	\$ 1,701
FY03 Early Childhood Allocation	\$ -	\$ 2,655	\$ -	\$ 2,655
Sub-total	\$ 12,857	\$ 173,041	\$ 153,991	\$ 31,906
REVOLVING ACCOUNTS:				
Adult & Community Education	\$ 375,912	\$ 1,209,806	\$ 1,255,686	\$ 330,031
Athletic Association	\$ 41,047	\$ 122,482	\$ 165,728	\$ (2,199)
Tuition-Not Home Town	\$ 87,636	\$ 35,503	\$ 31,993	\$ 91,146
Co-Curricular	\$ 781	\$ 24,406	\$ 21,352	\$ 3,835
Co-Curricular-DMS School	\$ 4,006	\$ 15,934	\$ 8,554	\$ 11,386
Miscellaneous	\$ (342)	\$ -	\$ -	\$ -
Sub-total:	\$ 509,040	\$ 1,408,131	\$ 1,483,314	\$ 433,858

CONTRIBUTIONS & DONATIONS:

Duxbury Foundation	\$ (16,970)	\$ 59,689	\$ 53,733	\$ (11,014)
Bell Atlantic	\$ 73	\$ -	\$ -	\$ 73
Sub-total:	<u>\$ (16,896)</u>	<u>\$ 59,689</u>	<u>\$ 53,733</u>	<u>\$ (10,940)</u>

STUDENT ACTIVITIES:

Alden School	\$ -	\$ 23,116	\$ 8,471	\$ 14,645
Chandler School	\$ -	\$ 14,092	\$ 5,211	\$ 8,881
Sub-total:	<u>\$ -</u>	<u>\$ 37,208</u>	<u>\$ 13,682</u>	<u>\$ 23,526</u>

MISCELLANEOUS:

Duxbury Performing Arts Center	\$ -	\$ 138,858	\$ 12,840	\$ 126,018
	<u>\$ -</u>	<u>\$ 138,858</u>	<u>\$ 12,840</u>	<u>\$ 126,018</u>
Sub-total:	\$ 673,994	\$ 2,476,785	\$ 2,425,651	\$ 725,128

Warrants Payable				\$ 12,561
PrePaid Programs				<u>\$ 64,540</u>
	<u>\$ 673,994</u>	<u>\$ 2,476,785</u>	<u>\$ 2,425,651</u>	<u>\$ 802,229</u>

Town of Duxbury
Recreation Revolving Fund
Fund 25

BALANCE SHEET
June 30, 2003

Assets

Cash \$ 103,377

Total \$ 103,377

Liabilities and Fund Equity

Warrants Payable \$ 22,469

2004 prepaid programs \$ 70,909

Chapter 44; Section 53 \$ 10,000

Total \$ 103,377

REVENUES and EXPENDITURES
Fiscal Year 2003

	Balance			Balance
	Forward			Forward
	<u>1-Jul-01</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>30-Jun-02</u>
Light Usage	\$ -	\$ 960	\$ 1,347	\$ (387)
Soda Machine	\$ 0	\$ 1,296	\$ -	\$ 1,296
Field Usage	\$ -	\$ 1,050	\$ -	\$ 1,050
Admin	\$ 10,000	\$ 3	\$ 23,033	\$ (13,029)
Basketball Camp	\$ 12,136	\$ 15,594	\$ 21,685	\$ 6,045
Soccer Program	\$ -	\$ 17,445	\$ 5,717	\$ 11,728
Basketball Prog	\$ -	\$ 16,737	\$ 7,230	\$ 9,507
Gymnastics Prog	\$ 1,604	\$ 3,042	\$ 3,878	\$ 768
After School Ath	\$ -	\$ 9,020	\$ 4,108	\$ 4,912
Tennis	\$ 5,195	\$ 50	\$ 2,188	\$ 3,058
Ski Lessons	\$ -	\$ 3,720	\$ 3,808	\$ (88)
Track	\$ -	\$ 930	\$ 936	\$ (6)
Martial Arts	\$ 280	\$ 620	\$ 305	\$ 595
Wrestling	\$ 397	\$ 1,035	\$ 858	\$ 575
Field Hockey	\$ -	\$ 3,353	\$ 2,140	\$ 1,213
Turkey Race	\$ -	\$ 1,115	\$ 1,415	\$ (300)
Easter Egg Hunt	\$ -	\$ -	\$ 449	\$ (449)
Adult Tennis	\$ 880	\$ 1,050	\$ 1,483	\$ 447
Soccer Camp	\$ 4,315	\$ 6,618	\$ 9,979	\$ 954
Kids Playground	\$ 36,851	\$ 24,199	\$ 58,516	\$ 2,533
Drama	\$ 3,470	\$ 640	\$ 4,000	\$ 110
Lacross	\$ 2,145	\$ 715	\$ 1,907	\$ 953
Flag Football	\$ -	\$ 1,520	\$ 837	\$ 683
Baseball Camp	\$ 2,569	\$ 1,558	\$ 3,198	\$ 929
Cooking	\$ 1,425	\$ 3,000	\$ 4,922	\$ (497)
Ice Skating	\$ -	\$ 11,469	\$ 10,065	\$ 1,404
Tennis camp	\$ -	\$ 2,826	\$ 2,015	\$ 811
Other	\$ -	\$ 780	\$ 170	\$ 610
	<u>\$ 81,267</u>	<u>\$ 130,344</u>	<u>\$ 176,185</u>	<u>\$ 35,426</u>
Transfer to Fund 1 as Town Revenue				\$ (25,426)
Remains in Revolving Fund				\$ 10,000
Recreation Programs - Fiscal 2004				\$ 70,909
Warrants Payable				\$ 22,469
Total				<u>\$ 103,377</u>

Town of Duxbury

Fund 26

Town Grants, Gifts , and Other Revenues

BALANCE SHEET

June 30, 2003

Assets

Cash:

Unrestricted Checking	\$ 245,924
-----------------------	------------

Liabilities and Fund Equity

Warrants Payable	\$ 5,829	
Fund Balance: Federal Grants	\$ 13,041	
Fund Balance: State Grants	\$ 96,172	
Fund Balance: Appropriation	\$ 103,418	
Fund Balance: C.D. Program	\$ 27,465	
	<u>\$ 245,924</u>	<u>\$ 245,924</u>

Town of Duxbury

Fund 26 Town Grants, Gifts, and Other Revenues Analysis of Revenues and Expenditures

June 30, 2003

	BALANCE FORWARD July 1, 2002	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2003
FEDERAL GRANTS:				
Harbormaster:				
Pump Out Boat	\$ 9,840	\$ 7,500	\$ 17,340	\$ -
Historical Commission:				
Housing/Community	\$ 12,000	\$ 12,000	\$ 12,927	\$ 11,073
Library:				
National Endowment	\$ -	\$ 2,956	\$ 2,956	\$ -
LSTA	\$ -	\$ 7,500	\$ 5,532	\$ 1,968
FEMA: Snow Removal	\$ -	\$ 36,997	\$ 36,997	\$ -
	<u>\$ 21,840</u>	<u>\$ 66,953</u>	<u>\$ 75,751</u>	<u>\$ 13,041</u>
STATE GRANTS:				
Town Clerk:				
Extended Polling Hours	\$ 6,252	\$ 2,095	\$ -	\$ 8,347
Police:				
FY00 Community Police	\$ 71	\$ -	\$ -	\$ 71
FY02 Community Police	\$ 13,714	\$ -	\$ 13,713	\$ 1
FY03 Community Police	\$ -	\$ 16,000	\$ 26	\$ 15,974
FY03 Terrist Equipment	\$ -	\$ 20,500	\$ 21,111	\$ (611)
FY99 D.A.R.E.	\$ 108	\$ -	\$ 108	\$ -
FY01 D.A.R.E.	\$ 80	\$ -	\$ 80	\$ -
FY02 D.A.R.E.	\$ 6,443	\$ 108	\$ 4,561	\$ 1,990
Fire:				
FY03 Terrist Equipment	\$ -	\$ 21,000	\$ 21,000	\$ -
Inspectional Service				
Title V Computer	\$ 5,704	\$ -	\$ 1,399	\$ 4,305
Harbormaster:				
Boat Ramp: Wildlife Fisheries	\$ 30,000	\$ -	\$ -	\$ 30,000
Council on Aging:				
Formula Grant	\$ (358)	\$ 11,339	\$ 10,981	\$ -
Participation Grant	\$ -	\$ 3,500	\$ 1,121	\$ 2,379
Library:				
FY00 State Aid Library	\$ 297	\$ -	\$ -	\$ 297
FY01 State Aid Library	\$ 2,110	\$ -	\$ 1,902	\$ 208
FY02 State Aid Library	\$ 19,956	\$ -	\$ 15,071	\$ 4,885
FY03 State Aid Library	\$ -	\$ 14,884	\$ -	\$ 14,884
Police:				
Police Vests	\$ 1,443	\$ -	\$ -	\$ 1,443
Pool:				
Ex. Office of Energy	\$ 1,019	\$ -	\$ -	\$ 1,019
Duxbury Cultural Council:	\$ 4,298	\$ 2,390	\$ 3,801	\$ 2,886
Miscellaneous:				
Environmental Protection Agency	\$ 8,094	\$ -	\$ -	\$ 8,094
COLA: Non-Contrib. Pension	\$ 3,510	\$ 3,325	\$ 6,835	\$ -
	<u>\$ 102,740</u>	<u>\$ 95,140</u>	<u>\$ 101,709</u>	<u>\$ 96,172</u>
DONATIONS & GIFTS:				
Selectmen:				
Handicap Ramp	\$ 100	\$ -	\$ -	\$ 100
Donation & Gifts	\$ 51	\$ -	\$ -	\$ 51
Animal Control:				
Shelter Improvements	\$ 72,033	\$ 37,120	\$ -	\$ 109,152
Beach Management:				
Beach Reservation	\$ -	\$ 41,128	\$ 66,299	\$ (25,171)

Town of Duxbury

Fund 26 Continued

	BALANCE FORWARD July 1, 2002	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2003
D.P.W.	\$ 50	\$ -	\$ -	\$ 50
Boston Edison	\$ 5,899	\$ 61,399	\$ 38,464	\$ 28,835
Fire:				
Thermo Image Helmet	\$ 45	\$ -	\$ -	\$ 45
Contribution & Gifts	\$ 450	\$ 50		\$ 500
Lands & Natural Resources				
Donations & Gifts	\$ 179	\$ 1,000	\$ 890	\$ 289
Police:				
Donations & Gifts	\$ 50	\$ -	\$ -	\$ 50
P.A.L.	\$ 2,749	\$ -	\$ -	\$ 2,749
Pook:				
Donations & Gifts	\$ -	\$ 2,538	\$ 2,538	\$ -
Recreation				
Ed Brower Fund	\$ 150	\$ -	\$ -	\$ 150
Keene Street Playground	\$ 822	\$ -	\$ -	\$ 822
REVOLVING ACCOUNTS:				
Conservation:				
Revolving Account	\$ 258	\$ -	\$ 118	\$ 140
DBR, Inc	\$ -	\$ 4,000	\$ 544	\$ 3,456
Edgar Loring	\$ -	\$ 2,165	\$ 2,165	\$ -
Hummock LLC	\$ -	\$ 2,400	\$ 500	\$ 1,900
Council on Aging:				
Health Fair		\$ 1,034	\$ 634	\$ 400
Revolving Account	\$ 913	\$ -	\$ 394	\$ 519
Exercise Classes	\$ 103	\$ 6,759	\$ 6,583	\$ 279
Tai Chi Classes	\$ -	\$ 2,298	\$ 2,210	\$ 88
Bridge Classes	\$ 356	\$ 710	\$ 457	\$ 609
Yoga Classes	\$ -	\$ 1,236	\$ 1,202	\$ 34
Caning Classes	\$ -	\$ 862	\$ 800	\$ 62
Seasonal Wreath	\$ -	\$ 175	\$ 165	\$ 10
Drawing	\$ 80	\$ 304	\$ 336	\$ 48
Golf	\$ 20	\$ 959	\$ 959	\$ 20
Tap Dancing	\$ 10	\$ 1,017	\$ 985	\$ 42
Monthly Lunches	\$ -	\$ 2,342	\$ 793	\$ 1,549
Men's Breakfast	\$ 24	\$ 1,379	\$ -	\$ 1,403
Line Dancing	\$ -	\$ 1,478	\$ 1,274	\$ 204
Computer Classes	\$ -	\$ 3,373	\$ 1,330	\$ 2,043
Senior Center Craft Store	\$ -	\$ 12	\$ -	\$ 12
T.O.P.S.	\$ -	\$ 1,411	\$ 1,401	\$ 10
Train Seminar on Disability	\$ -	\$ 1,095	\$ 700	\$ 395
Reflexology	\$ -	\$ 418	\$ 380	\$ 38
	\$ 84,341	\$ 178,661	\$ 132,120	\$ 130,882
WORKERS COMPENSATION				
Lands & Natural Resources	\$ 492	\$ -	\$ 492	\$ -
	\$ 492	\$ -	\$ 492	\$ -
Warrants Payable	\$ 2,079	\$ 5,829	\$ 2,079	\$ 5,829
GRAND TOTAL:	\$ 211,492	\$ 346,583	\$ 312,151	\$ 245,924

Town of Duxbury
Community Preservation Fund
Fund 28

BALANCE SHEET
June 30, 2003

Assets

Cash	\$	822,777
Accounts receivable	\$	7,929
Total Assets	\$	<u>830,706</u>

Liabilities and Fund Equity

Warrants Payable	\$	13,263
deferred revenue	\$	7,929
Notes payable	\$	400,000
Fund Balance:		
2003 Reserved for Historic Preservation	\$	177,000
Reserved for continued appropriations	\$	178,487
Undesignated fund balance	\$	54,027
Total fund equity	\$	409,514
Total Liabilities and Fund Equity	\$	<u>830,706</u>

Capital Project Funds
Fund 30 - 43
BALANCE SHEET
June 30, 2003

Assets

	Fund 31 Pre 1995	Fund 32 since 1995	Fund 33 Water	Fund 35 Wadsworth	Fund 36 School	Fund 39 Indiv Title V	Fund 41 Camp Wing	Fund 42 Senior Center	Fund 43 HS Sewage
Cash	\$ -	\$ 156,004	\$ 150,241	\$ 44,601	\$ 7,911,620	\$ 54,815	\$ 30,103	\$ 33,270	\$ 164,139
Due to / from	\$ 10,692	\$ (2,831)	\$ 4,586	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 10,692	\$ 153,173	\$ 154,827	\$ 44,601	\$ 7,911,620	\$ 54,815	\$ 30,103	\$ 33,270	\$ 164,139

Warrants Payable	\$ -	\$ 106	\$ 6,538	\$ 20,769	\$ 174,073	\$ -	\$ -	\$ -	\$ -
Temporary BANS	\$ -	\$ 625,000	\$ 200,000	\$ -	\$ 13,703,500	\$ -	\$ -	\$ -	\$ -
Temporary BANS	\$ -	\$ 153,000	\$ -	\$ -	\$ 14,132,123	\$ -	\$ -	\$ -	\$ 1,533,000
Temporary BANS	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,567,000
Temporary BANS	\$ -	\$ -	\$ -	\$ -	\$ 9,799,584	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance	\$ 10,692	\$ (624,933)	\$ (51,710)	\$ 23,832	\$ (31,197,660)	\$ 54,815	\$ 30,103	\$ 33,270	\$ (2,935,861)
Total	\$ 10,692	\$ 153,173	\$ 154,828	\$ 44,601	\$ 7,911,620	\$ 54,815	\$ 30,103	\$ 33,270	\$ 164,139

\$ 7,861

General Fund Due to/from

\$ 4,586

Water Due to/from

Town of Duxbury

Water Enterprise

Fund 61

BALANCE SHEET

June 30, 2003

Assets

Cash	\$	1,245,777
Accounts Receivable	\$	25,049
Liens	\$	(291)
Total Assets	\$	<u>1,270,535</u>

Liabilities and Fund Equity

Warrants	\$	34,869
Due to Capital Projects	\$	4,586
Systems development	\$	41,105
Deferred Revenue	\$	25,049
	\$	(291)
Reserved Fund Balance		
Reserve for Encumbrances	\$	17,415
Reserve for Continued Articles	\$	441,284
Unreserved Fund Balance		
Current	\$	230,056
Undesignated	\$	<u>476,461</u>
	\$	1,165,216
Total Liabilities and Fund Equity	\$	<u>1,270,535</u>

Town of Duxbury

Water Enterprise

Fund 61

Revenues and Expenditures

Fiscal Year 2003

	<u>Budget</u>	<u>Actual</u>
<i>Revenues</i>		
Receipts	\$ 1,747,791	\$ 2,118,725
water deficit		\$ -
Systems Development Receipts	\$ -	\$ -
	<u>\$ 1,747,791</u>	<u>\$ 2,118,725</u>
<i>Expenditures</i>		
Salaries	\$ 429,627	\$ 390,230
Principal and Int on Debt	\$ 644,731	\$ 636,483
General Fund Assessment	\$ 170,000	\$ 170,000
Electric	\$ 120,000	\$ 105,927
Chemicals	\$ 50,000	\$ 38,120
Marshfield Water	\$ 45,000	\$ 35,429
Pumps and Instruments	\$ 40,000	\$ 44,471
Meters	\$ 45,000	\$ 47,865
Testing	\$ 45,000	\$ 30,354
Service Connections	\$ 25,000	\$ 24,343
Gas and Oil	\$ 25,800	\$ 23,589
Contingencies	\$ 14,000	\$ -
Supplies	\$ 8,000	\$ 10,021
Systems Improvement	\$ 22,000	\$ 22,894
Consulting	\$ 10,000	\$ 5,698
Postage	\$ 6,000	\$ 6,090
Police details	\$ 6,000	\$ 2,733
Repairs & Maintenance	\$ 10,000	\$ 12,907
Primacy	\$ 5,000	\$ 3,889
Mtgs/memberships/subs/training	\$ 4,200	\$ 4,444
Vehicle repair	\$ 7,500	\$ 6,860
Clothing and Cleaning	\$ 6,000	\$ 7,480
All other	\$ 4,250	\$ 4,662
Phone	\$ 3,000	\$ 2,987
Small Tools	\$ 2,000	\$ 159
Office Equipment	\$ (317)	\$ 1,745
Total	<u>\$ 1,747,791</u>	<u>\$ 1,639,378.32</u>
2003 Budget Income (vs actual)	<u>\$ -</u>	<u>\$ 479,346</u>
2003 Articles (Raise & Appropriate)	\$ 100,000	\$ -
Prior Articles (Raise & Appropriate)	\$ 560,849	\$ 213,539
2002 Encumbrances & unpaid bills	\$ 21,183	\$ 15,338
(Borrowing)**		\$ 20,414
Net	<u>\$</u>	<u>\$ 230,056</u>

Town of Duxbury

Water Enterprise

Fund 61

Continued Articles

June 30, 2003

RAISE AND APPROPRIATE

<u>Description</u>	<u>Article</u>	<u>Expended</u>		<u>Return</u>
		<u>2003</u>	<u>Continued</u>	<u>to Water E&D</u>
Raise and Appropriate				
1998 - 6 Masterplan	\$ 829	\$ -	\$ 829	\$ -
2000 - 6 Leak Detection	\$ 4,428	\$ -	\$ 4,428	\$ -
2000 - 6 Permitting	\$ 10,000	\$ 2,619	\$ 7,381	\$ -
2001 - 6 System rehabilitation	\$ 23,903	\$ 4,672	\$ 19,231	\$ -
2001 - 6 withdrawal permitting	\$ 381	\$ 381	\$ (0)	\$ -
2001 - 6 Computer technology	\$ 850	\$ -	\$ 850	\$ -
2002 - 6 Pickup Truck	\$ 6,027	\$ -	\$ -	\$ 6,027
2002 - 6 System rehabilitation	\$ 53,300	\$ 4,262	\$ 49,038	\$ -
2002 - 6 Water Main replacement	\$ 17,460	\$ 17,460	\$ (0)	\$ -
2002 - 6 Damon Pump Station (SDF)	\$ 154,762	\$ 64,272	\$ 90,490	\$ -
2002 - 6 Captains' Hill Storage (FC)	\$ 120,000	\$ 13,266	\$ 106,734	\$ -
2002 - 6 Water Main (SDF/FC)	\$ 168,909	\$ 106,607	\$ 62,302	\$ -
Total prior	<u>\$ 560,849</u>	<u>\$ 213,539</u>	<u>\$ 341,284</u>	<u>\$ 6,027</u>
2003 - 6 2" Main upgrade	\$ 50,000	\$ -	\$ 50,000	\$ -
2003 - 6 System rehabilitation	\$ 50,000	\$ -	\$ 50,000	\$ -
Total 2003	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ -</u>
Total Raise and Appropriate	<u>\$ 660,849</u>	<u>\$ 213,539</u>	<u>\$ 441,284</u>	<u>\$ 6,027</u>

<u>BORROWED</u>	<u>Article</u>	<u>Expended thru 2002</u>	<u>Expended 2003</u>	<u>Balance</u>
1997- 6 Evergreen Treatment Plant	\$ 1,500,000	\$ 1,475,000	\$ 20,414	\$ 4,586

Town of Duxbury

Fund 80 Non-Expendable Trusts

BALANCE SHEET June 30, 2003

Assets

Cash and Securities:

(In Custody of Treasurer)

\$	2,311,648
----	-----------

Liabilities and Fund Equity

Cemetery Funds	\$	1,133,026
----------------	----	-----------

Miscellaneous Funds	\$	707,435
---------------------	----	---------

PERMANENT FUNDS

\$	1,840,462
----	-----------

Flower Funds	\$	22,573
--------------	----	--------

Scholarship Funds	\$	382,854
-------------------	----	---------

Miscellaneous Funds	\$	65,760
---------------------	----	--------

PRIVATE PURPOSE FUNDS

\$	471,187
----	---------

Total Liabilities and Fund Equity

\$	2,311,648
----	-----------

Town of Duxbury

Fund 80 - NonExpendable Trust
June 30, 2003

	BALANCE FORWARD July 1, 2002	ADDITIONS	Realized Gains/Losses	INVESTMENT INCOME	EXPENSES	BALANCE FORWARD June 30, 2003	PRINCIPAL
PERMANENT FUNDS (Benefits Gov't)							
Cemetery Perpetual Care	\$ 920,215	\$ 26,300	\$ 31,393	\$ 38,792	\$ 50,000	\$ 966,701	\$ 909,846
Mayflower Cemetery	\$ 87,869	\$ 2,150	\$ 5,874	\$ 3,675	\$ -	\$ 99,569	\$ 69,150
Arthur D. Eaton	\$ 59,352	\$ -	\$ 2,967	\$ 2,139	\$ -	\$ 64,459	\$ 39,500
Ladies Union Fair	\$ 1,391	\$ -	\$ -	\$ 24	\$ -	\$ 1,415	\$ 1,300
Lucy A. Ewell	\$ 867	\$ -	\$ -	\$ 15	\$ -	\$ 883	\$ 500
CEMETERY FUNDS:							
	\$ 1,069,695	\$ 28,450	\$ 40,235	\$ 44,647	\$ 50,000	\$ 1,133,026	\$ 1,020,296
Ehen H. Ellison	\$ 337,888	\$ -	\$ 4,359	\$ 16,323	\$ 24,936	\$ 333,835	\$ 294,305
Lucy Hathaway	\$ 59,112	\$ 27,270	\$ 345	\$ 12,327	\$ -	\$ 99,053	\$ 25,000
Isabelle Freeman(Ambulance Service)	\$ 4,662	\$ -	\$ -	\$ 82	\$ -	\$ 4,743	\$ 1,300
Thomas D. Hathaway	\$ 2,850	\$ -	\$ -	\$ 50	\$ -	\$ 2,900	\$ 2,000
Marietta Russell: School Library	\$ 3,003	\$ -	\$ -	\$ 53	\$ -	\$ 3,055	\$ 1,500
Marietta Russell: School Science Material	\$ 1,550	\$ -	\$ -	\$ 27	\$ -	\$ 1,577	\$ 500
William Penn Harding:Duxbury Free Library	\$ 1,318	\$ -	\$ -	\$ 23	\$ -	\$ 1,341	\$ 1,000
Isabelle Freeman	\$ 216,275	\$ -	\$ -	\$ 5,208	\$ -	\$ 221,483	\$ 200,552
Richard G. Wight	\$ 38,528	\$ -	\$ -	\$ 919	\$ -	\$ 39,447	\$ 30,000
MISCELLANEOUS FUNDS:							
	\$ 665,186	\$ 27,270	\$ 4,704	\$ 35,212	\$ 24,936	\$ 707,435	\$ 556,157
PERMANENT FUND TOTALS:							
	\$ 1,734,881	\$ 55,720	\$ 44,939	\$ 79,859	\$ 74,936	\$ 1,840,462	\$ 1,576,453
PRIVATE PURPOSE FUNDS:							
Flower Funds	\$ 22,184	\$ -	\$ -	\$ 389	\$ -	\$ 22,573	\$ 21,000
Helen Delano Howe	\$ 132,788	\$ -	\$ 3,766	\$ 8,286	\$ 5,500	\$ 139,340	\$ 125,000
Mary E. Carr Nepton	\$ 89,000	\$ (61,904)	\$ 1,562	\$ 9,640	\$ 8,000	\$ 30,297	\$ 65,000
Annie Drew Dunham	\$ 44,307	\$ -	\$ 2,099	\$ 2,657	\$ 2,000	\$ 47,064	\$ 40,335
Harriet E. Crozier	\$ 30,016	\$ -	\$ 2,088	\$ 1,617	\$ 3,400	\$ 30,322	\$ 25,175
Edward & Ruth Hobart	\$ 11,097	\$ -	\$ 323	\$ 679	\$ 1,000	\$ 11,098	\$ 10,000
Molly Hopkins Taft	\$ 12,731	\$ 200	\$ -	\$ 1,428	\$ 500	\$ 13,859	\$ 10,053
Weston-Thompson	\$ 10,744	\$ -	\$ -	\$ 1,401	\$ -	\$ 12,145	\$ 10,000
Edmund A. Dondero	\$ 3,014	\$ -	\$ -	\$ 386	\$ -	\$ 3,400	\$ 2,850
Benjamin M. Feinberg	\$ 1,628	\$ -	\$ -	\$ 27	\$ 100	\$ 1,555	\$ 1,500
Margaret K. Elliott	\$ 9,354	\$ -	\$ -	\$ 164	\$ -	\$ 9,518	\$ 8,000
Anna Bigelow-Davis	\$ 92,509	\$ -	\$ 97	\$ 1,149	\$ 9,500	\$ 84,255	\$ 82,413
SCHOLARSHIP FUNDS:							
	\$ 437,189	\$ (61,704)	\$ 9,936	\$ 27,434	\$ 30,000	\$ 382,854	\$ 380,326
Jonathan & Ruth Ford	\$ 57,492	\$ -	\$ 674	\$ 2,069	\$ -	\$ 60,235	\$ 25,000
Agnes S. Ellison	\$ 5,430	\$ -	\$ -	\$ 95	\$ -	\$ 5,525	\$ 1,000
MISCELLANEOUS FUNDS:							
	\$ 62,921	\$ -	\$ 674	\$ 2,164	\$ -	\$ 65,760	\$ 26,000
PRIVATE PURPOSE FUND TOTALS							
	\$ 522,294	\$ (61,704)	\$ 10,610	\$ 29,988	\$ 30,000	\$ 471,187	\$ 427,326
GRAND TOTAL OF FUNDS:							
	\$ 2,257,175	\$ (5,985)	\$ 55,548	\$ 109,846	\$ 104,936	\$ 2,311,648	\$ 2,003,779

Town of Duxbury
Health Insurance Claim Fund
Fund 83

BALANCE SHEET
30-Jun-02

Assets

Cash	\$ (902,009)
Deposit	\$ 750,600
Total Assets	<u>\$ (151,409)</u>

Liabilities and Fund Equity

Warrants payable	\$ 423,415
Designate deposit for claims	\$ 750,600
Undesignated Fund balance	\$ (1,325,425)
Total	<u>\$ (151,409)</u>

REVENUES AND EXPENDITURES
Period ended June 30, 2003

	<u>Town</u>	<u>Employees</u>	<u>Retirees</u>	<u>Total</u>
<u><i>Revenues</i></u>				
Raise and Appropriate	\$ 3,125,000	\$ -	\$ -	\$ 3,125,000
2002 fund deficit* (2003 RECAP)	\$ 392,212	\$ -	\$ -	\$ 392,212
Withholding (less refunds)	\$ -	\$ 949,385	\$ -	\$ 949,385
COBRA	\$ -	\$ 32,261	\$ -	\$ 32,261
Direct Payments	\$ -	\$ 51,241	\$ 10,856	\$ 62,097
Plymouth County retirement	\$ -	\$ -	\$ 220,089	\$ 220,089
Mass Teachers Retirement	\$ -	\$ -	\$ 231,122	\$ 231,122
Interest/Dividend	\$ 17,269	\$ -	\$ -	\$ 17,269
Stop loss	\$ 4,277	\$ -	\$ -	\$ 4,277
Total Revenues	<u>\$ 3,538,758</u>	<u>\$ 1,032,886</u>	<u>\$ 462,067</u>	<u>\$ 5,033,711</u>
<u><i>Expenditures</i></u>				
Claims	\$ 3,362,194	\$ 913,869	\$ 643,747	\$ 4,919,809
Administrative fee	\$ 274,313	\$ 80,216	\$ 33,665	\$ 388,194
Stop Loss	\$ 315,225	\$ 93,982	\$ 33,279	\$ 442,486
Medex	\$ 15,572	\$ -	\$ 15,572	\$ 31,145
Consultants	\$ 12,500	\$ -	\$ -	\$ 12,500
Life Insurance	\$ 10,590	\$ -	\$ -	\$ 10,590
Deposit Increase	\$ 162,200	\$ -	\$ -	\$ 162,200
Total Expenditures	<u>\$ 4,152,594</u>	<u>\$ 1,088,067</u>	<u>\$ 726,262</u>	<u>\$ 5,966,924</u>
Current Year Balance	<u>\$ (613,837)</u>	<u>\$ (55,181)</u>	<u>\$ (264,195)</u>	<u>\$ (933,213)</u>

* Prior year

Fund 84
Expendable Trusts

BALANCE SHEET
June 30, 2003

Assets

Cash and Securities:

(In Custody of Treasurer)

	\$ 3,629,149
--	--------------

Liabilities and Fund Equity

Warrants Payable

	\$ 815
--	--------

In Custody of Treasurer:

Special Revenue Funds	\$ 3,545,381	
-----------------------	--------------	--

Private Purpose Funds	\$ 82,953	
		\$ 3,628,334
		\$ 3,629,149

Town of Duxbury

Fund 84 Expendable Trusts

June 30, 2003

	BALANCE July 1, 2002	ADDITIONS	Realized Gains/Losses	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 2003
SPECIAL REVENUE FUNDS:						
Retirement Fund Investment:	\$ 1,542,812	\$ 95,070	\$ 64,676	\$ 57,779	\$ 75,000	\$ 1,685,338
Stabilization Fund	\$ 1,434,364	\$ -	\$ -	\$ 29,444	\$ -	\$ 1,463,808
Conservation Fund	\$ 18,433	\$ 56,467	\$ -	\$ 806	\$ 30,445	\$ 45,261
Library: Miscellaneous	\$ 2,348	\$ -	\$ -	\$ -	\$ 2,248	\$ 100
Tennis Court (Marshall) Lights	\$ 970	\$ -	\$ -	\$ -	\$ -	\$ 970
Gertrude Coffin Library:	\$ 49	\$ -	\$ -	\$ 1	\$ -	\$ 50
Ambulance Fund	\$ 3,501	\$ -	\$ -	\$ 52	\$ 3,550	\$ 3
Myles Standish Homesite	\$ 6,216	\$ -	\$ -	\$ 109	\$ -	\$ 6,325
Sale of Lots & Burial Rights	\$ 251,028	\$ 15,050	\$ 9,910	\$ 11,150	\$ -	\$ 287,138
Nelson T. Saunders (Shellfish)	\$ 1,760	\$ -	\$ -	\$ 31	\$ -	\$ 1,791
Margery S. Parcher (July 4th)	\$ 7,274	\$ 24,309	\$ -	\$ 236	\$ 21,341	\$ 10,478
William Ellison Unitrust	\$ 2,974	\$ -	\$ -	\$ 76	\$ -	\$ 3,049
Duxbury Heritage Fund	\$ 23,504	\$ -	\$ 482	\$ 1,206	\$ -	\$ 25,191
Harbor Safety Equipment	\$ 515	\$ -	\$ -	\$ 9	\$ -	\$ 524
Rescue Equipment	\$ 239	\$ 665	\$ -	\$ -	\$ 821	\$ 83
Duxbury Dare Program	\$ 10,927	\$ 13,970	\$ -	\$ 224	\$ 9,848	\$ 15,272
	\$ 3,306,914	\$ 205,531	\$ 75,068	\$ 101,122	\$ 143,254	\$ 3,345,381
PRIVATE PURPOSE:						
King Caesar Fund for the Poor	\$ 53,884	\$ -	\$ -	\$ 11,860	\$ 9,676	\$ 56,069
Harry & Mary Grafton	\$ 33,712	\$ -	\$ -	\$ 799	\$ 12,000	\$ 22,511
Elizabeth H. Meehan	\$ 1,660	\$ -	\$ -	\$ 29	\$ -	\$ 1,689
Mary Brouillard	\$ 1,656	\$ -	\$ -	\$ 29	\$ -	\$ 1,685
Lowery Scholarship	\$ -	\$ 9,000	\$ -	\$ -	\$ 8,000	\$ 1,000
	\$ 90,912	\$ 9,000	\$ -	\$ 12,717	\$ 29,676	\$ 82,953
Warrants Payable:						\$ 815
GRAND TOTAL OF TRUST FUNDS	\$ 3,397,826	\$ 214,531	\$ 75,068	\$ 113,838	\$ 172,929	\$ 3,629,149

Town of Duxbury

Fund 89

Agency

BALANCE SHEET

June 30, 2001

Assets

Cash:

Unrestricted Checking	\$	556,277
-----------------------	----	---------

Due from Users:

Police Detail	\$	9,539
	\$	<u>565,816</u>

Liabilities and Fund Equity

Warrants Payable	\$	6,048
------------------	----	-------

Selectmen

Rental Deposit	\$	10,000
Cable Contract	\$	6,037
ADA Workshop	\$	455
	\$	<u>16,492</u>

Conservation

Donation	\$	5,000
----------	----	-------

Fire :

	\$	14
--	----	----

Planning Board:

Performance Bonds	\$	13,857
Road Openings	\$	19,650
As-Built Plans	\$	7,449
Treatment Plant Bond	\$	479
Special Funds	\$	469,065
	\$	<u>510,499</u>

School:

Bid Deposit	\$	130
Drug & Alcohol	\$	321
	\$	<u>451</u>

Inspectional Services:

Consulting/Perc Test	\$	21,585
Sand Filtration	\$	450
	\$	<u>22,035</u>

Town Clerk:

Sporting License	\$	(540)
------------------	----	-------

Treasurer/ Collector

Unclassified Items	\$	1,790
--------------------	----	-------

Police:

Insurance Claims	\$	864
Gun Permits	\$	613
	\$	<u>1,476</u>

Pool:

Security Deposit	\$	1,500
------------------	----	-------

Recreation:

Insurance Claims	\$	1,050
North Hill	\$	1,050
	\$	<u>1,050</u>

\$	<u>565,816</u>
----	----------------

Town of Duxbury

Fund 89

Agency

	June 30, 2003				
	BALANCE		INVESTMENT		BALANCE
	July 1, 2002	ADDITIONS	INCOME	EXPENSES	June 30, 2003
Performance Bonds (Old Balances)	\$ 13,857	\$ -	\$ -	\$ -	\$ 13,857
As-Built Plans (Old Balances)	\$ 7,449	\$ -	\$ -	\$ -	\$ 7,449
Road Openings (Old Balances)	\$ 19,650	\$ -	\$ -	\$ -	\$ 19,650
Shade Trees (Pre 1994)	\$ 350	\$ -	\$ -	\$ 350	\$ -
School Bid Deposit (Pre 1994)	\$ 130	\$ -	\$ -	\$ -	\$ 130
Treatment Plant Bond (1990)	\$ 479	\$ -	\$ -	\$ -	\$ 479
Selectmen: Ashdod Fire Station	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Adelphia Cable Contract	\$ 3,784	\$ 2,254	\$ -	\$ -	\$ 6,037
ADA Workshop (1996)	\$ 455	\$ -	\$ -	\$ -	\$ 455
Treas./Collector: Deputy Collector Fees	\$ 767	\$ 21,883	\$ -	\$ 20,860	\$ 1,790
Town Clerk: Sporting Licenses	\$ (540)	\$ -	\$ -	\$ -	\$ (540)
Conservation: Donation	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Police: Insurance Claims	\$ 864	\$ -	\$ -	\$ -	\$ 864
Gun Permits	\$ 513	\$ 2,088	\$ -	\$ 1,988	\$ 613
Fire: Off -Duty Details	\$ 14	\$ -	\$ -	\$ -	\$ 14
Inspect.Services: Consulting/Perc Tests	\$ 11,170	\$ 33,635	\$ -	\$ 23,220	\$ 21,585
RF Emissions Study	\$ -	\$ 550	\$ -	\$ 550	\$ -
Consulting/Sand Filt	\$ -	\$ 450	\$ -	\$ -	\$ 450
School: Drug & Alcohol	\$ 321	\$ -	\$ -	\$ -	\$ 321
Insurance Claims	\$ -	\$ 23,073	\$ -	\$ 23,073	\$ -
Pool: Security Deposits	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Recreation: North Hill Insurance Claims	\$ 2,257	\$ -	\$ -	\$ 2,257	\$ -
Insurance Claim	\$ 1,050	\$ -	\$ -	\$ -	\$ 1,050
	<u>\$ 74,069</u>	<u>\$ 88,932</u>	<u>\$ -</u>	<u>\$ 72,298</u>	<u>\$ 90,704</u>

SPECIAL FUNDS:

CHAP.593 OF ACTS OF 1993:					
Prior Crossing,Inc.: BF Goodrich	\$ 1,688	\$ -	\$ 30	\$ -	\$ 1,718
Volta Oil Co., Inc.	\$ 1,232	\$ -	\$ 22	\$ -	\$ 1,253
Duxbury Construction:F Boynton	\$ 827	\$ -	\$ 15	\$ -	\$ 841
First Baptist Church	\$ 4,226	\$ -	\$ 74	\$ -	\$ 4,300
Pilgrim Church (BOA)	\$ 2,079	\$ -	\$ 36	\$ -	\$ 2,116
R.& K. Assoc.:Norman Village	\$ 1,419	\$ -	\$ 7	\$ 1,426	\$ -
RBH Development: Hawkins Place	\$ 724	\$ -	\$ 13	\$ -	\$ 736
Bay Farm Trust	\$ 873	\$ -	\$ 11	\$ 338	\$ 546
R & K :Parkers Grove	\$ 1,747	\$ -	\$ 9	\$ 1,756	\$ -
Duxbury Yacht Club	\$ 1,810	\$ -	\$ 32	\$ -	\$ 1,842
Jong G. Yun	\$ 1,827	\$ -	\$ 32	\$ -	\$ 1,859
Stand Partners LLC	\$ 1,789	\$ -	\$ 31	\$ -	\$ 1,821
Stephen M. Carleton	\$ 651	\$ -	\$ 11	\$ -	\$ 663
Nextel Communications	\$ 1,777	\$ -	\$ 31	\$ -	\$ 1,808
Duxbury Yacht :Club House	\$ 1,777	\$ -	\$ 31	\$ -	\$ 1,808
Omnipont Communications	\$ 3,539	\$ -	\$ 62	\$ -	\$ 3,601
Indust Comm & Electr	\$ 3,516	\$ -	\$ 62	\$ -	\$ 3,577
E. Themistokleous	\$ 1,733	\$ -	\$ 30	\$ -	\$ 1,763
Ceccarelli Cleaners	\$ 1,714	\$ -	\$ 30	\$ -	\$ 1,744
	<u>\$ 34,947</u>	<u>\$ -</u>	<u>\$ 569</u>	<u>\$ 3,520</u>	<u>\$ 31,997</u>

Town of Duxbury

Fund 89 Continued

SPECIAL FUNDS:					
CHAP.593 OF ACTS OF 1993:	BALANCE July 1, 2002	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE Jun 30, 2003
Don Schleicher: Patten Lane	\$ 208	\$ -	\$ 4	\$ -	\$ 212
Ayoub Engineering	\$ 1,894	\$ -	\$ 33	\$ -	\$ 1,927
J. J. Davis: Sweetser's	\$ 1,850	\$ -	\$ 32	\$ -	\$ 1,883
Nynex, Bell Atlantic	\$ 1,129	\$ -	\$ 20	\$ -	\$ 1,149
Fontaine:Crwdw/Enterprise	\$ 804	\$ 528	\$ 14	\$ 337	\$ 1,009
Doreen Driver Retret	\$ 1,963	\$ -	\$ 34	\$ -	\$ 1,998
K. Sealund: Oak Point	\$ 1,930	\$ -	\$ 34	\$ -	\$ 1,964
Old Cord Realty-BOA	\$ 1,117	\$ -	\$ 20	\$ 1,137	\$ -
Welch:King Tn(BOA)	\$ 187	\$ 4,819	\$ 53	\$ 2,765	\$ 2,294
M.Griswold:Deer Run	\$ 1,477	\$ 3,246	\$ 14	\$ 4,737	\$ -
Cushing: FF Modification	\$ 2,708	\$ -	\$ 29	\$ 1,600	\$ 1,137
Village @ Duxbury BOA	\$ 1,546	\$ -	\$ 27	\$ -	\$ 1,574
Brick Realty Trust	\$ 299	\$ 8,692	\$ 28	\$ 7,220	\$ 1,799
Chafik Hamadeh	\$ 1,868	\$ 4,753	\$ 21	\$ 5,011	\$ 1,632
Alvin Hollis	\$ 1,517	\$ -	\$ 19	\$ 1,536	\$ -
Bayside Marine	\$ 1,854	\$ -	\$ 18	\$ 1,872	\$ -
Delphic Assoc	\$ 2,051	\$ 10,965	\$ 33	\$ 12,982	\$ 67
Mark & Liz Sullivan	\$ -	\$ 4,406	\$ 8	\$ 4,414	\$ -
J.V.O. Corp	\$ -	\$ 4,550	\$ 25	\$ 2,204	\$ 2,371
Song Sparrow Estates	\$ -	\$ 6,000	\$ 28	\$ 2,428	\$ 3,600
Housing/Green Condos	\$ -	\$ 24,000	\$ 112	\$ 4,736	\$ 19,375
Duxbury Farms	\$ -	\$ 10,000	\$ 2	\$ -	\$ 10,002
	<u>\$ 24,405</u>	<u>\$ 81,959</u>	<u>\$ 607</u>	<u>\$ 52,978</u>	<u>\$ 53,992</u>
PERFORMANCE BONDS:					
Bay Farm Trust	\$ 27,531	\$ -	\$ 483	\$ -	\$ 28,014
Sealund: Norman Village	\$ 12,703	\$ -	\$ 66	\$ 12,769	\$ -
Christmas Tree way	\$ 2,983	\$ -	\$ 52	\$ -	\$ 3,035
Elm St Rlty/ Road open/Roger's Way	\$ 2,056	\$ -	\$ 36	\$ -	\$ 2,092
Orwig: Road/Phase 1 Bay Farm	\$ 5,959	\$ -	\$ 105	\$ -	\$ 6,064
Road Opening:Hawkins Place	\$ 1,956	\$ -	\$ 34	\$ -	\$ 1,991
R.H.B.: Bob Burpee	\$ 7,539	\$ -	\$ 132	\$ -	\$ 7,671
Tilden Corp.: McSharry	\$ 3,875	\$ -	\$ 59	\$ 1,169	\$ 2,765
Leo/Paul Vercollone	\$ 1,830	\$ -	\$ 32	\$ -	\$ 1,863
Ben F. Goodrich Jr.	\$ 24,144	\$ -	\$ 424	\$ -	\$ 24,568
North Triangle Rlty Tr: Parker Grove	\$ 6,642	\$ -	\$ 34	\$ 6,676	\$ -
Mike McSharry	\$ 28,719	\$ -	\$ 153	\$ 21,719	\$ 7,153
Michael McSharry	\$ 6,575	\$ -	\$ 65	\$ 3,417	\$ 3,223
David Condon	\$ 11,228	\$ -	\$ 197	\$ -	\$ 11,425
Fontaine (Sprague Frm)	\$ 11,823	\$ -	\$ 128	\$ 8,900	\$ 3,051
Sealund/Oak Point	\$ 42,774	\$ -	\$ 750	\$ -	\$ 43,525
Lonigro	\$ 9,580	\$ -	\$ 168	\$ -	\$ 9,748
Hamadah/ABC Construction	\$ 200,530	\$ -	\$ 1,166	\$ 165,530	\$ 36,166
Brick Realty/Pratt	\$ -	\$ 40,000	\$ 340	\$ -	\$ 40,340
Elm Street R.T.	\$ -	\$ 150,000	\$ 384	\$ -	\$ 150,384
	<u>\$ 408,449</u>	<u>\$ 190,000</u>	<u>\$ 4,807</u>	<u>\$ 220,180</u>	<u>\$ 383,076</u>
Sub-Total of Funds:	\$ 541,870	\$ 360,892	\$ 5,983	\$ 348,976	\$ 559,768
Police Detail	\$ (77,624)	\$ 233,478	\$ -	\$ 165,394	\$ (9,539)
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ 6,048
GRAND TOTAL OF FUND:	<u>\$ 464,246</u>	<u>\$ 594,370</u>	<u>\$ 5,983</u>	<u>\$ 514,370</u>	<u>\$ 556,277</u>

Town of Duxbury
General Fund Debt

June 30, 2003

GENERAL FUND		Date	Amt. Authorized	Amt. Issued	Unissued	2002 Balance	2003 - Principal	2003 - Balance	2004 - Principal
Alden Heights									
Voting Machines (equipment)	(1)	1994	\$ 165,150.00	\$ 165,150.00	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Irrigation (equipment) STM	(1)	1994	\$ 32,650.00	\$ 32,650.00	\$ -	\$ 10,891.00	\$ 3,079.00	\$ 7,812.00	\$ 3,079.00
Fire Truck (equipment)	(1)	1995	\$ 225,000.00	\$ 225,000.00	\$ -	\$ 75,340.00	\$ 21,273.00	\$ 54,067.00	\$ 21,273.00
Schools -Computers	(1)	1995	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 60,000.00	\$ 20,000.00	\$ 40,000.00	\$ 20,000.00
School (remodel)	(1)	1995	\$ 112,200.00	\$ 112,200.00	\$ -	\$ 32,325.00	\$ 12,925.00	\$ 19,400.00	\$ 12,925.00
Town Hall Heat (remodel)	(1)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 31,675.00	\$ 12,675.00	\$ 19,000.00	\$ 12,675.00
Undred Fuel Tanks (remodel)	(1)	1995	\$ 125,000.00	\$ 125,000.00	\$ -	\$ 36,000.00	\$ 14,400.00	\$ 21,600.00	\$ 14,400.00
DPW Metal Bldg (remodel)	(1)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 55,000.00	\$ 10,000.00	\$ 45,000.00	\$ 10,000.00
Sewall (remodel)	(1)	1995	\$ 120,000.00	\$ 120,000.00	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Landfill (remodel- out limit)	(1)	1995+1999	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
Snug Harbor/Bluefish ATM	(a)	1996	\$ 650,000.00	\$ 650,000.00	\$ -	\$ 517,122.00	\$ 28,213.00	\$ 488,909.00	\$ 28,847.00
Library	(2)	1996	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	\$ 2,360,000.00	\$ 160,000.00	\$ 2,200,000.00	\$ 160,000.00
Harbor Dredge	(2)	1996	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 70,000.00	\$ 20,000.00	\$ 50,000.00	\$ 20,000.00
Sewer (New library, Pool, School)	(2)	1997	\$ 115,000.00	\$ 115,000.00	\$ -	\$ 60,000.00	\$ 10,000.00	\$ 50,000.00	\$ 10,000.00
Camp Wing & other (ex. 2 1/2)	(3)	1998	\$ 1,604,000.00	\$ 1,604,000.00	\$ -	\$ 1,090,000.00	\$ 160,000.00	\$ 930,000.00	\$ 160,000.00
WPAT indiv. septic (out limit)	(a)	1997	\$ 400,000.00	\$ 195,676.00	\$ 204,324.00	\$ 184,804.00	\$ 10,872.00	\$ 173,932.00	\$ 10,872.00
Police radios	(3)	1999	\$ 86,000.00	\$ 86,000.00	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Bridges (Eagles, Bluefish)	(3)	1999	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Alden School reopening	(4)	1997	\$ 1,700,000.00	\$ 1,700,000.00	\$ -	\$ 1,340,000.00	\$ 175,000.00	\$ 1,165,000.00	\$ 175,000.00
Ashdod	(4)	1998	\$ 600,000.00	\$ 600,000.00	\$ -	\$ 480,000.00	\$ 60,000.00	\$ 420,000.00	\$ 60,000.00
Senior Center Construction	(5)	2001	\$ 2,183,000.00	\$ 2,183,000.00	\$ -	\$ 2,183,000.00	\$ 158,000.00	\$ 2,025,000.00	\$ 150,000.00
Ambulance	(5)	2001	\$ 86,000.00	\$ 86,000.00	\$ -	\$ 86,000.00	\$ 31,000.00	\$ 55,000.00	\$ 30,000.00
Equipment	(5)	2001	\$ 250,000.00	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 85,000.00	\$ 165,000.00	\$ 85,000.00
Sidewalk - Chestnut St.	(5)	2001	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 35,000.00	\$ 65,000.00	\$ 35,000.00
Wadsworth Field Sewer Design	(6)	2000	\$ 81,600.00	\$ 78,000.00	\$ 3,600.00	\$ -	\$ -	\$ 78,000.00	\$ 8,000.00
Shared Septic Wadsworth Field	(6)	2000	\$ 950,000.00	\$ 950,000.00	\$ -	\$ -	\$ -	\$ 950,000.00	\$ 50,000.00
Reple Engine #3 Pumper	(6)	2002	\$ 285,000.00	\$ 285,000.00	\$ -	\$ -	\$ -	\$ 285,000.00	\$ 95,000.00
Merry Conservation Land	(6)	2002	\$ 459,000.00	\$ 215,000.00	\$ 244,000.00 (b)	\$ -	\$ -	\$ 215,000.00	\$ 30,000.00
Millenium Green (Land)	(6)	2002	\$ 95,000.00	\$ 95,000.00	\$ -	\$ -	\$ -	\$ 95,000.00	\$ 10,000.00
			\$ 14,494,600.00	\$ 14,042,676.00	\$ 451,924.00	\$ 9,275,926.00	\$ 1,133,085.00	\$ 9,765,841.00	\$ 1,312,719.00
Fire Alarm		2000	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -
Pool Dehumidification		2002	\$ 153,000.00	\$ -	\$ 153,000.00	\$ -	\$ -	\$ -	\$ -
HS Sewage Treatment Plant		2002	\$ 3,100,000.00	\$ -	\$ 3,100,000.00	\$ -	\$ -	\$ -	\$ -
School Expansion		2001	\$ 39,436,000.00	\$ -	\$ 39,436,000.00	\$ -	\$ -	\$ -	\$ -
Ladder Truck		2003	\$ 625,000.00	\$ -	\$ 625,000.00	\$ -	\$ -	\$ -	\$ -
			\$ 43,814,000.00	\$ -	\$ 43,814,000.00	\$ -	\$ -	\$ -	\$ -
Total Authorized			\$ 58,308,600.00	\$ 14,042,676.00	\$ 44,265,924.00	\$ 9,275,926.00	\$ 1,133,085.00	\$ 9,765,841.00	\$ 1,312,719.00

(1) December 1995 Bond Issue
(2) December 1997 Bond Issue
(3) December 1998 Bond Issue
(4) June 2000 Bond Issue
(5) August 2001 Bond Issue
(6) December 2002 Bond Issue
(a) various WPA T
(b) rescinded 3/2003

Town of Duxbury
Water Debt

June 30, 2003

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>2002- Balance</u>	<u>2003- Principal</u>	<u>2003- Balance</u>	<u>2004- Principal</u>
WATER								
Corrosion Control	(1) 1994	\$ 750,000.00	\$ 750,000.00	\$ -	\$ 295,500.00	\$ 75,000.00	\$ 220,500.00	\$ 75,000.00
Mains - Marshall	(1) 1995	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 160,000.00	\$ 39,000.00	\$ 121,000.00	\$ 39,000.00
Mains - Tremont	(1) 1995	\$ 165,000.00	\$ 165,000.00	\$ -	\$ 67,500.00	\$ 16,000.00	\$ 51,500.00	\$ 16,000.00
Mayflower	(1) 1992	\$ 500,000.00	\$ 500,000.00	\$ -	\$ 197,000.00	\$ 50,000.00	\$ 147,000.00	\$ 50,000.00
Mayflower II	(2) 1994	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
Evergreen Treatment Plant	(3) 1996	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ 1,130,584.00	\$ 122,594.00	\$ 1,007,990.00	\$ 122,594.00
Pipe Replacement (PCE)	(3) 1998	\$ 750,000.00	\$ 750,000.00	\$ -	\$ 565,292.00	\$ 61,297.00	\$ 503,995.00	\$ 61,297.00
Mayflower (well exempt)	(3) 1998	\$ 103,000.00	\$ 103,000.00	\$ -	\$ 77,636.00	\$ 8,417.00	\$ 69,219.00	\$ 8,417.00
Pipe Replacement (PCE)	(3) 1999	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 301,488.00	\$ 32,692.00	\$ 268,796.00	\$ 32,692.00
Pipe Replacement (PCE)	(4) 2000	\$ 408,000.00	\$ 408,000.00	\$ -	\$ 320,000.00	\$ 40,000.00	\$ 280,000.00	\$ 40,000.00
Pipe Replacement (PCE)	(5) 2001	\$ 225,000.00	\$ 225,000.00	\$ -	\$ 225,000.00	\$ 25,000.00	\$ 200,000.00	\$ 25,000.00
2002 PCE	(6) 2002	\$ 408,000.00	\$ 408,000.00	\$ -	\$ -	\$ -	\$ 408,000.00	\$ 48,000.00
Merry Land	(6) 2002	\$ 102,000.00	\$ 102,000.00	\$ -	\$ -	\$ -	\$ 102,000.00	\$ 12,000.00
Herring Weir	(6) 2002	\$ 153,000.00	\$ 113,000.00	\$ 40,000.00 (a)	\$ -	\$ -	\$ 113,000.00	\$ 18,000.00
Total Authorized		\$ 5,964,000.00	\$ 5,924,000.00	\$ 40,000.00	\$ 3,360,000.00	\$ 490,000.00	\$ 3,493,000.00	\$ 548,000.00
2003 PCE	2003	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -
Total Authorized		\$ 6,364,000.00	\$ 5,924,000.00	\$ 440,000.00	\$ 3,360,000.00	\$ 490,000.00	\$ 3,493,000.00	\$ 548,000.00

(1) December 1995 Bond Issue
(2) December 1997 Bond Issue
(3) December 1998 Bond Issue
(4) June 2000 Bond Issue
(5) August 2001 Bond Issue
(6) December 2002 Bond Issue
(a) rescinded 3/2003
All water outside debt limit

Trust Funds

Balances may be found in the Accounting records

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eight of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eight of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

KING CAESAR POOR AND HOSPITAL FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining,

through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May

each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be place in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

BRIDGE PROJECT

"Gift to assist in renovation of Powder Point Bridge".

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

ESTATE OF GERTRUDE B. COFFIN

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees

contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

(a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.

(b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is

participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will –

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property,

held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

"Such scholarships shall be known as EDWARD P. HOBART SCHOLARSHIPS and shall be paid in furtherance of the education of each recipient in any branch of learning chosen by such recipient. Students receiving this scholarship shall be deserving male or female graduates of Duxbury High School, or in the event that Duxbury shall discontinue having its own public high school, then male or female graduates of the public Regional High School in which Duxbury is a participant, recipients to be selected only from among those in need of financial assistance who are residents of the Town of Duxbury, and shall be designated annually by the Principal of such school".

"In any year in which, due to circumstances, any scholarship awarded is not paid, or any part of the Five Hundred Dollars (\$500.00) from such scholarship is not fully expended, or the student subsequently fails to use the scholarship aid after its award, such sums are thus turned back or available through failure to use the same, shall be returned to income for payment in conjunction with other current income or accrued income for the scholarship fund for current or subsequent years."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

RICHMOND D. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990: "Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-

discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

Plymouth County Mosquito Control Project

The Commissioners of the Plymouth County Mosquito Control Project activities during 2003.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, are pleased to submit the following report of our the City of Brockton, and the Town of Cohasset in Norfolk

County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2003 season began with an above normal water table which produced large numbers of spring and summer brood mosquitoes throughout the County. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began. The Project responded to 11, 130 requests for service, the largest number since 1998.

We are again happy to report that in 2003 there were no human Eastern Equine Encephalitis or West Nile Virus cases in Plymouth County. The recurring problem of EEE and WNV to the northeast continues to ensure cooperation between this Project and the Department of Public Health.

West Nile Virus decreased during 2003 with 15 human cases statewide. Two horse cases occurred in Plymouth County during 2003, Rochester (EEE-9/27) and Plympton (WNV – 10/6). In 2003, 18 birds tested positive for WNV. To ascertain the risk to human health and horses, this Project continued placing mosquito traps in known infected areas from the year prior. The mosquitoes collected were tested at the Massachusetts Department of Public Health for EEE and WNV. WNV was isolated from *Culex* species collected in Brockton (9/3 and 9/11). EEE virus was first isolated from *Culiseta melanura*, a bird biting species, from collections in Halifax on August 26, 2003. Five additional EEE isolates were collected from a Project New Jersey Trap (8/18, 9/9, 9/16, and two isolates on 9/23) in Pembroke. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on our web site, www.plymouthmosquito.com as well as at the Massachusetts Department of Public Health at www.state.ma.us/dph/wnv/wnv1.htm.

The figures specific to the Town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had

the greatest impact on the health and comfort of Duxbury residents.

Insecticide Application. 7,232 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

Finally, we have been tracking response time, that is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Duxbury was less than two days with more than 648 complaints answered.

Mosquito Survey. A systematic sampling for the mosquitoes in Duxbury indicates that *Coquillettidia perturbans* was the most abundant species. Other important species collected include *Aedes vexans* and *Culiseta melanura*.

We encourage citizens or municipal officials to call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Raymond D. Zucker, Superintendent

Commissioners:

Carolyn Brennan, Chairman

Michael J. Pieroni, Vice-Chairman

Leighton F. Peck, Secretary

William J. Mara

Kenneth W. Ludlam, Ph.D.

State and Local Information

GEOGRAPHIC DESCRIPTION AND STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 14,837
(Town Clerk, 12/2001)

Density: 624 per sq. mile

Climate: (National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
Normal temperature in July: 71.0°F
Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices

878 Tremont St., Duxbury, MA 02332

Main Switchboard: 781-934-1100

(see back cover for direct lines)

Hours: 8:00 a.m. to 4:00 p.m. Monday-Friday

Form of Government:

3-Member Elected Board of Selectmen

Town Manager

Open Town Meeting(s)

Year Incorporated as a town: 1637

Registered Voters

(Town Clerk, 12/2001)

	<u>Number</u>	<u>%</u>
Total Registered	10,258	
Democrats	1,840	18%
Republicans	2,512	24.5%
Other parties	44	<1%
Unenrolled voters	5,826	57%



U.S. LEGISLATORS

US Senator Edward M. Kennedy
315 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-4543
senator@kennedy.senate.gov

US Senator John F. Kerry
304 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-2742
john_kerry@kerry.senate.gov

US Congressman William Delahunt
1317 Longworth House
Washington, DC 20505
(202-255-3111)
william.delahunt@mail.house.gov



STATE AND COUNTY REPRESENTATION

State Senator Robert L. Hedlund
Room 413-E
State House
Boston, MA 02133
617-722-1646
RHedlund@senate.state.ma.us

State Representatives Daniel Webster
Room 237
State House
Boston, MA 02133
617-722-2305
Rep.DanielWebster@hou.state.ma.us

Precincts 1 and 6 Thomas J. O'Brien
Room 477
State House
Boston, MA 02133
617-722-2120
Rep.ThomasO'Brien@Hou.State.ma.us

IMPORTANT TELEPHONE NUMBERS:

ALL EMERGENCIES – 911
POLICE (NON-EMERGENCY) 934-5656
FIRE (NON-EMERGENCY) 934-5693
TDD/TTY 934-1111

<u>Department</u>	<u>Contact Person</u>	<u>Direct Number</u>
Town Manager and Board of Selectmen	Rocco Longo, Town Manager Karen McCann, Administrative Assistant	934-1108
Animal Control Officer	Matt Riggins	934-6424 or Police
Conservation	Joe Grady	934-1104
Treasurer/Collector	Gloria Williams	934-1102
Town Accountant	Sheryl Strother	934-1107
Town Clerk	Nancy Oates	NOTE: Closed noon – 1:00 934-1131
Veterans' Agent	Robert Lyons	934-5774
Council on Aging	Kristin Andrews	934-5774
Senior Citizens Bus		934-6800
Department of Public Works Director	Tom Daley	934-1112
Cemetery Superintendent	Joe Ziobro	934-5261
Operations Manager, Highway	Paul Balboni	934-1113, 934-0461
Manager of Buildings and Grounds	Peter Buttkus	934-1115
Water Superintendent	Carl Hillstrom	934-1103
Transfer Station	<u>NOTE: Closed Monday and Tuesday*</u>	934-0255
Assessor's Office	Dick Finnegan, Deputy Assessor	934-1109
Inspectional Services	Richard MacDonald, Director	934-1106
Board of Health	Jennifer Dalrymple, Health Agent	934-1105
Zoning Board of Appeals	Ellen Callander, Administrative Assistant	934-1100 x122
Duxbury Free Library	Elaine Winquist, Library Director Main Library Office	934-2721 934-6605
Duxbury Housing Authority	Linda Bacci	934-6618
Emergency Management	William Harriman, Director	934-7159
Harbormaster	Donald Beers	934-2866
Planning Board	Christine Stickney, Director	934-1114
Recreation	Gordon Cushing, Director	934-7034
Percy Walker Pool	Tim Gaudreau, Aquatic Director	934-2464
Duxbury Public Schools	Eileen Williams, Superintendent John Kerrigan, Assistant Superintendent Mickey McGonagle, Business Director	934-7600
Plymouth County Mosquito Control		781-585-5450
State Representatives	Thomas J. O'Brien (Precincts 1 & 6) Daniel Webster (Precincts 2-5)	617-722-2120 617-722-2305
State Senator	Robert Hedlund	617-722-1646

FOR GENERAL INFORMATION AT TOWN HALL, PLEASE CALL 934-1100

The Town Hall is open to serve the Public from 8:00 am to 4:00 pm Monday through Friday. *When Legal Holidays occur on weekends, the Transfer Station is closed that day.





*Town of Duxbury
Town Report for the Period
Covering January 1, 2002
through June 30, 2002*

Bettina Mesier

Town Hall At-a-Glance

Please refer to the list below for a brief list of some of the services available through various Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!



Direct Number	Department								
781-934-1108	Selectmen/Town Manager: Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications. Obtain Community Preservation Act applications.								
781-934-1131	Town Clerk: Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, home occupation permits, voter registration and election information.								
781-934-1100	Receptionist: resident (non-commercial) clamming permits; beach horseback riding permits; conservation maps and general information.								
781-934-1104	Conservation: questions regarding ecology/conservation, whether or not in conjunction with building construction.								
781-934-1114	Planning Board: questions regarding development of property.								
781-934-1105	Inspectional Services: obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement.								
781-934-1105	Board of Health: Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects.								
781-934-1112	Department of Public Works: You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department: <table><tr><td>Cemetery</td><td>781-934-5261</td></tr><tr><td>Highway</td><td>781-934-1113</td></tr><tr><td>Lands and Natural Resources</td><td>781-934-1115</td></tr><tr><td>Water Department</td><td>781-934-1103</td></tr></table>	Cemetery	781-934-5261	Highway	781-934-1113	Lands and Natural Resources	781-934-1115	Water Department	781-934-1103
Cemetery	781-934-5261								
Highway	781-934-1113								
Lands and Natural Resources	781-934-1115								
Water Department	781-934-1103								
781-934-1100	Veterans' Services: Obtain information about Veterans' benefits that may be available through our representative.								
781-934-1109	Assessing Department: Obtain records and information pertaining to real property, the motor vehicle excise tax, personal property, the boat excise tax and other matters.								
781-934-1107	Accountant's Office: Obtain information on the financial health of the town. View Town's website.								
781-934-1102	Treasurer/Collector: Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.								

About the Cover: We would like to give special thanks and recognition to Duxbury resident and artist Bettina M. Lesieur for contributing the image of her oil painting, "Round Pond Bog" for the cover of this report.

Town of Duxbury, Massachusetts

For Reference

Not to be taken from this room



*Town Report for the Period
Covering January 1, 2002
Through June 30, 2002*

Table of Contents

Board of Selectmen	4
Town Manager	5
Reports of the Town Clerk.....	7
ANNUAL TOWN MEETING – MARCH 9, 2002	7
SPECIAL TOWN MEETING – MARCH 9, 2002	20
SPECIAL TOWN MEETING – JUNE 17, 2002.....	22
DUXBURY TOWN ELECTION-MARCH 23, 2002	25
MARRIAGES RECORDED IN DUXBURY	26
DEATHS RECORDED IN DUXBURY.....	27
TOWN OFFICIALS.....	30
Pier, Access and Shoreline Study (PASS) Committee	38
Cable Advisory Committee.....	39
Conservation Commission	39
Community Preservation Committee.....	41
Duxbury Bay Management Study Committee	42
Open Space & Recreation Committee	43
Planning Board.....	44
Comprehensive Plan/Zoning Bylaw Implementation	45
Historical Commission	46
Town Historian	47
Personnel Board.....	48
Beach Committee.....	50
Fire Department	51
Harbormaster	52
Beach Operations.....	53
Shellfish Constable.....	53
Shellfish Advisory Committee	54
Highway Safety Advisory Committee	55
Inspectional Services	55
Board of Health	57
Zoning Board of Appeals.....	58
Sealer of Weights and Measures.....	58
Police Department	59
Animal Control Officer.....	60
Nuclear Advisory Committee	61
Department of Public Works.....	64
Lands and Natural Resources	64
Highway Department	65
Cemetery Department.....	65
Water and Sewer Department	66
Water Advisory Board	67
Duxbury Free Library	70
Recreation	72
Council On Aging	74
Duxbury Cultural Council	75
Housing Authority	76
Affordable Housing Committee	77
Municipal Commission on Disability	78
Veterans' Services.....	79
School Department.....	82
Assessing Department.....	86
Finance Committee	87
Fiscal Advisory Committee.....	88
Information Services.....	89
Treasurer/Collector.....	90
Trust Funds.....	92
Accounting Department.....	98

General Government

Board of Selectmen

Town Manager

Town Clerk

Pier, Access and Shoreline Study (PASS) Committee

Cable Advisory Committee

Conservation Commission

Community Preservation Committee

Duxbury Bay Management Study Committee

Open Space and Recreation Committee

Planning Board

Comprehensive Plan/Zoning Bylaw Implementation

Historical Commission

Town Historian

Personnel Board

Duxbury Free Library

Duxbury³, Massachusetts

Board of Selectmen

Fiscal Year 2002 saw the first use of funds raised by the Community Preservation Act. At a Special Town Meeting in June voters decided to fulfill the Community Preservation Act goals of preserving open space and fostering affordable housing by purchasing the Deleno, Merlet and Hamadeh properties. The third goal of the Community Preservation Act, which is historic preservation, was accomplished by the decision to use Community Preservation Act funds in the restoration of the historic King Caesar House.

The summer of 2002 saw the opening of the Town's new senior center. In addition to offering programs for seniors it has quickly become a valuable community asset providing much needed meeting space for town committees and community groups.

Progress continues on a number of ongoing projects including:

- Construction of the new Performing Arts Center and additions to the Chandler and Alden Schools are well underway.
- Construction of the Bay Road Shared Septic System, which will help clean and preserve Duxbury Bay, is scheduled to be completed in the fall of 2002.
- Construction of sidewalks along Chestnut Street is scheduled to be completed in the fall of 2002.
- A Pier Access and Shoreline Study Committee (PASS) was formed to study current regulations and bring recommendations to the March 2003 Annual Town Meeting.

The issue of affordable housing is a continuing challenge. The Town has seen a number of controversial Chapter 40B housing developments plans come forward. The Affordable Housing Committee and the Comprehensive Zoning Bylaw Implementation Committee (CZBIC) are looking for creative ways to deal with this issue and will be offering their suggestions at a future town meeting.

Finally, it is with sadness we note the passing of Theodore Reed. Mr. Reed served as both a Selectman and Assessor from 1968 – 1974.

Respectfully submitted,

John Tuffy, Chair
Andre Martecchini
Betsy Sullivan

Town Manager

NEW ANNUAL TOWN REPORT FORMAT

At the Annual Town Meeting of March 9, 2002 the voters approved changing the format for this Annual Report. Prior to this legislative action, our Annual Town Report was presented on a calendar year basis, *January to December*. The financial information contained in the report was presented on a fiscal year basis, *July to June*.

This report is being presented on a fiscal year basis in its entirety. So for the first time, the written report(s) will match the Town's Fiscal Information and Year. The Annual Report will not look different. This change will blend the financial information with the written reports for the same period. Ultimately, this positive change should prove beneficial to those who review and examine the Annual Town Report.

NEW DPW DIRECTOR AND TOWN PLANNER

Two ad hoc Citizens Committees were created to select a new DPW Director and Town Planner. The Personnel Board assisted with the screening process. Ultimately, the ad hoc teams selected Tom Daley and Christine Stickney as the top choices for the perspective positions.

The DPW Team included: Bill Albritton, Tina Bruce, Joe Conway, Richard MacDonald, Mike Pakstis, Sheryl Strother, Betsy Sullivan, Elaine Winquist, and Jason Wolfson.

The Town Planner Team included: Richard MacDonald, Dave Matthews, Rob Wilson, Jean Riley, David Manly, Elaine Winquist and Joe Grady.

Including various members from the community was an effort to be empowering. The citizen empowerment proved to be very beneficial to both the candidates as well as the participants and certainly added value to the hiring process. Both Christine and Tom will be great additions to the Town's management staff.

DUXBURY SENIOR CENTER

The final touches and construction were completed on our new Senior Center. The process to obtain the Certificate of Occupancy was also accomplished. The Senior Center is rapidly becoming a focal point for many Town activities, in addition to being a great place for Senior Citizens.

TOWN HALL SPACE UTILIZATION TEAM

The process of redistributing Town Hall workspace, including moving the Selectmen/Town Manager's Office to the "Old" Town Hall, was substantially completed. This move resulted in a more reasonable distribution of workspace for the Town Planning and Conservation offices, as well as the Department of Inspectional Services. The remaining portion of the project includes expanding the office space for the Town Clerk and relocating the Veterans Agent.

The transition was a complete success and I am very grateful to all the employees who worked hard to make this effort a smooth and painless transition.

PIER ACCESS AND SHORELINE STUDY COMMITTEE

The Board of Selectmen appointed the (P.A.S.S.) Committee. Their goal is to investigate, review and consider potential changes to policies, procedures, rules and regulations that relate to the establishment of private and public piers. The Committee's effort is well underway and positioned to be prepared to bring proposals to the next Annual Town Meeting, March 8, 2003.

COMMUNITY PRESERVATION COMMITTEE

The efforts to proceed with the land transactions approved at the last Annual Town Meeting are underway. These projects, while having the appearance of a simple land transfer, are actually very complicated. Each property will require legal documentation such as Conservation Restriction, Historical Preservation Restriction and Affordable Housing Restriction. The Town always has to retain ownership of the property, therefore any conveyance becomes a bit more complicated. The affordable housing component will require another legal document such as a Housing Ground Lease. A Preservation document will have to be developed and negotiated to complete the King Caesar House restoration. Ultimately, each document will have to be negotiated between interested parties.

The Town of Duxbury is the first community in the Commonwealth to approve an affordable housing project on land acquired via the Community Preservation Act.

WORKPLACE VIOLENCE POLICY

Several Department Heads volunteered to get involved with the development of a Workplace Violence Policy. Participation included being trained about the topic as well as being "trained to train" all of the Town's employees. The simple goal for this policy would be to create a safe work environment for all.

STRATEGIC PLANNING

The Board of Selectmen, Department Heads and Chair of the Finance Committee participated in the Annual Retreat to develop the Annual Strategic Plan. The Annual Retreat combines an effort to plan the coming year with some "Common Ground" as well as to do team building exercises. The Goals and Objectives from this effort are included in this Annual Report.

BAY ROAD AREA SHARED SEPTIC SYSTEM

The final phase of construction was completed by the end of summer with only the final paving of Bay Road left to complete. The final stage of the project would be the legal process relative to recording documents, quantifying betterments and project closeout. All of the families connected to this shared septic system will benefit from this project. The Town will be responsible for the maintenance and operation of this new septic system. Those connected to the Shared Septic System will share the cost of the system.

You will note the numerous accomplishments by all Town Departments throughout this report. None of the accomplishments could be achieved without the conscientious and committed team effort by all involved. We have a very productive and team oriented work environment in our Town Government. I am fortunate to work with an outstanding and expert Management Team. Our organization has a very committed group of professionals and volunteers who perform "beyond the call of duty." I am grateful to an outstanding office "team" that includes Karen McCann, Nancy Moody and Becky Ford.

Respectfully submitted,

Rocco J. Longo, Town Manager

Reports of the Town Clerk

ANNUAL TOWN MEETING – MARCH 9, 2002

The Town of Duxbury's Annual Town Meeting was called for on Saturday, March 9, 2002 and convened at 9:10am, recessed at 9:20am for a Special Town meeting which adjourned sine die at 9:37am and was reconvened at 9:37am until a recess at from 12:20pm. The meeting reconvening at 1:40pm until a recess was called at 5:45pm. The meeting again reconvened at 7:35pm on Monday, March 11, 2002 and adjourned sine die at 10:17pm, all at the T. Waldo Herrick Memorial Gymnasium, St. George St., Duxbury, MA.

Article 1-Moved and seconded that the Town vote that the Moderator and the Board of Selectmen be authorized to appoint the Officers not chosen by ballot. Motion carried

Article 2-Moved and seconded that the Town receive the reports of its Town Officials, Boards, Committees and Commissions as printed in the Annual Report. Bridget O'Keefe gave a report on the work being done by the Comprehensive Zoning Commission. Motion carried

Article 3-Moved and seconded that the Town vote to fix the compensation of the Elected Officials for the 12 month period beginning July 1, 2002 as follows:

Selectmen	
Chairman	\$2,000
2 nd Member	\$1,500
3 rd Member	\$1,500
Assessors	
Chairman	\$2,000
2 nd Member	\$1,500
3 rd Member	\$1,500
Town Clerk	\$57,050
Moderator	\$40
Total	\$67,090

And raise and appropriate the sum of \$67,090 for the purpose of this article. Motion carried

Article 4- Moved and seconded that the Town vote to accept any sums of money that may be available from the State Highway Fund and such additional sums as may be made available from other County, State or Federal agencies for Highway related work and to further authorize the Board of Selectmen to borrow in anticipation of receipt of said funds in accordance with Massachusetts General Laws Chapter 44 Sections 4,6 and 6A. Motion carried

Article 5- Operating Budgets

Article 5-Motion 1- General Government-Moved and seconded that the Town vote to appropriate the sum of \$1,562,326 for the following:

Selectman/Manager

Salaries	\$ 200,415
Expenses	\$ 43,000
Total	\$ 243,415

Accounting Department

Salaries	\$ 170,180
Expenses	\$ 36,700
Total	\$ 206,880

Town Meeting

Expenses	\$ 8,000
Total	\$ 8,000

Finance Committee

Expenses	\$ 160
Total	\$ 160

Assessors

Salaries	\$ 159,171
Expenses	\$ 41,000
Total	\$ 200,171

Computer Department

Salaries	\$ 47,934
Expenses	\$ 44,787
Total	\$ 92,721

Treasurer/Collector

Salaries	\$ 246,000
Expenses	\$ 55,000
Total	\$ 301,000

Planning Board

Salaries	\$ 79,114
Expenses	\$ 17,000
Total	\$ 96,114

Personnel Board

Salaries	\$ 5,821
Expenses	\$ 6,500
Total	\$ 12,321

Community Preservation Act

Salaries	\$ 6,500
Expenses	\$ 33,000
Total	\$ 39,500

Conservation Commission

Salaries	\$ 75,678
Expenses	\$ 7,250
Total	\$ 82,928

Audit

Expenses	\$ 30,000
Total	\$ 30,000

Legal Services

Expenses	\$ 175,000
Total	\$ 175,000

Historical Commission

Expenses	\$ 2,000
Total	\$ 2,000

Cable TV Advisory Com.

Expenses	\$ 2,000
Total	\$ 2,000

Town Clerk

Salaries	\$ 29,954
Expenses	\$ 3,900
Total	\$ 33,854

Elections

Salaries	\$ 20,962
Expenses	\$ 15,300
Total	\$ 36,262

General Government Total

Salaries	\$ 1,041,729
	\$ 520,597
Total	\$ 1,562,326

And to meet said appropriation transfer the sum of \$39,500 from the Community Preservation fund and raise and appropriate the sum of \$1,522,826. Motion carried.

Article 5-Motion 2-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$4,833,744 for the following:

Police

Salaries	\$ 2,235,149
Expenses	\$ 220,000
Total	\$ 2,455,149

Animal Control

Salaries	\$ 49,427
Expenses	\$ 12,000
Total	\$ 61,427

Fire

Salaries	\$ 1,547,255
Expenses	\$ 152,275
Total	\$ 1,699,530

**Civil Defense
/Emerg. Mgmt**

Salaries	\$ 35,109
Expenses	\$ 24,517
Total	\$ 59,626

Inspectional Services

Salaries	\$ 338,079
Expenses	\$ 44,000
Total	\$ 382,079

Harbor/Coastal Mgt

Salaries	\$ 157,433
Expenses	\$ 18,500
Total	\$ 175,933

Public Safety Total

Salaries	\$ 4,362,452
Expenses	\$ 471,292
Total	\$ 4,833,744

And to meet this appropriation transfer the sum of \$59,626 from a Grant from Entergy, Inc. and raise and appropriate the sum of \$4,774,118. Motion carried

Article 5-Motion 3-Public Works-Moved and seconded that the Town vote to appropriate the sum of \$4,796,740 for the following:

PUBLIC WORKS**Admin/Engineering**

Salaries	\$ 191,107
Expenses	\$ 26,355
Total	\$ 217,462

Road Maintenance

Salaries	\$ 305,013
Expenses	\$ 118,300
Total	\$ 423,313

Snow and Ice		Vehicle Maintenance	
Salaries	\$ 51,000	Salaries	\$ 66,746
Expenses	\$ 92,700	Expenses	\$ 60,155
Total	\$ 143,700	Total	\$ 126,901
Lands/Nat. Resources		Cemetery	
Salaries	\$ 273,589	Salaries	\$ 267,551
Expenses	\$ 21,000	Expenses	\$ 80,715
Total	\$ 294,589	Total	\$ 348,266
Central Bldg Services		Transfer Station	
Services	\$ 62,140	Salaries	\$ 126,327
Expenses	\$ 149,700	Expenses	\$ 759,194
Total	\$ 211,840	Total	\$ 885,521
Town Bldg Maintenance		Tarklin Comm'ty Center	
Expenses	\$ 57,500	Expenses	\$ 6,250
Total	\$ 57,500	Total	\$ 6,250
Street Lights		Central Fuel Depot	
Expenses	\$ 36,000	Expenses	\$ 113,950
Total	\$ 36,000	Total	\$ 113,950
Sewer		DPW(Less Water)	
Salaries	\$ 6,826	Salaries	\$ 1,350,299
Expenses	\$ 207,400	Expenses	\$ 1,729,219
Total	\$ 214,226	Total DPW(Less Water)	\$ 3,079,518
Water		DPW All Operations	
Salaries	\$ 399,291	Salaries	\$1,749,590
Expenses	<u>\$1,3176,931</u>	Expenses	<u>\$3,047,150</u>
Total Water	\$1, 717, 222	Total DPW	\$4,796,740

And to meet this appropriation transfer the sum of \$1,717,222 from Water Revenue Fund and transfer \$50,000 from the Perpetual Care and other Cemetery Trust Funds and raise and appropriate the sum of \$3,029,518. Motion carried

Article 5-Motion 4-Library & Recreation-Moved and seconded that the Town vote to appropriate the sum of \$1,367,319 for the following:

LIBRARY & RECREATION

Library

Salaries	\$	696,737
Expenses	\$	251,819
Total	\$	948,556

Recreation

Salaries	\$	113,269
Expenses	\$	18,550
Total	\$	131,819

Percy Walker Pool

Salaries	\$	165,739
Expenses	\$	90,525
Total	\$	256,264

Beach Life Guards

Salaries	\$	17,100
Expenses	\$	1,580
Total	\$	18,680

North Hill Golf Course

Expenses	\$	8,500
Total	\$	8,500

Public Celebrations

Expenses	\$	3,500
Total	\$	3,500

Library & Recreation

Salaries	\$	992,845
Expenses	\$	374,474
Total	\$	1,367,319

And to meet this appropriation transfer \$15,000 from the Recreation Revolving fund and raise and appropriate the sum of \$1,352,319. Motion carried

Article 5-Motion 5-Health and Human Services-Moved and seconded that the Town vote to raise and appropriate the sum of \$359,749 for the following:

HEALTH & HUMAN SERVICES

Council on Aging

Salaries	\$	226,979
Expenses	\$	74,000
Total	\$	300,979

Veterans Services

Salaries	\$	18,010
Expenses	\$	40,560
Total	\$	58,570

Ply. Cty. Coop. Ext.

Expenses	\$	200
Total	\$	200

Health & Human Services

Salaries	\$	244,989
Expenses	\$	114,760
Total	\$	359,749

Motion carried

Article 5-Motion 6-Schools-Moved and seconded that the Town raise and appropriate the sum of \$22,908,067 for Duxbury Schools.

Salaries	\$17,829,135
Expenses	5,078,932
Total	\$22,908,067

Motion carried

Article 5-Motion 7-Town and Schools Shared Costs-Moved and seconded that the Town vote to appropriate the sum of \$7,423,759 for the following:

Employee Benefits

Medicare	\$ 250,000
Emp. Health Ins.	\$ 3,125,000
Contributory Pensions	\$ 1,045,000
Non-Contrib. Pens.	\$ 40,000
Unemployment Comp.	\$ 40,000
Workers Comp.	\$ 175,000
Subtl. Emp. Benefits	\$ 4,675,000

Other Shared Costs

Fire, Liability, Ins.	\$ 280,000
Reserve Fund	\$ 150,000
Sub-Tot.Liab Ins/Res	\$ 430,000

Debt Service Town & Schools

Principal Payments	\$ 1,133,085
Int. on Bonded Debt	\$ 390,680
Int. on Temp. Loans	\$ 794,994
Sub-Total Debt	\$ 2,318,759

Tot Town/School Shared Costs

\$7,423,759

And to meet this appropriation transfer the sum of \$75,000 from the Pension Reserve Fund and raise and appropriate the sum of \$7,348,759. Motion carried

Article 5-Motion 8- Total Budget-Moved and seconded that the Town vote to appropriate the sum of \$43,251,704 as the Operating Budget of the Town for the FY beginning July 1,2002 for the purposes and in the amounts specified in the Motions previously voted under Article 5 of the Warrant and to meet this appropriation raise and appropriate the sum of \$41,295,536 and transfer the sum of \$1,956,348 in accordance with transfers voted in motions previously voted.

Motion -8	Appropriation	Transfer	Raise
General Gov't	\$ 1,562,326	\$ 39,500	\$ 1,522,826
Public Safety	\$ 4,833,744	\$ 59,626	\$ 4,774,118
Public Works	\$ 4,796,740	\$ 1,767,222	\$ 3,029,518
Library & Recreation	\$ 1,367,319	\$ 15,000	\$ 1,352,319
Health & Human Serv.	\$ 359,749		\$ 359,749
Schools	\$22,908,067		\$ 22,908,067
Benefits, Ins.Debt	\$ 7,423,759	\$ 75,000	\$ 7,348,759
Tot Operating Budget	\$43,251,704	\$ 1,956,348	\$ 41,295,356

Motion carried

Article 6-Capital Budget

Article6-Motion 1-General Government-Moved and seconded that the Town vote to appropriate the sum of \$30,725 for the following:

General Government

Town Hall:

Information Systems	\$ 25,725
Pond Maintenance	\$ 5,000
Total	\$ 30,725

And to meet this appropriation transfer the sum of \$10,724 from Articles previously approved at previous Town Meetings as follows:

Article 6 ATM 3/11/00 Technology \$5,000

Article 6 ATM 3/10/01 Technology \$5,000

Article 6 ATM 3/13/99 Work Station 724

Total transfers \$10,724

And raise and appropriate the sum of \$20,001; to be expended under the direction of the Town Manager. Motion carried

Article 6-Motion 2-Moved and seconded that the Town vote to appropriate the sum of \$625,000 for the purpose of purchasing a new aerial ladder truck for the Fire Department and to meet this appropriation authorize the Treasurer with approval of the Board of Selectmen to borrow \$625,000 in accordance with MA General Laws Chapter 44 Section 7 subsection 9 said appropriation to be expended under the direction of the Town Manager. A vote to amend the article by a one-half transfer from the stabilization account and borrowing only-one half of the funds. Amendment failed. 2/3 vote required. Main motion carried unanimously

The meeting recessed for lunch at 12:20pm and reconvened at 1:40pm

Article 6-Public Safety- Motion 3-Moved and seconded that the Town vote to raise and appropriate the sum of \$44,769 for the following:

Public Safety

Police Dept

Lap top Police Sub-Total	\$	24,769
--------------------------	----	--------

Fire Dept

Radio Receiver System	\$	8,000
-----------------------	----	-------

Dive Gear	\$	12,000
-----------	----	--------

Sub-total Fire	\$	20,000
----------------	----	--------

Total	\$	44,769
--------------	-----------	---------------

for Public Safety to be expended under the direction of the Town Manager. Motion carried.

Article 6-Motion 4-Recreation-Moved and seconded that the Town vote to raise and appropriate the sum of \$52,500 for the following:

Recreation

Percy Walker Pool

Replace Dive Blocks	\$	7,500
---------------------	----	-------

Replace Hoyer Lift	\$	6,000
--------------------	----	-------

Sub-total	\$	13,500
-----------	----	--------

North Hill Golf Course

Pave Parking Lot	\$	15,000
------------------	----	--------

Repair Sand Traps	\$	5,000
-------------------	----	-------

Install Cart Paths	\$	4,000
--------------------	----	-------

Build Ladies Tees	\$	5,000
-------------------	----	-------

Sub-total	\$	29,000
-----------	----	--------

Fields

Install Playg'd L'r Alden	\$	10,000
---------------------------	----	--------

Total		\$52,000
--------------	--	-----------------

To be expended under the direction of the Town Manager.

An amendment to reduce the amount of the article to \$43,500 Failed. Main Motion carried.

Article 6-Motion 5-Dept. of Public Works-Moved and seconded that the Town vote to appropriate the sum of \$277,266 for the Dept. of Public Works under the direction of the Town Manager for the following:

Highway & Transfer Station

1) 3 Ton 4x4 Dump W/9' Plow	\$ 55,000
2) Road Rehabilitation	\$ 138,266
Sub-total	\$ 193,266

Crematory

Rebuild Crem. Tort Units	\$ 11,000
Replace Backhoe	\$ 26,500
Sub-total	\$ 37,500

Lands & Nat. Resources

1) 4 Wheel Dr. 3/4 Pickup Truck	\$ 25,000
2) Fields restoration	\$ 15,000
Sub-total	\$ 40,000

Town Floats

Rep Shipyard Ln	\$ 6,500
Sub-Total	\$ 6,500

DPW Grand Total \$ 270,766

And to meet this appropriation transfer the sum of \$138,266 from Chapter 90 Highway Funds and transfer the \$116,961 from the Articles approved at previous Town Meetings as follows:

1. Article 6 ATM 3/13/99 Old Library ADA	\$93,599
2. Article 6 ATM 6 3/14/98 Old Town Hall	15,469
3. Article 6 ATM 3/14/98 Chandler Baseball Field	1,108
4. Article 6 ATM 3/14/98 Lower Alden Baseball	3,181
5. Article 6 ATM Tractor	3,604
Total	\$116,961

And raise and appropriate the sum of \$22,039. An amendment to add \$6,500 to add a new float at Shipyard Lane changed the above figure from \$270,766 to \$277,266. Carried Yes-117 and No-79 Main motion carried, as amended.

Article 6-Motion 6-Water Department - Moved and seconded that the Town vote to appropriate the sum of \$400,00 for the Dept. of Public Works-Water Department for the replacing Water Lines containing PCE in the Town and to meet this appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of \$400,000 in accordance with MA General Laws Chapter 44 Section 8 Subsection 5 to be expended under the direction of the Town Manager. 2/3 vote required - Motion carried unanimously

Article 6-Motion 7-DPW-Water Department- Moved and seconded that the Town vote to appropriate the sum of \$100,000 for the following:

Water Dept

1) 2" Wat. Main Upgrade	\$ 50,000
2) System Rehabilitation	\$ 50,000
Water Dept Total	\$ 100,000

And to meet this appropriation transfer the sum of \$100,000 from the Water Enterprise Fund; to be expended under the direction of the Town Manager. Motion carried

Article 6-Motion 8-Schools-Moved and seconded that the Town vote to raise and appropriate the sum of \$25,000 for Asbestos Assessment Repair to be spent under the direction of the School Superintendent. Motion carried

Article 7- Personnel Plan-Moved and seconded that the Town vote to amend the Town By-Law known as the Duxbury Personnel Plan, original accepted March 12, 1955 and last amended March 10, 2001 by replacing it with the revised By-law which is on file at the Town Clerk's office and as set forth in a handout entitled " Article 7 Duxbury Personnel By-laws Changes" to become effective July 1, 2002* and to appropriate the sum of \$90,500 for the purposes of this

Article and to meet this appropriation the sum of \$73,729 and transfer from Water Revenue the sum of \$2,019, and transfer the sum of \$14,752 from the previously approved Article 7 ATM of March 11, 2000. (*Changes to By-law to follow). Motion carried

Article 8-Motion 1-Clerical Contract-Moved and seconded that the Town vote to appropriate the sum of \$55,000 for the purpose of funding a collective bargaining agreement with the National Association of Government Employees (Town Hall Clerical Employees), NAGE, Local RI 244 for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003, and to meet said appropriation transfer the sum of \$2,300 from the Water Enterprise Fund and the sum of \$52,700 from Free Cash. Motion carried

Article 8-Motion 2- Public Safety Dispatchers AFSCME Local 1700 Council 93-Moved that the Town vote to appropriate the sum of \$14,000 for the purpose of funding a collective bargaining agreement with the Public Safety Dispatchers AFSCME Local 1700 Council 93 for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003 and to meet this appropriation transfer the sum of \$14,000 from Free Cash. Motion carried

Article 8-Motion 3-DPW Laborers Municipal Service Workers -Moved and seconded that the Town vote to appropriate the sum of \$95,000 for the purpose of funding a collective bargaining agreement with the Municipal Service Workers (DPW Laborers) AFSCME Council 93 Local 1700 for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003 and to meet said appropriation transfer the sum of \$16,250 from the Water Enterprise Fund and transfer the sum of \$78,750 from Free Cash. Motion carried

Article 9-Duxbury Beach Lease-Moved and seconded that the Town vote to raise and appropriate the sum of \$150,000 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. South of a line running approximately East to West along the Northerly edge of the Northerly Parking area, at the East end of the Powder Point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to a third party) and to authorize the Board of selectmen to execute a lease in the name and on the behalf of the Town for the period beginning July 1, 2002 and ending June 30, 2003 on such terms as may be approved by the Selectmen. 2/3 vote required. Motion carried unanimously

Article 10-Conservation Fund-Moved and seconded that the Town vote to raise and appropriate the sum of \$50,000 to be added to the Conservation Fund for the acquisition of interests in land, said sum to be expended under the direction of the Conservation Commission, in accordance with MA General Law Chapter 40, Section 8C. Motion carried

Article 11-Conservation Revolving Fund-Moved and seconded that the Town accept the provisions of MA General Laws, Chapter 44 Section 53E1/2 and to authorize a revolving fund not to exceed \$30,000 for the Conservation Commission for the purpose of administering consultant fee provisions established pursuant to authority granted under the Town of Duxbury Wetlands Protection By-law and set forth in Regulations established thereunder; that the Conservation Commission shall credit all fees for consulting services to the revolving fund; that the Conservation Commission may expend funds without appropriation for expenditures from the fund not exceeding \$30,000 in fiscal year 2003. Motion carried

Article 12-Moved, seconded and carried to indefinitely postpone-CPC-revenues for historic preservation.

Article 13-Moved, seconded and carried to Indefinitely postpone-CPC-Open space acquisition.

Article 14-CPC Reserve Monies-Moved and seconded that the Town vote to reserve the following amounts from the Community Preservation Act funds into separate funds as specified and as required by the Community Preservation Act- MA General Laws Chapter 44B, Section 6 as follows: \$83,000 for Community (Affordable Housing), \$83,000 for Open Space, \$83,000 for Historic (Preservation) Resources. Motion carried

Article 15-Amend Community Preservation to adopt exemptions-Moved and seconded that the Town vote to amend certain provisions of the acceptance by the Town at its Annual Town Election on March 24, 2001, of the Community Preservation Act, by voting to accept the following exemptions to the Community Preservation Act found in MGL Chapter 44, Section 3: The questions were divided into two separate votes. An amendment to indefinitely postpone failed. Motion to end the debate-2/3 vote carried unanimously.

Vote Question-#2-For \$100,000 of the value of each taxable parcel of residential real property (Section 3(e)(3)). Motion failed

Question #1-For property owned and occupied as a domicile by a person who would qualify for low income housing or low to moderate income senior housing in the town (Section 3 (e)(1)). Subject to acceptance by the voters of the Town of Duxbury, by a majority vote at the next state election on November 5, 2002, any exemption approved by voters shall be effective in the fiscal year commencing July 1, 2003. Motion for Question #1 carried

Article 16-Radiological Response Emergency Planning-Citizen's Petition-Motion for moving previous question 2/3 vote required. Motion carried passed by Moderator's call. Main motion failed

Article 17-Radiation Study for Shelters-Motion failed.

Article 18- Zoning Historical-609.2-Moved, seconded and carried to indefinitely postpone.

Article 19-Moved and seconded that the Town vote to amend Section 609.3 of the Protective By-law of the Town of Duxbury, "Demolition of Historically Significant Buildings" by **adding** the following sentence to the end of the third paragraph:

"The Commission shall also mail, certified return receipt, a copy of said notice to the applicant, and, by regular mail, to the owners of all properties within 300 feet of the regulated building's or structure's property as they appear on the most recent real estate tax list of the Board of Assessors."

And **delete** the following sentence from the end of the fifth paragraph:

"...unless the Commission informs the Director of Inspectional Services in writing prior to the expiration of the six (6) month period that the Commission is satisfied that the applicant has made a reasonable but unsuccessful effort to locate a purchaser to preserve, relocate or rehabilitate the building or structure."

And **insert** the following paragraphs after the fifth paragraph:

"Once the Commission determines the building or structure is historically significant and demolition should be delayed, the Commission shall invite the owner of record of the building, the Director of Inspectional Services, the Planning Director, and a representative of the Design Review Board to participate in an investigation of alternatives to demolition including but not limited to incorporation of the building or structure; utilization of financial incentives to rehabilitate the building or structure; seeking new owners willing to purchase and preserve, restore or rehabilitate the building or structure, or moving the building or structure."

The Director of Inspectional Services may issue a demolition permit prior to the expiration of the six (6) month period after receiving written notice from the Commission that:

- a) The Commission is satisfied that there is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate, restore or relocate such building or structure; or
- b) The Commission is satisfied that the owner has made continuing, bona fide, and reasonable efforts to locate a purchaser to preserve, rehabilitate, restore or relocate the subject building or structure, and that such efforts have been unsuccessful. These efforts could include, but not be limited to, listing the building with a realtor or realtors, advertising in local circulation general circulation newspapers, and advertising in one Boston general circulation newspaper; or
- c) The applicant has agreed to accept specific conditions approved by the Commission."

A handout for Article 19 made corrections: Page 34 in the warrant, section b) 4th line reads "should" should be read "these efforts could" and a further correction would delete the last two, ending the Article with section c).

Hearing held by the Planning Board
Report given by the Planning Board

2/3 vote required Yes-110 and No-16 Motion carried by 2/3 vote

Article 20-Zoning -Historical 609.4-Moved and seconded to indefinitely postpone--Yes-83 and No-44. Motion carried to indefinitely postpone.

Article 21-Zoning-Historical 911.4-Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone.

Article 22-Zoning -707.1 Citizen's Petition-Moved, seconded and carried to indefinitely postpone.

The meeting was recessed at 5:45pm until Monday at 7:30pm this place.
The Meeting reconvened at 7:35pm Monday, March 11, 2002 at the DMS Gym.

Article 23-Moved and seconded that the Town vote to accept the provisions of Chapter 59, Section 5 (17E), by authorizing an annual increase in the asset limit for any exemption granted under the MA General Laws, Chapter 59, Section 5, Clause 17D. Motion carried

Article 24-Moved and seconded that the Town vote accept the provisions of Chapter 59, Section 5 (41D) by authorizing an annual increase in the income and asset limit for any exemption granted under the MA General Laws, Chapter 59, Section 5, Clause 41C. Motion carried

Article 25- Moved and seconded that the Town vote to accept the provisions of Chapter 59, Section 5 (41A), by authorizing an increase in the income limit for any exemption granted under the MA General laws, Chapter 59, Section 5, Clause 41A. Motion carried

Article 26-Citizen's Petition-Acquire Duxbury Beach- 2/3 vote required. Motion failed

Article 27-Police Revolving Fund-Moved and seconded that the Town vote to appropriate the sum Of \$14,000 Pursuant to MA General Laws Chapter 44, Section 53C for the purpose of funding the Town's Police Revolving Fund and to meet this appropriation to raise and appropriate the sum of \$14,000 for the purposes of this Article. Motion carried

Article 28-Feasibility Study-New Police Station-Moved, seconded and carried to indefinitely postpone.

Article 29- Fund Pier Construction Moratorium Study-Citizen's Petition-Moved and seconded that the Town vote to establish a Committee of seven (7) members to be appointed by the Board of Selectmen to study, develop and recommend guidelines, principles and practices for Pier Regulations, such recommendations to be made at the next Annual Town Meeting and raise and appropriate the sum of \$10,000 to engage consultants or other services or materials required for such study. A motion to move the previous question. 2/3 vote required carried unanimously. Main motion carried Yes-79 and No-77 A motion for reconsideration failed

Article 30-Pier Construction Moratorium and Study Resolution-Zoning -2/3 vote required. Motion failed to receive a 2/3 vote

Article 31- Build Out Projection-Citizen's petition-Moved, seconded and carried to indefinitely postpone.

Article 32-Medicaid Reimbursement-Moved and seconded that the town vote to raise and appropriate the sum of \$40,000 to reimburse the School Department for the cost of processing Medicaid reimbursement requests for certain special education related services and to pay the School Department 50% of the remaining balance of funds received into the General Fund from these receipts. Motion carried

Article 33-Moved and seconded that the Town vote to amend the General By-law 6.1.10 by striking the words "January 15th of the following year" and substituting in their place the words "October 15th of each year" and further by adding the following sentence: "The Town shall print all Reports of Town officials and boards, committees and commissions on a Fiscal Year basis in its Annual Report. Motion failed to indefinitely postpone. Main motion carried

Article 34-NSTAR Easement-Senior Center-Moved and seconded that the Town vote to authorize the Selectmen to grant, insofar as they have the right to do so, to Nstar Electric Company its successors and assigns, or any licensee from it (herein called the Grantee), the perpetual right and easement to locate, erect, construct, reconstruct, install, lay, dig up, operate maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove one or more lines for the transmission and/or distribution of electricity for light, heat, and /or power and/or one or more lines for the transmission and or distribution of intelligence by electricity or otherwise, and all necessary and proper wires, cables, conduits, conductors, transformers, transformer enclosures, foundations, platforms, terminals, insulators, fittings, switches, poles, crossarms, guys, braces, anchors, supports, manholes, handholes, street light standards and fixtures, and other apparatus equipment and fixtures deemed necessary for purposes specified above, under, along, upon and over that certain parcel of Town owned land, namely known as Elder Brewster Senior Center, for description see deed dated December 14,1973, recorded in Book 3954, Page 477 in Plymouth County Registry of Deeds in order to provide permanent rights for Nstar Electric Company. 2/3 vote required. Motion carried unanimously

Article 35- South Shore Habitat for Humanity (Citizen's Petition)-Moved and seconded to indefinitely postpone.

Article 36-Rescind Authorized Unissued Debt-Moved, seconded and carried to indefinitely postpone.

Article 37-Dog By-law- Moved and seconded to amend the General By-law by adding a new section numbered 7.1.10 which shall read:

"Each person who owns, possesses or controls a dog shall be required to remove and dispose of any feces left by his/her dog on any street, walkway, public place or private property of another. This section shall not apply to a guide dog accompanying any handicapped person. Violators will be subject to fines in accordance with the following schedule: 1st Verified offense-Warning; 2nd Verified offense \$25; 3rd Verified offense \$50; 4th offense and subsequent offenses \$50 for each offense and to provide that any such violation be processed as a Non-Criminal disposition as stated in MGL Chapter 40, Section 21D." Amendment Failed. Main motion carried.

Article 38-Street Acceptance-Moved and seconded that the Town vote to accept the layout of Parker's Grove Road, Glass Terrace and Bailey's Circle as Public ways in accordance with the descriptions and plans on file in the Town Clerk's Office, and to authorize the acquisition in fee simple, by purchase, gift, or eminent domain of the property within said Ways. 2/3vote Required. Motion carried unanimously

Article 39-Street Acceptances-Cable Hill Way (Citizen's Petition)-Moved, seconded and carried to indefinitely postpone.

Article 40-Senior Community Service Program-Moved and seconded that the Town raise and appropriate the sum of \$5,000 in order to fund the Senior Tax Relief Program with Real Estate Tax vouchers for services rendered pursuant to an agreement between the Council on Aging and the Board of Selectmen. Motion carried

Article 41- Council on Aging Revolving Fund- Moved that the Tow vote to authorize a revolving fund under MA General Laws Chapter 44, Section 53E1/2 to authorize the Council on Aging to be credited with any fees and charges received from Senior Center Programs in an amount not to exceed \$10,000 and to be expended under the direction of the Council on Aging Director for Senior Center program functions, supplies and/or instructor fees. Motion carried

Article 42--July 4th-Moved and seconded that the Town vote to raise and appropriate the sum of \$10,000 to fund the Town of the Duxbury Fourth of July Parade and ceremony. Motion carried.

Article 43-Cable Com. Contract Negotiations-Moved, seconded and carried to indefinitely postpone.

Article 44-Unpaid bills-Moved, seconded and carried to indefinitely postpone.

Article 45-Fund Stabilization-Moved, seconded and carried to indefinitely postpone.

Article 46-FREE CASH-Moved and seconded that the Town vote to authorize the Board of Assessors to use the sum of \$1,297,726 from FREE CASH for the purpose of reducing the Tax Levy. Motion carried.

It was moved, seconded and carried to adjourn the meeting sine die at 10:17pm.

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

SPECIAL TOWN MEETING – MARCH 9, 2002

The Special Town Meeting held within the Annual Town Meeting was held on Saturday, March 9, 2002 at 9:22 am and adjourned sine die at 9:37 am at the Duxbury Middle School, T. Waldo Herrick Memorial Gymnasium, St. George St., Duxbury, MA.

Article 1-Motion 1-Moved and seconded that the Town vote to appropriate the sum of \$29,000 for the purpose of funding a collective bargaining agreement with the National Association of Government Employees Local RI-244 (Town Hall Clerical Union) for the Fiscal Year beginning July 1, 2001 and ending June 30, 2002 and to meet said appropriation transfer the sum of \$27,750 from Free Cash, and the sum of \$1,250 from Water Enterprise. Motion carried

Article 1- Motion 2-Moved and seconded that the Town vote to appropriate the sum of \$7,000 for the purpose of funding a collective bargaining agreement with the Public Safety Dispatchers AFSCME Local 1700 Council 93 for the Fiscal Year beginning July 1, 2001 and ending June 30, 2002 and to meet said appropriation transfer the sum of \$7,000 from Free Cash. Motion carried

Article 1-Motion 3-Moved and seconded that the town vote to appropriate the sum of \$43,000 for the purpose of funding a collective bargaining agreement with Municipal Service Workers Local 1700 Council 93 AFSCME (DPW Union) for the Fiscal Year beginning July 1, 2001 and ending June 30, 2002 and to meet said appropriation transfer the sum of \$8,750 from Water Enterprise Fund and the sum of \$34,250 from Free Cash. Motion carried

Article 2-Moved, seconded and carried to indefinitely postpone. (Transfer Salaries to Expenses)

Article 3-Moved and seconded that the Town vote to appropriate the sum of \$1,995.89 to pay the following bills of previous fiscal years which are legally unenforceable due to the insufficiency of an appropriation:

All Energy	\$1,132.98
Bay State Gas	150.36
Plymouth Emergency Medical Association	44.27
Marty's Inc.	133.90
Nextel	399.96
Long Point Marine, Inc.	<u>134.42</u>
Total	\$1,995.89

and to meet said appropriation transfer the sum of \$1,995.89 from Free Cash.
9/10 vote required---Motion carried unanimously

Article 4-Moved and seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 8G which will entitle the town of Duxbury to enter into an agreement with another city or town, or other cities and towns, to provide mutual aid programs for police departments to increase the capability of such departments to protect lives, safety and property of the people in the area designated in the agreement. Said agreement may include the furnishing of personal services, supplies, materials, contractual services and equipment when the resources normally available to any municipality in the agreement are not sufficient to cope with a situation which requires police action. Motion carried

Article 5-Moved and seconded that the Town vote to rescind the balance of authorized and unissued debt as follows:

<u>From</u>	<u>Rescind</u>
ATM 3/10/00 Article 6 Ambulance	\$12,000
ATM 3/10/00 Article 6 Equipment	\$20,000
ATM 3/9/96 Article 20 'For Failed Septic Systems'	\$40,000
STM 6/12/00 Article 5 School Planning	<u>\$2,000,000</u>
Total to Rescind	\$2,072,000

Motion carried to rescind.

Article 6-Moved, seconded and carried to indefinitely postpone. (Early Retirement).

Attendance: 225

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

SPECIAL TOWN MEETING – JUNE 17, 2002

A Special Town Meeting was held on Monday, June 17, 2002 at 7:30 pm at the Duxbury High School Auditorium, St. George St., Duxbury, MA. The Moderator called the meeting to order at 7:45 pm. The meeting was adjourned sine die at 10:20 pm.

Article 1- Delano Land- Moved and seconded that the Town vote to adopt and approve the recommendation of the Community Preservation Committee and to appropriate the sum of \$1,710,000 for the purposes of this Article be spent under the direction of the Town Manager and to meet this appropriation to transfer the sum of \$83,000 from the Community Preservation Fund Open Space Reserve and the sum of \$83,000 from the Community Preservation Act Community Housing Fund and further to authorize the Treasurer, with the approval of the Board of Selectmen to borrow the sum of \$1,544,000 pursuant to Chapter 44B, Section 11, under M.G.L. Chapter 44, Section 7(3) or any enabling authority, and to authorize the Town Manager, on behalf of the Town, to contract for and expend any available self-help grants in accordance with the provisions M.G.L. Chapter 132A, Section 11 and any other available Federal and State grants for water supply and wellhead protection and that the Board of Selectmen be authorized to acquire, with restrictions in perpetuity limiting the use of the property to the open space, water supply, wellhead protection, and up to two units of affordable housing to be managed by the Duxbury Housing Authority, on terms and conditions deemed by the Selectmen to be in the best interests of the Town, two parcels of land, identified on Duxbury Assessors Map as parcels 120-015-010 and 120-015-014, approximately 33.14 acres in area, for the purposes of open space and community housing, water supply and wellhead protection and further to authorize the Board of Selectmen to take any action necessary to implement this vote consistent with the provisions of the Community Preservation Act.

A vote to move the question received the requisite 2/3 vote required called by the Moderator.

Article 1 was carried by a 2/3 vote Yes-450 and No-51

A vote for reconsideration of Article 1- a 2/3 vote required failed to obtain the required requisite vote.

The Town Meeting honored Paula Maxwell, Reporter and Managing Editor of the Duxbury Clipper for her many years of reporting Town Hall news. Paul Maxwell is moving this summer to Cincinnati, Ohio. Paula was presented with a framed proclamation by John Tuffy, Chair of the Board of Selectmen.

Article 2-Congress St, across from Holly Tree Lane-Moved and seconded that the vote to adopt and approve the recommendation of the Community Preservation Committee and to appropriate the sum of \$320,000 for the purposes of this Article to be spent under the direction of the Town Manager and to meet this appropriation to transfer the sum of \$320,000 from the Community Preservation Fund and that the Board of Selectmen be authorized to acquire, with restrictions in perpetuity limiting the use of the property to open space, and up to two units of affordable housing to be managed by the Duxbury Housing Authority, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, a parcel of land identified on Duxbury Assessors Map as parcels 020-029-005 and 020-039-000, and recorded at Plymouth County Registry of Deeds in Book 2603, Page 139 and Book 2612, Page 86, approximately 13.40 acres in area, for the purposes of open space and community housing and to authorize the Board of Selectmen to take any action necessary to implement this vote consistent with the provisions of the Community Preservation Act.

2/3 vote required. Article 2 carried by receiving the requisite 2/3 vote called by the Moderator.

Article 3-Ashdod area-Hamadeh Land-Moved and seconded that the Town vote to adopt and approve the recommendation of the Community Preservation Committee and to appropriate the sum of \$115,000 for the purposes of this Article to be spent under the direction of the Town Manager and to meet this appropriation to transfer the sum of \$115,000 from the Community Preservation Fund and that the Board of Selectmen be authorized to acquire, with restrictions in perpetuity limiting the use of the property to open space under the care and custody of the Conservation Commission, on terms and conditions deemed to be in the best interest of the Town, a parcel of land, approximately 32.4 acres in area and shown as Parcel E on Sheet 5 of a subdivision plan at the Plymouth County Registry of Deeds at Plan Book 42, Page 534, on file at the Office of the Town Clerk, for the purpose of open space and further authorize the Town Manager to apply for and receive any available self-help grants and for Town to receive such grants for the purposes of this Article and further to authorize that the Conservation Commission of the Town have care and custody of the parcel pursuant to M.G.L. Chapter 40, Section 8C and further to authorize the Board of Selectmen to take any action necessary to implement this vote consistent with the provisions of the Community Preservation Act.
Article 3 carried by receiving the requisite 2/3 vote called by the Moderator.

Article 4-Moved and seconded and carried to indefinitely postpone.

Article 5-King Caesar House-Moved and seconded that the Town vote to adopt and approve the recommendation of the Community Preservation Committee and to appropriate the sum of \$89,200 for the purposes of this Article to be spent under the direction of the Town Manager and to meet this appropriation to transfer the sum of \$83,000 from the Community Preservation Fund Historic Preservation reserve and further to transfer the sum of \$6,200 from the Community Preservation Fund and further to authorize the Board of Selectmen, on terms deemed to be in the best interest of the Town, to enter into agreements, including interests in real estate, with the Duxbury Rural and Historical Society for the purpose of historic preservation of the King Caesar House and further authorize the Board of Selectmen to take any action necessary to implement this vote consistent with the provisions of the Community Preservation Act.

Article 5 carried by receiving the requisite 2/3 vote called by the Moderator

Article 6-Keene St Playing Fields-Moved and seconded that the Town vote to adopt and approve the recommendation of the Community Preservation Committee and appropriate the sum of \$125,000 for the purposes of this Article to be spent under the direction of the Town Manager and to meet this appropriation to transfer the sum of \$125,000 from the Community Preservation Fund for the purposes of preparation of multi-purpose playing fields on Town owned land on Keene St., identified on Duxbury Assessors Map as Parcel 010-510-026 for community recreation and further to authorize the Board of Selectmen to take any action necessary to implement this vote consistent with the provisions of the Community Preservation Act.

Majority vote. Motion carried.

Article 7-Moved, seconded and carried to indefinitely postpone.

Article 8-Moved, seconded and carried to indefinitely postpone.

Article 9-Moved, seconded and carried to indefinitely postpone.

Article 10-Moved, seconded and carried to indefinitely postpone.

Article 11-Moved, seconded and carried to indefinitely postpone.

Article 12-Moved, seconded and carried to indefinitely postpone.

Article 13-Citizens' Petition-Moved that the Town vote to adopt the provisions of Chapter 116 of the Acts of 2002 authorizing cities and towns to offer the option of early retirement incentives to municipal employees in accordance with the provisions of this law. Majority vote.

Moved, seconded and carried to indefinitely postpone.

Article 14-Moved, seconded and carried to indefinitely postpone.

Article 15-Moved and seconded that the Town vote to pay the following unpaid bill which is legally unenforceable due to lack of appropriation and to appropriate the sum of \$409.00 for the purposes of this Article and to meet this appropriation to transfer the sum of \$409.00 from Free Cash to pay the Saco River Medical Group \$409.00. Nine-tenths vote required.

Carried unanimously.

Attendance: 529

Moved, seconded and carried to adjourn Sine Die at 10:20 pm.

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

DUXBURY TOWN ELECTION-MARCH 23, 2002
DUXBURY MIDDLE SCHOOL
T. WALDO HERRICK MEMORIAL GYMNASIUM
8am-8pm

<u>OFFICE</u>	<u>Pr. 1</u>	<u>Pr. 2</u>	<u>Pr. 3</u>	<u>Pr. 4</u>	<u>Pr. 5</u>	<u>Pr. 6</u>	<u>Total</u>
Selectman-One -3 Yrs. Aboud J. Al-Zaim Elizabeth Sullivan	128 219	146 318	143 242	105 191	97 134	79 111	698 1215
Assessor-One-3 Yrs. June E. Albritton John W. Britten	215 107	232 200	263 93	199 75	137 68	117 53	1163 596
Moderator-One-1 Yr. Allen M. Bornheimer	311	407	326	261	191	151	1647
School Committee-Two-3 Yrs. Paul L. Desmond Kathleen M. Kazanowski Anne Ward	177 196 167	260 252 208	218 249 169	168 186 150	121 152 114	83 120 97	1027 1155 905
School Committee-One-2Yrs. Carol Love Susan Schofield	199 131	288 158	241 143	190 104	133 93	125 64	1176 693
Planning Board-One-5 Yrs. Amy M. MacNab	287	369	316	260	184	138	1554
Planning Board-One-1 Yr. Robert M. Mustard, Jr. Angela Scieszka	161 137	222 169	168 160	115 156	71 119	45 116	782 857
Library Trustee-Two-3 Yrs. Margaret A. Lougee Carl W. Meier	272 286	365 353	308 298	240 237	172 180	134 138	1491 1492
Housing Authority-One-5 Yrs. Beverly A. Walters	278	370	306	241	182	131	1508
<u>Precinct vote totals</u>	<u>353</u>	<u>470</u>	<u>395</u>	<u>308</u>	<u>234</u>	<u>195</u>	<u>1955</u>

The count was completed at 9:30pm. Winners in bold print

Respectfully submitted,

Nancy M. Oates

MARRIAGES RECORDED IN DUXBURY

2001 and 2002 through June 30, 2002

December 2001	28	Robert Steven Cline of Scituate and Heather Michelle Stanford of Duxbury
	29	James David Maxwell of Fort Irwin, CA and Julie Anne Steele of Duxbury
	30	Jeffrey Roy Smith and Amber Celeste Collins both of Kingston
January 2002	2	Mark Renkert and Maureen Ann McNamara both of Duxbury
	12	Stephen Donald Lessard of Amherst and Rebecca Mary Klock of Duxbury
	18	William Thomas Bragg and Elisa Jane McDonald-Lewis both of Duxbury
April	6	Donald Rodrigues and Mariln Ann Amato both of Duxbury
	10	Steven C. Peterson and Duangporn Suparatanapong both of Duxbury
	27	William Findley of Fairfax, VA and Heather Anne Kane of Arlington, VA
May	18	Anthony Amoroso of Worcester and Amy Brennan Corr of Kingston
	25	Edward Dennis Cochran III of Famingham and Sarah Maria Burleigh of Duxbury
	25	Weld S. Morse of Dartmouth and Ellen C. Barber of Duxbury
	26	Kevin Lawrence McCarthy of Quincy and Christine Boulanger of Duxbury
June	1	John Andrew Cattell and Carolyn Frances Vickery both of Duxbury
	9	Richard James Roberto and Mary Lucy Bevilacqua both of Duxbury
	15	James Andrew Fitzgerald and Jodi Marie Elizabeth Gilmore both of Plymouth
	22	Edward Francis Raftery III and Stephanie Shaw Quine both of New York, NY
	22	Michael Andrew Geddis and Elizabeth Anne Corcoran both of Weymouth
	22	Justin Ross Bourne of Arlington, VA and Amy Jean Graham of Brooklyn, NY
	22	Scott Bradley Martin and Kimberly Craig both of Duxbury
	28	Daniel Patrick Brown and Rebecca Jane Katz both of Hanover
	29	Eric Nelson Weiler and Anne Geneva Lindgren both of Chicago, IL
	29	Brendan Michael Gibbons of Pittsfield, MA and Stephanie Ellison of Incline Village, NV
	29	James Anthony Staiano and Maureen Williams both of Glen Gardner, NJ

DEATHS RECORDED in DUXBURY

in 2001 and 2002 until June 30, 2002

November 2001

3	John M. Cook	56	Francis and Isabel (Rafuse) Cook
16	Jean D. Lemieux	74	Arthur and Grace (Chapman) Rogers
21	Dorothy G. Nordling	85	Elliott and Caroline (McCarthy) Lagerstedt
23	Pauline Borkowski	88	Wojchek and Corneilia (Lesniewski)
	Cebulski		
23	Theodore Marshall	73	Sampson and Penna (Yonan) Marshall

December 2001

8	Catherine A. McMahon	82	Edward and Ellen (Ryan) Russell
12	Grace K. Healey	93	John and Susan (Williamson) Kingston
18	George Arthur Horn	90	George and Anna (Christensen) Horn
19	Robert R. Baird	72	Lacey E. and Hallie P. (Williams) Baird
22	William W. Trout	86	Kerbrite and Anna (Wright) Trout
23	James A. MacFarlane, Jr.	64	James A. and Hazel (Cole) MacFarlane
25	Rhea M. Olsen	86	Vern and Myrtle (Collins) Filer
27	Ruth E. Olenick	90	Walter and Josephine (Bourbon) Davis
30	Evelyn Holmes	95	James and Elizabeth (Holmes) Anderson

January 2002

6	Nora B. Sullivan	81	Thomas and Gertrude (Cork) Burns
7	M. Clare Hartnett	88	Joseph C. and Anne (Cummings) Burns
7	Beatrice M. Crowley	83	Michael and Marion (Thayer) Ennis
7	Margaret A. Cronin	88	Martin and Nora (Doran) Lowr
13	Dorothy G. Murphy	91	Thomas and Mary M. (Mellynn) Donohue
13	Theodore H. Reed	80	Benjamin and Anne (Hamm) Reed
14	Roberta R. Reed	79	William and Annie (Wood) Johnston
14	Lena A. Maguire	85	William and Hilda (Frigon) Deharnais
14	William A. McLean	77	Alan G. and Caroline (Lockyer) McLean
16	Myrtle C. Heath	86	Joseph A. and Edith (Hearn) McGrath
19	Lorraine M. Marsh	71	John and Marguerite (Linehan) MacMunn
19	John Alden Batson	90	Colin A. and Sarah (Beal) Batson
20	Irene F. Keegan	85	John F. and Lillian C. (McKenna) Moylen
22	Dorothy Shearman	74	Harold F. and Grace (Lovelass) Dodge
25	Anastasia M. Morong	86	Maurice and Nora (Graham) Shea
30	Ruth J. McLaughlin	86	Edward and Regina (Squires) Connor

February

2	Malcolm L. Pratt	93
6	Elizabeth Harris	86
7	Kathleen B. McGonigle	90
8	Louise G. Darles	81
11	Paul W. Hatch	76
11	Ann D. Mitchell	85
12	Margaret E. Thornton	96
12	Margaret M. Stanton	81
15	Dorothy M. Page	84
16	Paul H. Fortini	73
16	Harriet L. McNally	88
18	Kathryn C. Burke	79
18	Ralph A. Stoughton	78
21	Ewald K. Werner	81
22	Morag M. Gates	74
22	Carl G.A. Nordling	86
25	Alexandria L. Norman	17
26	Lillian Wright	94
27	Anne Bradanese	80
27	Janet B. Peterson	77

Leroy and Lydia (Jerry) Pratt
 Otis and Florence (Hoyt) Carlton
 Patrick and Bridget (Doherty) Flaherty
 Robert and Grace (Welts) Gray
 Paul and Eleanor (Phillips) Hatch
 John and Annie (Mahoney) McCarthy
 Robert and Martha (Lee) Barnett
 Paul and Anna (Sweeney) Shea
 Herve and Alouilda (Poirier) Cote
 Francis and Helen (Walle) Fortini
 Antone and Mary (Slattery) Pacheco
 Frank and Mary (Roberts) Keefe
 Allen and Mildred (Shaw) Stoughton
 Alfred and Wanda (Abrahms) Werner
 Richard and Christine (Gorry) Lyon
 Gustaf and Anna (Benson) Nordling
 Bradford and Karen (Otto) Norman
 Louis and Florence (Harvey) Sutcliffe
 William and Thresa Reppucci) Anacone
 Reuben and Helena (Doughty) Peterson

March

1	Eileen P. Curry	39
4	Michael D. Harrington	90
4	Sheila Dahlen	71
7	Alice M. Phaneuf	89
7	Doris H. Dwyer	88
9	Arthur G. Martell	72
13	Donald R. Lowe	83
14	Bruce Currie	88
15	Wilma Simmons	87
16	Helen C. Mullaney	89
17	William J. Burns	93
26	John R. Leary	55

Donald and Kathleen(O'Donnell) Curry
 James and Anastasia (Lee) Harrington
 James and Julia (Griffin) Noonan
 Edward and Margaret (O'Brien) Phaneuf
 Patrick and Florence (Murray) Sweeney
 Alfred and Caroline (Montani) Martell
 Samuel and Emma (Neilsen) Lowe
 William and Juanita (Dey) Currie
 George and Alice (Doughty) Simmons
 Alfred and Mary (McKenzie) Hoyle
 Frank and Mary (Delorey) Burns
 Arthur and Gertrude (Martin)Leary

April

1	Lillian J. Zak	89
3	Martha S. Eldredge	79
4	Frances C. Arrigo	74
7	Clarence O. Atkinson	94
14	Ann Hubbell	81
14	Jay M. Mitchell	41
17	John M. Doyle	72
19	Eleanor D. Boyson	87
20	John L. Malone	90
23	Leonard Winberg	83

W. and S. (Waliszawicz) Bogdanowicz
 Frank and Mary (Brown) Shaw
 John and Concetta (Gelardi) LaRosa
 Frank and Bernice (Bailey) Atkinson
 Edward and Edith (McGory) Schwab
 John and Marguerite (Sordillo) Mitchell
 Matthew and Ida (Hammer) Doyle
 Charles and Isabelle (Urquhart) Collins
 John and Catherine (Dennehy) Malone
 George and Anna (Reis) Winberg

May

2	Daniel Justin McCarthy	85
3	Edward R. Powers	70
4	Mary B. McBain	81
4	Helen Briggs	83
8	James M. Lucas III	89
9	Alexander Macdonald	67
	Macdonald	
10	Olga Tibbetts	90
14	Richard J. McKee	88
21	Leo T. Burke	86
22	Ellery C. Willis, Jr.	44
23	Paul I. Warner	90
25	Robert Araujo	68
25	John G. Harris	94
26	Lillian Nickerson	83
27	Henry Plimpton	88

Denis and Jane (Dempsey) McCarthy
 Joseph and Agnes (Roche) Powers
 Arthur and Viola (Daley) Brunnell
 Joseph and Alba (Henrickson) Horwitz
 James and Leah (Hutchins) Lucas, Jr
 Archiebald and Margaret (Macdonald)

Louis and Mary(Gallerani) Lenzi
 Otis C. and Mable (Dixon) McKee
 Stephen and Margaret (O'Boyle) Burke
 Ellery and Eleanor (Stack) Willis, Sr.
 Nathan and Rose (Becker) Wasowitz
 Manuel and Jennie (Pollock) Araujo
 George and Mary (Casey) Harris
 George A. and Lillian (Brighton) Payne
 Henry and Blanche (Whiting) Plimpton

June

10	Anna T. Bongiorno	88
11	Alice Mary Cook	89
17	Donald Richardson	72
18	Grace E. Mattern	102
	Cunningham	
21	Irene H. Henry	82
22	Mary Louise Sheehan	95
28	Dorothy Chandler	86

Onofrio and Annie (Santaspírito) LaGreca
 John and Mary (Nugent) Hennessy
 Murray L. Margaret (Robinson) Sargent
 Richard and Elizabeth (unknown)

Henry and Anna (Bond) Haselton
 John and Catherine (Burchill) Cavanaugh
 George and Lela (Lindeman) Ferrell

TOWN OFFICIALS

ELECTED

Selectmen

John J. Tuffy, Chairman	2004
Andre Martecchini	2003
Elizabeth (Betsey) Sullivan	2005

Assessors

J. Thomas Marquis, Chairman	2003
June Albritton	2005
W. Neal Merry	2004

Moderator

Allen M. Bornheimer	2003
---------------------	------

Town Clerk

Nancy M. Oates	2004
----------------	------

School Committee

Neil M. Johnson, Chairman	2004
Carol Love	2004
Sarah C. Madigan	2003
Kathleen M. Kazanowski	2005
Paul Desmond	2005

Planning Board

Peter F. Donahue, Chairman	2004
David Matthwes	2005
Amy MacNab	2007
Robert Wilson	2003
George D. Wadsworth	2004
Aboud J. Al-Zaim	2006
Angela Scieszka	2003

Library Trustees

Theodore J. Flynn, Chairman	2004
John W. Hill	2003
Lynne C. Walsh	2003
Nancy B. Delano	2004
Margaret Lougee	2005
Carl W. Meier	2005

Duxbury Housing Authority

Brendan K. Keohan	2004
Linda Garrity	2005
Diane Bartlett	2006
Beverly Walters	2007
George Shamma, State Appointee, resigned	

APPOINTED BY THE MODERATOR

CEMETERY

William K. McCann	2003	Elizabeth B. Stevens	2005
Robert F. Barry	2006	Beverly A. Johnson	2002
James F. Costello	2004		

DUXBURY BEACH COMMITTEE

Daniel W. Baker (c)	2002	Karen Butcher	2004
*Joseph Conway	2002	Harriet C. Nichols	2002
*Kay S. Foster	2002	Susanna Sheehan	2004
*Michael P. McLaughlin	2002	Stephen M.A. Woodworth	2003
William D. Benjes,Jr	2003	Mark DeLuca, Ex-Offico	
Donald C. Beers, Ex-Offico		Joseph M. Grady, Ex-Offico	
*Designee of Duxbury Beach Reservation, Inc			

FINANCE COMMITTEE

.Jackson S. Kent, Jr (c)	2002	Joseph G. Lewis	2003
Gregory F. Hunter	2002	Kenneth G. Mattern	2004
Gale C. Willauer	2003	Francis C. Mangione	2004
Brian L. Watts	2003	Paul L. Desmond	2002
Elizabeth H. Sullivan	2004	Resigned 3-24-02	
Resigned 3-24-02			

FISCAL ADVISORY COMMITTEE

James W. Merlin (c)	2004	William F. O'Toole, Jr	2003
Paul K. Arsenian	2003	Paul A. Brogna	2004
Donald C. Butler	2003	Barbara A. Kiley	2002
Daniel Kostreva	2002	Vincent P. Walsh	2002
Allison W. Rich	2004		

PERSONNEL BOARD

Paul J. McDonough (c)	2003	Joanne P. Duffy	2003
Martin Campbell	2004	Wayne C. Heward	2002
Ann M. O'Neill	2002		

WATER ADVISORY BOARD

George D. Wadsworth (c)	2004	Robert K. Keagy	2003
Freeman Boynton, Jr.	2002		

APPOINTED BY THE TOWN MANAGER

Administrative Secretary to the Board of Selectmen/Town Manager - Karen McCann

Alewife Warden - Donald C. Beers

Animal Control Officer/Inspector-of Animals - Haley-Dee Parlin,resigned June 5, 2002

Building Inspector/Zoning Enforcement Officer - Richard R. MacDonald

Conservation Administrator - Joseph Grady

Council On Aging Director - Kristin Andrews

County Cooperative Exten. Serv. - Town Director-Lindsay Blake

Custodian of the Clock - Anthony Nightingale

Custodian of the Flags - Donald C. Beers

Acting Director of Public Works - Peter Buttkus

Emergency Management Director - William Harriman

Fire Chief - William Harriman

Harbormaster/Shellfish Constable - Donald C. Beers

Health Agent - Jennifer Dalrymple

Parking Clerk - Rebecca Ford

Police Chief - Mark DeLuca

Recreation Director - Gordon H. Cushing

Sealer of Weights and Measures - Joseph Shea

Superintendent of Lands and Natural Resources - Peter Buttkus

Town Account - Sheryl Strother

Treasurer/Collector - Gloria Williams

Veterans' Ser. Director/Burial Agent - Robert Lyons

Weigher of Coke, Coal and Hay - Joseph Shea

Wharfinger - Donald C. Beers

ALL OTHER APPOINTED TOWN OFFICIALS

Assistant Town Clerk-Allyson C. Long, resigned May 17, 2002
Barbara J. Cook -Acting Assistant Town Clerk - May 20, 2002

Deputy Assessor - Richard Finnegan

Library Director - Elaine Winquist

Assistant Library Director - David Murphy

Planning Director - Thomas Broadrick, resigned March 15, 2002

Superintendent of Schools - Dr. Eileen C. Williams

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING COMMITTEE

Carrie Meier	Mary McCain	Anita Preston
Charles Rourke	Jane McNiff	Linda Garrity
Laura Schaefer	Mary Lou McCrillis	(Housing Authority Liaison)
Richard Buccheri	Bill Houghton	

BOARD OF APPEALS

James Lampert (c)	2004	Elizabeth Lewis	2005
Stephen Jones	2002	Thomas McClure	2003
Paul Kalous	2006		

BOARD OF APPEALS (ALTERNATES)

Wendy Keleher	2002	Thomas Tucker	2002
Kenneth G. Shine	2002	Mary Jo Pierce	2002
Sara Wilson	2002		

BOARD OF HEALTH

William Billingham (c)	2004	Thomas O'Regan	2003
Rebecca Chin	2003	Jerry Janousek	2002
Darren Meyer	2002		

BURIAL AGENT TO THE BOARD OF HEALTH

Nancy M. Oates	2004
----------------	------

CABLE TV COMMITTEE

Lynn Smith (c)	2003	Nancy Shine	2002
John Sweeney	2003	Robert Knapp	2004
William Holmes	2004	Richard Miller	2002
Jean Kennett	2004	Mary E. MacQuarrie (Ex-Officio)	2003
Charles Vautrain (Ex-Officio)	2002	Ann Sheehan resigned 6-20-02	2002

COMPREHENSIVE PLAN/ZONING BYLAW IMPLEMENTATION COMMITTEE

Bridget O'Keefe (c)	Ruth Rowley
Michael Shane	Beverly Walters
Amy MacNab(Plan Bd)	Mark Mahoney (Con. Com.)
Andre Martecchini (Bd. Selectmen)	James Lampert (ZBA)
George Wadsworth (vc) (Plan Bd)	Dennis Nolan (Design Rev. Bd)
Patricia Loring (Mem. At Large)	William Billingham (Bd of Health) ,
Stephen Jones (ZBA), resigned 6-12-02	resigned

COMMUNITY PRESERVATION ACT

Liaisons (3 year terms):

Art Vautrain (Conservation)	Holly Morris (Open Space & Recreation)
Diane Bartlett (Housing Authority)	Jody Hall (Historical Commission)
George Wadsworth (Planning Board)	Two Year Term-Jon Witten
One Year Term-Ed McGlinchey, expired 6-30-02	

CONSERVATION COMMITTEE

Friend Weiler (c)	2004	Mark Mahoney	2003
Molly Bartlett	2003	Anne Hill	2004
Brendan Halligan	2004	Arthur Vautrain	2004
Sam Butcher	2002		

CONSTABLE

Richard A. DeLisle	2003
Alden Rinquist	2005

COUNCIL ON AGING

Henry Milliken (c)	2002	Alexander Clement	2004
Michael Vidette, Jr	2002	Shirley Oktay	2004
Anita Haffey	2003	James Taylor	2003
Oliver Woodruff	2003	Patricia Ryan	2003
The Rev Robert Walsh	2004	Donna McCluskey	2004

DESIGN REVIEW BOARD

David A. Herron	2002	Olga Rothchild	2003
Julia Chuslo	2003	resigned 6-30-02	
Peter Sames	2004	Sarah B. McCormick	2005
		appointed 4-29-02	

DESIGN REVIEW ALTERNATES

Dennis Nolan	2002	Keith Pratt	2002
--------------	------	-------------	------

DESIGNER SELECTION COMMITTEE

Abdul Al Zaim	2003	Andre Martecchini	2003
Jeff Lewis	2003		

DUXBURY BAY MANAGEMENT COMMITTEE (est. 5-30-02 ATM Article)

William (Skip) Bennet	Shawn Dahlen	Ned Lawson
Jackson S. Kent, III	Colleen Carroll	Julie Waltz
John Carnuccio	Daniel Baker	Richard Whitney
Margaret Kearney	Joseph Conway	Stephen Gilbert
John Kolstad	Dennis Pierce, Ex-Officio	
Elizabeth (Betsy) Sullivan, BOS representative		

DUXBURY CULTURAL COUNCIL

Janet Ritch	2003	Julia Kispert	2003
Lynn Smith	2002	Lyell Franke	2002
Olga Rothchild	2002	William Holmes	2004
Allison Cowen	2003	Nancy Melia	2005

FOURTH OF JULY FY02 COMMITTEE

Joan Edgar, (cc)	Nancy Reed	Connie Dennis
James MacNab, (cc)	William Dunmore	Virginia Dunmore
Donald Reed	Linda Robinson	David Robinson

HIGHWAY SAFETY COMMITTEE

Joseph Shea (c)	2002	William Harriman (Ex-Officio)	2003
Diane Bartlett	2003	Friend Weiler, Jr (Safety Officer)	2004
Linda Garrity	2003	Jeff Lewis	2002
Paul Brogna	2002		

HISTORICAL COMMISSION

Martha Himes (c)	2004	Susanna Sheehan	2003
Julia Kispert (c)	2004	Jody Hall	2004
Molly Foster	2004	**Peter B. Stames, Jr	2004
*Marguerite Davis resigned 6-20-02	2003	resigned 4-01-02	
*Nancy Bennett appointed	2005	**Norman Tucker appointed	2005

INVESTMENT ADVISORY COMMITTEE

Dwight Pierce	2003	Donald DeHart, Jr	2002
David Thompson	2002		

KING CAESAR COMMITTEE ADVISORY

Betty Spence (c)	2004	Rev. Michael J. Marrone	2002
Dr. James Peters, Jr.	2004		

LAND ACQUISITION TASK FORCE

William Boyd	Charles Kane	Edward McGlinchey
Art Vautrain (Con. Com.)		James Merlin (Fiscal Adv.)
Sarah Madigan (School Com.)		George Wadsworth (Plan. B'D)
Frank Mangione (Fin. Com.)		David Hines (Open Space)

MBTA ADVISORY BOARD

David Matthews

METROPOLITAN AREA PLANNING COUNCIL REP

Jeff Lewis

MUNICIPAL COMMISSION ON DISABILITY

Nancy J. Shine (c)	2004	N. Ian MacKay, resigned 6-20-02	2003
Patty Cristoforo	2004	Rocco Longo	2003
Patricia E. Randall	2004	Joseph Shea	2002
Albertina Bruce	2002	Bridget O'Keefe	2002

NORTH HILL ADVISORY COMMITTEE

Bill Dixon (c)	2003	Gordon Cushing (Ex-Officio)	2004
Scott Whitcomb	2003	Jean Coleman Jackson	2003
Robert McGill	2004	Martin Desmery	2004
Keith Pratt	2002	Philip Tororella	2002
Emmett Sheehan	2002	Michael Shuipis, resigned 4-29-02	2004

NUCLEAR ADVISORY COMMITTEE

Mary Elizabeth Lampert (c)	2002	Rebecca McInnis	2002
Susan Littlefield	2004	John Anderson	2004
Roger Erickson	2002		

OLD COLONY ELDERLY SERVICES

Anne Hill 2002

OLD COLONY PLANNING COUNCIL

Marjorie McLean

OPEN SPACE AND RECREATION COMMITTEE

Holly Morris (c)	2003	Patricia Loring	2004
Douglas E. Hart	2004	Stephen Donovan	2004
Dick Rothschild	2004	David Hines	2003
Steve Berall	2004	Paul Costello	2002

PIER, ACCESS & SHORELINE STUDY (PASS) COMMITTEE (est. 6-4-02-ATM- 02)

William Tenhoor	John Hagerty	Shawn Dahlen
Paul Brogna	Peter Reveto	Heidi Pape Laird
Elizabeth (Betsy) Sullivan, Ex-Officio		
Planning Board member, unnamed to be added to the committee, Ex-Officio		

PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy

RECREATION ACTIVITIES COMMITTEE

Susan Littlefield (c)	2003	Gregory Chandler	2004
Charles Foster	2004	Brooks Holmes	2004
Joseph Marrocco	2004	Thomas Rich	2004
Matt Dacey, resigned 4-1-02	2002	Michael McInnis	2002
Gordon Cushing (Ex-Officio)	2002		

REGISTRARS OF VOTERS

Paul Christo (c)	2004	Miriam McCaig	2003
Nancy Oates	2004	Mary Ellen See	2003

SHELLFISH ADVISORY COMMITTEE

Donald Beers (Ex-Officio)	2004	Paul Binsfield	2002
Charles E. Clapp, II	2004	Clinton Watson	2002
James T. Pye (c)	2004	Dan Baker	2003
A. William Bennett, resigned 3-18-02	2002	Robert Loring	2003
Alan Hoban	2004	Marc Riley	2003

SOUTH SHORE COALITION

Anrde Martecchini-Board of Selectmen Representative

SOUTH SHORE REFUSE PLANNING BOARD

Mike Pakstis

TARKLIN COMMUNITY CENTER TRUSTEES

John Williams

TOWN COUNSEL

Robert Sweeney Troy

TOWN HISTORIAN

Katherine Pillsbury	2002
---------------------	------

TOWN MANAGER

Rocco J. Longo

WATERFRONT ADVISORY COMMITTEE

Pater J. Lawrence	2004	Suzanne Stout	2004
Donald C. Beers, (Ex-officio)	2004	A. William Bennett	2004
Bruce Bygate	2004	Dan Baker	2004
Jack Kent, Jr.	2004	Malcolm MacNaught	2004

Pier, Access and Shoreline Study (PASS) Committee

The 2002 Annual Town Meeting approved the formation of a committee to study piers, and allocated \$10,000 for the conduct of the study. The Committee, named the Pier, Access and Shoreline Study (PASS), is charged with making recommendations at the 2003 Annual Town Meeting for provisions in regulations and bylaws by which piers are permitted and constructed.

The Selectmen appointed 7 members to PASS, which has been meeting every two weeks since its formation in the spring. Selectman Betsy Sullivan is an ExOfficio member of the committee. The four key objectives of the committee are to:

- Define the current state of piers in Duxbury and its shoreline from the Back River to Bay Farm
- Survey pier policies in 27 similar South Shore, Cape Cod and Buzzards Bay Towns
- Understand public opinion about piers
- Define issues, options, and recommendations

PASS is developing a sophisticated database of the Duxbury shoreline, and has contracted with the Urban Harbors Institute to create a digital map to display or manage the data. The data consists of information developed by the Committee, including its own survey of the shoreline, locating all fill and structure piers along the waterfront. PASS developed other data with the help of the Assessor's Office, of Amory Engineering, and Ryan Rotors, a company that conducted an aerial photographic survey of the shoreline. The resulting digital map, targeted for completion by December, will serve as a powerful tool by which analysis of various policy options can be carefully performed.

The survey of public policies of other waterfront towns is in process, and will provide a compendium of useful experience in framing recommendations for Duxbury. In addition, the Committee is soliciting public opinion for the citizens in a cooperative effort with the recently formed Bay Management Study Committee. It is also planning its own information sessions with other Town Committees, such as the Conservation Commission, the Harbor Master, the Zoning Board of Appeals, and others.

In making recommendations, PASS will consider many issues, key among them being access, safety, aesthetics and neighborhood character. PASS is committed to finding ways to preserve the Bay for present and future generations, as the Bay is a pristine resource, shared and valued by all.

Respectfully submitted,

Bill TenHoor, Chairman
Ted Devenu
Peter Roveto

Paul Brogna
John Hagerty

Shawn Dahlen
Heidi Pape-Laird

Cable Advisory Committee

Duxbury's committee has participated in regional meetings with other cable committees on the South Shore to foster exchange of ideas and information. As an extension of the coalition, committee members of Marshfield, Pembroke, Kingston and Duxbury continue to attend neighboring towns' committee meetings.

- The members and the Town will miss wisdom and dedication of Anne Sheehan. With regret, the committee accepts her resignation and wishes her and her family best wishes in their new home. (6/30/02)
- The Cable Advisory Committee will welcome Robert Fitzpatrick as a new member of the committee (7/1/02).
- The committee thanks *The Duxbury Clipper* for carrying the committee's columns and notices, and commends the newspaper for its interest in improved cable service to the Town.
- Contact the committee through the Selectmen's Office or email Cable@Town.Duxbury.MA.US.

Respectfully submitted,

Lynn Smith, Chairman

John Sweeney, Vice Chairman

William Holmes, Clerk

Ann Sheehan,

Corresponding Secretary

Mary Beth MacQuarrie, ad hoc

Robert Knapp

Charles Vautrain, ad hoc

Jean Kennett

Richard Miller

Nancy Shine

Conservation Commission

The following are the activities of the Duxbury Conservation Commission for the six-month period January through June 2002. The Commission adopted a management plan for the recently purchased Merry parcel off West Street as well as completed the implementation of the Camp Wing management plan adopted last year. The Camp Wing trail work was done with the help of Eagle Scout candidate Andrew Knapp while trail work at Bay Farm was carried out by Eagle Scout candidate Richard Terrian.

The Conservation Commission finally moved its office to suitable quarters with the help of Peter Buttkus and the Department of Public Works. The new office gives the conservation staff the proper space to carry out its duties and will better serve the citizens of the Duxbury community.

A Special Town Meeting was held in June where voters approved significant additions to our open space by agreeing to purchase the 32-acre Delano property on Old Cordwood Path, the 10-acre Merlet property off Congress Street and the 32-acre Hamadeh property off Congress Street. These properties were authorized to be purchased for open space and water supply purposes using Community Preservation Funds.

The Commission prepared proposed amendments to our Wetlands Protection General Bylaw for the June Special Town Meeting that would have updated and improved wetland protection in Duxbury. Advertising problems required postponing action so we expect to bring the proposed changes to the Annual Town Meeting in March.

The following table summarizes the wetland permitting for the last 4 and 1/2 years. Each activity requires a minimum of one public hearing and some require two or three to conclude our business.

Applications By Calendar Year

	1998	1999	2000	2001	2002 (6 months only)	<u>Comment</u>
Notices of Intent	71	57	47	64	36	These are formal permits to control activities within 100 feet of Duxbury's protected wetland resource areas or within 200 feet of a river.
Determinations of Applicability	35	31	46	41	30	This is a less formal process, to determine whether the proposed activity will require a full permit.
Certificates of Compliance	45	34	35	22	17	This is the process which closes a permit upon successful completion of all required activities, within 3 years after the permit is issued.
Wetland Delineations	28	24	34	25	8	These are field inspections by the Conservation Administrator to determine the location of the wetland boundary by those seeking permits.
Permit Extensions	2	6	3	2	5	
Amended Permits	1	3	7	1	2	
Enforcement Orders	8	5	2	9	2	These are field formal citations by the Conservation Commission & Administrator, usually for disrupting wetlands.

Land management activities continue to grow for the conservation staff. This year we completed three more maps and brochures for our Trout Farm, Camp Wing and Bay Farm properties. With the help of our interns Doug Hurley and John Varanelli, trails were cleared, marked, and improved throughout Duxbury. We wish to thank both Peter Buttkus and Paul Balboni and their crews for their help with some of this work. Also we were proud to have been a part of the Open Space Committee's, under the Chairmanship of Holly Morris, refiling of the Open Space Plan with the Executive Office of Environmental Affairs thus assuring the continued success with grant applications and open space acquisitions.

All of the Commissioners, in addition to our bi-weekly meetings have accepted responsibility for one or more of the following specific areas: Duxbury Beach Order of Conditions; Community Preservation Committee; Comprehensive Plan Zoning Bylaw Implementation Committee (CZBIC); Bylaw Review; Open Space Plan Revisions or Land Acquisitions.

In June Molly Bartlett resigned from the Conservation Commission. She had served on the Commission for five years and we thank her for all her work during that time. Dr. Thomas Gill III was appointed to fill her position on the Commission.

We would like to recognize the dedicated service of the conservation staff, Joe Grady and Pam Johnson. Their hard work helped to ensure that environmentally sensitive areas and hard-fought open space is given the fullest protection available under local and state laws.

Respectfully submitted,

Friend Weiler, Chairman
Brendan Halligan
Arthur Vautrain

Samuel Butcher, Vice-Chairman
Anne Hill

Thomas Gill III
Mark Mahoney

Community Preservation Committee

At the March 2001 town election the voters approved the Community Preservation Act (CPA), imposing a 3% surcharge on property taxes and becoming eligible for matching state funds for specified uses. Duxbury began to collect CPA funds in July 2001 and by June 30, 2002 had collected \$837,847. These funds are dedicated and through June 30, 2002 had accrued interest of \$2,859.

As part of the requirements of the CPA the March 2001 Town Meeting approved a new bylaw establishing a Community Preservation Committee (CPC). The CPC's main responsibility is to make recommendations for town meeting approval to fund eligible projects using CPA funds. The CPA requires the CPC to study the needs, possibilities and resources of the Town regarding community preservation and to solicit input from its citizens and organizations. There are seven members on the Duxbury CPC; five representatives from existing town committees and two appointed by the Board of Selectmen.

From January through June 2002, the CPC met in open session at least every two weeks in Town Hall for a total of 17 meetings. Additional meetings were held with the Finance Committee, the Fiscal Advisory Committee and the Board of Selectmen.

At the March 2002 Town Meeting the CPC obtained voter approval for a FY03 administrative budget of \$39,500 to be funded by CPA funds. In addition, the voters approved the allocation of \$83,000 for open space, \$83,000 for historic preservation and \$83,000 for community housing. This was to fulfill the requirement that a minimum of 10% of CPA funds be used for each of the three categories. Although the CPC was studying several projects in all three categories, the project definitions and cost estimates were not sufficiently defined for action at the March Town Meeting. The voters also adopted an exemption to the CPA found in Chapter 44B, Section 3 for property owned and occupied as a domicile by a person who would qualify for low income housing or low to moderate income senior housing in the town. The exemption must be approved by ballot at the next state election on November 5, 2002.

In May 2002 the CPC approved its mission statement:

The mission of the Duxbury Community Preservation Committee as defined by the Community Preservation Act is to study the needs, possibilities and resources of Duxbury to preserve and expand open space, historic resources, community housing and allowed recreational uses, and to make recommendations to Town Meeting.

Also in May, the CPC, after considering all applications received, recommended to the Board of Selectmen that a Special Town Meeting be called to consider proposed projects. A public meeting was held May 22nd to obtain public input.

At a Special Town Meeting on June 17, 2002 voters approved the following articles:

Article 1 – Delano Property – two parcels of land of approximately 33.14 acres for the purposes of open space and community housing, water supply and wellhead protection.
\$1,710,000.

Article 2 – Merlet Property – approximately 13.40 acres of land for the purposes of open space and community housing.
\$320,000.

Article 3 – Hamadeh Land – approximately 32.4 acres of land for open space under the care and custody of the Conservation Commission.
\$115,000.

Article 5 – King Caesar House – for the purpose of historic preservation of the King Caesar House. \$89,200.

Article 6 – Keene St. Playing Fields – for preparation of multi-purpose playing fields on Town owned land. \$125,000.

Total appropriation \$2,359,200.

The Funding Request Form is available in the Selectmen's Office for organizations or citizens to submit a request to the CPC for CPA funding of a project. The CPC will review all requests, communicate with the sponsor (s), evaluate the request and decide if the CPC will recommend the request for town meeting approval.

The Committee would like to thank Ed McGlinchey, our first Chairman whose term expired in June 2002, for his work in organizing this new committee and accomplishing results in all aspects of the CPA. Additional thanks go to Pam Johnson who served as Administrative Assistant through early June 2002, and to Nancy Moody who then assumed the role. Special thanks to Joe Grady, Conservation Administrator, for his technical expertise and his good advice.

Respectfully submitted,

Holly Morris, Acting Chair, Treasurer
Jody Hall
Jon Witten

Art Vautrain, Vice Chair
Pat Loring

Diane Bartlett, Clerk
George Wadsworth

Duxbury Bay Management Study Committee

The Duxbury Bay Management Study Committee, appointed by the Board of Selectmen last May, has met every other Thursday for the past five months. The charge the Board put forth to this committee has been extremely challenging, and during several of our earlier sessions, we grappled with how to approach the various issues involved in creating a bay management plan. The one area we are all in agreement about is the need for such a plan. We also feel strongly that all residents should participate in creating a management plan. Even residents who don't own waterfront property or engage in bay activities have a stake in preserving Duxbury Bay.

To date, we have had presentations from the following organizations:

- Coastal Zone Management
- Urban Harbors Institute
- Executive Office of Environmental Affairs, South Coastal Watershed Division

Each of the experts we have met with strongly recommended involving the residents in all phases of the development of a bay management plan. To facilitate this involvement, we plan to conduct two public forums in December to gather input from residents about issues related to the use of the bay that our Committee has identified and perhaps additional issues that need to be included. We received a proposal to plan and facilitate these forums, and we asked the Pier Committee to share in the cost. The Pier Committee has graciously agreed to do so. Thus both committees will seek public input at these forums, and both committees will receive a report from the facilitator following the forums. The Duxbury Bay Management Study Committee hopes to use its forum results to create a townwide survey that will be conducted next year.

The results of our public forums will also enable our Committee to prepare recommendations for next spring's Annual Town Meeting. At this point our members agree that we need to establish a baseline of existing conditions, such as water quality, protected species (e.g., eel grass), number of moorings, number of town landings, number of parking spaces, number of aquaculture grants, etc. We will then identify the potential conflicts arising from the users and uses of the bay. Finally, we plan on recommending methods of resolving such conflicts.

The Committee has been able to collect several pieces of information needed to establish our baseline, including an inventory of the users and uses of Duxbury Bay—for example, boating activity, commercial and recreational shellfishing, aquaculture grants, moorings, etc. Some of our members have been able to locate maps and other data that will be useful. Other critical information will have to be obtained from professionals. We are now in the process of identifying consultants and others who could supply us with the necessary information. Our recommendations, therefore, will include a request for funds to conduct the townwide survey mentioned above, do water quality assessment, create a GIS map database, and ultimately compile an official management plan. We expect to prioritize our tasks and establish a timeline that will be spread over the next few years. We will request funding only for the tasks that we believe can take place in the next fiscal year.

Margaret Kearney
Chair, Duxbury Bay Management Study Committee

Open Space & Recreation Committee

The 2002 Open Space Plan was completed in the Spring of 2002 and submitted for approval to the Massachusetts Executive Office of Environmental Affairs. The Committee wishes to thank the Board of Selectmen; the Town Manager; and all other boards, departments, and committees that provided timely information for this most important document. We are most grateful to Conservation Officer Joe Grady and Assistant Pam Johnson who provided invaluable guidance and assistance.

In March the Committee made the recommendation to the Board of Selectmen that a committee be appointed to address the planning and implementation of an integrated system of sidewalks, biwalks (walk/bike paths), and bike lanes. These routes will serve to safely connect open space to residential and commercial areas and to link neighborhoods.

The Conservation Office has produced a number of trail guides with the editorial assistance of Dick Rothschild. The Committee and volunteer trail stewards have done an outstanding job of keeping the trails throughout town clear of debris and trash and Paul Costello took the initiative to supply the stewards with striking red jackets. The Committee welcomes all assistance in the maintenance and improvement of our open spaces.

Respectfully submitted,

Holly Morris, Chair
Steve Donovan
Pat Loring

Steve Berall
Doug Hart
Dick Rothschild

Paul Costello
David Hines

Planning Board

The second half of FY 2002 was eventful for the Planning Board. The Board voted unanimously to initiate a statewide effort to revise the provisions of Massachusetts General Law, Chapter 40B. This state statute addresses the noble and undisputed need to provide affordable housing in Massachusetts. However, the statute is out-dated, and fails in its attempt to provide affordable housing. In fact, the statute's disregard of local protective bylaws severely jeopardizes the future of our towns. Duxbury is among many towns in the Commonwealth facing M.G.L. Chapter 40B applications on environmentally sensitive land, land previously deemed unsuitable for development.

The Planning Board developed proposed changes to the statute, and then circulated a petition for these changes to every community in the Commonwealth. At the close of FY 2002, an encouraging number of responses had begun to arrive. The Planning Board is working closely with state legislators as part of this effort.

Additional activity of the Planning Board included the approval of two definitive subdivision plans for a total of six new lots, and the determination that 5 plans (creating two new lots) were "approval not required" (ANR) plans as defined by Massachusetts Law. Also in 2002, the Planning Board continued its participation in the review of two Comprehensive Permit (Chapter 40B) applications, with a total of 106 proposed dwelling units. The Planning Board also worked to prepare newly revised Subdivision Rules and Regulations for recording at the Plymouth County Registry of Deeds.

The Planning Board worked closely with other Town Boards and Committees during this period. Two members of the Planning Board serve on the Comprehensive Plan/Zoning Bylaw Committee (CPZBIC). One member serves on the Community Preservation Committee.

The Board held working sessions with the (CPZBIC) Committee to assist in the development of proposed changes to Duxbury's Zoning Bylaw. In the near future, the Planning Board will hold the public hearings for these proposed amendments.

The Planning Board is active regionally as well. We have a representative on the Massachusetts Bay Transportation Authority. In the next fiscal year, we will also have a representative on the South Shore Coalition of the Metropolitan Area Planning Council.

In March, Amy MacNab (a Board member since 1998) was re-elected to a five-year term. Also in March, Angela Scieszka (who had been appointed to the Board in 2001) was elected to complete the remaining year of a term created by the departure of member Ann Weld. The Board then voted to leave its leadership structure in place, re-electing Peter F. Donahue as Chairman, George D. Wadsworth as Vice-Chairman, and David J. Matthews as Clerk.

March brought changes to the Planning Office as well. Tom Broadrick, who served as Planning Director for eight years, took a new position as the Director of Planning, Zoning & Historic Preservation in the Town of Barnstable. Tom served the Board and the Town of Duxbury very well, and will certainly be missed. At the end of the period covered by this report, a search for Mr. Broadrick's replacement was underway. The Board is grateful to Acting Planning Director, Joe Grady, and Administrative Assistant, Barbara Ripley, for their help during the transition.

Finally, the Planning Office moved from its very cramped quarters on the second floor of Town Hall to a much bigger space that we share with the Conservation Commission. The ability to lay out plans for discussion and study, and to house our ever-increasing files is greatly appreciated.

We look forward to a productive and successful FY 2003.

Respectfully Submitted,

Peter F. Donahue, Chairman
David J. Matthews, Clerk
Amy M. MacNab

George D. Wadsworth, Vice-Chairman
Aboud J. Al-Zaim
Angela Scieszka
Robert G. Wilson

Comprehensive Plan/Zoning Bylaw Implementation

The Committee operates under the auspices of the Planning Board and has included representatives from the Planning Board, Zoning Board of Appeals, Board of Selectmen, Conservation Commission, Board of Health, Design Review Board, and citizenry at large. The Committee has been charged with the following objectives:

1. To develop modifications to the Zoning Bylaw which will substantially reduce the final build-out density built in to the Zoning Bylaw.
2. To add controls for both neighborhood business district development and residential development that will make the Zoning Bylaw more consistent with the desires of the overwhelming majority of the Citizens of Duxbury as reflected in the 1999 Duxbury Comprehensive Plan.
3. To use this opportunity to do a broad revision of the Zoning Bylaw as a whole, making it more internally consistent and more up-to-date.

The Committee began meeting in June 2000 and has continued to meet on a weekly basis to complete the tasks enumerated above. In January 2001 we began working with Jon Witten, J. D., AICP, a citizen of Duxbury and nationally known planning consultant, to develop proposals for changes to the Zoning Bylaw to be presented at Town Meeting.

The resulting proposals were presented by the Committee to members of the town's land use boards at workshops held in March and April 2002. Utilizing the feedback obtained from these workshops, a preliminary draft of the revised Zoning Bylaw was developed. This preliminary draft was made available to the public in August 2002. Three public workshops were held in August and September to obtain comments and answer questions prior to finalizing the draft.

A series of informational articles were also published in the local press explaining the changes being proposed. Among the more significant changes the Committee recommended is an increase in minimum lot size from 40,000 to 60,000 square feet for new development within the town's Aquifer Protection District, as a means of protecting the quality of the town's drinking water. The Committee also promoted the development of Residential Conservation Clusters as an alternative to standard subdivisions in order to protect larger portions of open space, minimize land disturbance, and obtain greater housing diversity. Another proposal required that ten percent of new developments of six or more units be developed as affordable housing to address Duxbury's lack of housing for moderate income households. Other changes proposed

related to reducing density in Planned Development Districts, regulating land clearing and regrading of 30,000 square feet or more, revising the site plan review process, and creating specific guidelines for the Board of Appeals to use in its review of petitions to change a pre-existing non conforming structure or use.

Lastly, the Committee undertook a major revision of the document itself. The last time such a revision was done was in 1973. Since then numerous amendments had been made, resulting in a document that was difficult to read. In the Committee's proposal, the content of the majority of the existing bylaw was not changed; however, the location of many articles was rearranged to make the document more cohesive and easier to use.

At the time of this report, the Committee was in the final stages of its work and anticipated presenting the final draft to Town Meeting in March 2003. Unlike many communities in southeastern Massachusetts or the state in general, Duxbury long ago had the vision to prepare and adhere to a plan for growth. It is with a great sense of excitement to report that the Committee's hard work and numerous meetings over more than two years has culminated in a proposed Zoning Bylaw that represents the fulfillment of the vision spelled out in the 1999 Duxbury Comprehensive Plan.

Respectfully submitted,

Bridget O'Keefe, Chair
Christine Stickney, Ex-Officio,
Mark Mahoney
Ruth Rowley

George Wadsworth, Vice Chair
James Lampert
Andre Martecchini
Michael Shane

Patricia Loring
Amy MacNab
Dennis Nolan
Beverly Walters

Historical Commission

The Historical Commission was sorry to accept the resignation of three of its members during the 2002 fiscal year: Molly Foster, Marguerite Davis and Peter Stames. Two new members were appointed to replace them: Norman Tucker and Nancy Bennett.

The Commission met with the Community Preservation Committee throughout January and February regarding a proposal for renovation of the Tarkiln School. The proposal was eventually withdrawn from the CPC's consideration. It was felt that it was necessary to know the future use of the building before a full renovation could be undertaken.

We brought four articles to Annual Town Meeting in March to strengthen our demolition delay bylaw; one article passed and three were indefinitely postponed. The Commission attempted to bring two warrant articles to June's Special Town Meeting. However, some of the questions posed by the Selectmen could not be answered in time for the meeting, so the articles were again indefinitely postponed.

Our work with Karen Davis, preservation consultant, continued through 2002 on the second phase of the communitywide survey of historic structures. The neighborhoods to be inventoried during this phase are Abrams Hill, Cove Street, Alden Heights, Depot/South Station/Surplus Streets, Park Street, Gurnet Road, Bay Road, North Duxbury, Halls Corner, portions of Route 3A and Ashdod. By the end of June, 2002, Ms. Davis had nearly completed her work. Copies of the inventory forms are available at the Town Hall, the Duxbury Free Library, the Duxbury Rural and Historical Society and the Massachusetts Historical Commission in Boston. Funding

for the inventory has been supplied by the Town of Duxbury and via two grants from the Massachusetts Historical Commission.

Between January and June, the Historical Commission reviewed 10 applications for demolition of all or substantial portions of the following structures: 82 Gurnet Road (entire structure), 830 Franklin Street (barn and portion of house), 17 Railroad Avenue (entire structure), 49 Soule Avenue (additions and barn), 48 Eagles Nest Road (additions), 30 Ocean Avenue (entire structure), 397 Washington St (entire structure), 34 West Street (entire structure), 54 West Street (entire structure), and 51 Shipyard Lane (garage). Two hearings were held, for 30 Ocean Avenue and 830 Franklin Street. One delay was issued, for 30 Ocean Avenue.

Commissioners Julia Kispert and Josephine Hall, liaisons to the owners of 30 Ocean Avenue, met on several occasions with the home's owners in hopes of finding a way to preserve the structure. The owners of 30 Ocean Avenue posted the home for relocation on a number of websites and received a number of inquiries, including a serious buyer who searched for a lot to which the house could be moved. The buyer failed to obtain their chosen lot, however, and eventually dropped out of the picture.

We have begun a detailed five-year plan for the Commission. Work should continue on this plan until the end of July.

Respectfully submitted,

Martha Himes, Co-Chair
Josephine Hall

Julia Kispert, Co-Chair
Susanna Sheehan

Nancy Bennett
Norman Tucker

Town Historian

The scope of the Town Historian's work continues to grow. There is as an expanding group of Duxbury homeowners, researchers and writers, as well as genealogists and historians from beyond the town, who are interested in Duxbury's past. Like my predecessors, I find that with most answers not only is more learned, but also more connections can be made.

Over the years I have come to expect a wide variety of inquiries, and 2002 has been no different. For instance, I have answered questions relating to the Prior and Delano families, about Fort Andrew, the Bluefish River Bridge, a resident minister, and an early path which once went from Harrison to Surplus streets. I am most grateful to the many Duxbury residents who offered help with these inquiries, especially fellow members of the Duxbury Rural and Historical Society's Archives Committee.

During 2002 I also worked with researchers undertaking specific projects. Last winter I provided some materials and background information for Karen Davis, the researcher for the Historical Commission. The result of her extensive field work and thorough analysis was a masterful report on many of Duxbury's most interesting structures. Later in the spring, I helped identify early photographs for the Historical Society's King Caesar House exhibit, "Lost Duxbury."

I continued to serve on the Publications Committee of the Duxbury Rural and Historical Society. Old Colony Wildflowers, by Dorothy Kelso, with photographs by Charlotte Corey, was published last fall along with the Duxbury Garden Club and continues to sell well. The committee's current project is a book of Duxbury photographs, with the working title of "Duxbury Then and Now", by Norman Forgit.

As a member of the historical society's Library and Archives Committee, I continue to help sort and organize the manuscripts and books donated to the Wentworth Library, and to work with researchers who come to the library for information. In the late spring I also worked with committee members to collect data requested by space planning consultants from the Inlook Group who were preparing a report on the library and archive facility for the society.

Respectfully submitted,

Katherine H. Pillsbury

Personnel Board

The past year saw a continuation of the Personnel Board's traditional role of assisting the Town Manager in various human resources issues. These included the interpretation and implementation of personnel policies, the maintenance of non-unionized pay grades, the evaluation of managerial jobs and the selection of key personnel. The Board employed an outside consulting firm to assist in determining overall salary increases and range adjustments.

The Board also responded to appeals from individual managers regarding the assignment of their own pay levels and salary equity. In considering these requests the Board used job evaluation methods and surveys of pay practices in peer communities.

Finally, the Board continued to work on an Employee Handbook.

Respectfully submitted,

Nan O'Neill
Wayne Heward

Martin Campbell
Paul McDonough, Chair

Joanne Duffy

Public Safety

Duxbury Beach Committee

Fire Department

Harbormaster

Beach Operations

Shellfish Constable

Shellfish Advisory Committee

Highway Safety Advisory Committee

Inspectional Services

Board of Health

Zoning Board of Appeals

Sealer of Weights and Measures

Police Department

Animal Control Officer

Nuclear Advisory Committee

Beach Committee

The Duxbury Beach Committee was created by Town Meeting in 1986 and increased from 9 to 12 members at the 1997 Town Meeting, (see Duxbury General by-laws, 6.6.1 and 6.6.2). Its principal charge is to advise the Selectmen, Town Manager, Finance Committee and other relevant agencies on matters pertaining to the leased portion of the Beach and the proper maintenance of the Powder Point Bridge. The committee must also prepare a Beach Management Plan every five years. This is a requirement of the endangered species act, which is enforced by federal state and local environmental agencies. The Duxbury Beach Reservation has invested a considerable amount of time and money in this effort and therefore we have what may be considered one of the best plans in the state. The successful application of this plan is carried out by our Harbor Master, Donald Beers, and his staff.

The Beach Committee has representatives on the Town Beach Sticker Team The Duxbury Bay Management committee, and the Beach Technical Committee. We have also generated and maintain a emergency response plan by collecting data from those involved in previous storm emergencies at the beach, in hopes of providing a useful reference in the event of future beach emergencies. We have also collected information relating to Coastal Oil Spills. This allowed us to generate a brief response guide which we hope will be helpful in the event of such a tragedy.

Three members of this committee served on the Town Manager's "Beach Sticker Team", along with town officials and other residents. This team tried to address some of the real and perceived concerns relating to the beach access and sticker sales. Recommendations were made to the selectmen and resulted in changes to beach policies this past summer

Members serving on the Beach Technical Committee were active in the new dog control regulations that were installed on a trial basis this past summer. Reports from the organizations involved will determine what changes if any will take place for next year.

Three members serve on the Duxbury Bay Management Committee which is beginning its work.

Committee members will continue to develop data on the following subjects: Beach Technical Committee, Mass. Audubon, Plymouth Beach Committee, The Powder Point Bridge, State Eminent Domain Taking of Beaches, Emergency Response Plan, and Beach Maintenance.

The committee will miss Karen Butcher, who served as secretary and Harriet Nichols who kept us informed on powder Point bridge activities and repairs by acting as liaison with the highway department. Personal time restraints was the cause of their resignations. Our new members are Colleen Carroll and Sarah McCormick. They are both frequent visitors to the beach and are anxious to be involved. We are also pleased to welcome Tom Gill who will be representing the Conservation Commission at our meetings.

The Massachusetts Beach Buggy Association has been represented by Dave Cole, although he is not a member of the committee, he faithfully attends our meetings and is a valuable resource.

The Duxbury Beach Committee:

Ex officio: Don Beers, Harbormaster; Tom Gill, Conservation; Mark DeLuca, Police Chief

Reservation Designees: Kay Foster;(Secretary) Michael Mclaughlin Joe Conway

Town Appointees: Daniel Baker (Chairman); Bill Benjes (Gurnet Road); Susanna Sheehan; Colleen Carroll Sarah McCormick Stephen Woodworth

Fire Department

The members of your fire department had another very busy and successful year during this post September 11 period. During the last 6 months, we responded to 842 requests for emergency assistance from our residents. These calls varied in severity from serious medical emergencies to structure fires to more routine types of emergencies, such as helping a resident get back up after they had fallen. Any request to help our residents in their time of need is a dedication that organizationally, we take very seriously, and we continually work to improve our level of services to you. There were no serious fire related injuries or deaths to any of our citizens or firefighters during this period, and there have been no large loss fires in Duxbury during this period.

In January, Firefighter/EMT Christopher Phillips retired after 20 years of full time service to our community. Chris was a mainstay in our aggressive firefighting force for his entire career. His quick smile and his invaluable knowledge of Duxbury will be missed. We all wish him a long and healthy retirement, and we thank him for his commitment to our department and our community.

The 2002 Annual Town Meeting in March approved the purchase of a new ladder truck to replace our present 1975 ladder truck. Since that Annual Town Meeting, a team of firefighters has worked tirelessly determining what type of apparatus would best serve our town, and then they helped develop a specification that assured that all of our present and future needs will be met with the purchase of this truck. Their hard work and countless hours of donated time is very much appreciated, and is a tribute to their dedication to our mission.

In May, we took delivery of the new pumping engine that was purchased at the Annual Town Meeting in 2001. After all members of the fire department were completely trained on the truck, it went into service at the new Ashdod Fire Station. This new pumper is designated Engine 2. We would expect to receive at least 20 years of reliable service from this truck.

Our Annual Report would not be complete without extending our collective Thank You to Captain William M. Wadsworth, who on December 4, 2001, completed 50 years of service as a call firefighter with the Duxbury Fire Department. His longevity of service and dedication to serve our department and our community is very much appreciated by all of us who have worked with him through those years.

I would like to extend our thanks to the citizens of Duxbury who continue to show their support to the fire department and its members throughout the year in so many different ways.

I would also like to thank all of the managers and employees of all Town departments that we work so closely with throughout the year. I feel fortunate to be a part of such an outstanding Team of professionals, and our residents are the true beneficiaries of their Teamwork.

As always, my sincere thanks go out to the men and women of the Duxbury Fire Department who do such an outstanding job for our residents each and every day. The difficult work that you do, and the challenges that you face every day post September 11 is never taken for granted.

William J. Harriman
Chief of Department

Harbormaster

The Harbormaster is pleased to announce that we had a wonderful season. We started the season early with a very mild winter and spring. The warm weather motivated boat owners to move their boats from storage and onto the bay earlier than in years past.

The department was extremely busy updating mooring lists early in 2002. We were able to put mooring permits and tender permits on sale February 15, 2002. This "early billing" proved to be very beneficial to everyone involved. It allows harbormaster personnel to focus on mooring issues during the slower part of the year. The authorized mooring services can not place moorings that the Town of Duxbury has not received payment for. This program allows them to get an early start placing the moorings of paid customers. It also allows the harbormaster department to create final mooring lists for the Snug Harbor basin and Howland's Landing. This "early billing" system proved to be successful and very efficient. Boat owners can expect mooring and tender permits to go on sale on or about February 15th in future years.

In the early spring, the department had a donated 130 horsepower Honda outboard installed on Marine Unit II. This outboard replaced a 115 Horsepower Johnson that had well over 2000 hours.

Also during the spring, harbormaster personnel performed general maintenance on all Town Pier floats and on the Marine Units. General maintenance on the floats consists of washing, painting, replacing boards and checking all the cleats and hardware. General maintenance on the Marine Units includes washing, waxing, painting, tune-ups and various other tasks. Marine Units II and III were put in the water in April. Marine Unit I did not make it to the water until early June due various repairs. These repairs included among other things, replacing a broken steering cable and both engine risers.

Department personnel placed the Beach Channel and Standish Shore Guzzle aids to navigation on location in April. The Town floats were not put in until late May due to several weeks of unfavorable wind. During that windy period we lost a few boats to capsizing or sinking on their mooring. These unfortunate events should serve as a reminder to all boat owners that Mother Nature is a very powerful and unpredictable force, and that they should take all steps necessary to safeguard their vessel during storm events.

Memorial Day weekend was very busy at the waterfront. The Harbormaster Department worked closely with the Duxbury Bay Maritime School to provide safe access at the waterfront for their annual "Opening of the Bay".

Respectfully submitted,

Donald C. Beers, Harbormaster

Beach Operations

Duxbury Beach was the focus point on many issues this year. It started in 2001 with the dog ban controversy. That topic carried over and was just as heated in 2002. Department personnel and the Duxbury Beach Reservation worked with a group of citizens to create a management plan that would allow dogs to be on the beach while endangered species were present in their natural habitat. The final outcome was a "dog permit". This permit was available to dog owners at no cost. To get one, a dog owner had to provide town officials with a valid driver's license, name and address, a valid dog license and a description of the dog; i.e. breed, color and name. The dog owner's signature on the permit signified their agreement to comply with all of the dog rules and regulations. The permit had to be carried on the dog handler's person at all times while on the beach. Failure to comply with the rules and regulations resulted in a citation. Due to these new dog rules and regulations and the presence of coyote, the Animal Control Officer played an active role in managing Duxbury Beach.

As always, the endangered species program was a success. Several new rules were implemented. The most noticeable would be the beach being closed to nonessential vehicles from the first crossover southbound at 8pm. Endangered Species Officers were present on the beach during the night and there were monitors on the nests until 9pm. Areas on the front beach between the first and second crossovers and south of high pines were closed due to nesting.

Beach goers enjoyed favorable weather that started as early as April. During April vacation week there was a day that the temperature climbed into the nineties. This was a freak occurrence that could not be planned for. Department staff had to manage a summer like day with minimal coverage. To no one's surprise, their professional attitude and experience made the day go by with no major incidents. The summer saw very little rain which makes the beach sand very deep and difficult to drive in. As a result, there were a lot of stuck vehicles in this very soft sand.

Respectfully submitted,

Donald C. Beers, Harbormaster

Shellfish Constable

Mild winter weather and minimal bay icing allowed for tremendous access along our shores. As expected, the sale of shellfish permits were high this year. Shellfish harvesting in Duxbury is a regionally popular and important activity.

Shellfish resources were abundant enough to enable the Selectmen to declare and extend bonus shellfish seasons to the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of quahog (hard shelled clams) from January through June.

Continued improvements in bay water quality allowed the Commonwealth to continue the conditional opening and management of large tracts of tidal flats once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues has had an impressive and positive impact on our natural resources and our ability to enjoy them.

The department's daily high visibility shore patrols encountered few violations. Shellfish violations were minimal. They included: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvesters are well informed and concerned individuals.

Shellfish aquaculture activities have increased steadily. These leases for shellfish farming are throughout the bay system and appear to be successful. The department works closely with this industry to assist wherever possible and practical. It has been exciting to watch this program evolve.

With the provisions of our Shellfish Management Plan and the efforts of all involved, this wonderful natural resource will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,

Donald C. Beers, Shellfish Constable

Shellfish Advisory Committee

The Shellfish Advisory Committee has the routine task of considering requests for bonus shellfish seasons for soft shell clams, for commercial and recreational harvesters every year.

The subject requiring most of the committee's time for the last two years was aquaculture licenses. All applicants must be Duxbury residents, and no applicant may be licensed for a total of more than 3 acres. The licensed area must be barren of natural shellfish and eel grass, as determined by state inspectors. The recent history of aquaculture licenses is as follows: 1997 one area licensed; 1988 none issued; 1999 six areas were licensed; 2000 a moratorium was imposed while regulations were revised; 2001 twelve areas were licensed, and 2002 as of October, five areas were licensed. This amounts to about 39 acres of the 3,950 acre bay under aquaculture license. Although the shellfish on the aquaculture areas help to clean the waters of the bay, there is rising concern of a possible conflict with the boating community. The committee has tried to keep this in mind when reviewing applications, and recommending their approval by the Selectmen.

The committee regretfully accepted the resignation of William Bennett this year. Mr. Bennett was a founding member of the committee, and has been a much appreciated resource. He has spent his entire life involved in the ever-changing Duxbury Bay and its resources. We hope he will allow us to continue to draw on his expertise. Charles Clapp II replaced Mr. Bennett on the committee.

Respectfully submitted,

James Pye, Chair
Daniel Baker, Secretary
Charles Clapp II
Mark Riley

Donald Beers, Ex-Officio
Al Hoban
Clinton Watson

Paul Binsfield
Robert Loring

Highway Safety Advisory Committee

The Highway Safety and Advisory Committee (HSAC) completed another successful reporting period from January 1, 2002- June 30, 2002. Significant effort was expended to review and to provide technical input to support the School Building Committee with the expansion of the Chandler School and Alden School to include the new Performing Arts Center. Assistance and input were provided the schools with the extensive traffic report completed by Vanasse Associates, Inc. in and around the St. George Street complex. All in all, the Committee provided needed assistance to ensure a safe and efficient plan to serve both locations.

Other major projects of the HSAC included the recommendations to complete the design of the Chestnut Street sidewalks and improvements to the parking and traffic patterns in and around the Duxbury Free Library, the Percy Walker Pool and the school complex. Still other accomplishments centered on review of parking concerns on Standish Shores, the beach area and other portions of town.

The HSAC wishes to thank the Board of Selectman, Rocco Longo, Town Manager, and the Police, Fire, and Public Works Departments for their ongoing cooperation and assistance. A special thanks to Acting Public Works Director, Peter Butkus, for his dedication, expertise, and guidance. New Public Works Director, Tom Daley, has joined the Committee as of July 2002.

Respectfully submitted,

Joe Shea, Chairman
Jeff Lewis
Tom Daley (as of July 2002)
Friend Weiler, Police Safety Officer

Linda Garrity, Clerk
Paul Brogna
Peter Butkus (through June 2002)
William Harriman, Fire Chief

Inspectional Services

The Inspectional Services Department offers this report for inclusion into the January through June 2002 Town of Duxbury Annual Report.

New construction, additions, and renovations continue to be strong. Municipal construction and additions/renovation to schools set the pace for activity of the Inspectional Services staff. The statistical section of this report breaks down the types of construction. Eighteen new homes were permitted this year so far.

We plan new, progressive programs for the upcoming year, such as seminars for real estate agents and a new guidebook to Inspectional Services.

I would like to commend the Inspectional Services staff for outstanding work this year given the workload and demands during this economic boom and the support they give me, the Zoning Board of Appeals and the Board of Health.

Finally, to the Board of Selectmen and the Town Manager for the support given to the Inspectional Services Department which allows us to remain progressive and to continue to offer quality service to the public.

Respectfully submitted,

Richard R. MacDonald, Director of Inspectional Services

INSPECTIONAL SERVICES - SUMMARY OF FEES COLLECTED 1/1/02 – 6/30/02

Building	\$108,180
Plumbing/Gas	13,686
Wiring	10,620
.....	Board of Health
40,234	
Weights and Measures	315
TOTAL:	\$173,035

INSPECTIONAL SERVICES DEPARTMENT PERMITS – January through June, 2002

BUILDING DEPARTMENT

<u>Type of Permits Issued</u>	<u>#Issued</u>	<u>Estimate</u>
• Single Family Houses	18	\$3,808,600
(Includes house & garage combination)		
• Multi-Family Dwelling Units	6	\$820,000
• Mixed Use Building	1	\$332,000
• Residential Garages*	5	\$182,000
• Residential Accessory Buildings.	11	\$90,440
• Non-Residential Buildings New/Adds/Alterations	6	\$756,200
• Residential Additions/Alterations*	147	\$3,708,681
• Foundations	3	\$71,600
• Municipal New & Additions/Alterations	7	\$30,240,850
• Swimming Pools	7	\$121,500
• Piers, Platforms, etc.	4	\$117,100
• Retaining Walls	2	\$15,000
• Miscellaneous	22	\$82,380
(Includes tents, fences, signs, etc.)		
• Demolition Permits	15	\$83,500
• Zoning Permits	15	
• State Inspection Permits	25	
• Occupancy Permits	24	
• Wood and/or Coal Stove Permits	2	
• Home Occupation Permits	3	
• Electrical Permits	273	
• Plumbing/Gas Permits	272	
TOTAL:	868	\$40,519,851

*Some combination permits for garages and additions have been "split" to show as two permits for this report.

BOARD OF HEALTH PERMITS

<i>Disposal Works Construction Permits</i>	<u># Issued</u>
• New Systems and Repairs of Existing Systems	100
• Percolation Tests	69
• Installers' Permits	14
• Septage Haulers' Permits	5
SECTION TOTAL:	188

<i>Other Health Permits</i>	<u># Issued</u>
• Food Establishment Permits	4
• Miscellaneous Food Permits (milk & cream, catering, bakery, etc.)	11
• Miscellaneous Health Permit	44
(Includes motels, camps, swimming, pools barns, dumpsters, wells, etc.)	
SECTION TOTAL:	59

TOTAL ALL HEALTH PERMITS **247**

Board of Health

The Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health oversees the licensing, approval and inspection of septic systems, restaurants, semi-public and public swimming pools, and recreational camps for children.

Bill Billingham was re-elected as chair for a one-year term in August of 2001.

Tom O'Regan was nominated and voted to serve as Chairman of the Board of Health for a one-year term in August of 2002.

Dr. David Brumley was appointed liaison to the Board of Health to keep the Board informed relative infectious diseases in light of 9/11.

The entire second round of \$200,000.00 received from the Commonwealth of Massachusetts for the Septic Management Loan Program has been committed and all 29 of these systems have been upgraded.

During the time period of July 1, 2001 through June 30, 2002, Duxbury received and distributed close to \$100,000.00 worth of vaccines, including state-supplied influenza vaccine, from the Massachusetts Department of Public Health to be distributed to physicians and other providers in town.

Two Public "Flu Clinics" will be held in October and November. Due to shortages, future clinics will be limited to the elderly and those with chronic diseases.

Becky Chin was re-appointed as the Duxbury Board of Health Representative to the Community Advisory Committee. Board Members Becky Chin and Thomas O'Regan were appointed to the Nuclear Advisory Committee in August of 2001. Becky Chin was appointed to represent the Board of Health for Women's' Health Issues at Jordan Hospital in August of 2001; and, was also appointed to the Nuclear Advisory Committee in August of 2002.

The Nuclear Regulatory Commission and the Massachusetts Department of Public Health have made Potassium Iodide available to residents living within the ten-mile EPZ. The KI pills were distributed through selected pharmacies. KI was also obtained and will be available for Town Employees in the event a call comes from the EOC. The Board of Health staff has been working closely with EOC personnel on preparedness in case of a nuclear attack.

The Town of Duxbury is pleased to announce the completion of the Bay Road Shared Septic System. The signed and recorded easements will signify the completion of this project. For the first time since 1920, shellfish beds in Kingston Bay are open.

Chairman, Thomas O'Regan is working with the Board to complete the National Public Health Performance Standards Assessment Instrument. This instrument focuses on the governing body ultimately accountable for public health at the local level. The primary goal of the Governance Instrument is to promote continuous quality improvement of local boards of health or other governing body in supporting the delivery of public health services to their jurisdiction.

The Board appreciates the support and assistance of the Board of Selectmen, Conservation Commission, all town offices and agencies; and, the Board of Health Staff who work so hard to make Duxbury a better place to live.

Respectfully submitted,

Thomas O'Regan, Chair
Jerome Janousek

Rebecca Chin
John Day

William Billingham

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members: James B. Lampert, Chairman; Elizabeth Lewis, Vice Chairman; Thomas McClure, Clerk, Paul Kalous and Sally Wilson, and includes nine (9) Associate Members consisting of: Gabriel Crocker, Martin P. Desmery, Wendy Keleher, Paul W. Keohane, Stephen Jones, Mark P. Moriarty, Y. Oktay, Mary Jo Pierce and Thomas H. Tucker.

The Zoning Board of Appeals accepted 18 petitions of which there were 9 approvals, 2 denials, 1 withdrawal and 6 pending cases of which there were 13 special permit applications, 1 amendment to a special permit, 1 appeal 1 40B comprehensive permit application, 1 variance and 2 site plan approvals.

Respectfully submitted,

James B. Lampert, Chairman

Sealer of Weights and Measures

State law mandates that we function on a calendar year basis. Sealers make our reports each January to the Division of Standards of our activities in the previous year. These first six months usually have a low level of activity and time was spent training and record keeping.

Recent investigations of fires occurring while using self serve gas stations has revealed a very significant danger from static electricity. The Petroleum Institute has determined that you should not get back in your vehicle until fueling is finished. It is the getting in and back out that can cause the static electricity buildup that can start a fire. They also suggest that you never use cell phones when pumping gas.

The Sealer of Weights and Measures for the City of Boston has donated a solid brass "yardstick" to replace one missing from the cabinet in Town Hall.

Respectfully submitted,

Joe Shea, Sealer of Weights and Measures

Police Department

I am pleased to submit to the Town Manager, the Board of Selectmen and Duxbury residents this town report. This is a synopsis of the Duxbury Police Department's work in its quest to reach its goals and objectives. In this report, I hope to update you on the activities for the period from January 1, 2000 through June 30, 2002.

Strict fiscal management was necessary during this time, but we still maintained a fully operational department. We ended the year with a return of over \$16,000 in salaries and expenses.

Our Dare Program expanded to include more hands-on training with students and family crisis groups.

The department facilities received a complete makeover this spring. Through the generosity of the Sheriff's Department, labor was provided to include painting and general repairs on the first and second levels. The exterior of the building was also painted and repaired.

As we are all aware, the country suffered a horrific loss in September of 2001. This has directly affected all public safety facilities permanently. We have been intensifying our training and have implemented a Special Response Team. This includes seven fully and actively trained officers who are equipped to handle any type of emergency.

We are now part of the elite Metropolitan Law Enforcement Council. This involves 39 cities and towns and is based on a reciprocal plan. The Duxbury Police Department has always prioritized maintaining public safety and preventing local crime. We must now encompass into our daily patrols the fact that there can always be the threat of terrorist activity. We fully intend to provide the same level of service to our community as in the past.

Respectfully submitted,

Mark DeLuca, Police Chief

Animal Control Officer

During the first six months of the year, the Department of Animal Control has been very productive. The shelter was cleaned out and is now a very user-friendly environment. I have noticed that most of the dogs we are picking up off the streets have been licensed, which is essential to getting the dog reunited with its owners in a timely fashion.

Throughout the summer we had no birds that qualified for testing for West Nile virus. The town of Duxbury has a large wildlife population yet had only two confirmed cases of rabies in animals. One was a bat that bit a man in the toe, and the other was a raccoon that a man handled. However, there was no direct skin contact since the man wore gloves while handling the raccoon. Doctors treated both individuals and there has been no trace of rabies virus in either person since their treatments.

Between January and June of 2002, the Animal Control Department has increased daily patrols in town. We have been able to accomplish a lot in this area. We go on daily patrols of the town, particularly in areas where citizens have made formal complaints and to areas with heavy animal population. In addition to enforcing the Animal Control laws and educating the citizens of Duxbury to the laws, I am working on building a positive relationship with the citizens.

We take great pride in keeping our streets clean of all road kills. We do this by removing them if they are seen on patrol, or by responding to a call to remove an animal within a timely fashion. The department has built a reputation of getting to its call within approximately ten minutes or less. This response time applies to day or night calls.

I was happy to see the citizens of Duxbury accept the new beach law so well. We did daily patrols of the beach and 98% of the people had their permits. We had only two complaints of loose dogs on the beach, off leashes.

There is a new Animal Rescue League in Pembroke. This is a facility the town is going to take advantage due to the fact that they can provide us with so many services. So far all the animals we have taken there for adoption have found homes. A law enforcement officer is on duty or on call to assist the Duxbury Animal Control Officer on investigations we may have to take part in.

The new animal shelter fundraising has been slow but steady. We hope to have the new shelter in place by next year.

Respectfully submitted

Matthew Riggins,
Animal Control Officer

Nuclear Advisory Committee

The Duxbury Nuclear Advisory Committee was formed by a vote of Annual Town Meeting, 1987, to review emergency plans in the event of a radiological disaster at Pilgrim Nuclear Power Station and to advise the town on pertinent nuclear matters. The committee consists of seven members appointed by the Board of Selectmen.

We have reviewed and completed recommendations on changes/updates that are needed to better protect our citizens in the Harbor/Beach, School and Shelter Implementing Procedures. The Town of Duxbury is now responsible to assure that the state and licensee incorporates these changes into our plans.

In August, representatives from the Duxbury Board of Selectmen, Duxbury Emergency Management Agency, Duxbury Nuclear Advisory Committee and Duxbury Board of Health met with the Director of Massachusetts Emergency Management Agency, Stephen McGrail, and staff to discuss the following planning items that have been under consideration for over decade.

- 1) Providing, annually, the Town of Duxbury with Letters of Agreement between MEMA and Duxbury's Transportation Providers that provides necessary factual information so that we have "reasonable assurance" there are sufficient carriers for our school children and other transportation dependent.
- 2) Monitoring Duxbury school children, automatically, at the Reception Center if they are evacuated due to a radiological emergency.
- 3) Distributing Duxbury's KI Emergency Shelter supply at the Reception Center if the emergency call is to evacuate.

To date, these key issues have not been satisfactorily resolved.

Since 9-11, the committee has continued to analyze areas at Pilgrim Station that are vulnerable to a terrorist attack and practical measures to decrease risk. Our primary focus has been on achieving a safer method of spent fuel storage. We have put forth the following resolution that will go before Annual Town Meeting, March 2003. It was approved unanimously by the Duxbury Board of Selectmen, Board of Health, and Nuclear Advisory Committee.

Article to Approve a Resolution to Decrease Risk of Terrorism at the Pilgrim Nuclear Power Station - Secured Dry Cask Storage of Spent Nuclear Fuel

The Town of Duxbury advocates the immediate start to a move to Secured ⁽¹⁾ Dry Cask Storage of all but recently unloaded Spent Nuclear Fuel and a return to a low density storage pool at the Pilgrim Nuclear Power Station as an interim measure to better protect the health and well being of the citizens of the Town of Duxbury.

(1) The term "secured" means that a facility for storing spent fuel is made resistant to attack. Such resistance can be achieved in three ways. First, the facility shall be made passively safe, so that spent fuel remains in a safe state without needing electrical power, cooling water or the presence of an operating crew. Second, the facility shall be "hardened", so that the spent fuel and its containment structure are protected from damage by an instrument of attack (e.g., an anti-tank missile). For a facility at ground level, hardening involves the provision of layers of concrete, steel, gravel or other materials above and around the spent fuel. Third, the facility shall be "dispersed", so that spent fuel is not concentrated at one location, but is spread more uniformly across the site. Dispersal can reduce the magnitude of the radioactive release that would arise from a given attack. Here the term "interim" means that this is a temporary, not a permanent storage solution, to the high level radioactive waste problem at Pilgrim.

Respectfully submitted,

Mary Lampert, Chair
Rebecca McInnis

Rebecca Chin, Vice Chair
Kevin Craig

Susan Littlefield
George Lewis

Public Works

Department of Public Works

Lands and Natural Resources

Highway Department

Cemetery Department

Water and Sewer Department

Water Advisory Board

Department of Public Works

The Department of Public Works was involved in many projects during this six-month period. The nearly snowless winter enabled various projects to move ahead more quickly than anticipated. The Bay Road Shared Septic System was completed and brought on line and major strides were taken in the construction of the new sewage treatment plant at the High School. Utility company crews moved poles on Chestnut Street to allow the final phases of the Chestnut Street Sidewalk Project to move forward. We renovated and reorganized the inside of Town Hall and the converted the Old Town Hall into usable office space for the Town Manager and the Board of Selectmen. Water mains on Washington Street were relined and the Keene Street Athletic Field project was completed. Last, but certainly not least our new Public Works Director, Thomas E. Daley, P.E. was hired in June.

I would like to take this opportunity to thank the people of Duxbury, the management, staff and volunteers for their cooperation during this time of transition. I would also like to extend a special thank you to the DPW staff and crew who continually do an outstanding job and serve the people of Duxbury very well.

Respectfully submitted,

Peter Buttkus
Acting Director of Public Works
October 2001 - July 2002

Lands and Natural Resources

The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the USDA Forest Service for the eleventh consecutive year. The award is presented annually to cities and towns with outstanding urban forestry programs.

The department completed the renovation of the Keene Street Baseball Field Complex this spring with the help of the School Dept., Recreation Dept. and Duxbury Youth Baseball. The department has received \$120,000.00 in Community Preservation Act funding to build a new multi purpose field next to the Keene Street Complex. This project will be completed over the next two years and will greatly reduce the overcrowding on our sports fields.

The Department continues its efforts to serve the people of Duxbury by working with other departments and civic groups such as the Conservation Commission, Coastal Resources Dept., Open Space and Recreation Committee and Garden Club to ensure that our public lands, open space, facilities and scenic ways remain pristine.

Respectfully submitted,

Peter Buttkus
Manager of Buildings and Grounds
Tree Warden

Highway Department

This year the Highway Department continues to provide dedicated service to the Town of Duxbury by improving the condition of its roadways, correcting drainage problems, sweeping streets, constructing and repairing catch basins, installing and repairing street signs, and painting traffic lines. Even though last winter produced only 20.5" of snow, for less than average, crews still had their hands full with 25 Snow & Ice operations.

Keeping up with the Road Rehabilitation Program, crews put down 13,716 tons of Type 1-1 Bituminous concrete overlayment and 2,700 gallons of crack sealing on various roadways throughout town.

In continuation of the Vehicle Replacement Program a 5-ton dump truck with an 11' plow was purchased for use by the Highway Dept. and a 3/4 ton 4X4 Pickup truck was purchase for use by the Dept. of Lands and Natural Resources.

I'd like to thank the people of Duxbury for their cooperation and the Highway Department crew for their dedicated work.

Respectfully submitted,

Paul Balboni
Operations Manager
Department of Public Works

Cemetery Department

The Cemetery Trustee's and the Superintendent have been working for over a year producing a new set of Rules and Regulations. The intent of the revisions was twofold. First, to clarify some confusing and contradicting aspects in the existing rules and to introduce new regulations designed to offset problems not covered by the current rules. The Trustee's also requested some modest increases to the Schedule of Operations. Both proposals have been sent to the Selectmen for ratification and should be made public by the time this report is published. We worked very hard to make the new regulations clear, concise and fair to all users of our cemeteries, while conforming to Massachusetts Cemetery Law.

Numbers in the crematory for this period show a 12% increase over the same period for last year. We are on a par to reach 2200 cremations for this calendar year. We attribute this increase to our ability to attract several new funeral homes as clients after having lost a few Cape and Boston area clients to new crematories that opened in Fairhaven and Seabrook, NH over the past year and a half. These new customers sited our reputation for efficiency, reliability and service.

Under an article approved at the March Town Meeting we have contracted a consultant to do an architectural study for the renovation of the crematory to add space, improve workflow and improve the general appearance of the facility. We are currently in the process of adding fire-proofing in the ceilings and walls around the four retorts to add an extra layer of protection and hopefully prevent the roof fires that have effected three crematoriums in recent months.

I would like to extend my thanks to the entire cemetery crew and the DPW staff and crews for their assistance throughout the year in helping to keep our cemeteries among the best kept and

beautiful on the South Shore. I would also like to acknowledge the effort and support contributed by the Cemetery Trustees in the revision of our rules and regulations.

Respectfully submitted,

Joseph A. Ziobro,
Superintendent of Cemeteries

Water and Sewer Department

Water Pumped, January - June 2002

Jan. 29,338,584	Apr. 33,438,602
Feb. 25,983,235	May 44,970,651
Mar. 30,417,095	Jun. 51,890,073
Total: 216,038,240 Gallons	

New services added to the water system: 24

total: 5440

Improvements to the water system included:

Installation last December of 0.3 miles of new water mains to replace existing vinyl-lined asbestos cement water mains in the following streets: Ledgewood Drive and Pioneer Drive.

Cleaning and cement lining 2.1 miles of 12, 10 and 6" cast iron water mains in Washington St. and Josselyn Ave.

Bids were accepted for the construction of the Damon #2 Production Well with a Fall, 2002 completion date.

Maintenance to the water system included:

- Replacement of 4 damaged, broken or aged hydrants.
- Installation of new hydrants at 2 new locations.
- Repaired 3 broken water mains.
- Repaired 2 leaking hydrants.

Improvements to Duxbury's sewer systems included:

- Work on the new wastewater treatment facility at the High School Complex proceeded on schedule with an anticipated completion date of October 2002.
- Construction of the Bay Road shared septic system was very near completion in May when it became fully operational.

Respectfully submitted,

Carl Hillstrom
Water/Sewer Superintendent

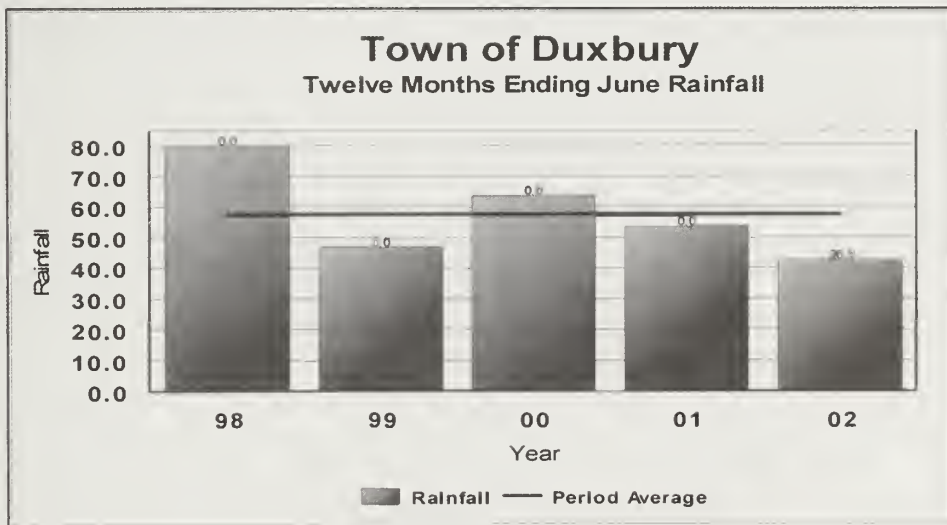
Water Advisory Board

The Water Advisory Board was pleased to see the Town Manager appoint a new Director of Public Works, Tom Daley, this spring after two lengthy recruitment processes. Although the Water Department continued to carry out its responsibilities during the interim, this position is important in giving overall guidance from day to day.

We continue to monitor the levels of MTBE at the Mill Brook Well. During the first half of the 2002, levels remained in the single numbers. Mill Brook #2 is currently being run around the clock with no apparent increase in levels. We believe that this product has largely passed and should no longer be a concern to our water customers at this time. This also eliminated the need to install an iron & manganese removal system at Mill Brook for that well and the Damon Wells resulting in avoidance of significant investments.

Of greater excitement to the Water Department was the purchase of part of the Delano property for water supply. The Special Town Meeting in June, 2002 has approved the purchase of this large parcel of land on Old Cordwood Path part of which is suitable for a future well site. Currently exploration continues on this site to better define its capabilities, but we are told that over 500,000 gallons per day can be withdrawn during peak periods. Water quality tests indicate good quality with low levels of iron and manganese being present.

Hot weather was the norm for the summer, but of greater importance is the absence of rainfall at historic levels. Below is a graph showing twelve months ending June 30th for the last five years to illustrate that trend. During the early part of the warm summer period, mandatory water restrictions were avoided, but were imposed in August in response to both high sustained withdrawals and the loss of Mayflower #2 due to low levels in an adjacent pond. The water withdrawal permit for this well requires reduction in output if the pond level drops too low.



The Water Department cleaned and cement lined a water main along Washington Street rather than replace it with a new water main. We believe that this is an important watershed for the Water Department as it implements alternatives to rehabilitate its system in a more cost effective manner. We would expect a doubling of fire flows from the hydrants serviced by this main with fire flow increases reaching the Duxbury School complex on Saint George Street.

Respectfully submitted,

George D. Wadsworth, Chairman
Freeman Boynton, Jr., Clerk
Robert K. Keagy

Library and Recreation

Library and Recreation

Duxbury Free Library

Recreation Department

Duxbury Free Library

The Duxbury Free Library continues to carry out its long-range plan that was written and approved in 2000. This plan has seven broad goals that direct library service; these include providing meeting spaces, upkeep of the facility, an up to date collection of materials, educational activities and programs, training and instruction, lifelong enrichment opportunities, and oversight of local history materials.

In FY02, the library implemented a new automated system comprised of Sirsi Corporation's Workflows and IBistro modules as part of the Old Colony Library Network. The first half of the year was dedicated to staff training and the development of policies and procedures. The second part of the year was spent troubleshooting, learning advanced features of the product, and educating our users. The library's revamped web site, www.duxburyfreelibrary.org, won an award as best web site on the South Shore

With the assistance last year of Jack Canty, a study was done to ensure that the building would be adequately maintained. As a result, the HVAC maintenance contractor installed an energy economizer on the HVAC system, and repaired or upgraded areas that were not functioning correctly. Library custodians developed and implemented a schedule to paint and clean high traffic areas, study areas, and meeting rooms. New downspouts were installed and drywells and irrigation pipes were added to the grounds. Funding was donated by the Duxbury Community Garden Club for shrubs and plants; this serves as a start to an overall landscape improvement project.

The library staff continues to negotiate as a collective bargaining unit under Service Employees International Union, Local 285. Six new volunteers joined us this year to assist the staff with shelving, shelf reading, file maintenance, and special projects. They join 19 other regular volunteers whose hard work and dependability provided the library with over 2,000 hours of service. In FY02, the library realized a healthy 3% growth in circulation statistics and an overwhelming 18% growth in the amount of materials received for our residents and provided to other libraries via the inter-library loan system. There was also 3% growth in the number of reference transactions and 6% growth in the number of library programs held. All of this was accomplished without the addition of new positions, but with the hard work and dedication of our outstanding staff.

School/library cooperation remains an important objective. The children's, young adult, and reference librarians actively collaborate with the schools to provide summer reading lists, classroom visits, and library/online research instruction. The head of children's services and the director serve on school councils. The reference department and the children's department work with the Duxbury Bay Maritime School, private schools, and home schooling families to provide booklists and to develop parts of the library collection to support their programs.

The library is an active participant in the community. It is an active member of the Duxbury Cultural Alliance, a network of non-profit educational institutions in Duxbury. The Alliance annually sponsors an event for the community built around a common theme. The library develops its collections to support community interests and community organizations. In the aftermath of September 11th, The Duxbury Interfaith Council and the library collaborated to provide a series of four informational evenings, *Islam in the Modern World*. The library Writers' Group presented a stirring program of writings and reflections on 9/11 for the community. The young adult department sponsored programs on a young reporter living in Beirut and on young men from the Sudan who now live in Duxbury.

The library enjoys the continued support and advocacy of the Friends of the Library. This year the Friends sponsored a children's storytelling festival and donated funds for a free-standing book return and for printing costs. The library is also grateful for its support from Duxbury Free Library, Incorporated, which manages an endowment to supplement materials and program costs.

Respectfully submitted,

Elaine W. Winkvist, Library Director

Board of Trustees: Theodore J. Flynn, Chair

Nancy Delano
Margaret Lougee
Lynne Walsh

John Hill
Carl Meier

Recreation

Recreation

Programs administered through the Recreation Revolving Fund were very well attended. Excess revenues of \$43,000 were transferred to the General Fund on June 30. We continue to work hard on developing new and exciting program offerings to the residents of Duxbury.

North Hill

The layout of two holes was significantly improved upon this spring. On hole #7 the green side bunker was elevated and repaired. Sod and drainage as well as new bunker sand was installed. In addition, the area directly to the right side of the 7th green was completely refurbished and new sod installed. Also, the cart path was installed from the 7th green to the 8th tee box. On hole #8 the par 3/4 was forever changed to a permanent par 3 with the addition of a new 3,000 sq. ft. tee box. The hole now plays as a par 3 of between 160 and 190 yards.

The above developments will lead to the course being re-rated by the Massachusetts Golf Association and played as a par 72 instead of a par 73 course.

I would like to recognize our Manager, Johnson Golf Management for this excellent work. Also, the project could never have been accomplished without the hard work and foresight of the North Hill Advisory Committee.

Finally, thanks to Ed McCusker whose generous gift of \$1,000 allowed the new tee to be sodded with bentgrass and therefore open to play two months early!

Percy Walker Pool

The Percy Walker Pool continues to enjoy outstanding participation numbers. Thanks to all the staff there, especially of full time Aquatic Supervisors Tim Gaudreau, Alicia Young, and Rachel Diaz-Negron.

In conclusion, I would like to thank all my staff particularly Assistant Recreation Director Steve Studley and Department Assistant Loretta Doyle for all their help. Town Manager Rocco Longo, the North Hill Advisory Committee, The Recreation Activities Committee and Peter Buttkus, Manager of Building and Grounds have all helped to make FY02 a tremendous year for the Duxbury Recreation Department.

Respectfully Submitted,

Gordon H. Cushing, Recreation Director

Human Services

Council on Aging

Cultural Council

Housing Authority

Affordable Housing

Municipal Commission on Disability

Veterans' Services

Council On Aging

The Duxbury Council on Aging's Mission Statement is to ensure the highest possible quality of management and leadership with regard to the community's use of its human, physical and fiscal resources regarding the elderly. To identify the problems and needs of the elder population, to design, promote and implement services to meet these needs and to educate and enlist support and participation of all citizens in the community concerning these needs.

The period of this report, January 1 through June 30 was a time of transition for us. We moved into our new facility on December 19 and went from a small one room facility with a minimum of programs to a much larger one, which could offer more programs to the senior population.

In early February, Joanne Moore joined us as our part time activities director, since that time, the variety of programs offered to seniors has tripled, as well as the attendance. Some of the activities implemented by Joanne are: Computer Classes; Drawing/Painting Classes; Yoga; Chair Exercise; a Men's Breakfast Club; Educational and Informational Classes, just to name a few.

Peter Dewey joined us in April as our part time Food Service Manager, as well as, Clemencia Webster, our Kitchen Supervisor. They are both responsible for the delicious and nutritious meals served at our daily luncheons and functions, as well as, for our home delivered meals. We also acquired Frank Davis as our full time custodian at that time.

An army of volunteers is also an integral part of the operation of COA Senior Center. We have volunteers giving of their time and efforts in many ways. Some of the positions held by volunteers are: receptionist, food servers, lawyers giving of their time to counsel seniors regarding Medicare, Housing, Estate Planning; drivers for Medical appointments and for the home delivered meals. We have had a total of 125 volunteers giving over 7,200 hours at a total value of \$81,000.

In the beginning of April, our Director, Kristin Andrews went on sick leave leaving Donna Pizura, Assistant Director in full charge of the senior center. She has done a superb job and because of her, and the help of the entire staff, we have continued at full speed ahead.

We have served over 1,700 congregate meals and 2,400 home delivered meals. Volunteer drivers gave over 300 rides to seniors for medical appointments. In keeping with our wish to serve the community at large, the Center was used by at least 100 organizations and town committees serving 1500 to 1800 people. We have received approximately \$2,800 in revenue from rentals and approximately \$3,300 from the food service program.

The Friends of The Duxbury COA was incorporated to serve as the fundraising entity of the COA Senior Center. Due to their fundraising efforts, Jack Hamilton, President and Thomas Chapman, Treasurer were able to present to the Town of Duxbury \$202,000 worth of furnishings and equipment which created your handsome new center. Their generous financial support continues throughout the year.

There is no question in our minds that the Center is needed. One only has to look at the full parking lot or walk through the building to see how much it is being used and appreciated. People from all walks of life are coming together and finding a new life after retirement thanks to Duxbury's Senior Center.

More importantly is what we are doing to help the senior population of Duxbury. This story is one of many:

A concerned neighbor called us regarding her friend. This person is living alone, in poor health and not eating properly. Upon receiving this message, our Outreach Worker visited this person and suggested that he/she receive a home delivered meal. After visiting this person a few times, it became known that he/she is very talented. He/she is now teaching a class at the senior center, stays for lunch, rides the senior bus, and takes Tai Chi classes. How old is this individual you ask? 93 years young!

Respectfully submitted,

Henry Milliken, Chairman
Oliver Woodruff, Chair-elect
Shirley Oktay, MD

Patricia Ryan
Michael Vidette
William Tenhoor

Alec Clement
Anita Haffey
Richard Whitney

Rev. Robert Walsh
James Taylor
Elizabeth Stevens

Duxbury Cultural Council

The Duxbury Cultural Council (DCC) awards funds to support cultural projects submitted by individuals, schools and non-profit organization in Duxbury. In early September 2002, DCC will conduct the annual Grant-Writing Session for potential grant applicants and a Public Input Meeting. The council will consider grant applications postmarked by October 15, 2002. At its fall granting meeting, DCC will review the applications and vote to award funds to the projects.

The past six-months has been both busy and challenging for the council:

- DCC receives funds from the Massachusetts Cultural Council (MCC). The state legislature determines the formula used in calculating the amount of the funding. Because of the delay in the passing of the commonwealth's 2002-budget, local cultural councils did not receive verification of their allocation of funds until late in December 2001. The budget delay resulted in DCC's meeting in January 2002, to complete granting of \$5773 to 21 recipients. By the late January deadline, the council submitted all successful applications and supporting material to the MCC.
- The council members processed reimbursement requests from grantees. Eighteen of the 21 grant recipients for 2002 have successfully completed their projects, in spite of the delays in the recent granting cycle.
- DCC anticipates a significant decrease in MCC funding in the next fiscal year. DCC has undertaken a year long, fund-raising effort to offset the cuts. The DCC is grateful to all those who responded generously to the initial solicitation for funds.
- In preparation for the next funding cycle, DCC hosted representatives of the Duxbury School System, the Duxbury Council on Aging and the Duxbury Cultural Alliance. Dr. John Kerrigan, Assistant Superintendent of Schools, presented an overview of the Performing Arts Center and the role that DCC might play in supporting the facility. Ms. Donna Pizura, Assistant Director of the Council on Aging, discussed plans for programs for the new Senior Center and for potential cooperative efforts with the DCC. Allison Cowen, member of both the Cultural Alliance and the DCC, explained the alliance's programs for the coming season. DCC looks forward to the working with these and other organizations.

- In May, the council was pleased to welcome new members: Beth MacLeod, Nancy Melia and Catherine Sturgis. With regret, the council accepted the resignation of Nicki Kispert. The committee extends best wishes and many thanks to Olga Rothschild who will complete her term as co-chair of the committee.
- Duxbury Cultural Council is indebted to the Massachusetts Cultural Council's representatives for their continued guidance and support as the local council performs its functions, especially in the unusual budgetary circumstances presented to the council recently. Massachusetts Cultural Council continues to designate the Duxbury Cultural Council as a "streamlined council," a classification given to cultural councils who have demonstrated a history of sound judgment in granting practices, and whose members have completed all required training courses.

The members of the Duxbury Cultural Council are pleased to support this important part of community life and encourage inquiries and applications from organizations and private citizens. Citizens wishing to support the arts, humanities and the interpretive sciences in Duxbury are encouraged to contact the Duxbury Cultural Council through the Office of the Board of Selectmen.

Respectfully submitted,

Lynn Smith, Chairman
Allison Cowen, Treasurer
Lyell Franke, Recording Secretary
Nancy Melia, Corresponding Secretary

Robert Burgess
William Holmes
Beth MacLeod

Janet Ritch
Katherine Sturgis

Housing Authority

The Housing Authority has had a transitional year. Linda Bacci became the new Director of the Housing Authority in January. She comes to Duxbury after working over 12 years at a larger housing authority.

The Housing Authority continues to manage and operate fifty-two elderly and handicap units at Duxborough Village located on Chestnut Street, and six scattered site family units which consists of three two-bedroom and three three-bedroom units. In conjunction with the Department of Mental Health, we also manage 8 units on Merry Ave for special needs clients. In addition, we administer 13 Federal Section 8 Housing Choice Vouchers and 3 Massachusetts Rental Vouchers.

The parking lot at our Elderly Development on Chestnut Street is just about complete thanks to Paul Balboni and the Department of Public Works. The modernization at our 705 family unit has been completed and a family can now call it home. Also, we are currently soliciting bids for exterior painting at our elderly development on Chestnut Street.

Most importantly, we are looking forward to working with the Town to provide affordable housing in Duxbury. Specifically, through the Community Preservation Committee the Town has received two properties. The Housing Authority has accepted the responsibility for developing and managing these properties.

The Housing Authority is also attempting to form an Affordable Housing Coalition. The Coalition will be made up of members of the Housing Authority, Duxbury Residents and Town Board

Representatives. The purpose of this Coalition will be to develop housing that our children, policemen, firemen, teachers, and other town employees can afford to buy and/or rent in Duxbury.

Finally, we would like to extend our thanks to our Fire and Police Departments for the dedication and service they provide us with and also to all the Town Boards and Committees for their continuous support in helping us to reach our goal of providing affordable housing to all who may need it.

Thank you.

Respectfully submitted:

Linda M. Bacci, Executive Director
Diane Bartlett, Chairman
Brendan Keohan

Linda Garrity, Vice Chairman
Beverly Walters

Affordable Housing Committee

The Affordable Housing Committee has been slow in getting its footing for several reasons. Ten individuals were originally appointed to this committee by the Selectmen in December 2000 with former Town Planner Tom Broadrick as the staff person.

The first meeting of the committee took place in January of 2001. The topic of the first two meetings was the 40B proposal on the Delano property off Cordwood Path. Because no vote took place to select a Chairperson at these first two meetings, the committee did not meet again until May of that year when Mr. Broadrick called a third meeting. At this time, two members resigned due to time constraints. Linda Garrity was voted as Chairperson and Mary McLean was voted as Secretary. From then on the committee met approximately every other week until July of this year. Just prior to this time, Tom Broadrick left to take another position and four more members resigned for reasons of health and time constraints. This left four members on the committee.

It was felt that a broader consensus of opinion was needed to continue so the committee suspended its meetings until the Selectmen could appoint new members. This has not yet happened. Since the committee feels our mission is extremely important and that there is a sense of urgency in completing the tasks we have set out for ourselves in this initial stage, we have resumed meeting.

Here are some of the things that have been accomplished:

1. While the Delano hearings were being held, this committee made a few recommendations to the Zoning Board of Appeals regarding the 40B proposal. One suggestion was that the total number of units be reduced to 40 and the affordable number be increased to 20. We are told that this recommendation is what led the developer and owner to consider joining in a negotiation with the town.
2. To this point we have initiated a needs assessment by using Census 2000 data as it relates to Duxbury's demographics including its housing stock. This work had been

suspended until more complete census information was released to the public. This is scheduled for Fall 2002.

3. Through the assistance of the Housing Authority and the Planning Office, the town has been able to obtain certification under Executive Order 418. This means that the town could be eligible for up to \$30,000 for the purposes of planning including funds for a townwide housing needs survey. Our new Town Planner, Christine Stickney, who we heartily welcome, will be assisting us in obtaining these funds.
4. In addition, we have just approved a long term action plan for creating new affordable housing and converting existing housing stock into affordable housing. The various strategies included in the plan need more research by our committee before we can make specific recommendations which we feel will be appropriate for Duxbury and its residents. However, the action plan will soon be presented to the Selectmen for their approval and hopefully, after continued research and discussion, to Town Meeting for its consent.

Finally, we look for more support from the community as well as town leaders. We need individuals who are committed to the idea of affordable housing, who are willing and able to do the work necessary, and who want to work cooperatively to create homes for people, including town employees and the elderly, that they will be able to afford and in which they can proudly say they live.

Respectfully submitted,

Linda Garrity, Chairperson
Jane McNiff

Mary McLean, Secretary
Charlie Rourke

Municipal Commission on Disability

The first six months of 2002 have been busy for the MCOD. Most of our time has been spent on reviewing building projects in the town. One of our major functions is to advise and assist our town officials in ensuring compliance with state and federal laws and regulations that affect people with disabilities. There were many projects that we reviewed with members of local committees and Inspectional Services. Some of the major projects included the new Senior Center, the Playground Committee, Zoning Bylaw issues, Conservation programs and the Maritime school.

The project which involved much of our effort during this time continued to be the School Building Project involving the Chandler and Alden Schools and the Center for Performing Arts. We worked with the Building Inspector, Town Management, the Massachusetts Office on Disability, the Architectural Access Board and the State Elevator Board to identify the best access solutions for the broad population which may access these buildings. The initial project is on its way to completion. In addition, as we have emphasized throughout this project, the need for access goes beyond the initial construction activities. Access and other requirements of state and federal law involve interior and exterior buildings and landscaping, as well as the activities taking place in these new building additions and renovations. We look forward to working together with all departments towards achieving full access in the buildings and programs involved in the new school projects.

We look forward to an extremely busy year ahead. Unfortunately, Mr. Ian MacKay resigned from our Commission this year. Ian, who was an architect, was a member of the Commission when it was first established. He was a valuable contribution to MCOB and will be sorely missed.

Respectfully submitted,

Nancy Shine (Chairperson)
Rocco Longo
Joe Shea

Tina Bruce
Bridget O'Keefe
Lynn Smith

Patty Cristoforo
Pat Randall

Veterans' Services

As the one-stop center for Veterans in the Town, this office continues to provide services for veterans, their spouses and dependents. The veteran and dependent population in Duxbury is 1,278 people.

On the Federal level, we seek benefits in such areas as medical/hospital treatment, Veterans Administration compensation and pensions, education, on-the-job training, home loans, substance abuse treatment, and vocational rehabilitation. At the Federal level, VA compensation to the veterans in Duxbury amounted to \$1,670,155.

On the State and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment and counseling. The State program is 75% reimbursable to the Town.

I continue to urge all veterans to register with the VA immediately, if you have not already done so.

Those who are called to Active Duty, other than for training, under Title 32 of the U.S. Code, and who meet the following requisites:

1. Ninety days of service, at least one of which was during war time;
2. character of service, Honorable

are Massachusetts veterans under c.4, s.7, clause 43. This means that any National Guardsperson called to active duty for post-September 11 duty who stays on active duty for more than 90 days and receives a discharge under honorable conditions will be a veteran under Massachusetts law.

I continue to attend Department of Veterans Services training sessions and conferences for up-to-date knowledge of available benefits, and town and city meetings whenever veterans' matters are on the agenda. This year I met with Congressman Delahunt on the Emergency Funding for VA care in our area.

As always, I wish to thank the members of the American Legion Post #223 and their auxiliary for their continued support, and also for the help provided to this office by the personnel in the Town Offices.

In the weeks ahead, we will see our loved ones called to active duty in response to the current crises. Let us give our full support to these men and women, pray for a swift resolution and their safe return.

Respectfully submitted,

Robert Lyons
Director/Agent
Veterans' Services

Duxbury Public Schools

Report of the Superintendent of Schools

School Department

To the Honorable Board of Selectmen:

It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. Our mission is to provide an educational program of the highest quality to enable all students to develop to their full potential. Our dedicated and professional faculty and support staff work daily to fulfill that mission. Implementation of the Education Reform Act and the achievement of the objectives of our annual Action Plan continue to provide us with challenges in continuously improving our programs and services. While this report includes only the efforts of the school department for the period January 1 through June 30, 2002, the accomplishments even in that short period are considerable.

A major focus continues to be the fulfillment of the Master Facility Plan for the Duxbury Public Schools. The construction of the school additions for Chandler and Alden Schools and the Wastewater Treatment Plant is moving ahead as planned and remains on time and on budget. The additions to Chandler and Alden Schools are scheduled for occupancy when we return to school in January of 2003. We will then focus on the renovation work for these buildings. All aspects of the project, including the Performing Arts Center, remain on schedule for completion with the opening of schools in September 2003.

Through the efforts of our project management team, and with the cooperation and patience of the students and staff of the Duxbury Public Schools, disruptions to the educational process have been minimal. We have conducted baseline and quarterly tests for dust and air quality throughout the school year with no indications of problems at either site. A consultant has conducted a traffic study of the Alden School campus, St. George Street and Route 3A interchanges and has concurred with the plans developed by our design team, while making several suggestions to help improve traffic flow.

We will continue to work hard to minimize impacts on curriculum and programs and to maintain a safe environment for our students and staff. We are proud of our progress after the first year of construction and look forward to satisfied taxpayers, students, teachers, staff and administrators celebrating the completion of the projects in September 2003.

Our website (www.duxbury.k12.ma.us) contains timely information regarding the timeline and progress of construction. It contains written information and pictures, which we hope will help to keep you informed and interested in the work which you have set in motion.

In another effort to keep the community involved and to remain accountable for our performance, we piloted the Annual Report of the Duxbury Public Schools. Based upon the input of parents and community members, the report was designed to provide current information regarding technology, test results, faculty experience and preparation, and cocurricular and athletic opportunities to mention a few. The first annual report was mailed to every Duxbury home in February and the feedback we received on the content and format was overwhelmingly positive. We hope that you will continue to find the time to learn more about the Duxbury Public Schools through this publication.

The faculty and administration of Duxbury High School worked hard this year to complete a self-study, the first phase of the re-accreditation process for the school. Educators, students, parents, and community members worked on committees to examine our performance on the seven standards set for high schools by the New England Association of Schools and Colleges (NEASC). The standards addressed through this process are: mission and expectations for student learning, curriculum, instruction, assessment of student learning, leadership and organization, school resources for learning, and community resources for learning. Each committee was required to draft

a statement, to be approved by the entire faculty. Documentation must be provided to demonstrate how the standards have been met by the school.

The second phase in the process is a visit by a group of trained professionals who will spend November 3-6, 2002 with us on site. Within a few months of the visit, the high school will receive a detailed written report from NEASC, which will contain recommendations for accreditation. The document will address the seven standards and will provide commendations and recommendations in each area. This report will be shared by the school system with the public.

The final phase is the follow-up period during which the school must respond to each of the identified needs and submit a two-year progress report to NEASC. The recommendations arising from this process will become part of our action planning for the high school.

I would like to commend all those involved in this important process. Your work will, no doubt, assist us in achieving re-accreditation and in continuing to improve our already exemplary program.

Our continued success is due to the dedication of our faculty, support staff and administrators. Their commitment to the students of Duxbury continuously moves the school system forward. As always, we depend on the extensive support provided by parents and the community to our students and staff. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours in writing the yearly School Improvement Plan and overseeing its accomplishment. The cooperation of other town departments is essential to us and we appreciate their assistance. I would especially like to thank the members of the School Building Committee and Business Manager, Mickey McGonagle, for their untiring efforts on the facilities project.

We wish a healthy and happy retirement to some dedicated members of our school community, Iris Brough, T. Michael Burke, Nancy Gordon, Faith Heneghan, Arthur Johnson, Janet Ritch and Maureen Saunders, representing 186 years of service to Duxbury students. These committed educators have touched the lives of many children in a positive manner and have earned our gratitude and admiration.

Finally, I would like to express my appreciation to the School Committee for its willingness to listen and to make difficult decisions in the best interest of our students. They continue to work diligently to improve teaching and learning in the Duxbury Public Schools. I am continually impressed with their dedication in performing what is often a very unappreciated role. Their leadership is essential to the fulfillment of our mission and goals.

Respectfully submitted,

Dr. Eileen C. Williams
Superintendent of Schools

Finance

**Assessing Department
Finance Committee
Fiscal Advisory Committee
Information Services
Treasurer/Collector
Trust Funds
Accounting**

Assessing Department

The first six months of calendar year 2002 was dominated by the fact that the annual revaluation for FY 2003 would be subject to the triennial Department of Revenue certification review. In addition to preparing for this audit-like process, the Assessing Department:

- Prepared three warrant articles that were passed by the 2002 Annual Town Meeting. These warrant articles were designed to alleviate the tax burden on the Town's elderly citizens.
- Followed through on the full implementation of the tax administration and accounting components of the Community Preservation Act (CPA) in the processing of abatements relative to the FY 2002 assessed values.
- Participated in a planning meeting relative to the Duxbury Bay Harbor Management Study. This involved an effort to have the scope of this study include an examination of beach rights, seaward boundary lines and parking issues.
- Continued to perform a review and correction of the Town's assessment database in order to prepare for the new upgraded computerized assessing system that is scheduled to commence in January, 2003.
- Cooperated with representatives of several other Town departments to work toward the implementation of a comprehensive Geographic Information System (GIS) within Duxbury town government.
- Produced a series of informational pieces regarding assessing for the new Town web site.
- Continued to cooperate with citizens and other Town departments to review and improve the accuracy of the Assessors maps.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2002</u>	<u>FY 2001</u>
Taxable Real Estate	\$2,272,505,900	\$2,027,631,754
Personal Property	\$19,451,200	\$18,818,640
Total Taxable Assessments	\$2,291,957,100	\$2,046,450,394
Average Single Family Assessment	\$409,700	\$364,700
<u>Budget and Tax Data</u>	<u>FY 2002</u>	<u>FY 2001</u>
Total Amount Raised	\$44,273,494.94	\$42,069,628.67
Non Tax Levy Sources	\$15,807,387.77	\$15,117,876.99
Total Tax Levy	\$28,466,107.17	\$26,951,751.68
Average Single Family Tax Bill	\$5,088	\$4,796

Respectfully submitted,

Board of Assessors

J. Thomas Marquis, Chair
W. Neal Merry, MAA, V. Chair
June E. Albritton, MAA, Clerk

Finance Committee

The Finance Committee is a nine member committee of citizens appointed by the Town Moderator, each serving a three-year term. The Finance Committee's primary responsibility is to carefully examine and make recommendations with respect to the annual budget and all warrant articles submitted for town meeting approval.

Each year, before town meeting, the Finance Committee conducts a series of meetings (all meetings are posted and open to the public) at which it deliberates on a wide variety of Town matters, including review and analysis of budgetary data and warrant articles. These meetings often involve discussion of relevant issues with the Town Manager, department heads, other town committees and interested citizens. Upon completion of this process, the Finance Committee votes its recommendations to be presented at the Annual Town Meeting.

This year's Annual Town Meeting addressed the Fiscal Year 2003 Budget and warrant articles. Some of the more significant items considered were: (i) the opening of the Senior Center and its impact on the operating budget; (ii) an assessment of the Community Preservation Act as a new funding source for projects covered by the Act; (iii) evaluation of the Town's free cash balance and Stabilization "rainy day" Fund; (iv) action on Reserve Fund transfer requests (The Reserve Fund is appropriated at Town Meeting to provide for unforeseen expenditures) which require approval by the Finance Committee; and (v) recommended utilization of a significant amount of the Town's excess levy capacity and free cash to assist in balancing the Fiscal Year 2003 Budget. The Committee also made recommendations for the June 17, 2002 Special Town Meeting relating to the expenditure of Community Preservation Act funds, and short-term borrowing, for the purchase of land by the Town.

Although the Town's current financial position remains sound, it will face a number of budgetary challenges and uncertainties in the coming year. Debt service, insurance, health care and pension costs all pose the potential for a significant increase in the Town's budget. These increases come at a time when State revenues are decreasing and the future of local aid to cities and towns is uncertain. An additional concern is that the State's timetable to begin the reimbursement to the Town of its share of the costs for School construction may be extended.

The Town's challenge, as always, is to provide a consistent level of services to its citizens while minimizing the impact of budget increases on the property tax rate. This requires the Town's continued vigilance in the scrutiny of all expenditures, the establishment of priorities within the Town's fiscal limitations and identification of opportunities to increase revenues. This year the Town's challenge is an even more difficult one, which will require the cooperation and support of every department, committee and citizen so as to achieve a fair and equitable result for all. The Finance Committee is committed to assist the Town in achieving this result.

Respectfully submitted,

Joseph G. Lewis, Chairman

Members:

Francis C. Mangione, Vice Chair

Jackson S. Kent, Jr.

Leslie Ball

Gale C. Willauer

Kenneth Mattern

Nicholas Bates

Brian L. Watts

Judith A. Barrett

Fiscal Advisory Committee

The Fiscal Advisory Committee is responsible for reviewing the Town's capital budget items, land acquisitions, fee structures, and monitoring long-term revenue and expense trends.

The upcoming year will present a number of significant budget challenges that have not been seen since the early 1990's. The economic slowdown and shortfalls in state revenue projections have put a significant strain on the State's ability to fund local aid and education commitments.

The school expansion/renovation project is nearing completion and the Alden and Chandler additions will open in 2003. By the end of FY2003, the entire project budget of over \$42.5 million, including sewage treatment plant, will have been expended. The State has indicated that it may be seven years or longer before State reimbursement commences. The Town, for its part, is considering permanent bonding of the non State reimbursed portion (approximately \$14.5 million). Although project costs are exempt under Proposition 2 1/2, bonding costs will directly effect the property tax rate.

Balancing the FY2004 budget will be a difficult task. The school expansion openings cited above, a new teacher contract required for FY2004, expected significant increases in health care costs, expected increases in pension costs necessitated by the economic downturn, and expected reductions in local aid will present major challenges.

The Committee will continue the work started last year on a vehicle and large equipment inventory. We will be developing a consolidated long-range capital replacement program with an eye towards eliminating major swings in requested funds from year to year (i.e., smoothing out requests).

The Committee will also look at specific Town fee structures to make certain they provide "break-even" scenarios. We will be making recommendations to the Selectman of our findings.

On a more positive note, the Town maintains a strong credit rating and reasonable debt levels. The challenge over the next several years will be to provide continued excellent programs and services that the Town has come to expect in these economically uncertain times under the pressures of Proposition 2 1/2.

Respectfully submitted,

Donald E. Butler
Chairman

Information Services

For the period, January 1, 2002 until June 30, 2002, Information Services has been involved in many activities. Included in those activities was building an infrastructure for future enhancements to the Public Safety software.

Continued hardware and software upgrades took place in this period. Many of the upgrades are part of a cyclical replacement plan for older pieces of hardware and software. Additionally, troubleshooting and general support constitutes a major element of Information Services responsibilities. Characteristically, these responsibilities are a significant portion of the services provided.

One component of an Information Services operation includes review, analysis and planning for future technology. As part of this review, analysis and planning, the benefits of a Geographical Information System (GIS) continues to be investigated. A GIS system would assist various departments in their day-to-day operations and management. It would integrate information resources and systems together by geography.

Late in 2001, the Town of Duxbury introduced a web site. The web site offers a very exciting way for the Town of Duxbury to communicate with the citizens of Duxbury. Enhancements and further development of the web site is a priority.

In addition to the work of Information Services, I have also had the opportunity to serve on committees within Duxbury. Through this committee work, I have had the opportunity to work on some very exciting projects for Duxbury with some very dedicated citizens and employees of the Town of Duxbury.

I have enjoyed the opportunity to assist in the advancement of the technological services offered throughout the Town of Duxbury and I look forward, with anticipation, to the future opportunities.

Respectfully submitted,

Mary E. MacQuarrie
IS Administrator

Treasurer/Collector

Following are highlights of accomplishments for the fiscal year:

- Enforced collection of long-standing delinquent taxes from 1983 to current year, creating \$372,195 of revenue.
- Revised procedures for processing beach and transfer permits, resulting in enhanced compliance, financial controls, and incremental revenue of \$154,450.
- Executed technology utilization for lockbox processing for more timely update of taxpayer accounts and increased revenue from Municipal Lien Certificates.

For the upcoming year, I look forward to adding value through automation and enhancing departmental processes that can accommodate existing systems technology.

Respectfully submitted,

Gloria Williams
Treasurer/Collector

Treasurer's Receipts and Disbursements **Fiscal Year July 1, 2001 through June 30, 2002**

Balance July 1, 2001	\$16,964,656
Receipts for the year	\$63,136,024
Bond Anticipation Notes - Net	\$33,452,900
Disbursements for the year	(\$79,336,732)
Balance June 30, 2002	<u><u>\$34,216,848</u></u>

Treasurer's Bank Balances **As of June 30, 2002**

Cash on Hand	\$308
MMDT	\$24,263,939
Receipts and Disbursement Accounts	\$1,362,264
U.S. Treasuries	\$1,627,945
Certificate of Deposits	\$62,750
Stocks	\$55,236
Money Market Certificates	\$963,828
Trust Funds	\$5,880,578
Balance June 30, 2002	<u><u>\$34,216,848</u></u>

Tax Collector

<u>RECEIVABLE COLLECTION</u>	<u>YEAR</u>	<u>COMMITTED</u>	<u>BETTERMENTS</u>	<u>TAX TITLES</u>	<u>PAYMENTS RECEIVED</u>	<u>ABATEMENTS REFUNDS</u>	<u>UNCOLLECTED BALANCE</u>
Real Estate	2001	\$26,703,908	\$56,886	\$37,988	(\$26,365,614)	(\$122,645)	\$310,523
	2000	\$25,262,393	\$50,471	\$70,341	(\$25,324,005)	(\$55,004)	\$4,196
		Prior Years					(\$151)
							<u><u>\$314,568</u></u>
Personal Property	2001	\$247,842			(\$244,835)	(\$176)	\$2,831
	2000	\$264,697			(\$262,058)	(\$214)	\$2,425
		Prior Years					\$52,509
							<u><u>\$57,765</u></u>
Motor Vehicle/Boat Excise	2001	\$1,930,239			(\$1,634,780)	(\$26,312)	\$269,147
	2000	\$2,114,442			(\$2,060,297)	(\$24,620)	\$29,525
		Prior Years					\$178,140
							<u><u>\$476,812</u></u>
Utility - Water	2001	\$1,842,583			(\$1,585,526)	(\$23,394)	\$233,663
	2000	\$2,002,541			(\$1,793,058)	(\$209,537)	(\$54)
		Prior Years					(\$430)
							<u><u>\$233,179</u></u>

Debt Summary

	Outstanding 07/01/2002	Authorized Unissued Bonds 07/01/2002	
Long-Term Indebtedness (1)(2)(3)			
Within the General Debt Limit:			
Sewers & Drains	\$ 577,122	\$4,128,000	(4)
Land Acquisition	1,090,000	554,000	(5)
Schools	32,316	39,436,000	(6)
Other Building	5,145,684		
Streets Sidewalks & Parking	160,000	0	
Departmental Equipment	621,000	1,410,000	(7)
Athletic & Recreational Facilities	0	153,000	(8)
Other Inside General	100,000	0	
Total Within the General Debt Limit	\$ <u>7,726,122</u>	\$ <u>45,681,000</u>	
Outside the General Debt Limit:			
Schools	\$ 1,340,000	\$ 0	
Other Outside General	209,804	0	
Water	3,360,000	1,063,000	(9)
Total Outside the General Debt Limit	\$ <u>4,909,804</u>	\$ <u>\$1,063,000</u>	
Total Long-Term Indebtedness	\$ <u><u>12,635,926</u></u>	\$ <u><u>46,744,000</u></u>	

	Outstanding 07/01/2002	Maturity
Short-Term Indebtedness		
Revenue Anticipation Notes	\$ -0-	
Grant Anticipation Notes	-0-	
Bond Anticipation Notes	<u>34,886,000</u>	01/15/2003
Total Short-Term Indebtedness	\$ <u><u>34,886,000</u></u>	

9/30/01 Balances reflect new issue of \$2,844,000 General Obligation Bonds.

- (1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
- (2) At the present time the normal General Debt Limit is \$94,639,795 and the Double General Debt Limit is \$189,279,590.
- (3) \$1274,804 exempted from the provisions of Proposition 2 1/2.
- (4) Represents the following: \$950,000 from article 13 voted on March 8, 1999; \$78,000 from article 10 voted on March 13, 2000; \$3,100,000 from article 28 voted on March 12, 2001. All of these authorizations are expected to be issued at a later date.
- (5) Represents the following: \$459,000 from article 10 and \$95,000 from article 16 voted on March 12, 2001. Both are expected to be issued at a later date.
- (6) Represents article 1 voted March 10, 2001 and Question 1 voted March 24, 2001. This is expected to be issued at a later date.
- (7) Represents \$500,000 from article 22 voted March 16, 1999, \$285,000 from article 6 voted March 10, 2001 and \$625,000 from Article 6 voted March 9, 2002. All these amounts are expected to be issued at a later date.
- (8) Represents article 6-4 voted on March 10, 2001 which is expected to be issued at a later date.
- (9) Includes Article 6 voted on March 9, 2002 which is expected to be issued at a later date for \$400,000.

Trust Funds

Balances may be found in the Accounting records

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

KING CAESAR POOR AND HOSPITAL FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be place in said library for general

circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

BRIDGE PROJECT

"Gift to assist in renovation of Powder Point Bridge".

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

ESTATE OF GERTRUDE B. COFFIN

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury

High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

"Such scholarships shall be known as EDWARD P. HOBART SCHOLARSHIPS and shall be paid in furtherance of the education of each recipient in any branch of learning chosen by such recipient. Students receiving this scholarship shall be deserving male or female graduates of Duxbury High School, or in the event that Duxbury shall discontinue having its own public high school, then male or female graduates of the public Regional High School in which Duxbury is a participant, recipients to be selected only from among those in need of financial assistance who are residents of the Town of Duxbury, and shall be designated annually by the Principal of such school".

"In any year in which, due to circumstances, any scholarship awarded is not paid, or any part of the Five Hundred Dollars (\$500.00) from such scholarship is not fully expended, or the student subsequently fails to use the scholarship aid after its award, such sums are thus turned back or available through failure to use the same, shall be returned to income for payment in conjunction with other current income or accrued income for the scholarship fund for current or subsequent years."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

RICHMOND D. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant: "To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining

income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of

July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities. Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who

will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

Accounting Department

The slowing economy and events of September 11th 2001 had an effect on state-level receipts, but there was less local impact. Motor vehicle excise receipts continued to be strong because of 0% financing offered by automobile manufacturers. Citizens tended to stay home to enjoy the beach and improve their homes, which resulted in strong permit sales. Budgetary spending slowed because of economic uncertainties and several department-level vacancies.

The sustained local revenues and operating budget reversions resulted in a free cash balance of \$2,166,919 in the General Fund and \$328,127 in the Water Fund. Free cash and other reserves will be critical factors in the anticipated difficult task of balancing the upcoming 2004 budget. It is also important to note the fund deficit of \$392,212 in the Heath Claims Trust. Although employee rates and the Town's contribution were raised 30% for the 2003 budget cycle, healthcare costs are expected to continue to increase. Healthcare costs will continue be a budgetary issue for the 2004 cycle.

During the Annual Town Meeting in March 2002, the citizens voted to amend the Town Bylaws to prepare the Annual Report on a fiscal, rather than calendar year, basis. I was an advocate of this decision because the budget cycle and financial statements are on a fiscal basis, yet departments were reporting revenues on a calendar basis. Accounting information was available in the fall, but wasn't formally published in the Annual Report until just before Town Meeting.

The annual audit was completed on September 26, 2002. The Accounting department's ongoing goal has been to complete the audit earlier each year. This is the earliest to date! Many thanks to my staff and all of the other departments for their efforts in making this happen. I hope to make the audit available on the Town's website shortly.

We have begun the time consuming process of inventorying our fixed assets in anticipation of implementing GASB #34 for fiscal 2003. All of the departments have been helpful in this effort. Once fixed assets are recorded and GASB requirements are satisfied, the Town may eventually be able to begin preparing Comprehensive Annual Financial Reports (CAFRs) as recommended by the national Government Financial Officers Association (GFOA).

I am glad to have been asked to participate in the selection process for the new DPW Director. I look forward to working with Tom Daley in the coming years!

Respectfully submitted,

Sheryl Strother
Town Accountant

Town of Duxbury

General Fund

Fund 1

BALANCE SHEET

June 30,2002

Assets

Cash	\$ 8,259,944	\$8,259,944
Petty Cash	\$ 610	\$ 610

Receivables:

Real Estate Tax	\$ 351,930	
Personal Property Tax	\$ 50,261	
Allowance for Abatements	\$ (413,455)	
Tax Liens	\$ 211,921	
Tax Foreclosures	\$ 581,304	
Chapter 41 A Real Estate Deferral	\$ 254,982	
Sewer Receivables	\$ 18,681	
Motor Vehicle Excise	\$ 364,977	
Boat and Other Excise	\$ 43,876	
Departmental Receivables	\$ 127,028	
	<u>\$ 1,591,505</u>	<u>\$1,591,505</u>

Total Assets		<u><u>\$9,852,059</u></u>
--------------	--	---------------------------

Liabilities and Fund Equity

Liabilities:

Due to Capital Projects	\$ 7,861
Warrants Payable	\$1,244,764
Withholdings	\$ 17,609
Prepaid 2003 real estate	\$ 56,168
Other Liabilities	\$ 20,832
Deferred Revenues	\$1,591,505

Fund Equity:

Fund Balances:

Reserved for Encumbrances	\$ 241,608	
Reserved Accrued Teacher's Payroll	\$ 928,798	
Reserved for Continued Appropriations	\$ 1,128,994	
Reserved for Subsequent Year Expenditures	\$ 1,443,176	
Unreserved Fund Equity	<u>\$ 3,170,744</u>	
	<u>\$ 6,913,319</u>	<u>\$6,913,319</u>

Total Liabilities and Fund Equity		<u><u>\$9,852,059</u></u>
-----------------------------------	--	---------------------------

TOWN OF DUXBURY**General Fund****Fund 1****REVENUES****Fiscal 2002 Summary**

	<u>RECAP Budget</u>	<u>June YTD</u>
Property Taxes:		
Real Estate	\$ 28,122,278.17	\$ 28,161,499.87
Tax liens (titles) redeemed	\$ -	\$ 295,084.85
	<u>\$ 28,122,278.17</u>	<u>\$ 28,456,584.72</u>
State Aid:		
Chapter 70	\$ 3,319,182.00	\$ 3,319,143.00
School Transportation	\$ 208,871.00	\$ 402,142.00
School Construction	\$ 135,071.00	\$ 135,071.00
Tuition for State Wards	\$ -	\$ 8,654.00
Charter School	\$ -	\$ 3,116.00
	<u>\$ 3,663,124.00</u>	<u>\$ 3,868,126.00</u>
General Government:		
Lottery, Beano, etc.	\$ 983,652.00	\$ 968,315.00
Highway Fund	\$ 92,482.00	\$ 23,121.00
Police Career Incentive	\$ 18,426.00	\$ 26,187.50
Veteran's Benefits, Ch 59 Exemptions	\$ 27,000.00	\$ 20,462.22
Exemptions Veteran's	\$ 14,765.00	\$ 26,639.00
Elderly Abatements	\$ 10,542.00	\$ -
State Owned Land	\$ 17,744.00	\$ 19,918.00
	<u>\$ 1,164,611.00</u>	<u>\$ 1,084,642.72</u>
Local Aid:		
Motor Vehicle Excise	\$ 1,900,000.00	\$ 2,119,741.52
Other Excise	\$ 30,000.00	\$ 34,683.94
Pen & Int on Taxes	\$ 160,000.00	\$ 138,745.23
Payment in Lieu of Taxes	\$ 3,500.00	\$ 14,951.57
Chgs for Service: Sewer	\$ 120,000.00	\$ 186,247.04
Trash Disposal	\$ 350,000.00	\$ 371,836.34
Ambulance	\$ 200,000.00	\$ 215,047.74
Other	\$ 10,000.00	\$ 12,850.02
Fees	\$ 205,000.00	\$ 221,721.01
Rentals	\$ 111,500.00	\$ 118,177.14
Dept Revenue: Library fines & meeting room fees	\$ 28,000.00	\$ 29,153.72
Cemetery	\$ 400,000.00	\$ 379,831.00
Recreation	\$ 260,000.00	\$ 249,195.51
Council on aging	\$ -	\$ 5,299.33
Other	\$ 2,000.00	\$ 26,398.38
Licenses & Permits	\$ 1,190,000.00	\$ 1,374,867.30
Fines & Forfeits	\$ 50,000.00	\$ 55,825.00
Investment Income	\$ 500,000.00	\$ 494,801.83
Medicare	\$ 55,000.00	\$ 42,423.00
School Lunch & Adult Education	\$ 110,000.00	\$ 110,000.00
Water: Indirect Cost	\$ 170,000.00	\$ 170,000.00
Total Local Receipts	<u>\$ 5,855,000.00</u>	<u>\$ 6,371,796.62</u>
Other Financial Sources	\$ 200,000.00	\$ 270,303.98
TOTAL:	<u>\$ 39,005,013.17</u>	<u>\$ 40,051,454.04</u>

* Includes payment from last fiscal year

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
FUND 1										
Town Meeting										
Expenses	\$ 8,100.00	\$ -	\$ -	\$ -	\$ 8,100.00	\$ 2,500.00	\$ 10,600.00	\$ 8,752.94	\$ -	\$ 1,847.06
Total	\$ 8,100.00	\$ -	\$ -	\$ -	\$ 8,100.00	\$ 2,500.00	\$ 10,600.00	\$ 8,752.94	\$ -	\$ 1,847.06
Moderator										
Articles 2002	\$ 40.00	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Total	\$ 40.00	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Selectmen										
Salaries	\$ 192,404.00	\$ -	\$ -	\$ -	\$ 192,404.00	\$ 6,378.00	\$ 198,782.00	\$ 198,722.06	\$ -	\$ 59.94
Articles 99-sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,999.80	\$ -	\$ 0.20
Expenses	\$ 43,000.00	\$ -	\$ -	\$ -	\$ 43,000.00	\$ 35,000.00	\$ 78,000.00	\$ 66,174.17	\$ 5,618.58	\$ 6,207.25
encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425.00	\$ 425.00	\$ 38.36	\$ -	\$ 386.64
Articles 2002	\$ 260,000.00	\$ -	\$ -	\$ -	\$ 260,000.00	\$ (260,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 500,404.00	\$ -	\$ -	\$ -	\$ 500,404.00	\$ (218,197.00)	\$ 282,207.00	\$ 269,934.39	\$ 5,618.58	\$ 6,654.03
Finance Com										
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 160.00	\$ -	\$ 40.00
Total	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 160.00	\$ -	\$ 40.00
Computer										
Salaries	\$ 45,870.00	\$ -	\$ -	\$ -	\$ 45,870.00	\$ 2,064.00	\$ 47,934.00	\$ 47,934.00	\$ -	\$ -
Expense	\$ 50,200.00	\$ -	\$ -	\$ -	\$ 50,200.00	\$ -	\$ 50,200.00	\$ 34,406.42	\$ 15,178.38	\$ 615.20
Articles 2002	\$ 91,887.00	\$ -	\$ -	\$ -	\$ 91,887.00	\$ (91,887.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,660.00	\$ 6,660.00	\$ 5,550.00	\$ -	\$ 1,110.00
Total	\$ 187,957.00	\$ -	\$ -	\$ -	\$ 187,957.00	\$ (83,163.00)	\$ 104,794.00	\$ 87,890.42	\$ 15,178.38	\$ 1,725.20
Accounting										
Salaries	\$ 167,179.00	\$ 3,400.00	\$ -	\$ -	\$ 170,579.00	\$ 2,991.00	\$ 173,570.00	\$ 171,338.35	\$ -	\$ 2,231.65
Expenses	\$ 35,500.00	\$ -	\$ -	\$ -	\$ 35,500.00	\$ -	\$ 35,500.00	\$ 34,181.83	\$ 53.10	\$ 1,265.07
Articles 2002	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 26,000.00	\$ (26,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 228,679.00	\$ 3,400.00	\$ -	\$ -	\$ 232,079.00	\$ (23,009.00)	\$ 209,070.00	\$ 205,520.18	\$ 53.10	\$ 3,496.72
Audit										
Expenses	\$ 27,000.00	\$ -	\$ -	\$ -	\$ 27,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
Total	\$ 27,000.00	\$ -	\$ -	\$ -	\$ 27,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
Assessor										
Salaries	\$ 152,166.00	\$ 1,950.00	\$ -	\$ -	\$ 154,116.00	\$ 4,460.00	\$ 158,576.00	\$ 158,473.12	\$ -	\$ 102.88
Articles 02 - Sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,999.80	\$ -	\$ 0.20
Expenses	\$ 41,000.00	\$ -	\$ -	\$ -	\$ 41,000.00	\$ -	\$ 41,000.00	\$ 34,972.87	\$ 471.20	\$ 5,555.93
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,245.60	\$ 1,245.60	\$ 808.80	\$ -	\$ 436.80
Total	\$ 198,166.00	\$ 1,950.00	\$ -	\$ -	\$ 200,116.00	\$ 5,705.60	\$ 205,821.60	\$ 199,254.59	\$ 471.20	\$ 6,095.81
Subtotal	\$ 1,150,546.00	\$ 5,350.00	\$ -	\$ -	\$ 1,155,896.00	\$ (316,163.40)	\$ 839,732.60	\$ 798,552.52	\$ 21,321.26	\$ 19,858.82

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1 Treasurer/Collector	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
Salaries	\$ 246,000.00	\$ 7,250.00	\$ -	\$ -	\$ 253,250.00		\$ 253,250.00	\$ 241,933.58	\$ -	\$ 11,316.42
Expenses	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 50,308.20	\$ 2,295.71	\$ 2,392.09
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,770.58	\$ 2,770.58	\$ 2,500.98	\$ -	\$ 289.60
Total	\$ 301,000.00	\$ 7,250.00	\$ -	\$ -	\$ 308,250.00	\$ 2,770.58	\$ 311,020.58	\$ 294,742.76	\$ 2,295.71	\$ 13,978.11
Legal					\$ -					
Expenses	\$ 170,000.00	\$ -	\$ -	\$ -	\$ 170,000.00	\$ -	\$ 170,000.00	\$ 160,586.72	\$ -	\$ 9,413.28
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Total	\$ 170,000.00	\$ -	\$ -	\$ -	\$ 170,000.00	\$ 1,000.00	\$ 171,000.00	\$ 160,586.72	\$ -	\$ 10,413.28
Personnel Board										
Salaries	\$ 5,623.00	\$ -	\$ -	\$ -	\$ 5,623.00	\$ 200.00	\$ 5,823.00	\$ 3,446.52	\$ -	\$ 2,376.48
Expenses	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 5,500.00	\$ -	\$ 1,000.00
Articles 2002	\$ 107,770.00	\$ -	\$ -	\$ -	\$ 107,770.00	\$ (89,148.00)	\$ 18,622.00	\$ 600.00	\$ 18,022.00	\$ -
Total	\$ 119,893.00	\$ -	\$ -	\$ -	\$ 119,893.00	\$ (88,948.00)	\$ 30,945.00	\$ 9,546.52	\$ 18,022.00	\$ 3,376.48
Town Clerk										
Salaries	\$ 33,901.00	\$ 900.00	\$ -	\$ -	\$ 34,801.00	\$ -	\$ 34,801.00	\$ 29,442.35	\$ -	\$ 5,358.65
Salary Articles 02	\$ 55,120.00	\$ -	\$ -	\$ -	\$ 55,120.00	\$ -	\$ 55,120.00	\$ 55,120.00	\$ -	\$ -
Expenses	\$ 3,900.00	\$ -	\$ -	\$ -	\$ 3,900.00	\$ -	\$ 3,900.00	\$ 3,640.75	\$ -	\$ 259.25
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206.25	\$ 206.25	\$ 206.25	\$ -	\$ -
Total	\$ 92,921.00	\$ 900.00	\$ -	\$ -	\$ 93,821.00	\$ 206.25	\$ 94,027.25	\$ 88,409.35	\$ -	\$ 5,617.90
Election & Regist										
Salaries	\$ 6,050.00	\$ -	\$ -	\$ -	\$ 6,050.00	\$ -	\$ 6,050.00	\$ 6,050.00	\$ -	\$ -
Expenses	\$ 11,340.00	\$ -	\$ -	\$ -	\$ 11,340.00	\$ -	\$ 11,340.00	\$ 6,119.17	\$ 4,550.00	\$ 670.83
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,004.45	\$ 2,004.45	\$ 2,004.45	\$ -	\$ -
Total	\$ 17,390.00	\$ -	\$ -	\$ -	\$ 17,390.00	\$ 2,004.45	\$ 19,394.45	\$ 14,173.62	\$ 4,550.00	\$ 670.83
Conservation										
Salaries	\$ 73,544.00	\$ 1,050.00	\$ -	\$ -	\$ 74,594.00	\$ 2,134.00	\$ 76,728.00	\$ 76,291.47	\$ -	\$ 436.53
Expenses	\$ 7,250.00	\$ -	\$ -	\$ -	\$ 7,250.00	\$ -	\$ 7,250.00	\$ 7,244.31	\$ -	\$ 5.69
Articles 2002	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ (80,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 160,794.00	\$ 1,050.00	\$ -	\$ -	\$ 161,844.00	\$ (77,866.00)	\$ 83,978.00	\$ 83,535.78	\$ -	\$ 442.22
Subtotal	\$ 861,998.00	\$ 9,200.00	\$ -	\$ -	\$ 871,198.00	\$ (160,832.72)	\$ 710,365.28	\$ 650,994.75	\$ 24,871.71	\$ 34,498.82

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1 Planning Board	ATM 3/10/01 Raise & App	Borrowing ATM/STIM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
Salaries	\$ 75,873.00	\$ 650.00	\$ -	\$ -	\$ 76,523.00	\$ 2,456.00	\$ 78,979.00	\$ 69,436.74	\$ -	\$ 9,542.26
Expenses	\$ 17,000.00	\$ -	\$ -	\$ -	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 16,740.05	\$ 50.09	\$ 209.86
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,120.00	\$ 1,120.00	\$ 1,080.50	\$ -	\$ 39.50
Total	\$ 92,873.00	\$ 650.00	\$ -	\$ -	\$ 93,523.00	\$ 3,576.00	\$ 97,099.00	\$ 87,257.29	\$ 50.09	\$ 9,791.62
Cable Advisory										
Expenses	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,496.00	\$ -	\$ 4.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ -	\$ -
Article 2002	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 17,500.00	\$ -	\$ -	\$ -	\$ 17,500.00	\$ (12,750.00)	\$ 4,750.00	\$ 4,746.00	\$ -	\$ 4.00
Historical Com										
Expenses	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 523.05	\$ -	\$ 1,976.95
Total	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 523.05	\$ -	\$ 1,976.95
TOTAL GEN GOVT	\$ 2,125,417.00	\$ 15,200.00	\$ -	\$ -	\$ 2,140,617.00	\$ (486,170.12)	\$ 1,654,446.88	\$ 1,542,073.61	\$ 46,243.06	\$ 66,130.21
Police										
Salaries	\$ 2,160,000.00	\$ 7,200.00	\$ -	\$ -	\$ 2,167,200.00	\$ 12,878.00	\$ 2,180,078.00	\$ 2,165,444.14	\$ -	\$ 14,633.86
Expense	\$ 220,000.00	\$ 500.00	\$ -	\$ -	\$ 220,500.00	\$ -	\$ 220,500.00	\$ 217,437.82	\$ 2,618.94	\$ 443.24
Articles 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,820.77	\$ 1,820.77	\$ 1,490.42	\$ -	\$ 330.35
Total	\$ 2,380,000.00	\$ 7,700.00	\$ -	\$ -	\$ 2,387,700.00	\$ 14,698.77	\$ 2,402,398.77	\$ 2,384,372.38	\$ 2,618.94	\$ 15,407.45
Fire										
Salaries	\$ 1,480,000.00	\$ -	\$ -	\$ -	\$ 1,480,000.00	\$ 6,982.00	\$ 1,486,982.00	\$ 1,482,677.30	\$ -	\$ 4,304.70
Expenses	\$ 152,275.00	\$ -	\$ -	\$ -	\$ 152,275.00	\$ 19,896.00	\$ 172,171.00	\$ 171,994.81	\$ -	\$ 176.19
Articles 2002	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,590.44	\$ 3,590.44	\$ 3,585.44	\$ -	\$ 5.00
Total	\$ 1,652,275.00	\$ -	\$ -	\$ -	\$ 1,652,275.00	\$ 10,468.44	\$ 1,662,743.44	\$ 1,658,257.55	\$ -	\$ 4,485.89
Inspectional Svcs										
Salaries	\$ 331,000.00	\$ 5,300.00	\$ -	\$ -	\$ 336,300.00	\$ 6,883.00	\$ 343,183.00	\$ 324,194.42	\$ -	\$ 18,988.58
Expenses	\$ 44,000.00	\$ -	\$ -	\$ -	\$ 44,000.00	\$ -	\$ 44,000.00	\$ 42,840.74	\$ -	\$ 1,159.26
Articles 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 556.00	\$ 556.00	\$ 556.00	\$ -	\$ -
Total	\$ 375,000.00	\$ 5,300.00	\$ -	\$ -	\$ 380,300.00	\$ 7,439.00	\$ 387,739.00	\$ 367,591.16	\$ -	\$ 20,147.84
Animal Control										
Salaries	\$ 48,271.00	\$ -	\$ -	\$ -	\$ 48,271.00	\$ 1,156.00	\$ 49,427.00	\$ 43,717.99	\$ -	\$ 5,709.01
Expense	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 9,440.50	\$ -	\$ 2,559.50
Unpaid bills py	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425.87	\$ 425.87	\$ -	\$ -	\$ 425.87
Total	\$ 60,271.00	\$ -	\$ -	\$ -	\$ 60,271.00	\$ 1,581.87	\$ 61,852.87	\$ 53,158.49	\$ -	\$ 8,694.38
Subtotal	\$ 4,467,546.00	\$ 13,000.00	\$ -	\$ -	\$ 4,480,546.00	\$ 34,188.08	\$ 4,514,734.08	\$ 4,463,379.58	\$ 2,618.94	\$ 48,735.56

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
Harbormaster										
Salaries	\$ 149,397.00	\$ -	\$ -	\$ -	\$ 149,397.00	\$ 8,103.00	\$ 157,500.00	\$ 157,500.00	\$ -	\$ -
Expense	\$ 18,500.00	\$ -	\$ -	\$ -	\$ 18,500.00	\$ -	\$ 18,500.00	\$ 18,425.21	\$ -	\$ 74.79
Articles 2002	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -	\$ -	\$ -	\$ -
unpaid bills	\$ -	\$ -	\$ -	\$ 534.38	\$ 534.38	\$ -	\$ 534.38	\$ 134.42	\$ -	\$ 399.96
Total	\$ 192,897.00	\$ -	\$ -	\$ 534.38	\$ 193,431.38	\$ (16,897.00)	\$ 176,534.38	\$ 176,059.63	\$ -	\$ 474.75
TOTAL PUB SAFETY	\$ 4,660,443.00	\$ 13,000.00	\$ -	\$ 534.38	\$ 4,673,977.38	\$ 17,291.08	\$ 4,691,268.46	\$ 4,639,439.21	\$ 2,618.94	\$ 49,210.31
Education										
Salaries	\$ 16,983,167.00	\$ -	\$ -	\$ -	\$ 16,960,468.00	\$ -	\$ 16,960,468.00	\$ 15,900,390.68	\$ 928,797.81	\$ 131,279.51
Expense	\$ 4,771,460.00	\$ -	\$ -	\$ -	\$ 4,795,908.25	\$ -	\$ 4,794,159.00	\$ 4,791,268.46	\$ 134,170.05	\$ (131,279.51)
Articles 2002	\$ 228,500.00	\$ -	\$ -	\$ -	\$ 228,500.00	\$ (228,500.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 982,568.17	\$ 982,568.17	\$ 975,292.24	\$ -	\$ 7,275.93
Total	\$ 21,983,127.00	\$ -	\$ -	\$ -	\$ 21,984,876.25	\$ 754,068.17	\$ 22,737,195.17	\$ 21,666,951.38	\$ 1,062,967.86	\$ 7,275.93
TOTAL EDUCATION	\$ 21,983,127.00	\$ -	\$ -	\$ -	\$ 21,984,876.25	\$ 754,068.17	\$ 22,737,195.17	\$ 21,666,951.38	\$ 1,062,967.86	\$ 7,275.93
DPW Management										
Salaries	\$ 201,392.00	\$ 2,350.00	\$ -	\$ -	\$ 203,742.00	\$ 1,889.00	\$ 205,631.00	\$ 203,367.29	\$ -	\$ 2,263.71
Expenses	\$ 26,355.00	\$ -	\$ -	\$ -	\$ 26,355.00	\$ -	\$ 26,355.00	\$ 25,011.36	\$ 110.00	\$ 1,233.64
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426.17	\$ 426.17	\$ 243.36	\$ -	\$ 182.81
Articles 2002	\$ 619,100.00	\$ -	\$ -	\$ -	\$ 619,100.00	\$ (619,100.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 846,847.00	\$ 2,350.00	\$ -	\$ -	\$ 849,197.00	\$ (616,784.83)	\$ 232,412.17	\$ 228,622.01	\$ 110.00	\$ 3,680.16
Vehicle Maintenance										
Salaries	\$ 68,540.00	\$ 2,230.00	\$ -	\$ -	\$ 70,770.00	\$ -	\$ 70,770.00	\$ 63,295.03	\$ -	\$ 7,474.97
Expense	\$ 57,955.00	\$ -	\$ -	\$ -	\$ 57,955.00	\$ -	\$ 57,955.00	\$ 51,847.91	\$ 3,835.98	\$ 2,271.11
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45.77	\$ 45.77	\$ -	\$ -	\$ 45.77
Articles 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 126,495.00	\$ 2,230.00	\$ -	\$ -	\$ 128,725.00	\$ 45.77	\$ 128,770.77	\$ 115,142.94	\$ 3,835.98	\$ 9,791.85
Subtotal	\$ 973,342.00	\$ 4,580.00	\$ -	\$ -	\$ 977,922.00	\$ (616,739.06)	\$ 361,182.94	\$ 343,764.95	\$ 3,945.98	\$ 13,472.01

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
Highway Department										
Salaries	\$ 297,812.00	\$ 9,235.00	\$ -	\$ -	\$ 307,047.00	\$ -	\$ 307,047.00	\$ 258,418.42	\$ -	\$ 48,628.58
Expense	\$ 118,300.00	\$ -	\$ -	\$ -	\$ 118,300.00	\$ -	\$ 118,300.00	\$ 99,988.99	\$ 6,296.40	\$ 12,014.61
Articles 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
unpaid bills	\$ -	\$ -	\$ -	\$ 133.90	\$ 133.90	\$ -	\$ 133.90	\$ 133.90	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570.00	\$ 570.00	\$ 94.11	\$ -	\$ 475.89
Total	\$ 416,112.00	\$ 9,235.00	\$ -	\$ 133.90	\$ 425,480.90	\$ 570.00	\$ 426,050.90	\$ 358,635.42	\$ 6,296.40	\$ 61,119.08
Snow & Ice										
Salaries	\$ 51,000.00	\$ 1,530.00	\$ -	\$ -	\$ 52,530.00	\$ -	\$ 52,530.00	\$ 25,968.73	\$ -	\$ 26,561.27
Expense	\$ 92,700.00	\$ -	\$ -	\$ -	\$ 92,700.00	\$ -	\$ 92,700.00	\$ 54,726.66	\$ -	\$ 37,973.34
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 143,700.00	\$ 1,530.00	\$ -	\$ -	\$ 145,230.00	\$ -	\$ 145,230.00	\$ 80,695.39	\$ -	\$ 64,534.61
Fuel Depot										
Expense	\$ 120,500.00	\$ -	\$ -	\$ -	\$ 120,500.00	\$ -	\$ 120,500.00	\$ 111,974.01	\$ 3,930.00	\$ 4,595.99
Total	\$ 120,500.00	\$ -	\$ -	\$ -	\$ 120,500.00	\$ -	\$ 120,500.00	\$ 111,974.01	\$ 3,930.00	\$ 4,595.99
Lands & Nat Res										
Salaries	\$ 260,585.00	\$ 6,100.00	\$ -	\$ -	\$ 266,685.00	\$ 2,498.00	\$ 269,183.00	\$ 235,270.23	\$ -	\$ 33,912.77
Expenses	\$ 21,000.00	\$ -	\$ -	\$ -	\$ 21,000.00	\$ -	\$ 21,000.00	\$ 17,924.80	\$ 2,820.99	\$ 254.21
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264.00	\$ 264.00	\$ 243.15	\$ -	\$ 20.85
Total	\$ 281,585.00	\$ 6,100.00	\$ -	\$ -	\$ 287,685.00	\$ 2,762.00	\$ 290,447.00	\$ 253,438.18	\$ 2,820.99	\$ 34,187.83
Street Lights										
Expenses	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 32,835.44	\$ 800.00	\$ 8,364.56
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,400.00	\$ 3,400.00	\$ 2,637.32	\$ -	\$ 762.68
Total	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 42,000.00	\$ 3,400.00	\$ 45,400.00	\$ 35,472.76	\$ 800.00	\$ 9,127.24
Transfer Station										
Salaries	\$ 130,278.00	\$ 4,050.00	\$ -	\$ -	\$ 134,328.00	\$ -	\$ 134,328.00	\$ 119,624.65	\$ -	\$ 14,703.35
Expenses	\$ 747,778.00	\$ -	\$ -	\$ -	\$ 747,778.00	\$ -	\$ 747,778.00	\$ 728,871.31	\$ 18,906.69	\$ (0.00)
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,810.00	\$ 20,810.00	\$ 13,731.18	\$ -	\$ 7,078.82
Total	\$ 878,056.00	\$ 4,050.00	\$ -	\$ -	\$ 882,106.00	\$ 20,810.00	\$ 902,916.00	\$ 862,227.14	\$ 18,906.69	\$ 21,782.17
Sewer Department										
Salaries	\$ 6,826.00	\$ -	\$ -	\$ -	\$ 6,826.00	\$ -	\$ 6,826.00	\$ -	\$ -	\$ 6,826.00
Expense	\$ 155,000.00	\$ -	\$ -	\$ -	\$ 155,000.00	\$ -	\$ 155,000.00	\$ 139,474.42	\$ 20.33	\$ 15,505.25
Total	\$ 161,826.00	\$ -	\$ -	\$ -	\$ 161,826.00	\$ -	\$ 161,826.00	\$ 139,474.42	\$ 20.33	\$ 22,331.25
Subtotal	\$ 2,043,779.00	\$ 20,915.00	\$ -	\$ 133.90	\$ 2,064,827.90	\$ 27,542.00	\$ 2,092,369.90	\$ 1,841,917.32	\$ 32,774.41	\$ 217,678.17

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	2002 Budget	2002 Transfer	2002 Revised Budget	2002 Actual	2002 Encumbered	Return to General Fund
Cemetery										
Salaries	\$ 264,877.00	\$ 5,740.00	\$ -	\$ -	\$ 270,617.00	\$ 1,838.00	\$ 272,455.00	\$ 272,455.00	\$ -	\$ -
Expenses	\$ 83,233.00	\$ -	\$ -	\$ -	\$ 83,233.00	\$ -	\$ 83,233.00	\$ 78,617.31	\$ 4,615.00	\$ 0.69
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,159.91	\$ 2,159.91	\$ 2,130.37	\$ -	\$ 29.54
Total	\$ 348,110.00	\$ 5,740.00	\$ -	\$ -	\$ 353,850.00	\$ 3,997.91	\$ 357,847.91	\$ 353,202.68	\$ 4,615.00	\$ 30.23
Central Building										
Salaries	\$ 61,322.00	\$ 2,225.00	\$ -	\$ -	\$ 63,547.00	\$ -	\$ 63,547.00	\$ 50,628.84	\$ -	\$ 12,918.16
Expenses	\$ 165,400.00	\$ -	\$ -	\$ -	\$ 165,400.00	\$ -	\$ 165,400.00	\$ 141,591.96	\$ 4,556.17	\$ 19,251.87
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,500.00	\$ 10,500.00	\$ 10,493.87	\$ -	\$ 6.13
Total	\$ 226,722.00	\$ 2,225.00	\$ -	\$ -	\$ 228,947.00	\$ 10,500.00	\$ 239,447.00	\$ 202,714.67	\$ 4,556.17	\$ 32,176.16
Building Maint										
Expense	\$ 57,500.00	\$ -	\$ -	\$ -	\$ 57,500.00	\$ -	\$ 57,500.00	\$ 55,261.31	\$ 861.65	\$ 1,377.04
Articles 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ 50.00
Total	\$ 57,500.00	\$ -	\$ -	\$ -	\$ 57,500.00	\$ 50.00	\$ 57,550.00	\$ 55,261.31	\$ 861.65	\$ 1,427.04
Tarklin										
Expenses	\$ 5,700.00	\$ -	\$ -	\$ -	\$ 5,700.00	\$ -	\$ 5,700.00	\$ 3,671.76	\$ 130.00	\$ 1,898.24
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189.49	\$ 189.49	\$ 88.23	\$ -	\$ 101.26
Total	\$ 5,700.00	\$ -	\$ -	\$ -	\$ 5,700.00	\$ 189.49	\$ 5,889.49	\$ 3,759.99	\$ 130.00	\$ 1,999.50
Subtotal	\$ 638,032.00	\$ 7,965.00	\$ -	\$ -	\$ 645,997.00	\$ 14,737.40	\$ 660,734.40	\$ 614,938.65	\$ 10,162.82	\$ 35,632.93
TOTAL PUBLIC WORKS	\$ 3,655,153.00	\$ 33,460.00	\$ -	\$ 133.90	\$ 3,688,746.90	\$ (574,459.66)	\$ 3,114,287.24	\$ 2,800,620.92	\$ 46,613.21	\$ 267,053.11
Council on Aging										
Salaries	\$ 185,387.00	\$ 320.00	\$ -	\$ -	\$ 185,707.00	\$ -	\$ 185,707.00	\$ 158,460.72	\$ -	\$ 27,246.28
Expenses	\$ 61,000.00	\$ -	\$ -	\$ -	\$ 61,000.00	\$ -	\$ 61,000.00	\$ 45,368.44	\$ 2,932.78	\$ 12,698.78
Articles 2002	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 251,387.00	\$ 320.00	\$ -	\$ -	\$ 251,707.00	\$ (5,000.00)	\$ 246,707.00	\$ 203,829.16	\$ 2,932.78	\$ 39,945.06
Veteran's										
Salaries	\$ 17,579.00	\$ -	\$ -	\$ -	\$ 17,579.00	\$ 431.00	\$ 18,010.00	\$ 18,010.00	\$ -	\$ -
Expenses	\$ 40,560.00	\$ -	\$ -	\$ -	\$ 40,560.00	\$ -	\$ 40,560.00	\$ 30,192.74	\$ 0.91	\$ 10,366.35
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476.77	\$ 1,476.77	\$ 1,300.55	\$ -	\$ 176.22
Total	\$ 58,139.00	\$ -	\$ -	\$ -	\$ 58,139.00	\$ 1,907.77	\$ 60,046.77	\$ 49,503.29	\$ 0.91	\$ 10,542.57
Subtotal	\$ 309,526.00	\$ 320.00	\$ -	\$ -	\$ 309,846.00	\$ (3,092.23)	\$ 306,753.77	\$ 253,332.45	\$ 2,933.69	\$ 50,487.63

TOWN OF DUXBURY
APPROPRIATION ACCOUNTS

FUND 1	ATM 3/10/01 Raise & App	Borrowing ATM/STM1	Free Cash Article 8	STM2 Transfers	2002		2002		2002		2002		Return to General Fund
					Budget	Transfer	Revised Budget	Actual	Encumbered				
Library													
Salaries	\$ 675,811.00	\$ 1,830.00	\$ -	\$ -	\$ 677,641.00	\$ 22,672.00	\$ 700,313.00	\$ 678,941.49	\$ -	\$ -	\$ -	\$ -	\$ -
Expense	\$ 251,189.00	\$ -	\$ -	\$ -	\$ 251,189.00	\$ -	\$ 251,189.00	\$ 240,724.32	\$ -	\$ -	\$ 7,941.12	\$ -	\$ 21,371.51
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,660.00	\$ 2,660.00	\$ 1,776.13	\$ -	\$ -	\$ -	\$ -	\$ 2,523.56
Total	\$ 927,000.00	\$ 1,830.00	\$ -	\$ -	\$ 928,830.00	\$ 25,332.00	\$ 954,162.00	\$ 921,441.94	\$ 7,941.12	\$ 7,941.12	\$ -	\$ -	\$ 883.87
Recreation													
Salaries	\$ 107,160.00	\$ 1,000.00	\$ -	\$ -	\$ 108,160.00	\$ 6,109.00	\$ 114,269.00	\$ 111,651.90	\$ -	\$ -	\$ -	\$ -	\$ 2,617.10
Expenses	\$ 18,550.00	\$ -	\$ -	\$ -	\$ 18,550.00	\$ -	\$ 18,550.00	\$ 15,811.62	\$ 947.85	\$ -	\$ -	\$ -	\$ 1,790.53
Articles 2002	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 145,710.00	\$ 1,000.00	\$ -	\$ -	\$ 146,710.00	\$ (13,891.00)	\$ 132,819.00	\$ 127,463.52	\$ 947.85	\$ 947.85	\$ -	\$ -	\$ 4,407.63
Pool													
Salaries	\$ 160,767.00	\$ -	\$ -	\$ -	\$ 160,767.00	\$ 2,350.00	\$ 163,117.00	\$ 155,915.94	\$ -	\$ -	\$ -	\$ -	\$ 7,201.06
Expenses	\$ 90,525.00	\$ -	\$ -	\$ -	\$ 90,525.00	\$ -	\$ 90,525.00	\$ 84,635.03	\$ 4,645.26	\$ -	\$ -	\$ -	\$ 1,244.71
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,391.78	\$ 2,391.78	\$ 2,367.21	\$ -	\$ -	\$ -	\$ -	\$ 24.57
Articles 2002	\$ 31,000.00	\$ -	\$ -	\$ -	\$ 31,000.00	\$ (31,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unpaid bills	\$ -	\$ -	\$ -	\$ -	\$ 1,283.34	\$ -	\$ 1,283.34	\$ 1,181.18	\$ -	\$ -	\$ -	\$ -	\$ 102.16
Total	\$ 282,292.00	\$ -	\$ -	\$ -	\$ 283,575.34	\$ (26,258.22)	\$ 257,317.12	\$ 244,095.36	\$ 4,645.26	\$ 4,645.26	\$ -	\$ -	\$ 8,572.50
North Hill expenses	\$ 8,500.00	\$ -	\$ -	\$ -	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,115.05	\$ -	\$ -	\$ -	\$ -	\$ 384.95
Articles 2002	\$ 29,000.00	\$ -	\$ -	\$ -	\$ 29,000.00	\$ (29,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 37,500.00	\$ -	\$ -	\$ -	\$ 37,500.00	\$ (29,000.00)	\$ 8,500.00	\$ 8,115.05	\$ -	\$ -	\$ -	\$ -	\$ 384.95
Lifeguards													
Salaries	\$ 17,100.00	\$ -	\$ -	\$ -	\$ 17,100.00	\$ -	\$ 17,100.00	\$ 15,304.50	\$ -	\$ -	\$ -	\$ -	\$ 1,795.50
Expenses	\$ 1,650.00	\$ -	\$ -	\$ -	\$ 1,650.00	\$ -	\$ 1,650.00	\$ 1,647.45	\$ -	\$ -	\$ -	\$ -	\$ 2.55
Total	\$ 18,750.00	\$ -	\$ -	\$ -	\$ 18,750.00	\$ -	\$ 18,750.00	\$ 16,951.95	\$ -	\$ -	\$ -	\$ -	\$ 1,798.05
Public Celebrations	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 2,947.69	\$ -	\$ -	\$ -	\$ -	\$ 552.31
Total	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 2,947.69	\$ -	\$ -	\$ -	\$ -	\$ 552.31
Ply Cty Coop													
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 1,414,952.00	\$ 2,830.00	\$ -	\$ 1,283.34	\$ 1,419,065.34	\$ (43,817.22)	\$ 1,375,248.12	\$ 1,321,219.51	\$ 13,534.23	\$ 13,534.23	\$ -	\$ -	\$ 40,494.38
TOTAL OTHER	\$ 1,724,478.00	\$ 3,150.00	\$ -	\$ 1,283.34	\$ 1,728,911.34	\$ (46,909.45)	\$ 1,682,001.89	\$ 1,574,551.96	\$ 16,467.92	\$ 16,467.92	\$ -	\$ -	\$ 90,982.01

TOWN OF DUXBURY

APPROPRIATION ACCOUNTS

FUND 1	ATM 3/10/01 Raise & App	STM 1&2 ATM Borrow	Free Cash & STM 1&2	STM Transfers	2002		2002 Transfer	2002		2002 Actual	2002 Encumbered	Return to General Fund
					Budget	Revised Budget						
Medicare	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 228,627.55	\$ -	\$ -	\$ 21,372.45	
Health Insurance	\$ 2,400,000.00	\$ -	\$ -	\$ -	\$ 2,400,000.00	\$ -	\$ 2,400,000.00	\$ 2,400,000.00	\$ -	\$ -	\$ -	
Pensions- noncont	\$ 43,748.00	\$ -	\$ -	\$ -	\$ 43,748.00	\$ -	\$ 43,748.00	\$ 37,722.42	\$ -	\$ -	\$ 6,025.58	
Pensions- cont	\$ 1,005,000.00	\$ -	\$ -	\$ -	\$ 1,005,000.00	\$ 445.00	\$ 1,005,445.00	\$ 1,005,445.00	\$ -	\$ -	\$ -	
Pensions- cont	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unemployment	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 7,821.38	\$ 3,000.00	\$ -	\$ 29,178.62	
Worker's Comp	\$ 165,000.00	\$ -	\$ -	\$ -	\$ 165,000.00	\$ -	\$ 165,000.00	\$ 176,924.00	\$ 10,000.00	\$ -	\$ (21,924.00)	
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire, Liability Ins	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 255,730.23	\$ 246.37	\$ -	\$ (5,976.60)	
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,232.27	\$ 17,232.27	\$ 3,449.84	\$ -	\$ -	\$ 13,782.43	
unpaid bills	\$ -	\$ -	\$ -	\$ 453.27	\$ 453.27	\$ -	\$ 453.27	\$ 453.27	\$ -	\$ -	\$ -	
Reserve Fund	\$ 150,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ (63,165.00)	\$ 86,835.00	\$ -	\$ -	\$ -	\$ 86,835.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Coll Bargain-Dispatch	\$ -	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	
Coll Barg-NAGE	\$ -	\$ 2,550.00	\$ -	\$ -	\$ 2,550.00	\$ -	\$ 2,550.00	\$ -	\$ -	\$ -	\$ 2,550.00	
Coll Barg-Laborers	\$ -	\$ 1,390.00	\$ -	\$ -	\$ 1,390.00	\$ -	\$ 1,390.00	\$ -	\$ -	\$ -	\$ 1,390.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Principal	\$ 1,253,717.00	\$ -	\$ -	\$ -	\$ 1,253,717.00	\$ -	\$ 1,253,478.00	\$ 1,253,478.00	\$ -	\$ -	\$ 239.00	
Interest on bonded	\$ 405,589.00	\$ -	\$ -	\$ -	\$ 405,589.00	\$ -	\$ 405,589.00	\$ 361,560.78	\$ -	\$ -	\$ 44,028.22	
Bonding Fees & Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Temp Interest	\$ 69,298.00	\$ -	\$ -	\$ -	\$ 69,298.00	\$ -	\$ 69,298.00	\$ 66,739.81	\$ -	\$ -	\$ 2,558.19	
TOTAL ADMIN	\$ 6,032,352.00	\$ 4,190.00	\$ -	\$ 453.27	\$ 6,036,995.27	\$ (45,487.73)	\$ 5,991,507.54	\$ 5,797,952.28	\$ 13,246.37	\$ -	\$ 180,308.89	
Cherry Sheet Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 394,204.00	\$ 398,379.67	\$ -	\$ -	\$ (4,175.67)	
GRAND TOTAL	\$ 40,180,970.00	\$ 69,000.00	\$ -	\$ 2,404.89	\$ 40,254,124.14	\$ (381,667.71)	\$ 40,264,911.18	\$ 38,419,969.03	\$ 1,188,427.36	\$ -	\$ 656,514.79	

Town of Duxbury

Continued Appropriation Previous Appropriation Balances General Fund

June 30, 2002

	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	FY 2003 Appropriation	Continued Appropriation	Return to General Fund
General Government:								
Board of Selectmen:								
Article 4: STM FY96/2 Fire Alarm	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -
Article 10: ATM FY97 ADA	\$ 47,244.77	\$ -	\$ -	\$ 239.00	\$ -	\$ -	\$ 47,005.77	\$ -
Article 5: STM 1 FY98 Underground Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Article 6:1, Workstations	\$ 723.97	\$ -	\$ -	\$ -	\$ -	\$ 723.97	\$ 723.97	\$ -
Article 47 ATM FY00 Survey Historical propertle	\$ 8,255.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 255.00	\$ -
Article 9, ATM FY02 Beach lease	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Article 26: ATM FY02 Fourth of July	\$ -	\$ 10,000.00	\$ -	\$ 9,200.00	\$ -	\$ -	\$ 800.00	\$ -
Article 6:1, Town Hall Space needs	\$ -	\$ 15,000.00	\$ -	\$ 13,483.88	\$ -	\$ -	\$ 1,516.12	\$ -
Article 6:1, Town wide bldge maintenance	\$ -	\$ 85,000.00	\$ -	\$ 31,905.01	\$ -	\$ -	\$ 53,094.99	\$ -
Article 27, Cable negotiations	\$ -	\$ 15,000.00	\$ -	\$ 1,210.81	\$ -	\$ -	\$ 13,789.19	\$ -
Accounting								
Article 6:1, Value fixed assets	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00	\$ -
Article 6:1, Fixed assets system	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
Assessors								
Planning Board:								
Article 38 ATM FY00 Zoning ammendment	\$ 21,301.72	\$ -	\$ -	\$ 21,301.72	\$ -	\$ -	\$ -	\$ -
Personnel Board:								
Article 7, FY01	\$ 14,751.66	\$ -	\$ -	\$ -	\$ -	\$ 14,751.66	\$ 14,751.66	\$ -
Conservation:								
Article 6:1, ATM FY98 Bogs	\$ 8,748.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,748.00	\$ -
Article 10, ATM FY02 Conservation Fund	\$ -	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
Article 6:1, ATM FY00 Pond Maintenance	\$ 7,654.86	\$ -	\$ -	\$ 2,662.47	\$ -	\$ -	\$ 4,992.39	\$ -
Article 6:1, ATM FY01 Pond Maintenance	\$ 1,748.75	\$ -	\$ -	\$ (1,452.97)	\$ -	\$ -	\$ 3,201.72	\$ -
Article 6:1, ATM FY02 Harvester training	\$ -	\$ 5,000.00	\$ -	\$ 1,739.58	\$ -	\$ -	\$ 3,260.42	\$ -
Information Systems								
Article 6, 00 Technology	\$ 18,661.40	\$ -	\$ -	\$ 741.50	\$ -	\$ 5,000.00	\$ 17,919.90	\$ -
Article 6, 01 Technology	\$ 42,937.65	\$ -	\$ -	\$ 701.78	\$ -	\$ 5,000.00	\$ 42,235.87	\$ -
Article 6, 02 Technology	\$ -	\$ 91,887.00	\$ -	\$ 53,981.55	\$ -	\$ -	\$ 37,905.45	\$ -
General Government Subtotal:	\$ 187,027.78	\$ 472,887.00	\$ -	\$ 297,714.33	\$ 75,000.00	\$ 25,475.63	\$ 287,200.45	\$ -

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

	June 30, 2002							
	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	FY 2003 Appropriation	Continued Appropriation	Return to General Fund
Public Safety:								
Police:								
Article 11, ATM FY95 Hepatitis B	\$ 240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ -
Article 6:2 ATM FY00 4WD Vehicle	\$ 86.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86.00	\$ -
Fire:								
Article 59, ATM 88 Hepatitis Vaccine	\$ 577.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 577.47	\$ -
Article 6:2 ATM FY00 Refurb Ladder 1	\$ 28,000.00	\$ -	\$ -	\$ 8,000.00	\$ 20,000.00	\$ -	\$ -	\$ -
Article 6, ATM FY01 SCBA clothing	\$ 547.00	\$ -	\$ -	\$ 502.70	\$ -	\$ -	\$ 44.30	\$ -
Article 6, ATM FY01 Water tanks 47&48	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -
Article 6, ATM FY02 SCBA clothing	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Harbormaster:								
Article 52, ATM 3/88 Propagation of Shellfish	\$ 1,455.19	\$ -	\$ -	\$ -	\$ 1,455.19	\$ -	\$ -	\$ -
Article 6:3 ATM FY97 Repace red truck	\$ 1,389.47	\$ -	\$ -	\$ -	\$ 1,389.47	\$ -	\$ -	\$ -
Article 37, ATM FY98 Shellfish Propagation	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 23, ATM FY99 Shellfish Prop	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Article 6:2 ATM FY00 Shellfish Prop	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
Article 6:2 ATM FY00 Tender Floats	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -
Article 6, ATM FY01 outboard engine	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -
Article 6, ATM FY01 truck	\$ 5,231.69	\$ -	\$ -	\$ -	\$ 4,900.00	\$ -	\$ 331.69	\$ -
Article 6, ATM FY02 truck	\$ -	\$ 17,255.34	\$ 7,744.66	\$ 24,998.00	\$ -	\$ -	\$ 2.00	\$ -
Inspectional Services								
Article 19, ATM FY98 BOH Bay Road	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -
Public Safety Subtotal:	\$ 60,326.82	\$ 17,255.34	\$ 27,744.66	\$ 59,000.70	\$ 27,744.66	\$ -	\$ 18,581.46	\$ -

Town of Duxbury

Continued Appropriation Previous Appropriation Balances General Fund

June 30, 2002

	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	ATM 2003 Appropriation	Continued Appropriation	Return to General Fund
Education:								
Article 6:2 ATM FY98 Irrigation	\$ 486.34	-	\$ -	\$ -	\$ 486.34	-	\$ -	-
Article 6:2 ATM FY98 Cafeteria Tables	\$ 235.65	-	\$ -	\$ -	\$ 235.65	-	\$ -	-
Article 2 STM1 FY98 Montessori Transprt	\$ 625.00	-	\$ -	\$ -	\$ 625.00	-	\$ -	-
Article 16 ATM FY99 Montessori	\$ 750.00	-	\$ -	\$ -	\$ 750.00	-	\$ -	-
Article 6:9 ATM FY99 Technology	\$ 4,092.46	-	\$ -	\$ -	-	-	\$ 4,092.46	-
Article 6:9 ATM FY99 DMS Science lab	\$ 387.91	-	\$ -	\$ -	\$ 387.91	-	\$ -	-
Article 6:9 ATM FY99 Classroom carpet/tile	\$ 971.16	-	\$ -	\$ -	\$ 971.16	-	\$ -	-
Article 6:8 ATM FY00 DHS flooring mats	\$ 1,800.62	-	\$ -	\$ -	-	-	\$ 1,800.62	-
Article 48 ATM FY00 Montessori	\$ 875.00	-	\$ -	\$ -	\$ 875.00	-	\$ -	-
Article 49 ATM FY00 Medicaid	\$ 14,500.00	-	\$ -	\$ -	\$ 14,500.00	-	\$ -	-
Article 6:8 ATM FY01 Repair fields	\$ 2,723.34	-	\$ -	\$ 2,723.34	-	-	\$ -	-
Article 6:8 ATM FY01 lockers	\$ 5,496.34	-	\$ -	\$ 3,695.14	-	-	\$ 1,801.20	-
Article 6:8 ATM FY01 carpet/tile	\$ 38.92	-	\$ -	\$ -	-	-	\$ 38.92	-
Article 6:8 ATM FY01 white marker boards	\$ 1,479.34	-	\$ -	\$ 1,479.34	-	-	\$ -	-
Article 6:8 ATM FY01 musical instruments	\$ 15,000.00	-	\$ -	\$ 14,874.00	-	-	\$ 126.00	-
Article 6:8 ATM FY01 pA system	\$ 3,000.00	-	\$ -	\$ 2,083.33	-	-	\$ 916.67	-
Article 17 ATM FY01 Medicaid	\$ 1,749.25	-	\$ -	\$ -	-	-	\$ -	1,749.25
Article 6: ATM FY02 Technology	\$ -	81,168.94	\$ 18,831.06	\$ -	-	-	\$ 100,000.00	-
Article 6: ATM FY02 Asbestos	\$ -	20,000.00	\$ -	\$ 20,000.00	-	-	\$ -	-
Article 6: ATM FY02 Repair fields	\$ -	16,350.00	\$ -	\$ 16,350.00	-	-	\$ -	-
Article 6: ATM FY02 Painting	\$ -	9,000.00	\$ -	\$ 3,817.16	-	-	\$ 5,182.84	-
Article 6: ATM FY02 Classroom Furniture	\$ -	10,000.00	\$ -	\$ 10,000.00	-	-	\$ -	-
Article 6: ATM FY02 Carpet/tile	\$ -	4,393.00	\$ -	\$ 4,393.00	-	-	\$ -	-
Article 6: ATM FY02 Carpet/tile	\$ -	7,000.00	\$ -	\$ -	-	-	\$ 7,000.00	-
Article 6: ATM FY02 cafeteria tables	\$ -	5,125.00	\$ -	\$ 5,125.00	-	-	\$ -	-
Article 6: ATM FY02 blinds	\$ -	3,000.00	\$ -	\$ 176.78	-	-	\$ 2,823.22	-
Article 6: ATM FY02 white marker boards	\$ -	5,000.00	\$ -	\$ 3,730.57	-	-	\$ 1,269.43	-
Article 6: ATM FY02 science tables	\$ -	3,600.00	\$ -	\$ 3,491.40	-	-	\$ 108.60	-
Article 6: ATM FY02 Renov Sc labs	\$ -	11,500.00	\$ -	\$ 8,215.00	-	-	\$ 3,285.00	-
Article 6: ATM FY02 Art tables	\$ -	4,032.00	\$ -	\$ 4,032.00	-	-	\$ -	-
Article 31: ATM FY 02 Medicaid	\$ -	29,500.00	\$ -	\$ 27,980.00	-	-	\$ 1,520.00	-
Education Subtotal:	\$ 54,211.33	\$ 209,668.94	\$ 18,831.06	\$ 132,166.06	\$ 18,831.06	\$ -	\$ 129,964.96	\$ 1,749.25

Town of Duxbury

Continued Appropriation Previous Appropriation Balances General Fund

June 30, 2002

	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	ATM 2003 Appropriation	Continued Appropriation	Return to General Fund
Public Works:								
DPW Management:								
Article 6:6, ATM FY98 Seawall	\$ 3,270.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,270.98	\$ -
Article 40 ATM FY99 Land Taking Roundabout	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -
Article 6:1 ATM FY99 Old Town Hall	\$ 15,469.38	\$ -	\$ -	\$ -	\$ -	\$ 15,469.38	\$ 15,469.38	\$ -
Article 6:5 ATM FY99 Safety Training	\$ 638.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 638.43	\$ -
Article 6:7 ATM FY00 Pickup truck	\$ 3,060.00	\$ -	\$ -	\$ -	\$ 3,060.00	\$ -	\$ -	\$ -
Article 6:7 ATM FY00 Chevy Blazer	\$ 4,825.84	\$ -	\$ -	\$ -	\$ 4,825.84	\$ -	\$ -	\$ -
Article 6:7 ATM FY00 Hot Box	\$ 770.00	\$ -	\$ -	\$ -	\$ 770.00	\$ -	\$ -	\$ -
Article 6:7 ATM FY00 Tractor	\$ 3,603.68	\$ -	\$ -	\$ -	\$ -	\$ 3,603.68	\$ 3,603.68	\$ -
Article 6:7 ATM FY00 Drainage	\$ 16,855.38	\$ -	\$ -	\$ 11,552.40	\$ -	\$ -	\$ 5,302.98	\$ -
Article 6:7 ATM FY00 Old Library ADA	\$ 93,599.48	\$ -	\$ -	\$ -	\$ -	\$ 93,599.48	\$ 93,599.48	\$ -
Article 6 ATM FY 01 PP Bridge repairs	\$ 12,112.61	\$ -	\$ -	\$ 12,112.61	\$ -	\$ -	\$ -	\$ -
Article 6 ATM FY 01 Town Landings	\$ 17,800.00	\$ -	\$ -	\$ 3,569.62	\$ -	\$ -	\$ 14,230.38	\$ -
Article 6 ATM FY 01 retaining walls	\$ 17,500.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 16,600.00	\$ -
Article 6 ATM FY 01 Sewer (eng/permit)	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 6 ATM FY 01 Retort Repairs	\$ 2,930.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,930.89	\$ -
Article 6 ATM FY 01 Integrated GIS	\$ 2,462.88	\$ -	\$ -	\$ 2,181.60	\$ -	\$ -	\$ 281.28	\$ -
Article 6 ATM FY 01 Townwide Bldgs	\$ 54,781.65	\$ -	\$ -	\$ 50,100.62	\$ -	\$ -	\$ 4,681.03	\$ -
Article 6 ATM FY 01 TownHall diffusers	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -
Article 6: ATM FY02 Backhoe	\$ -	\$ 70,199.16	\$ 14,800.84	\$ 55,505.37	\$ -	\$ -	\$ 29,494.53	\$ -
Article 6: ATM FY02 Dump truck-plow	\$ -	\$ 85,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -
Article 6: ATM FY02 catch basin cleaner	\$ -	\$ 65,000.00	\$ -	\$ 41,055.00	\$ -	\$ -	\$ 23,945.00	\$ -
Article 6: ATM FY02 truck wash bay	\$ -	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	\$ -
Article 6: ATM FY02 plow blade	\$ -	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -
Article 6: ATM FY02 trf trailer	\$ -	\$ 40,000.00	\$ -	\$ 36,800.00	\$ -	\$ -	\$ 3,200.00	\$ -
Article 6: ATM FY02 rebuild retort	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -
Article 6: ATM FY02 crematory expansion	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -
Article 6: ATM FY02 truck	\$ -	\$ 55,000.00	\$ -	\$ 50,457.54	\$ -	\$ -	\$ 4,542.46	\$ -
Article 6: ATM FY02 fields restoration	\$ -	\$ 15,000.00	\$ -	\$ 13,004.76	\$ -	\$ -	\$ 1,995.24	\$ -
Article 6: ATM FY02 Keene St field	\$ -	\$ 85,000.00	\$ -	\$ 82,234.22	\$ -	\$ -	\$ 2,765.78	\$ -
Article 6: ATM FY02 Landings	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
Article 6: ATM FY02 NH Marsh Dam	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -
Article 23: Drainage easements	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 327,381.20	\$ 604,299.16	\$ 14,800.84	\$ 444,573.74	\$ 8,655.84	\$ 112,672.54	\$ 493,251.62	\$ -

Town of Duxbury

Continued Appropriation Previous Appropriation Balances General Fund

June 30, 2002

	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	ATM 2003 Appropriation	Continued Appropriation	Return to General Fund
Public Works (continued):								
Highway								
Article 5, STM 8/86 Powder Pt Bridge Repair	\$ 3,060.78	-	\$ -	\$ -	-	\$ -	\$ -	\$ -
Article 6:6 ATM FY97 Vehicles & Equip	\$ 6,145.00	-	\$ -	\$ -	6,145.00	\$ -	3,060.78	\$ -
Transfer Station:								
Article 6 ATM FY01 Construction Containers	\$ 10,392.00	-	\$ -	\$ 3,565.00	-	\$ -	6,827.00	\$ -
Lands & Natural Resources								
Article 6:5 ATM FY99 Chandler Baseball	\$ 1,107.89	-	\$ -	\$ -	-	\$ 1,107.89	1,107.89	\$ -
Article 6:5 ATM FY99 Lower Alden baseball	\$ 3,180.66	-	\$ -	\$ -	-	\$ 3,180.66	3,180.66	\$ -
Article 6:5 ATM FY99 Annual Field Restorat	\$ 141.79	-	\$ -	\$ 115.83	-	\$ -	25.96	\$ -
Article 6 ATM FY01 Annual Field Restoratio	\$ 253.46	-	\$ -	\$ 253.46	-	\$ -	-	\$ -
Subtotal Public Works	\$ 24,281.58	-	\$ -	\$ 3,934.29	\$ 6,145.00	\$ 4,288.55	\$ 14,202.29	\$ -
Council on Aging								
Article 3, STM1 FY98 Feasibility Senior Ctr	\$ 321.70	-	\$ -	\$ -	-	\$ -	321.70	\$ -
Article 11, ATM FY99 Senior tax Relief	\$ 2,152.50	-	\$ -	\$ -	1,000.00	\$ -	1,152.50	\$ -
Article 20 ATM FY00 Senior tax relief	\$ 2,807.50	-	\$ -	\$ -	1,000.00	\$ -	1,807.50	\$ -
Article 14 ATM FY01 Senior tax relief	\$ 1,485.00	-	\$ -	\$ 500.00	-	\$ -	985.00	\$ -
Article 24 ATM FY02 Senior tax relief	\$ -	3,000.00	\$ 2,000.00	\$ 3,980.00	-	\$ -	1,020.00	\$ -
Library								
Article 6 ATM FY01 technology	\$ 55,725.35	-	\$ -	\$ -	-	\$ -	48,097.23	\$ -
Article 6 ATM FY01 groundskeeping	\$ 425.75	-	\$ -	\$ 7,628.12	-	\$ -	425.75	\$ -
Recreation								
Article 6 ATM FY01 reseal tennis courts	\$ 12,000.00	-	\$ -	\$ 8,528.00	-	\$ -	3,472.00	\$ -
Article 6: AYM FY02 Playground	\$ -	20,000.00	\$ -	\$ -	-	\$ -	20,000.00	\$ -
Pool								
Article 6:4, ATM FY98 Dehumidifying	\$ 5,657.43	-	\$ -	\$ 5,657.43	-	\$ -	-	\$ -
Article 6:3 ATM FY00 Plastic doors	\$ 1,805.00	-	\$ -	\$ 1,805.00	-	\$ -	-	\$ -
Article 6 ATM FY01 Dehumid system	\$ 35,000.00	-	\$ -	\$ 26,444.41	-	\$ -	8,555.59	\$ -
Article 6 ATM FY01 light fixtures	\$ 5,695.37	-	\$ -	\$ -	-	\$ -	5,695.37	\$ -
Article 6:ATM FY02 Dump water, regrount wal	\$ -	25,000.00	\$ -	\$ -	-	\$ -	25,000.00	\$ -
Article 6:ATM FY02 replace lights	\$ -	6,000.00	\$ -	\$ 450.00	-	\$ -	5,550.00	\$ -
Subtotal:	\$ 123,075.60	\$ 54,000.00	\$ 2,000.00	\$ 54,992.96	\$ 2,000.00	\$ -	\$ 122,082.64	\$ -

Town of Duxbury
Continued Appropriation
Previous Appropriation Balances
General Fund

June 30, 2002

	06/30/2001 Balance	Town Meeting	Other Sources	Expended 2002	Transfer Other Uses	ATM 2003 Appropriation	Continued Appropriation	Return to General Fund
North Hill								
Article 6:4, ATM FY98 Irrigation Computer	\$ 3,684.20	-	\$ -	\$ 3,684.20	\$ -	\$ -	\$ -	\$ -
Article 6: ATM FY02 Three traps	\$ -	9,000.00	\$ -	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -
Article 6: ATM FY02 cart paths	\$ -	5,000.00	\$ -	\$ 4,151.80	\$ -	\$ -	\$ 848.20	\$ -
Article 6: ATM FY02 Golf House	\$ -	10,000.00	\$ -	\$ 9,450.00	\$ -	\$ -	\$ 550.00	\$ -
Article 6: ATM FY02 Ladies tees	\$ -	5,000.00	\$ -	\$ 4,700.00	\$ -	\$ -	\$ 300.00	\$ -
Stabilization Fund								
Lucy Hathaway: School	\$ 7,065.65	-	\$ -	\$ -	\$ -	\$ -	\$ 7,065.65	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lucy Hathaway: Public Works								
Public Landings	\$ 3,481.97	-	\$ -	\$ -	\$ -	\$ -	\$ 3,481.97	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improve Streets	\$ 7,311.99	-	\$ -	\$ 7,311.99	\$ -	\$ -	\$ -	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shade Trees	\$ 2,586.90	-	\$ -	\$ -	\$ -	\$ -	\$ 2,586.90	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Bridge	\$ 8,500.33	-	\$ -	\$ 3,129.85	\$ -	\$ -	\$ 5,370.48	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 3,102.10	-	\$ -	\$ -	\$ -	\$ -	\$ 3,102.10	\$ -
Lucy Hathaway: Library	\$ 1,542.40	-	\$ -	\$ 1,371.79	\$ -	\$ -	\$ 170.61	\$ -
Transfer Income to general fund	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tax Title	\$ 7,042.88	-	\$ 29,622.00	\$ 13,518.74	\$ -	\$ -	\$ 23,146.14	\$ -
Subtotal:	\$ 44,318.42	29,000.00	\$ 29,622.00	\$ 56,318.37	\$ -	\$ -	\$ 46,622.05	\$ -
Total:	\$ 820,622.73	1,387,110.44	\$ 92,998.56	\$ 1,048,700.45	\$ 138,376.56	\$ 142,436.72	\$ 1,111,905.47	\$ 1,749.25

Income Statement

Revenue	
Taxes, State and Local Receipts	\$ 39,458,727
Other Sources	\$ 592,727
Subtotal	\$ 40,051,454
Total Revenue	\$ 40,051,454
Expenditures	
Operating Budgets	\$ (38,419,969)
Articles (raise)	\$ (1,048,700)
Subtotal	\$ (39,468,669)
Other Financing Uses	\$ (75,000)
Total Expenditures	\$ (39,543,669)
Net Income	\$ 507,785

Other Financial Sources

	Budget	Actual
Pension Reserve	\$ 100,000	\$ 100,000
Cemetery Trust	\$ 75,000	\$ 75,000
Recreation Revolving	\$ 15,000	\$ 43,122
26 - underground tank grant	\$ -	\$ 37,500
All fund 26	\$ -	\$ 3,262
from agency	\$ -	\$ 1,005
Freeman Ambulance	\$ 10,000	\$ 10,000
Fund 22	\$ -	\$ 414
	\$ 200,000	\$ 270,304
SPED Medicare	\$ 55,000	\$ 42,423
Health Assessment	\$ 110,000	\$ 110,000
Water Assessment	\$ 170,000	\$ 170,000
	\$ 535,000	\$ 592,727

Cash Reconciliation

Treasurer's Cash @ 6/30/02	\$ 34,216,848
bad checks	\$ (308)
Treasurer reconciling items	\$ 26,217

Adjusted Treasurer Cash

\$ 34,242,757

Accountant's Cash @ 6/30/02

Fund 01	\$ 8,259,944
Fund 22	\$ 34,800
Fund 23	\$ (79,523)
Fund 24	\$ 756,514
Fund 25	\$ 95,143
Fund 26	\$ 211,492
Fund 28	\$ 840,757
Fund 32	\$ 169,659
Fund 33	\$ 177,588
Fund 35	\$ 136,718
Fund 36	\$ 14,769,206
Fund 39	\$ 39,811
Fund 41	\$ 27,536
Fund 42	\$ 68,387
Fund 43	\$ 1,872,598
Fund 61	\$ 1,120,816
Fund 80	\$ 2,218,646
Fund 83	\$ (392,212)
Fund 84	\$ 3,437,679
Fund 89	\$ 477,199
	\$ -
	\$ 34,242,757

Equity Reconciliation

2001 Equity	\$ 6,405,534
2002 Equity	\$ 6,913,319
Difference	\$ 507,785

Town of Duxbury
School Cafeteria
Fund 22

BALANCE SHEET
June 30, 2002

Assets

Cash **\$34,800**

Total **\$34,800**

Liabilities and Fund Equity

Warrants Payable **\$12,833**

School Cafeteria Fund **\$ 9,425**

School Breadboard Fund **\$12,542**

Total **\$34,800**

REVENUES and EXPENDITURES

Fiscal Year 2002

	Cafeteria	Breadboard	Total
Revenues			
Lunchroom	\$556,986	\$ 42,765	\$599,751
Section 4: reduced	\$ 32,321	\$ -	\$ 32,321
Section 11: free	\$ 6,950	\$ -	\$ 6,950
State Aid: full paid	\$ 9,869	\$ -	\$ 9,869
Special Milk	\$ 168	\$ -	\$ 168
	<u>\$606,294</u>	<u>\$ 42,765</u>	<u>\$649,059</u>
Expenditures			
Personal Services	\$253,650	\$ -	\$253,650
Food & Supplies	\$370,564	\$ 32,331	\$402,895
Group Health Ins	\$ 36,000	\$ -	\$ 36,000
Other Chgs & Exp	\$ -	\$ 6,708	\$ 6,708
General Fund subs	\$ (64,200)	\$ -	\$ (64,200)
	<u>\$596,014</u>	<u>\$ 39,039</u>	<u>\$635,053</u>
Subtotal	\$ 10,280	\$ 3,726	\$ 14,006
Balance forward	\$ (855)	\$ 8,816	\$ 7,961
	\$ 9,425	\$ 12,542	\$ 21,967
Warrants Payable	\$ 12,833	\$ -	\$ 12,833
Balance @ 6/30/02	<u>\$ 22,258</u>	<u>\$ 12,542</u>	<u>\$ 34,800</u>

Town of Duxbury
Highway Improvement Program
Fund 23

BALANCE SHEET
June 30, 2002

Assets

Cash \$ (79,523)

Accounts Receivable:

State Aid (DPW) Ch. 90 - #37625/37980 \$ 58,970

State Aid (DPW) Ch. 90 - #38381 \$ 152,373

State Aid (DPW) Ch. 90 - #235078 \$ 11,132

State Aid (DPW) Ch. 90 - #353C0082 \$ 134,684

\$ 357,159

Total Assets \$ 277,636

Liabilities and Fund Equity

Warrants Payable \$ -

State Aid Anticipation Note \$ -

Deferred Revenues

State Aid (Highway) \$ 357,159

Fund Balance: \$ (79,523)

Total Liabilities and Fund Equity \$ 277,636

(a - Deficit in Anticipation of State Aid (DPW) reimbursement)

REVENUES and EXPENDITURES
Fiscal Year 2002

Revenues

State Aid - Chapter 90 \$ 327,870

Expenditures

Bituminous Concrete \$ 433,002

Crack Sealing \$ 21,993

Police details \$ 5,681

Equipment/materials \$ 3,750

Inspection \$ 3,117

Calcium Chloride \$ 413

\$ 467,956

Net

\$ (140,086)

Streets:

Chestnut, Colonial, Duxborough Trail, Elm, Franklin, High, Lincoln, Mayflower, Park, Pine, Summer, Temple, Union Bridge, West

Town of Duxbury

Fund 24 School Grants, Revolving Accounts, and Organizations

BALANCE SHEET June 30, 2002

Assets

Cash:

Unrestricted Checking	<u><u>\$ 756,514.09</u></u>
-----------------------	-----------------------------

Liabilities and Fund Equity

Warrants Payable	\$ 32,453.11
------------------	--------------

PrePaid Programs	\$ 50,067.20
------------------	--------------

Grants:

Federal Grants	\$168,993.28	
State Grants	<u>\$ 12,856.71</u>	
	<u>\$181,849.99</u>	\$ 181,849.99

Revolving Accounts

Adult & Community Ed.	\$375,911.53	
Athletic Association	\$ 41,047.00	
Tuition-Not Home Town	\$ 87,636.07	
Co-Curricular	\$ 4,787.46	
Miscellaneous	<u>\$ (342.00)</u>	
	<u>\$509,040.06</u>	\$ 509,040.06

Organizations & Donations	<u>\$ (16,896.27)</u>
	<u><u>\$ 756,514.09</u></u>

Town of Duxbury

Fund 24

Analysis of Revenues and Expenditures

	June 30, 2002			
	BALANCE FORWARD July 1, 2001	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2002
FEDERAL GRANTS:				
FY99 Pre-School Program	\$ 5.86	\$ -	\$ -	\$ 5.86
FY00 Title VI	\$ 1,593.01	\$ -	\$ -	\$ 1,593.01
FY00 Class Size Reduction	\$ 248.05	\$ -	\$ -	\$ 248.05
FY01 PL94-142	\$ 51,739.54	\$ -	\$ 51,580.55	\$ 158.99
FY01 Sped Prof Development	\$ 20,245.84	\$ 180.00	\$ 20,425.84	\$ -
FY01 Title VI	\$ 1,116.00	\$ 3,740.00	\$ 4,856.00	\$ -
FY01 Teach/Train/Math	\$ 5,042.56	\$ -	\$ 5,042.56	\$ -
Fy01 Drug Free School	\$ 1,847.00	\$ -	\$ 1,847.00	\$ -
FY01 Class Size Reduction	\$ 10,437.32	\$ (3,740.00)	\$ 6,322.32	\$ 375.00
FY01 Title I	\$ 4,771.38	\$ 23,467.00	\$ 27,954.34	\$ 284.04
FY02 Chapter 44 S72	\$ -	\$ 42,423.00	\$ 42,423.00	\$ -
FY02 PL94-142	\$ -	\$ 370,892.00	\$ 278,384.23	\$ 92,507.77
FY02 Inter Pre School	\$ -	\$ 17,508.00	\$ 16,858.19	\$ 649.81
FY02 Sped Prof Development	\$ -	\$ 32,279.00	\$ 24,192.20	\$ 8,086.80
FY02 Title VI	\$ -	\$ 3,981.00	\$ 4,250.00	\$ (269.00)
FY02 Teach/Train/Math	\$ -	\$ 9,770.00	\$ 5,324.92	\$ 4,445.08
FY02 Drug Free School	\$ -	\$ 12,613.00	\$ 11,879.02	\$ 733.98
FY02 Class Size Reduction	\$ -	\$ 20,831.00	\$ 13,355.62	\$ 7,475.38
FY02 Title I	\$ -	\$ 103,531.00	\$ 50,832.49	\$ 52,698.51
Sub-Total:	\$ 97,046.56	\$ 637,475.00	\$ 565,528.28	\$ 168,993.28
STATE GRANTS:				
FY01 Health Protection	\$ 5,475.70	\$ -	\$ 5,599.80	\$ (124.10)
FY01 Community Partner	\$ 2,466.35	\$ -	\$ 2,480.35	\$ (14.00)
FY01 Academic Support Sc.	\$ 10,850.00	\$ 10,850.00	\$ 19,826.50	\$ 1,873.50
FY02 Health Protection	\$ -	\$ 66,634.00	\$ 58,347.33	\$ 8,286.67
FY02 Community Partnership	\$ -	\$ 62,679.00	\$ 76,678.41	\$ (13,999.41)
FY02 Teach; Literature;Challenge	\$ -	\$ 30,000.00	\$ 21,525.00	\$ 8,475.00
FY02 Teach; Literature;Chal;Mentor	\$ -	\$ 30,000.00	\$ 21,640.95	\$ 8,359.05
Sub-total	\$ 18,792.05	\$ 200,163.00	\$ 206,098.34	\$ 12,856.71
REVOLVING ACCOUNTS:				
Adult & Community Education	\$ 304,260.42	\$ 1,258,601.16	\$ 1,186,950.05	\$ 375,911.53
Athletic Association	\$ 54,991.51	\$ 145,294.64	\$ 159,239.15	\$ 41,047.00
Tuition-Not Home Town	\$ 63,772.22	\$ 44,757.20	\$ 20,893.35	\$ 87,636.07
Co-Curricular	\$ 1,754.83	\$ 28,176.20	\$ 29,149.84	\$ 781.19
Co-Curricular-DMS School	\$ 6,881.59	\$ 5,465.00	\$ 8,340.32	\$ 4,006.27
Miscellaneous	\$ -	\$ -	\$ 342.00	\$ (342.00)
Sub-total:	\$ 431,660.57	\$ 1,482,294.20	\$ 1,404,572.71	\$ 509,040.06
CONTRIBUTIONS & DONATIONS				
Duxbury Foundation	\$ (5,871.17)	\$ 79,997.27	\$ 91,095.83	\$ (16,969.73)
Bell Atlantic	\$ 73.46	\$ -	\$ -	\$ 73.46
Sub-total:	\$ (5,797.71)	\$ 79,997.27	\$ 91,095.83	\$ (16,896.27)
Warrants Payable				\$ 32,453.11
PrePaid Programs				\$ 50,067.20
Grand Total:	\$ 541,701.47	\$ 2,399,929.47	\$ 2,267,295.16	\$ 756,514.09

Town of Duxbury
Recreation Revolving Fund
Fund 25

BALANCE SHEET
June 30, 2002

Assets

Cash \$95,143

Total \$95,143

Liabilities and Fund Equity

Warrants Payable \$13,876

2003 prepaid programs \$71,267

Chapter 44; Section 53 \$10,000

Total \$95,143

REVENUES and EXPENDITURES
Fiscal Year 2002

	Balance Forward 1-Jul-01	Revenues	Expenditures	Balance Forward 30-Jun-02
Light Usage	\$ -	\$ 1,440	\$ 861	\$ 579
Soda Machine	\$ 177	\$ 1,865	\$ -	\$ 2,042
Field Usage	\$ 600	\$ 1,100	\$ -	\$ 1,700
Admin	\$10,000	\$ 5	\$ 23,119	\$(13,114)
Basketball Camp	\$10,510	\$ 22,565	\$ 24,131	\$ 8,944
Soccer Program	\$ 70	\$ 20,305	\$ 3,843	\$ 16,532
Basketball Prog	\$ -	\$ 15,775	\$ 2,010	\$ 13,765
Gymnastics Prog	\$ 1,165	\$ 2,462	\$ 2,339	\$ 1,288
After School Ath	\$ 40	\$ 6,950	\$ 4,082	\$ 2,908
Tennis	\$ 4,915	\$ 905	\$ 2,919	\$ 2,901
Ski Lessons	\$ -	\$ 6,200	\$ 5,810	\$ 390
Track	\$ -	\$ 950	\$ 817	\$ 133
Martial Arts	\$ 605	\$ 1,080	\$ 250	\$ 1,435
Wrestling	\$ 1,000	\$ 323	\$ 685	\$ 638
Field Hockey	\$ -	\$ 3,480	\$ 1,062	\$ 2,418
Turkey Race	\$ -	\$ 1,370	\$ 2,105	\$(735)
Easter Egg Hunt	\$ -	\$ -	\$ 530	\$(530)
Adult Tennis	\$ 1,145	\$ 1,425	\$ 1,443	\$ 1,127
Soccer Camp	\$ 5,990	\$ 2,225	\$ 3,230	\$ 4,985
Kids Playground	\$35,725	\$ 13,902	\$ 45,862	\$ 3,765
Drama	\$ 5,810	\$ 5,785	\$ 10,408	\$ 1,187
Skateboard Park	\$ 447	\$ 312	\$ 1,691	\$(932)
Flag Football	\$ -	\$ 1,155	\$ 636	\$ 519
Baseball Camp	\$ 3,095	\$ 311	\$ 2,432	\$ 974
Cooking	\$ 375	\$ 6,780	\$ 6,952	\$ 203
	<u>\$81,669</u>	<u>\$118,670</u>	<u>\$ 147,217</u>	<u>\$ 53,122</u>
Transfer to Fund 1 as Town Revenue				\$ 43,122
Remains in Revolving Fund				\$ 10,000
Recreation Programs - Fiscal 2003				\$ 71,267
Warrants Payable				\$ 13,876
Total				\$ 95,143

Town of Duxbury

Fund 26 Town Grants, Gifts , and Other Revenues

BALANCE SHEET June 30, 2002

Assets

Cash:

Unrestricted Checking	<u><u>\$211,492.13</u></u>
-----------------------	----------------------------

Liabilities and Fund Equity

Warrants Payable	\$ 2,079.44	
Fund Balance: Federal Grants	\$ 21,839.71	
Fund Balance: State Grants	\$ 102,740.48	
Fund Balance: Appropriation	\$ 78,933.25	
Fund Balance: C.D. Program	<u>\$ 5,899.25</u>	
	<u>\$ 211,492.13</u>	<u><u>\$211,492.13</u></u>

Town of Duxbury

Fund 26 Town Grants, Gifts, and Other Revenues Analysis of Revenues and Expenditures

June 30, 2002

	BALANCE FORWARD July 1, 2001	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2002
FEDERAL GRANTS:				
Harbormaster:				
Pump Out Boat	\$ 114.52	\$ 13,078.41	\$ 3,353.22	\$ 9,839.71
Historical Commission:				
Sc Incentive Award	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00
	<u>\$ 114.52</u>	<u>\$ 25,078.41</u>	<u>\$ 3,353.22</u>	<u>\$ 21,839.71</u>
STATE GRANTS:				
Selectmen:				
SEMASS Capital Grant	\$ -	\$ 72,533.10	\$ 72,533.10	\$ -
Town Clerk:				
Extended Polling Hours	\$ 10,566.73	\$ -	\$ 4,314.67	\$ 6,252.06
Police:				
FY00 Community Police	\$ 1,022.33	\$ -	\$ 951.21	\$ 71.12
FY01 Community Police	\$ 20,003.10	\$ -	\$ 20,003.10	\$ -
FY02 Community Police	\$ -	\$ 16,000.00	\$ 2,285.97 *	\$ 13,714.03
FY99 D.A.R.E.	\$ 108.00	\$ -	\$ - *	\$ 108.00
FY00 D.A.R.E.	\$ 3,457.75	\$ -	\$ 3,457.75	\$ -
FY01 D.A.R.E.	\$ 6,084.50	\$ -	\$ 6,004.80	\$ 79.70
FY02 D.A.R.E.	\$ -	\$ 8,636.51	\$ 2,193.21	\$ 6,443.30
Conservation				
FY01 Weed Harvester	\$ 22,400.00	\$ -	\$ 22,400.00	\$ -
Fire				
FY01 Fire Safety	\$ 1,645.00	\$ -	\$ 1,645.00	\$ -
Inspectional Service				
Title V Computer	\$ 10,000.00	\$ -	\$ 4,296.30	\$ 5,703.70
Harbormaster:				
Boat Ramp: Wildlife Fisheries	\$ 30,000.00	\$ -		\$ 30,000.00
Council on Aging:				
Formula Grant	\$ 3.93	\$ 9,555.00	\$ 9,916.56	\$ (357.63)
FY00 Sc Incentive	\$ 40.32	\$ -	\$ 40.32	\$ -
Library:				
Circulation	\$ 433.99	\$ -	\$ 433.99	\$ -
FY00 National Endowment	\$ 65.76	\$ -	\$ 65.76	\$ -
FY00 State Aid Library	\$ 1,236.80	\$ -	\$ 940.25	\$ 296.55
FY01 State Aid Library	\$ 20,121.54	\$ -	\$ 18,011.15	\$ 2,110.39
FY02 State Aid Library	\$ -	\$ 19,955.51	\$ -	\$ 19,955.51
Planning Board:				
Housing/Community MAPC	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -
Police:				
Police Vests	\$ -	\$ 22,599.20	\$ 21,156.10	\$ 1,443.10
Pool:				
Ex. Office of Energy	\$ 1,019.00	\$ -	\$ -	\$ 1,019.00
Duxbury Cultural Council:	\$ 5,834.07	\$ 4,856.51	\$ 6,392.81	\$ 4,297.77
Miscellaneous:				
Environmental Protection Agency	\$ 8,093.70	\$ -	\$ -	\$ 8,093.70
Underground Tank Cleanup	\$ 37,500.00	\$ -	\$ 37,500.00	\$ -
COLA: Non-Contrib. Pension	\$ -	\$ 6,369.39	\$ 2,859.21	\$ 3,510.18
	<u>\$ 179,636.52</u>	<u>\$ 175,505.22</u>	<u>\$ 252,401.26</u>	<u>\$ 102,740.48</u>

Town of Duxbury

Fund 26 Continued

	BALANCE FORWARD July 1, 2001	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2002
DONATIONS & GIFTS:				
Selectmen:				
Handicap Ramp	\$ 100.00	\$ -	\$ -	\$ 100.00
Donation & Gifts	\$ 50.80	\$ -	\$ -	\$ 50.80
FY2000 Millenlum	\$ 838.43	\$ -	\$ 838.43	\$ -
"First Nite"	\$ 64.69	\$ 300.00	\$ 364.69	\$ -
Animal Control:				
Shelter Improvements	\$ 63,692.02	\$ 23,748.54	\$ 15,408.00	\$ 72,032.56
Beach Management:				
Beach Reservation	\$ (17,185.05)	\$ 73,214.90	\$ 56,029.85	\$ (0.00)
Harbormaster:				
Donations & Gifts	\$ 136.01	\$ -	\$ 136.01	\$ -
D.P.W.	\$ 50.00	\$ -	\$ -	\$ 50.00
Boston Edison	\$ 59,526.40	\$ 10,750.28	\$ 64,377.43	\$ 5,899.25
Council on Aging:				
Donation	\$ -	\$ 810.00	\$ 810.00	\$ -
Revolving Fund:				
Exercise Classes	\$ -	\$ 1,332.00	\$ 1,229.00	\$ 103.00
Tai Chi Classes	\$ -	\$ 825.00	\$ 825.00	\$ -
Bridge Classes	\$ -	\$ 2,029.00	\$ 1,672.98	\$ 356.02
Yoga Classes	\$ -	\$ 454.00	\$ 454.00	\$ -
CanIng Classes	\$ -	\$ 350.00	\$ 350.00	\$ -
Cross Stitch Classes	\$ -	\$ 12.00	\$ 12.00	\$ -
Seasonal Wreath	\$ -	\$ 200.00	\$ 200.00	\$ -
Watercolor	\$ -	\$ 400.00	\$ 400.00	\$ -
Drawing	\$ -	\$ 464.00	\$ 384.00	\$ 80.00
Golf	\$ -	\$ 1,216.00	\$ 1,196.00	\$ 20.00
Tap Dancing	\$ -	\$ 295.00	\$ 285.00	\$ 10.00
Conversational Spanish	\$ -	\$ 250.00	\$ 250.00	\$ -
Monthly Lunches	\$ -	\$ 960.00	\$ 960.00	\$ -
Lacrosse Banquet	\$ -	\$ 1,148.30	\$ 1,148.30	\$ -
Men's Breakfast	\$ -	\$ 24.00	\$ -	\$ 24.00
Fire:				
Thermo Image Helmet	\$ 45.00	\$ -	\$ -	\$ 45.00
Contribution & Gifts	\$ 400.00	\$ 50.00	\$ -	\$ 450.00
Lands & Natural Resources				
Donatlons & Gifts	\$ 527.16	\$ 2,000.00	\$ 2,348.00	\$ 179.16
North Hill :				
Donation & Gifts	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Police:				
Donatlons & Gifts	\$ 50.00	\$ -	\$ -	\$ 50.00
P.A.L.	\$ 2,748.89	\$ -	\$ -	\$ 2,748.89
Pool:				
Donation & Gifts	\$ 100.00	\$ -	\$ 100.00	\$ -
Recreation				
Ed Brower Fund	\$ 150.00	\$ -	\$ -	\$ 150.00
Keene Street Playground	\$ 821.54	\$ -	\$ -	\$ 821.54
REVOLVING ACCOUNTS:				
Conservation:				
Revolving Account	\$ 258.16	\$ 1,203.77	\$ 1,203.77	\$ 258.16
Council on Aging:				
Revolving Account	\$ 1,128.87	\$ -	\$ 216.35	\$ 912.52
	<u>\$ 113,502.92</u>	<u>\$ 123,036.79</u>	<u>\$ 152,198.81</u>	<u>\$ 84,340.90</u>
WORKERS COMPENSATION				
Lands & Natural Resources	\$ -	\$ 491.60	\$ -	\$ 491.60
	<u>\$ -</u>	<u>\$ 491.60</u>	<u>\$ -</u>	<u>\$ 491.60</u>
Warrants Payable				\$ 2,079.44
GRAND TOTAL:	<u>\$ 293,253.96</u>	<u>\$ 324,112.02</u>	<u>\$ 407,953.29</u>	<u>\$ 211,492.13</u>

**Town of Duxbury
Community Preservation Fund
Fund 28**

**BALANCE SHEET
June 30,2002**

Assets

Cash		\$ 840,757
Accounts receivable		\$ 9,461
Total Assets		<u><u>\$ 850,218</u></u>

Liabilities and Fund Equity

Warrants Payable		\$ -
Prepaid real estate taxes		\$ 2,061
deferred revenue		\$ 9,461
Fund Balance:		
Reserved for Historical Preservation	\$ 83,000	
Reserved for Open Space	\$ 83,000	
Reserved for Affordable Housing	<u>\$ 83,000</u>	
	\$ 249,000	
Undesignated fund balance	\$ 589,697	
Total fund equity		\$ 838,697
Total Liabilities and Fund Equity		<u><u>\$ 850,218</u></u>

Town of Duxbury
Capital Project Funds
Fund 30 - 42
BALANCE SHEET
June 30, 2002

	Fund 31 Pre 1995	Fund 32 since 1995	Fund 33 Water	Fund 35 Wadsworth	Fund 36 School	Fund 39 Indiv Title V	Fund 41 Camp Wing	Fund 42 Senior Center	Fund 43 HS Sewage
Assets									
Cash	\$ -	\$ 169,659	\$ 177,588	\$ 136,718	\$ 14,769,206	\$ 39,811	\$ 27,536	\$ 68,387	\$ 1,872,598
Due to / from	\$ 10,692	\$ (2,831)	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 10,692	\$ 166,828	\$ 202,589	\$ 136,718	\$ 14,769,206	\$ 39,811	\$ 27,536	\$ 68,387	\$ 1,872,598
Liabilities									
Warrants Payable	\$ -	\$ -	\$ 746	\$ 645	\$ 2,271,702	\$ 500	\$ -	\$ -	\$ 175,484
Temporary BANS	\$ -	\$ -	\$ -	\$ 800,000	\$ 13,703,500	\$ -	\$ -	\$ -	\$ -
Temporary BANS	\$ -	\$ 285,000	\$ 408,000	\$ 66,000	\$ 14,132,123	\$ -	\$ 459,000	\$ -	\$ 1,533,000
Temporary BANS	\$ -	\$ 153,000	\$ 153,000	\$ 51,500	\$ 1,300,000	\$ -	\$ 95,000	\$ -	\$ 1,567,000
Temporary BANS	\$ -	\$ -	\$ 101,877	\$ 78,000	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance	\$ 10,692	\$ (271,172)	\$ (461,034)	\$ (859,427)	\$ (16,638,120)	\$ 39,311	\$ (526,464)	\$ 68,387	\$ (1,402,886)
Total	\$ 10,692	\$ 166,828	\$ 202,589	\$ 136,718	\$ 14,769,206	\$ 39,811	\$ 27,536	\$ 68,387	\$ 1,872,598

General Fund Due to/from \$ 7,861

Water Due to/from \$ 25,000

Town of Duxbury
Water Enterprise
Fund 61

BALANCE SHEET
June 30,2002

Assets

Cash		\$1,120,816
Accounts Receivable		\$ 134,921
Total Assets		<u><u>\$1,255,737</u></u>

Liabilities and Fund Equity

Warrants		\$ 147,051
Due to Capital Projects		\$ 25,000
Systems development		\$ 13,605
Deferred Revenue		\$ 134,921
Reserved Fund Balance		
Reserve for Encumbrances	\$ 21,183	
Reserve for Continued Articles	\$585,849	
Unreserved Fund Balance		
Undesignated	<u>\$328,127</u>	
	\$935,159	\$ 935,159
Total Liabilities and Fund Equity		<u><u>\$1,255,737</u></u>

Town of Duxbury

Water Enterprise Fund 61

Revenues and Expenditures Fiscal Year 2002

	Budget	Actual
Revenues		
Receipts	\$ 1,713,727	\$ 2,128,901
water deficit	\$ 48,645	\$ -
Systems Development Receipts	\$ -	\$ -
	<u>\$ 1,762,372</u>	<u>\$ 2,128,901</u>
Expenditures		
Salaries	\$ 412,616	\$ 364,766
Principal and Int on Debt	\$ 672,411	\$ 611,529
General Fund Assessment	\$ 170,000	\$ 170,000
Electric	\$ 99,000	\$ 89,921
Chemicals	\$ 50,000	\$ 47,655
Marshfield Water	\$ 45,000	\$ 33,480
Pumps and Instruments	\$ 40,000	\$ 35,664
Meters	\$ 42,000	\$ 44,757
Testing	\$ 25,000	\$ 19,430
Service Connections	\$ 25,000	\$ 15,739
Gas and Oil	\$ 25,800	\$ 26,435
Contingencies	\$ 14,000	\$ -
Supplies	\$ 8,000	\$ 5,932
Systems Improvement	\$ 22,000	\$ 15,462
Consulting	\$ 10,000	\$ 7,366
Postage	\$ 6,000	\$ 5,952
Police details	\$ 6,000	\$ 7,814
Repairs & Maintenance	\$ 10,000	\$ 10,218
Primacy	\$ 5,000	\$ 4,376
Mtgs/memberships/subs/training	\$ 4,200	\$ 4,951
Vehicle repair	\$ 5,000	\$ 15,772
Clothing and Cleaning	\$ 4,500	\$ 4,768
All other	\$ 3,200	\$ 1,276
Phone	\$ 3,000	\$ 2,297
Small Tools	\$ 2,000	\$ 80
Office Equipment	\$ 4,000	\$ 1,110
Total	<u>\$ 1,713,727</u>	<u>\$ 1,546,749</u>
 Water deficit	 \$ 48,645	 \$ -
2002 Budget Income (vs actual)	<u><u>\$ -</u></u>	<u><u>\$ 582,152</u></u>
 2002 Articles (Raise & Appropriate)	 \$ 1,090,000	 \$ 569,541
Prior Articles (Raise & Appropriate)	\$ 165,004	\$ 124,615
2001 Encumbrances & unpaid bills	\$ 16,414	\$ 5,610
(Borrowing)**	\$ 25,000	\$ -
 Net		<u><u>\$ (117,614)</u></u>

Town of Duxbury

Water Enterprise

Fund 61

Continued Articles

June 30, 2002

RAISE AND APPROPRIATE	Expended			Return
Description	Article	2001	Continued	to Water E&D
Raise and Appropriate				
1998 - 6 Masterplan	\$ 829	\$ -	\$ 829	\$ -
1998 - 6 Leak Detection	\$ 996	\$ 996	\$ -	\$ -
1999 - 6 Main upgrade	\$ 13,220	\$ 13,220	\$ -	\$ -
2000 - 6 Leak Detection	\$ 13,210	\$ 8,783	\$ 4,428	\$ -
2000 - 6 Permitting	\$ 10,000	\$ -	\$ 10,000	\$ -
2000 - 6 Water Main replacement	\$ 253	\$ 253	\$ -	\$ -
2001 - 6 Hydrant replacement	\$ 2,097	\$ 2,097	\$ -	\$ -
2001 - 6 System rehabilitation	\$ 69,221	\$ 45,319	\$ 23,903	\$ -
2001 - 6 Water main upgrade (Blodgett)	\$ 52,799	\$ 52,799	\$ -	\$ -
2001 - 6 withdrawal permitting	\$ 1,530	\$ 1,149	\$ 381	\$ -
2001 - 6 Computer technology	\$ 850	\$ -	\$ 850	\$ -
Total Prior	\$ 165,005	\$ 124,615	\$ 40,390	\$ -
2002 - 6 Pickup Truck	\$ 20,000	\$ 13,973	\$ 6,027	\$ -
2002 - 6 System rehabilitation	\$ 75,000	\$ 21,700	\$ 53,300	\$ -
2002 - 6 Water Main replacement	\$ 75,000	\$ 57,540	\$ 17,460	\$ -
2002 - 6 Damon Pump Station (SDF)	\$ 250,000	\$ 95,238	\$ 154,762	\$ -
2002 - Storage Tank Maint (FC)	\$ 120,000	\$ -	\$ 120,000	\$ -
2002 - 6 Water Main (SDF/FC)	\$ 550,000	\$ 381,091	\$ 168,909	\$ -
Total 2002	\$ 1,090,000	\$ 569,541	\$ 520,459	\$ -
Total Raise and Appropriate	\$ 1,255,005	\$ 694,156	\$ 560,849	\$ -

BORROWED	Article	Expended thru 2001	Expended 2002	Balance
1997 - 6 Evergreen Treatment Plant	\$ 1,500,000	\$ 1,475,000	\$ -	\$ 25,000

Town of Duxbury

Fund 80 Non-Expendable Trusts

BALANCE SHEET June 30, 2002

Assets

Cash and Securities: (In Custody of Treasurer)	\$ 2,218,646.31
---	-----------------

Liabilities and Fund Equity

Cemetery Funds	\$ 1,069,694.86
Flower Funds	\$ 22,183.55
Scholarship Funds	\$ 437,188.87
Miscellaneous Funds	<u>\$ 689,579.03</u>
Total Liabilities and Fund Equity	<u><u>\$ 2,218,646.31</u></u>

Town of Duxbury

Fund 80

June 30, 2002

	BALANCE FORWARD July 1, 2001	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE FORWARD June 30, 2002
TRUST FUNDS:					
Cemetery Perpetual Care	\$ 919,936.95	\$ 28,657.08	\$ 36,621.29	\$ 65,000.00	\$ 920,215.32
Mayflower Cemetery:					
General Care & Impvmt	\$ 83,073.62	\$ 3,550.00	\$ 4,245.30	\$ 3,000.00	\$ 87,868.92
Arthur D. Eaton	\$ 61,441.77		\$ 1,910.51	\$ 4,000.00	\$ 59,352.28
Ladies Union Fair	\$ 1,397.36	\$ -	\$ 33.51	\$ 40.00	\$ 1,390.87
Lucy A. Ewell	\$ 866.60	\$ -	\$ 20.87	\$ 20.00	\$ 867.47
CEMETERY FUNDS:	\$ 1,066,716.30	\$ 32,207.08	\$ 42,831.48	\$ 72,060.00	\$ 1,069,694.86
George M. Wood	\$ 160.13	\$ -	\$ 3.94	\$ -	\$ 164.07
Charles R. Crocker	\$ 88.00	\$ -	\$ 2.17	\$ -	\$ 90.17
General Flower Fund	\$ 21,209.50	\$ -	\$ 520.70	\$ -	\$ 21,730.20
Ellen Churchhill	\$ 44.42	\$ -	\$ 1.09	\$ -	\$ 45.51
Forrest & Helen Patch	\$ 47.63	\$ -	\$ 1.16	\$ -	\$ 48.79
Minerva L. Sherman	\$ 44.02	\$ -	\$ 1.09	\$ -	\$ 45.11
Grace & Gertrude Myrick	\$ 41.50	\$ -	\$ 1.02	\$ -	\$ 42.52
George Chandler	\$ 16.76	\$ -	\$ 0.42	\$ -	\$ 17.18
FLOWER FUNDS:	\$ 21,651.96	\$ -	\$ 358.62	\$ -	\$ 22,183.55
Helen Delano Howe	\$ 133,592.90	\$ -	\$ 7,195.08	\$ 8,000.00	\$ 132,787.98
Mary E. Carr Nepton	\$ 89,674.87	\$ -	\$ 8,324.98	\$ 9,000.00	\$ 88,999.85
Annie Drew Dunham	\$ 43,317.79	\$ -	\$ 2,489.58	\$ 1,500.00	\$ 44,307.37
Harriet E. Crozier	\$ 30,312.26	\$ -	\$ 1,704.16	\$ 2,000.00	\$ 30,016.42
Edward & Ruth Hobart	\$ 12,094.16	\$ -	\$ 602.39	\$ 1,600.00	\$ 11,096.55
Molly Hopkins Taft	\$ 13,066.07	\$ -	\$ 165.33	\$ 500.00	\$ 12,731.40
Weston-Thompson	\$ 11,622.81	\$ -	\$ 21.56	\$ 900.00	\$ 10,744.37
Edmund A. Dondero	\$ 3,007.96	\$ -	\$ 6.33	\$ -	\$ 3,014.29
Benjamin M. Feinberg	\$ 1,589.39	\$ -	\$ 39.01	\$ -	\$ 1,628.40
Margaret K. Elliott	\$ 9,129.60	\$ -	\$ 224.12	\$ -	\$ 9,353.72
Anna Bigelow-Davis	\$ -	\$ 98,693.37	\$ 1,815.15	\$ 8,000.00	\$ 92,508.52
SCHOLARSHIP FUNDS:	\$ 347,407.81	\$ 98,693.37	\$ 22,587.69	\$ 31,500.00	\$ 437,188.87
Eben H. Ellison	\$ 328,670.88	\$ -	\$ 14,687.99	\$ 5,470.41	\$ 337,888.46
Lucy Hathaway	\$ 47,978.69	\$ -	\$ 11,133.58	\$ -	\$ 59,112.27
Jonathan & Ruth Ford	\$ 55,693.80	\$ -	\$ 1,797.73	\$ -	\$ 57,491.53
Agnes S. Ellison	\$ 5,299.68	\$ -	\$ 130.11	\$ -	\$ 5,429.79
Isabelle Freeman(Ambulance Service)	\$ 4,550.01		\$ 111.69	\$ -	\$ 4,661.70
Thomas D. Hathaway	\$ 2,781.96	\$ -	\$ 68.30	\$ -	\$ 2,850.26
Marietta Russell:					
School Library	\$ 2,930.74	\$ -	\$ 71.95	\$ -	\$ 3,002.69
School Science Material	\$ 1,512.74	\$ -	\$ 37.13	\$ -	\$ 1,549.87
William Penn Harding:					
Duxbury Free Library	\$ 1,286.01	\$ -	\$ 31.56	\$ -	\$ 1,317.57
Isabelle Freeman	\$ 221,659.34		\$ 5,430.85	\$ 10,815.30	\$ 216,274.89
MISCELLANEOUS FUNDS:	\$ 672,363.85	\$ -	\$ 33,500.89	\$ 16,285.71	\$ 689,579.03
TOTAL OF TRUST FUNDS	\$ 2,108,139.92	\$ 130,900.45	\$ 99,278.68	\$ 119,845.71	\$ 2,218,646.31
GRAND TOTAL OF TRUST FUNDS	\$ 2,108,139.92	\$ 130,900.45	\$ 99,278.68	\$ 119,845.71	\$ 2,218,646.31

Town of Duxbury
Health Insurance Fund
Fund 83

BALANCE SHEET
30-Jun-02

Assets

Cash	\$ (392,212)
------	--------------

Deposit	\$ 588,400
---------	------------

Total Assets	<u>\$ 196,188</u>
--------------	-------------------

Liabilities and Fund Equity

Designate deposit for claims	\$ 588,400
------------------------------	------------

Undesignated Fund balance	\$ (392,212)
---------------------------	--------------

Total	<u>\$ 196,188</u>
-------	-------------------

Town of Duxbury
Health Insurance Claim Fund
Fund 83

REVENUES AND EXPENDITURES
Period ended June 30, 2002

	Town	Employees	Retirees	Total
Revenues				
Raise and Appropriate	\$ 2,400,000	\$ -	\$ -	\$ 2,400,000
Withholding (less refunds)	\$ -	\$ 760,421	\$ -	\$ 760,421
COBRA	\$ -	\$ 42,171	\$ -	\$ 42,171
Direct Payments	\$ -	\$ -	\$ 49,797	\$ 49,797
Retirement Associations:				
Plymouth County	\$ -	\$ -	\$ 164,959	\$ 164,959
Mass Teachers Assoc	\$ -	\$ -	\$ 174,688	\$ 174,688
Other Revenue				
Interest/Dividend	\$ 24,278	\$ -	\$ -	\$ 24,278
Stop loss	\$ 3,404	\$ -	\$ -	\$ 3,404
Total Revenues	\$ 2,427,682	\$ 802,592	\$ 389,444	\$ 3,619,718
Expenditures				
Claims - Town	\$ 2,540,807	\$ -	\$ -	\$ 2,540,807
Claims - Employees	\$ -	\$ 708,227	\$ -	\$ 708,227
Claims - Retirees	\$ -	\$ -	\$ 416,126	\$ 416,126
Admin - Town	\$ 256,352	\$ -	\$ -	\$ 256,352
Admin - Employees	\$ -	\$ 75,773	\$ -	\$ 75,773
Admin - Retirees	\$ -	\$ -	\$ 29,033	\$ 29,033
Stop Loss Town	\$ 200,731	\$ -	\$ -	\$ 200,731
Stop Loss Employees	\$ -	\$ 60,227	\$ -	\$ 60,227
Stop Loss Retirees	\$ -	\$ -	\$ 20,050	\$ 20,050
Medex - Town	\$ 14,332	\$ -	\$ -	\$ 14,332
Medex - Retirees	\$ -	\$ -	\$ 14,332	\$ 14,332
Consultants	\$ 12,500	\$ -	\$ -	\$ 12,500
Life Insurance	\$ 8,834	\$ -	\$ -	\$ 8,834
deposit	\$ 75,300	\$ -	\$ -	\$ 75,300
Total Expenditures	\$ 3,108,856	\$ 844,227	\$ 479,541	\$ 4,432,624
 Current Year Balance	 \$ (681,174)	 \$ (41,635)	 \$ (90,097)	 \$ (812,906)

**Fund 84
Expendable Trusts**

**BALANCE SHEET
June 30, 2002**

Assets

Cash and Securities:

(In Custody of Treasurer)	\$3,437,678.69
---------------------------	----------------

Liabilities and Fund Equity

Warrants Payable	\$ 1,324.38
------------------	-------------

In Custody of Treasurer:	\$ 14,846.83
Gifts & Bequests	

Funds

Total Liabilities and Fund Equity	\$3,421,507.48
	<u>\$3,437,678.69</u>

Town of Duxbury

Fund 84 Expendable Trusts

June 30, 2002

	BALANCE July 1, 2001	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 2002
Retirement Fund Investment:					
U.S. Treasury Bonds	\$ 1,575,765.70	\$ -	\$ 67,045.89	\$ 100,000.00	\$ 1,542,811.59
Stabilization Fund					
Investment: MMDT	\$ 1,398,789.62	\$ -	\$ 35,574.27	\$ -	\$ 1,434,363.89
Conservation Fund	\$ 40,542.97	\$ 75,000.00	\$ 2,994.76	\$ 100,104.51	\$ 18,433.22
Sub Total:	\$ 3,015,098.29	\$ 75,000.00	\$ 105,614.92	\$ 200,104.51	\$ 2,995,608.70
Library: Miscellaneous	\$ 2,348.22	\$ -	\$ -	\$ -	\$ 2,348.22
F. Marshall Memorial:					
Tennis Court Floodlights	\$ 969.56	\$ -	\$ -	\$ -	\$ 969.56
Gertrude Coffin Estate:					
Library	\$ 48.17	\$ -	\$ 1.18	\$ -	\$ 49.35
King Caesar Fund for the Poor	\$ 59,599.76	\$ -	\$ 9,382.51	\$ 15,098.00	\$ 53,884.27
Ambulance Fund	\$ 5,129.38	\$ 500.00	\$ 147.73	\$ 2,276.46	\$ 3,500.65
Myles Standish Homesite	\$ 6,067.41	\$ -	\$ 148.96	\$ -	\$ 6,216.37
Sale of Lots & Burial Rights	\$ 228,969.29	\$ 15,000.00	\$ 9,998.22	\$ 2,940.00	\$ 251,027.51
Harry & Mary Grafton	\$ 33,074.80	\$ 12,000.00	\$ 637.54	\$ 12,000.00	\$ 33,712.34
Nelson T. Saunders	\$ 1,717.72	\$ -	\$ 42.18	\$ -	\$ 1,759.90
Margery S. Parcher	\$ 1,724.47	\$ 23,244.00	\$ 480.58	\$ 18,174.57	\$ 7,274.48
William Ellison Unitrust	\$ 2,899.97	\$ -	\$ 73.76	\$ -	\$ 2,973.73
Richmand G. Wight	\$ 40,152.40	\$ -	\$ (1,624.20)	\$ -	\$ 38,528.20
Duxbury Heritage Fund	\$ 22,440.15	\$ -	\$ 1,063.82	\$ -	\$ 23,503.97
Harbor Safety Equipment	\$ 502.39	\$ -	\$ 12.34	\$ -	\$ 514.73
Rescue Equipment	\$ 6,518.52	\$ 875.00	\$ -	\$ 7,154.33	\$ 239.19
Duxbury Dare Program	\$ 17,244.85	\$ 1,275.00	\$ 607.44	\$ 8,199.90	\$ 10,927.39
Elizabeth H. Meehan	\$ 1,620.43	\$ -	\$ 39.78	\$ -	\$ 1,660.21
Mary Brouillard	\$ 2,014.21	\$ -	\$ 41.33	\$ 400.00	\$ 1,655.54
Sub Total:	\$ 433,041.70	\$ 52,894.00	\$ 21,053.17	\$ 66,243.26	\$ 440,745.61
Warrants Payable					\$ 1,324.38
GRAND TOTAL OF TRUST FUNDS	\$ 3,448,139.99	\$ 127,894.00	\$ 126,668.09	\$ 266,347.77	\$ 3,437,678.69

Town of Duxbury

Fund 89

Agency

BALANCE SHEET

June 30, 2002

Assets

Cash:

Unrestricted Checking	\$ 477,198.97
Unrestricted Savings	

Due from Users:

Police Detail	\$ 77,624.14
	<u>\$ 554,823.11</u>

Liabilities and Fund Equity

Warrants Payable	\$ 12,953.25
------------------	--------------

Selectmen

Rental Deposit	\$ 10,000.00
Cable Contract	\$ 3,783.64
ADA Workshop	\$ 455.00
	<u>\$ 14,238.64</u>

Fire :	\$ 14.00
--------	----------

Planning Board:

Performance Bonds	\$ 13,857.12
Road Openings	\$ 19,650.00
As-Built Plans	\$ 7,448.60
Shade Trees	\$ 350.00
Treatment Plant Bond	\$ 479.00
Special Funds	\$ 467,800.75
	<u>\$ 509,585.47</u>

School:

Bid Deposit	\$ 130.00
Drug & Alcohol	\$ 321.28
	<u>\$ 451.28</u>

Inspectional Services:

Consulting/Perc Test	\$ 11,170.00
----------------------	--------------

Town Clerk:

Sporting License	\$ (539.85)
------------------	-------------

Treasurer/ Collector

Deputy Collector Fees	\$ 767.00
-----------------------	-----------

Police:

Insurance Claims	\$ 863.77
Gun Permits	\$ 512.50
	<u>\$ 1,376.27</u>

Pool:

Security Deposit	\$ 1,500.00
------------------	-------------

Recreation:

Insurance Claims	\$ 1,050.00
North Hill	\$ 2,257.05
	<u>\$ 3,307.05</u>

<u>\$ 554,823.11</u>

Town of Duxbury

Fund 89

Agency

June 30, 2002

	BALANCE July 1, 2001	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 2002
Performance Bonds (Old Balances)	\$ 13,857.12	\$ -	\$ -	\$ -	\$ 13,857.12
As-Built Plans (Old Balances)	\$ 7,448.60	\$ -	\$ -	\$ -	\$ 7,448.60
Road Openings (Old Balances)	\$ 19,650.00	\$ -	\$ -	\$ -	\$ 19,650.00
Shade Trees (Pre 1994)	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
School Bld Deposit (Pre 1994)	\$ 130.00	\$ -	\$ -	\$ -	\$ 130.00
Treatment Plant Bond (1990)	\$ 479.00	\$ -	\$ -	\$ -	\$ 479.00
Selectmen: Ashdod Fire Station	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
Adelphia Cable Contract	\$ 600.14	\$ 3,183.50	\$ -	\$ -	\$ 3,783.64
ADA Workshop (1996)	\$ 455.00	\$ -	\$ -	\$ -	\$ 455.00
Treasurer/Collector: Unclassified Items	\$ 81.18	\$ 15.00	\$ -	\$ 96.18	\$ -
Deputy Collector Fees	\$ -	\$ 18,936.00	\$ -	\$ 18,169.00	\$ 767.00
Town Clerk: Sporting Licenses	\$ (539.85)	\$ -	\$ -	\$ -	\$ (539.85)
Police: Insurance Claims	\$ 863.77	\$ 10,168.86	\$ -	\$ 10,168.86	\$ 863.77
Gun Permits	\$ 4,912.50	\$ 1,350.00	\$ -	\$ 5,750.00	\$ 512.50
Fire: Off -Duty Details	\$ 5.00	\$ 533.52	\$ -	\$ 524.52	\$ 14.00
Harbormaster: Insurance Claim	\$ 304.95	\$ 811.60	\$ -	\$ 1,116.55	\$ -
Inspectional Services:	\$ -	\$ -	\$ -	\$ -	\$ -
Inspect.Services: Consulting/Perc Tests	\$ 4,395.00	\$ 32,365.00	\$ -	\$ 25,590.00	\$ 11,170.00
Lands & Nat. Resources: Shade Trees	\$ 31.00	\$ -	\$ -	\$ 31.00	\$ -
School: Fire Claim	\$ 162.27	\$ -	\$ -	\$ 162.27	\$ -
Drug & Alcohol	\$ -	\$ 321.28	\$ -	\$ -	\$ 321.28
Council on Aging: Insurance Claim	\$ 266.00	\$ -	\$ -	\$ 266.00	\$ -
Pool: Security Deposits	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00
Recreation: North Hill	\$ 160.00	\$ -	\$ -	\$ 160.00	\$ -
North Hill Insurance Claims	\$ 5,116.41	\$ 6,981.48	\$ -	\$ 9,840.84	\$ 2,257.05
Insurance Claim	\$ -	\$ 1,050.00	\$ -	\$ -	\$ 1,050.00
	<u>\$ 70,228.09</u>	<u>\$ 75,716.24</u>	<u>\$ -</u>	<u>\$ 71,875.22</u>	<u>\$ 74,069.11</u>

SPECIAL FUNDS:

CHAP.593 OF ACTS OF 1993:

B Cushing: Elm Street Realty	\$ 240.60	\$ -	\$ -	\$ 240.60	\$ -
Prior Crossing, Inc.: BF Goodrich	\$ 1,648.02	\$ -	\$ 40.46	\$ -	\$ 1,688.48
Volta Oil Co., Inc.	\$ 1,202.26	\$ -	\$ 29.52	\$ -	\$ 1,231.78
Duxbury Construction:F Boynton	\$ 806.54	\$ -	\$ 20.10	\$ -	\$ 826.64
First Baptist Church	\$ 4,124.27	\$ -	\$ 101.25	\$ -	\$ 4,225.52
Pilgrim Church (BOA)	\$ 2,029.32	\$ -	\$ 49.81	\$ -	\$ 2,079.13
Elm Street Realty: Freeman's Farm	\$ 679.00	\$ -	\$ 4.11	\$ 683.11	\$ -
R. & K. Assoc.: Norman Village	\$ 1,384.78	\$ -	\$ 33.99	\$ -	\$ 1,418.77
RBH Development: Hawkins Place	\$ 1,512.59	\$ -	\$ 21.13	\$ 809.95	\$ 723.77
Bay Farm Trust	\$ 852.14	\$ -	\$ 20.93	\$ -	\$ 873.07
R & K :Parkers Grove	\$ 2,978.84	\$ -	\$ 51.86	\$ 1,283.65	\$ 1,747.05
Duxbury Yacht Club	\$ 1,766.45	\$ -	\$ 43.37	\$ -	\$ 1,809.82
Jong G. Yun	\$ 880.63	\$ 3,894.00	\$ 27.02	\$ 2,975.13	\$ 1,826.52
Stand Partners LLC	\$ 1,746.23	\$ -	\$ 42.88	\$ -	\$ 1,789.11
Stephen M. Carleton	\$ 635.80	\$ -	\$ 15.60	\$ -	\$ 651.40
Nextel Communications	\$ 1,734.71	\$ -	\$ 42.59	\$ -	\$ 1,777.30
Duxbury Yacht :Club House	\$ 1,734.71	\$ -	\$ 42.59	\$ -	\$ 1,777.30
Omnipont Communications	\$ 3,454.54	\$ -	\$ 84.81	\$ -	\$ 3,539.35
Indust Comm & Electr	\$ 3,431.50	\$ -	\$ 84.26	\$ -	\$ 3,515.76
E. Themistokleous	\$ 1,691.10	\$ -	\$ 41.51	\$ -	\$ 1,732.61
Ceccarelli Cleaners	\$ 1,672.78	\$ -	\$ 41.06	\$ -	\$ 1,713.84
	<u>\$ 36,206.81</u>	<u>\$ 3,894.00</u>	<u>\$ 838.85</u>	<u>\$ 5,992.44</u>	<u>\$ 34,947.22</u>

Town of Duxbury

Fund 89 Continued

SPECIAL FUNDS:	BALANCE		INVESTMENT		BALANCE
CHAP.593 OF ACTS OF 1993:	July 1, 2001	ADDITIONS	INCOME	EXPENSES	Jun 30, 2002
Don Schielcher: Patten Lane	\$ 203.37	\$ -	\$ 4.99		\$ 208.36
Old Stone Realty Trust	\$ 420.03	\$ -	\$ 0.50	\$ 420.53	\$ -
Jullano Enterprises	\$ 1,365.30	\$ -	\$ 28.08	\$ 1,393.38	\$ -
Ayoub Engineering	\$ 1,848.62	\$ -	\$ 45.50	\$ -	\$ 1,894.12
J. J. Davis: Sweetser's	\$ 1,805.80	\$ -	\$ 44.32	\$ -	\$ 1,850.12
Nynex, Bell Atlantic	\$ 1,102.22	\$ -	\$ 27.05	\$ -	\$ 1,129.27
Fontaine:Crwd/Enterprise	\$ 784.55	\$ -	\$ 19.27	\$ -	\$ 803.82
Doreen Driver Retret	\$ 1,916.00	\$ -	\$ 47.05	\$ -	\$ 1,963.05
K. Sealund: Oak Point	\$ 2,244.35	\$ -	\$ 47.70	\$ 361.70	\$ 1,930.35
Woodruff/Song Sparrow	\$ 1,993.96	\$ 1,120.00	\$ 6.50	\$ 3,120.46	\$ -
Sprague Rty: Gioioso	\$ 5,027.29	\$ -	\$ 42.33	\$ 5,069.62	\$ -
Old Cord Realty-BOA	\$ 3,021.53	\$ 7,784.00	\$ 115.73	\$ 9,804.63	\$ 1,116.63
Weich:Klng Tn(BOA)	\$ 2,991.73	\$ 6,137.48	\$ 81.24	\$ 9,023.14	\$ 187.31
M.Griswold:Deer Run	\$ 4,621.84	\$ 6,748.00	\$ 60.68	\$ 9,953.75	\$ 1,476.77
Cushlng: FF Modfication	\$ 984.18	\$ 5,000.00	\$ 64.82	\$ 3,340.65	\$ 2,708.35
Village @Duxbury BOA	\$ 1,509.45	\$ -	\$ 37.03	\$ -	\$ 1,546.48
Brick Realty Trust	\$ -	\$ 6,709.00	\$ 35.29	\$ 6,445.00	\$ 299.29
Chafik Hamadeh	\$ -	\$ 9,547.00	\$ 18.46	\$ 7,697.00	\$ 1,868.46
Alvin Hollis	\$ -	\$ 1,500.00	\$ 17.11	\$ -	\$ 1,517.11
Bayside Marine	\$ -	\$ 6,000.00	\$ 31.08	\$ 4,177.00	\$ 1,854.08
Delphic Assoc	\$ -	\$ 5,000.00	\$ 15.90	\$ 2,964.85	\$ 2,051.05
	<u>\$ 31,840.22</u>	<u>\$ 55,545.48</u>	<u>\$ 790.63</u>	<u>\$ 63,771.71</u>	<u>\$ 24,404.62</u>

PERFORMANCE BONDS:					
Bay Farm Trust	\$ 26,871.10	\$ -	\$ 659.69	\$ -	\$ 27,530.79
Sealund: Norman Village	\$ 12,398.84	\$ -	\$ 304.39	\$ -	\$ 12,703.23
Christmas Tree way	\$ 2,911.31	\$ -	\$ 71.48	\$ -	\$ 2,982.79
Elm St Rlty/ Road open/Roger's Way	\$ 2,007.10	\$ -	\$ 49.26	\$ -	\$ 2,056.36
Orwlg: Road/Phase 1 Bay Farm	\$ 5,816.43	\$ -	\$ 142.79	\$ -	\$ 5,959.22
Road Opening:Hawkins Place	\$ 1,909.47	\$ -	\$ 46.89	\$ -	\$ 1,956.36
R.H.B.: Bob Burpee	\$ 7,357.97	\$ -	\$ 180.63	\$ -	\$ 7,538.60
Tilden Corp.: McSharry	\$ 3,845.47	\$ -	\$ 93.99	\$ 64.00	\$ 3,875.46
Leo/Paul Vercollone	\$ 1,786.53	\$ -	\$ 43.86	\$ -	\$ 1,830.39
Ben F. Goodrich Jr.	\$ 23,565.55	\$ -	\$ 578.55	\$ -	\$ 24,144.10
Jullano Enterprises	\$ 4,275.08	\$ -	\$ 76.11	\$ 4,351.19	\$ -
North Triangle Rlty Tr: Parker Grove	\$ 66,982.37	\$ -	\$ 642.12	\$ 60,982.37	\$ 6,642.12
Mike McSharry	\$ 28,030.74	\$ -	\$ 688.16	\$ -	\$ 28,718.90
Michael McSharry	\$ 6,417.73	\$ -	\$ 157.57	\$ -	\$ 6,575.30
David Condon	\$ 10,959.40	\$ -	\$ 269.05	\$ -	\$ 11,228.45
Fontaine (Sprague Frm)	\$ 11,539.51	\$ -	\$ 283.29	\$ -	\$ 11,822.80
Sealund/Oak Point	\$ 83,084.55	\$ -	\$ 1,044.61	\$ 41,355.05	\$ 42,774.11
Lonlgro	\$ -	\$ 9,500.00	\$ 79.54	\$ -	\$ 9,579.54
Hamadah/ABC Construction	\$ -	\$ 200,000.00	\$ 530.39	\$ -	\$ 200,530.39
	<u>\$ 299,759.15</u>	<u>\$ 209,500.00</u>	<u>\$ 5,942.37</u>	<u>\$ 106,752.61</u>	<u>\$ 408,448.91</u>

Sub-Total of Funds:	\$ 438,034.27	\$ 344,655.72	\$ 7,571.85	\$ 248,391.98	\$ 541,869.86
Police Detail	\$ (33,965.10)	\$ 181,909.45	\$ -	\$ 225,568.49	\$ (77,624.14)
Warrants Payable					\$ 12,953.25
GRAND TOTAL OF FUND:	<u>\$ 404,069.17</u>	<u>\$ 526,565.17</u>	<u>\$ 7,571.85</u>	<u>\$ 473,960.47</u>	<u>\$ 477,198.97</u>

Town of Duxbury
General Fund Debt

June 30, 2002

	Date	Amt Authorized	Amt Issued	Unissued	Rescind	2001-Balance	2002-Principal	2002-Balance	2003-Principal
GENERAL FUND									
West & Mayflower (excl 2 1/2)	1986	\$ 3,400,000.00	\$ 3,400,000.00	\$ -	\$ -	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -
Powder Point Bridge (out limit)	1986	\$ 3,150,000.00	\$ 3,150,000.00	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -
Alden Heights	1994	\$ 165,150.00	\$ 165,150.00	\$ -	\$ -	\$ 45,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00
Voting Machines (equipmt)	(1) 1994	\$ 32,650.00	\$ 32,650.00	\$ -	\$ -	\$ 13,970.00	\$ 3,079.00	\$ 10,891.00	\$ 3,079.00
Irrigation (equipmt) STM	(1) 1995	\$ 325,000.00	\$ 325,000.00	\$ -	\$ -	\$ 139,417.00	\$ 30,648.00	\$ 108,769.00	\$ 30,648.00
Fire Truck (equipmt)	(1) 1995	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -	\$ 96,613.00	\$ 21,273.00	\$ 75,340.00	\$ 21,273.00
Schools -Computers	(1) 1995	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 80,000.00	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
School (remodel)	(1) 1995	\$ 112,200.00	\$ 112,200.00	\$ -	\$ -	\$ 45,250.00	\$ 12,925.00	\$ 32,325.00	\$ 12,925.00
Town Hall Heat (remodel)	(1) 1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 44,350.00	\$ 12,675.00	\$ 31,675.00	\$ 12,675.00
Undgrd FuelTanks(remodel)	(1) 1995	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ 50,400.00	\$ 14,400.00	\$ 36,000.00	\$ 14,400.00
DPW Metal Bldg (remodel)	(1) 1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 65,000.00	\$ 10,000.00	\$ 55,000.00	\$ 10,000.00
Seawall (remodel)	(1) 1995	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	\$ 45,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00
Landfill (remodel- out limit)	(1) 1995+1999	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ 40,000.00	\$ 15,000.00	\$ 25,000.00	\$ 15,000.00
Snug Harbor/Bluefish ATM	(a) 1996	\$ 650,000.00	\$ 650,000.00	\$ -	\$ -	\$ 544,728.00	\$ 27,606.00	\$ 517,122.00	\$ 28,213.00
Library	(2) 1996	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	\$ -	\$ 2,520,000.00	\$ 160,000.00	\$ 2,360,000.00	\$ 160,000.00
Harbor Dredge	(2) 1996	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ 90,000.00	\$ 20,000.00	\$ 70,000.00	\$ 20,000.00
Sewer (New library,Pool,School)	(2) 1997	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	\$ 70,000.00	\$ 10,000.00	\$ 60,000.00	\$ 10,000.00
Camp Wing & other (ex 2 1/2)	(3) 1998	\$ 1,604,000.00	\$ 1,604,000.00	\$ -	\$ -	\$ 1,250,000.00	\$ 160,000.00	\$ 1,090,000.00	\$ 160,000.00
WPAT Indiv septic (out limit)	(a) 1997	\$ 400,000.00	\$ 195,676.00	\$ 204,324.00	\$ -	\$ 195,676.00	\$ 10,872.00	\$ 184,804.00	\$ 10,872.00
Police radios	(3) 1999	\$ 86,000.00	\$ 86,000.00	\$ -	\$ -	\$ 45,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00
Bridges (Eagles, Bluefish)	(3) 1999	\$ 75,000.00	\$ 75,000.00	\$ -	\$ -	\$ 45,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00
Alden School reopening	(4) 1997	\$ 1,700,000.00	\$ 1,700,000.00	\$ -	\$ -	\$ 1,520,000.00	\$ 180,000.00	\$ 1,340,000.00	\$ 175,000.00
Ashdod	(4) 1998	\$ 600,000.00	\$ 600,000.00	\$ -	\$ -	\$ 540,000.00	\$ 60,000.00	\$ 480,000.00	\$ 60,000.00
Senior Center Construction	(5) 2001	\$ 2,183,000.00	\$ 2,183,000.00	\$ -	\$ -	\$ 2,183,000.00	\$ -	\$ 2,183,000.00	\$ 158,000.00
Ambulance	(5) 2001	\$ 98,000.00	\$ 86,000.00	\$ 12,000.00	\$ 12,000.00	\$ 86,000.00	\$ -	\$ 86,000.00	\$ 31,000.00
Equipment	(5) 2001	\$ 270,000.00	\$ 250,000.00	\$ 20,000.00	\$ 20,000.00	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 85,000.00
Sidewalk - Chestnut St.	(5) 2001	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 35,000.00
		\$ 19,206,000.00	\$ 18,969,676.00	\$ 236,324.00	\$ 32,000.00	\$ 10,529,404.00	\$ 1,253,478.00	\$ 9,275,926.00	\$ 1,133,085.00
BOH Title V pool (out limit)									
Wadsworth Field Sewer Design	1997	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Shared Septic Wadsworth Field	2000	\$ 81,600.00	\$ -	\$ 81,600.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Alarms	2000	\$ 950,000.00	\$ -	\$ 950,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
School Expansion Study	2000	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Replce Engine #3 Pumper	2002	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -
Pool Dehumidification	2002	\$ 285,000.00	\$ -	\$ 285,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Merry Conservation Land	2002	\$ 153,000.00	\$ -	\$ 153,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Millenium Green (Land)	2002	\$ 459,000.00	\$ -	\$ 459,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
HS Sewage Treatment Plant	2002	\$ 95,000.00	\$ -	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
School Expansion	2002	\$ 3,100,000.00	\$ -	\$ 3,100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	2001	\$ 39,436,000.00	\$ -	\$ 39,436,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 47,099,600.00	\$ -	\$ 47,099,600.00	\$ 2,040,000.00	\$ -	\$ -	\$ -	\$ -
Total Authorized									
		\$ 66,305,600.00	\$ 18,969,676.00	\$ 47,335,924.00	\$ 2,072,000.00	\$ 10,529,404.00	\$ 1,253,478.00	\$ 9,275,926.00	\$ 1,133,085.00

(3) December 1998 Bond Issue
(4) June 2000 Bond Issue
(5) August 2001 Bond Issue
(a) various WPAT

Town of Duxbury Water Debt

June 30, 2002

	Date	Amt Authorized	Amt Issued	Unissued	2001 - Balance	2002 - Principal	2002 - Balance	2002 Actual	2003 - Principal
WATER									
(1) Corrosion Control	1994	\$ 750,000.00	\$ 750,000.00	\$ -	\$ 370,500.00	\$ 75,000.00	\$ 295,500.00	\$ 75,000.00	\$ 75,000.00
(1) Mains - Marshall	1995	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 199,000.00	\$ 39,000.00	\$ 160,000.00	\$ 39,000.00	\$ 39,000.00
(1) Mains - Tremont	1995	\$ 165,000.00	\$ 165,000.00	\$ -	\$ 83,500.00	\$ 16,000.00	\$ 67,500.00	\$ 16,000.00	\$ 16,000.00
(1) Mayflower	1992	\$ 500,000.00	\$ 500,000.00	\$ -	\$ 247,000.00	\$ 50,000.00	\$ 197,000.00	\$ 50,000.00	\$ 50,000.00
(2) Mayflower II	1994	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
(3) Evergreen Treatment Plant	1996	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ 1,253,178.00	\$ 122,594.00	\$ 1,130,584.00	\$ 122,594.00	\$ 122,594.00
(3) Pipe Replacement (PCE)	1998	\$ 750,000.00	\$ 750,000.00	\$ -	\$ 626,589.00	\$ 61,297.00	\$ 565,292.00	\$ 61,297.00	\$ 61,297.00
(3) Mayflower (well exempt)	1998	\$ 103,000.00	\$ 103,000.00	\$ -	\$ 86,053.00	\$ 8,417.00	\$ 77,636.00	\$ 8,417.00	\$ 8,417.00
(3) Pipe Replacement (PCE)	1999	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 334,180.00	\$ 32,692.00	\$ 301,488.00	\$ 32,692.00	\$ 32,692.00
(4) Pipe Replacement (PCE)	2000	\$ 408,000.00	\$ 408,000.00	\$ -	\$ 360,000.00	\$ 40,000.00	\$ 320,000.00	\$ 40,000.00	\$ 40,000.00
(5) Pipe Replacement (PCE)	2001	\$ 225,000.00	\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	\$ 25,000.00
Total Authorized		\$ 5,301,000.00	\$ 5,301,000.00	\$ -	\$ 3,825,000.00	\$ 465,000.00	\$ 3,360,000.00	\$ 465,000.00	\$ 490,000.00
2002 PCE	2002	\$ 408,000.00	\$ -	\$ 408,000.00					
Merry Land	2002	\$ 102,000.00	\$ -	\$ 102,000.00					
Herring Weir	2002	\$ 153,000.00	\$ -	\$ 153,000.00					
		\$ 663,000.00	\$ -	\$ 663,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Authorized		\$ 5,964,000.00	\$ 5,301,000.00	\$ 663,000.00	\$ 3,825,000.00	\$ 465,000.00	\$ 3,360,000.00	\$ 465,000.00	\$ 490,000.00

- (1) December 1995 Bond Issue
 (2) December 1997 Bond Issue
 (3) December 1998 Bond Issue
 (4) June 2000 Bond Issue
 (5) August 2001 Bond Issue
 All water outside debt limit

APPENDIX A FROM TOWN CLERK'S REPORT

This amended Plan shall be operative as of July 1, 2002.

MANAGEMENT SCHEDULE

Class	MINIMUM	MID-POINT	MAXIMUM
GRADE L			
Director of Public Works/ Town Engineer Police Chief	\$63,008	\$78,760	\$94,512
GRADE K			
Fire Chief	56,765	70,956	85,147
GRADE J			
Town Accountant	51,139	63,924	76,709
GRADE I			
Police Lieutenant-Administration Police Lieutenant-Operations Treasurer/Tax Collector Director of Inspections/ Zoning Enforcement Officer Deputy Assessor Deputy Fire Chief Operations Manager/Public Works Library Director Manager of Buildings and Grounds	46,062	57,577	69,092
GRADE H			
Harbormaster/Shellfish Constable & Beach Manager Planning Director Water and Sewer Superintendent	41,506	51,883	62,260
GRADE G			
Assistant Library Director Reference Services Children's Services Technical Services & Technology Cemetery & Crematory Superintendent Conservation Administrator Director Council on Aging Health Agent Information Systems Adm. Recreation Director	37,392	46,740	56,088

July 1, 2002

Minimum Mid-Point Maximum

GRADE E

Animal Control Officer				
Assistant Director Council on Aging				
Assistant Recreation Director	\$29,108	\$36,385	\$43,662	
Harbormaster/Executive Officer				
Property Lister/Appraiser				
Water/Sewer Office Manager				
Veteran's Agent				
(annualized at 20 hours)				

SALARY SCHEDULE - NON-EXEMPT

GRADE D

Secretary to Board of Selectmen/ Town Manager*	\$14.30	\$17.88	\$21.46		
Aquatic Supervisors*					

GRADE C

Department Secretary						
Intermittent Police Officer						
Student Police Officer	\$14.21	\$14.90	\$15.63	\$16.44	\$17.31	\$18.13

GRADE B

Activities Coordinator						
Kitchen Supervisor	\$11.11	\$13.89	\$16.67			

GRADE B1

Department Assistant II	\$12.48	\$13.10	\$13.74	\$14.44	\$15.17	\$15.91
-------------------------	---------	---------	---------	---------	---------	---------

GRADE A

Department Assistant I	\$11.28	\$11.87	\$12.48	\$13.10	\$13.74	\$14.43
------------------------	---------	---------	---------	---------	---------	---------

Positions in Grades B, D and E, progression to the maximum shall be based on performance review.

SCHEDULE P.S.

Local Building Inspector						
Plumbing and Gas Inspector	\$20,145	\$21,142	\$22,186	\$23,299	\$24,459	\$25,700
(annualized at 20 hours)						
Wiring Inspector	\$18,100	\$19,029	\$19,956	\$20,969	\$22,014	\$23,128
(annualized at 20 hours)						

Effective July 1, 2002

COMPENSATION SCHEDULE Q

Classification	Wage Rate
Alternate Inspector of Buildings	\$15.00 per hour
Alternate Plumbing Inspector	10.00 per hour
Alternate Wiring Inspector	10.00 per hour
Call Firefighter - Two hour minimum per call	7.00 per hour
Special Police Officer	9.00 per hour
Traffic Supervisor	Appropriate Detail Rate

The classifications listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay or termination pay. No service credit for time spent in these positions may be used under the appropriate section of the Plan. All positions require the use of advertising to solicit new employees. All positions may require physical examination.

COMPENSATION SCHEDULE T

Classification	Wage Rate
Clerical Assistance (Town Committees & Boards non-union position only)	Appropriate Rate as Determined by Town Manager
Clerk, Registrar of Voters	Compensation based upon G.L. Chapter 41, Section 19G
Election Warden	6.75 per hour
Election Worker	6.00 per hour
Inspector of Animals	900.00 per year
Juvenile Officer	150.00 per year
Lockup Keeper	None
Police Matron	9.50 per hour
Rabies Inspector	2700.00 per yr.
Registrar of Voters	100.00 per yr.
Sealer of Weights & Measures	3000.00 per yr.
Town Clock Custodian	200.00 per yr.

The classifications listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

COMPENSATION SCHEDULE R

Classification	Minimum	Maximum
Assistant Dog Officer		
Assistant Harbor Master		
Assistant to Recreation Director		
Librarian I Intermittent		
Library Page		
Lifeguard		
Program Coordinator		
Recreation Assistant	\$6.00	\$18.00
Recreation Specialist		
Recreation Supervisor		
Reserve Dispatcher		
Seasonal (Laborer) Helper		
Seasonal Intern		
Van Dispatcher		
Van Driver		
Water Safety Instructor		
Seasonal Leadman Premium \$.050		

The classifications listed in Schedule R are positions which receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. Once a rate of pay is established for an employee,

Index

Accounting	91
Animal Control Officer	62
Beach Committee	52
Beach Operations	55
Board of Selectmen	5
Cemetery Department	66
Community Preservation Committee	42
Comprehensive Plan/Zoning Bylaw Implementation	46
Conservation Commission	40
Council On Aging	76
Department of Public Works	65
Duxbury Free Library	72
Finance Committee	88
Fire Department	53
Fiscal Advisory Committee	89
Harbormaster	54
Highway Department	66
Housing Authority	78
Information Services	90
Inspectional Services	57
Lands and Natural Resources	65
Municipal Commission on Disability	80
Open Space & Recreation Committee	44
Personnel Board	49
Planning Board	45
Police Department	61
Recreation	74
School Department	84
Sealer of Weights and Measures	60
Shellfish Advisory Committee	56
Shellfish Constable	55
Town Clerk	7
Town Clerk Appendix A	140
Town Historian	48
Town Manager	6
Treasurer/Collector	91
Trust Funds	93
Veterans' Services	81
Water Advisory Board	68
Water and Sewer Department	67
Zoning Board of Appeals	60

State and Local Information

GEOGRAPHIC DESCRIPTION AND STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 14,837
(Town Clerk, 12/2001)

Density: 624 per sq. mile

Climate: (National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
Normal temperature in July: 71.0°F
Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices

878 Tremont St., Duxbury, MA 02332

Main Switchboard: 781-934-1100

(see back cover for direct lines)

Hours: 8:00 a.m. to 4:00 p.m. Monday-Friday

Form of Government:

3-Member Elected Board of Selectmen

Town Manager

Open Town Meeting(s)

Year Incorporated as a town: 1637

Registered Voters

(Town Clerk, 12/2001)

	Number	%
Total Registered	10,258	
Democrats	1,840	18%
Republicans	2,512	24.5%
Other parties	44	<1%
Unenrolled voters	5,826	57%



U.S. LEGISLATORS

US Senator Edward M. Kennedy
315 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-4543
senator@kennedy.senate.gov

US Senator John F. Kerry
304 Russell Senate Bldg.
US Senate
Washington DC 20510
(202) 224-2742
john_kerry@kerry.senate.gov

US Congressman William Delahunt
1317 Longworth House
Washington, DC 20505
(202-255-3111)
william.delahunt@mail.house.gov



State and County Representation

State Senator Robert L. Hedlund
Room 413-E
State House
Boston, MA 02133
617-722-1646
RHedlund@senate.state.ma.us

State Representatives Francis L. Marini
Room 124
State House
Boston, MA 02133
617-722-2100
Rep.FrancisMarini@hou.state.ma.us

Precincts 1 and 6 Thomas J. O'Brien
Room 477
State House
Boston, MA 02133
617-722-2120
Rep.ThomasO'Brien@Hou.State.ma.us

*effective 1/2/03, Representative Marini will be replaced by Representative Daniel Webster

IMPORTANT TELEPHONE NUMBERS :

ALL EMERGENCIES – 911
FIRE (NON-EMERGENCY) 781-934-5693

POLICE (NON-EMERGENCY) 781-934-5656
TDD/TTY 781-934-1111

Department	Contact Person	Direct Number
Town Manager and Board of Selectmen	Rocco Longo, Town Manager	781-934-1108
	Karen McCann, Administrative Assistant	
Animal Control Officer	Matt Riggins	781-934-6424 or Police Dept.
Conservation	Joe Grady	781-934-1104
Treasurer/Collector	Gloria Williams	781-934-1102
Town Accountant	Sheryl Strother	781-934-1107
Town Clerk	Nancy Oates NOTE: Closed noon – 1:00	781-934-1131
Veterans' Agent	Robert Lyons	781-934-1100 Ext. 127
Council on Aging	Kristin Andrews	781-934-5774
Senior Citizens Bus		781-934-6800
Department of Public Works Director	Tom Daley	781-934-1112
Cemetery Superintendent	Joe Ziobro	781-934-5261
Operations Manager, Highway Department	Paul Balboni	781-934-1113, 781-934-0461
Manager of Buildings and Grounds	Peter Buttkus	781-934-1115
Water Superintendent	Carl Hillstrom	781-934-1103
Transfer Station	NOTE: Closed Monday and Tuesday*	781-934-0255
Assessor's Office	Dick Finnegan, Deputy Assessor	781-934-1109
Inspectional Services	Richard MacDonald, Director	781-934-1106
Board of Health	Jennifer Dalrymple, Health Agent	781-934-1105
Zoning Board of Appeals	Ellen Callander, Administrative Assistant	781-934-1100 x122
Duxbury Free Library	Elaine Winqvist, Library Director	781-934-2721
	Main Library Office	781-934-6605
Duxbury Housing Authority	Linda Bocci	781-934-6618
Emergency Management	William Harriman, Director	781-934-7159
Harbormaster	Donald Beers	781-934-2866
Planning Board	Christine Stickney, Director	781-934-1114
Recreation	Gordon Cushing, Director	781-934-7034
Percy Walker Pool	Tim Gaudreau, Aquatic Director	781-934-2464
Duxbury Public Schools	Eileen Williams, Superintendent	781-934-7600
	John Kerrigan, Assistant Superintendent	
	Mickey McGonagle, Business Director	
Plymouth County Mosquito Control		781-585-5450
State Representative	Thomas J. O'Brien (Precincts 1 & 6)	617-722-2120
	Francis Marini (Precincts 2-5) till 1/2003	617-722-2100
	Daniel Webster (Precincts 2-5 after 1/2003)	617-722-2356
State Senator	Robert Hedlund	617-722-1646

FOR GENERAL INFORMATION AT TOWN HALL, PLEASE CALL 781-934-1100

The Town Hall is open to serve the Public from 8:00 am to 4:00 pm Monday through Friday.
***When Legal Holidays occur on weekends, the Transfer Station is closed that day.**



